
Survey Research Operations

Monthly Project Report

Sponsored Data Collection Projects and Development Initiative

May 2024



Sponsored Data Collection Projects and Development Initiative Projects

(ANES 2024) American National Election Studies - 2024
(BFY) Baby's First Years
(BHM Library Project) Developing a Model of Black History Month Programming in Public Libraries
(Care & Help Study) Caregiving, Complex Family and Kinship Ties, and Alzheimer's Disease and Related Dementias (ADRD)
(CARE Military) Concussion Assessment, Research and Education (CARE) Consortium 2022 - Military
(CARE SALTOS MTEC) Concussion Assessment, Research and Education (CARE) Consortium 2022
(CCS) Community College Survey
(Health and Well Being in SE MI) Detroit Aging and Memory Project (formerly Health and Wellbeing in Southeast Michigan)
(HRS 2022 Panel & Baselines) Health and Retirement Study 2022 Main Interviews
(HRS 2024) Health and Retirement Study 2024
(HRS2022-Screening) HRS 2022 - Screening
(IHDS3) India Human Development Survey Wave 3
(LHMS 2023 Fall) Life History Mail Study Fall 2023
(LHMS 2023 Spring) Life History Mail Study Spring 2023
(MI CReSS (Year 3 & 4)) Michigan COVID-19 Recovery Surveillance Cohort Study
(MTF Base Year 2022_27) Monitoring the Future Base Year 2022-2027
(MTF Early Panel Pilot) Monitoring the Future: A Cohort-Sequential Panel Study of Drug Use, Ages 19-65 - Administrative Supplement #1 (8/10th Grade Panel)
(MTF Panel 2022-27) Monitoring the Future Panel 2022-2027
(NDWS) National Dementia Workforce Study
(PR-PSID) Puerto Rico Panel Study of Income Dynamics
(PSID 2025 OCU) PSID 2025 Online Contact Update
(PSID CDS 2023) PSID Childhood Development Supplement 2023
(PSID TAS 2023) Transition to Adulthood within its Life Course & Intergenerational Family Context
(PSID23) Panel Study of Income Dynamics Core 2023
(PSID25) Panel Study of Income Dynamics Core 2025
(SAND COVID Follow-Up) Study of Adolescent to Adult Neural Development (SAND) COVID-19 Follow-up Study
(SCA 2024) Surveys of Consumer Attitudes
(SRS 2021) Social Relations 2023
(STARRS-LS Waves 3 & 4) Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study
(TSME24 DCO System Support (483248)) TSME24 DCO System Support (483248)
(TSME24 QC Systems (483249)) TSME24 QC Systems (483249)
(TSME24 SRO System Maintenance - General (483910)) TSME24 SRO System Maintenance - General (483910)
(TSME24 SSL Autoscheduler interface development (42) TSME24 SSL Autoscheduler interface development (423463)
(TSME24 STrak: Migration to SQL Anywhere V17 () TSME24 STrak: Migration to SQL Anywhere V17 (483227)

Sponsored Projects Dashboard

NonArchived Sponsored Projects

Project	Type	Phase	Project Lead	Jan	Feb	Mar	Apr	May
<i>ANES 2024</i>	Sponsored	Implementing	Andrew L Hupp					
<i>BFY</i>	Sponsored	Implementing	Piotr Dworak					
<i>BHM Library Project</i>	Sponsored	Implementing	Karin Schneider					
<i>Care & Help Study</i>	Sponsored	Implementing	Margaret Lee Hudson					
<i>CARE Military</i>	Sponsored	Implementing	Donnalee Ann Grey-Farquharson					
<i>CARE SALTOS MTEC</i>	Sponsored	Implementing	Donnalee Ann Grey-Farquharson					
<i>CCS</i>	Sponsored	Planning	Jeffrey Albrecht Jr					
<i>Health and Well Being in SE MI</i>	Sponsored	Implementing	Barbara Lohr Ward					
<i>HRS 2022 Panel & Baselines</i>	Sponsored	Implementing	Evanthia Leissou					
<i>HRS 2024</i>	Sponsored	Planning	Evanthia Leissou					
<i>HRS2022-Screening</i>	Sponsored	Implementing	Evanthia Leissou					
<i>IHDS3</i>	Sponsored	Implementing	Sarah Elisa Broumand					
<i>LHMS 2023 Fall</i>	Sponsored	Implementing	Gary Hein					
<i>LHMS 2023 Spring</i>	Sponsored	Implementing	Gary Hein					
<i>MI CReSS (Year 3 & 4)</i>	Sponsored	Implementing	Timothy Prand					
<i>MTF Base Year 2022_27</i>	Sponsored	Implementing	Rebecca Gatward					
<i>MTF Early Panel Pilot</i>	Sponsored	Implementing	Donnalee Ann Grey-Farquharson					
<i>MTF Panel 2022-27</i>	Sponsored	Implementing	Donnalee Ann Grey-Farquharson					
<i>NDWS</i>	Sponsored	Planning	Margaret Lee Hudson					
<i>PR-PSID</i>	Sponsored	Implementing	Camila Kendall					
<i>PSID 2025 OCU</i>	Sponsored	Planning	Camila Kendall					
<i>PSID CDS 2023</i>	Sponsored	Implementing	Piotr Dworak					
<i>PSID TAS 2023</i>	Sponsored	Initiation	Elizabeth Ohryn					
<i>PSID23</i>	Sponsored	Implementing	Rachel Anne Orlowski					
<i>PSID25</i>	Sponsored	Implementing	Rachel Anne Orlowski					
<i>SCA 2024</i>	Sponsored	Initiation	William Keating					
<i>SRS 2021</i>	Sponsored	Implementing	Barbara Lohr Ward					
<i>STARRS-LS Waves 3 & 4</i>	Sponsored	Implementing	Meredith A House					

Project Name	(ANES 2024) American National Election Studies - 2024 (Some Concerns)		
Project Mode	Primary: Web	Secondary: Face to Face	Total of Modes: 3
Project Type	Sponsored Projects		
Budget	Direct Budget: 4,403,304.00	Indirect Budget: 2,359,915.00	Total Budget: 6,763,219.00
Principal Investigator/Clients	Nicholas A. Valentino (University of Michigan) Shanto Iyengar (Stanford University) D. Sunshine Hillygus (Duke University)		
Funding Agency	National Science Foundation (NSF)		
IRB	HUM#: HUM00226016	Period of Approval: Study is exempt	
Project Team	Project Lead: Andrew L Hupp Budget Analyst: William Lokers Production Manager: Theresa Camelo Senior Project Advisor: Grant D Benson Production Manager 1: Margaret Lavanger Production Manager 2: Lisa Van Havermaet		
Proposal #	no data		
Description	The mission of the American National Election Studies (ANES) is to inform explanations of election outcomes by providing data that support rich hypothesis testing, maximize methodological excellence, measure many variables, and promote comparisons across people, contexts, and time. The ANES serves this mission by providing researchers with a view of the political world through the eyes of ordinary citizens. SRO will be conducting the 2024 data collection.		
SRO Project Period	07/2023 - 01/2025		
Data Col Period			
Security Plan	NA		
Milestones	Pre Production Start: 03/01/2024 Pretest End: Staffing Complete: SS Train Start: 07/10/2024 DC Start: 08/01/2024 Pretest Start: Recruitment Start: GIT Start: 07/09/2024 SS Train End: DC End: 03/31/2025		
Other Project Team Members	Erin McSpadden - Project Manager for the methods pilot Sharon Parker - Production Manager for the methods pilot Raphael Nishimura - Sampling (pilot and production) Paul Burton - Sampling and Reporting Makenna Harrison - Sampling and Reporting Marsha Skoman - SurveyTrak programming + Tech Lead Karl Dinkelmann - Blaise oversight + Tech Lead James Rodgers - MSMS + Tech Lead Ashwin Dey - WebTrak Pam Swanson - MSMS set-up programming Sarah Broumand - PQT and QC set-up Peter Sparks - Blaise programming Max Malhotra - Blaise programming Youhong Liu - Blaise programming Jude Perillo - Login portal Hueichun Peng - Self-scheduler Tony Romanowski - Technical specifications and testing Andrew Piskorowski - ODS		
Other Project Name			
Sample Mgmt System	SurveyTrak; MSMS		
Data Col Tool	Blaise 5; Other (PAPI)		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	External vendor (DataForce)		
QC Recording Tool	Camtasia		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Check, post (\$25/\$40 Escalation to \$100); Cash, prepaid (\$5/\$10); Cash, post (Pre-Election token amount)		
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)		
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Report Period	May, 2024 (ANES 2024)			Implementing
Risk Level	Some Concerns			
Monthly Updates	Raphael is working through the final sample details. We are waiting on one last confirmation on the segment stratification. There were going to be 480 different strata. After Raphael had worked on that, there were several strata with small numbers. The new proposal has 60 strata.			
	Wen (and Makenna) is moving the reporting forward. Paul will return to the reporting team in mid-July after his vacation.			
	We projected additional costs for recruiting (\$10,000) and the L2 data being appended to the sample file (~\$10,000)			
	As of 2024-06-04 the recruitment numbers are: Travel team: 12 on-staffers New hires: 27 (26 have on-boarded) On-staff (non-travel team): 21 PC:1 TLC:1 TL:4			
	The new hire training will be 3 days (1.5-GIT, 1.5-SS) in Ann Arbor July 9-11 (travel July 8 and July 12) in the Perry building. The training schedule has been finalized with training materials in progress. Interviewers will be receiving two bags, the bag the laptop comes in and a bag provided by the project to use in the field. The study provided bag will have a U-M logo and ANES 75th anniversary logo. CPS will be purchasing the bags. They will also be provided some "swag" to the interviewers and items (TBD) for the interviewers to provide households with.			
	The branding of the study has been changed. Rather than using electionstudies.org we will be using anes.isr.umich.edu (what we had originally proposed). There will be two umich emails addresses associated with the project.			
	The team has been testing SurveyTrak along with the in-person and pre-election surveys. No testing has happened on the MSMS side. Peter is now turning his attention to the web screener (which is different from the in-person screener). We are working on the web flow, as each sample type has it's own flow). Work on the self-scheduler has progressed. The self-scheduler is only being used to remind respondents of their video appointment. We will NOT be providing the R with an interface in which to update their appointment. They can modify their appointment by contacting us. We have received the final spec for the post-election survey and have it mostly programmed. Both SRO and project staff still need to test. Project staff is planning to test in July.			
	The research team has been providing specifications and decisions in the past few weeks. Today we receiving the final spouse/partner and PAPI surveys. We continue work through inconsistencies and individual items.			
	We have MSG (formerly DataForce) on board to do the printing, mailing, and scanning. We've met several times with them to discuss the design and start moving forward with all of the things they need to do.			
	Special Issues			
Cost as of Jun 20, 2024	Total Cost to Date (direct + indirect):			315,152.86
	Est Cost at Completion (E\$AC):			6,685,126.78
	Total Budget:			6,763,219.00
	Variance (Total Budget minus- E\$AC):			-133,806.78
	Reason for Variance:			The variance decreased a little this month compared to last month (~ \$6,000). The client is aware of the projected overrun.
Projections as of Jun 20, 2024	Dollars Projected for Month:			255,871.69
	Actual Dollars Used:			112,019.63
	Variance (Projected minus Actual):			143,852.06
	Reason for Variance:			Unused projections were pushed forward.
Measures		Units at Complete	RR	HPI
	Current Goal:	6,636/5,807	55%/88%	
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(BFY) Baby's First Years (On Track)												
Project Mode	Primary: Face to Face Total of Modes: 1												
Project Type	Sponsored Projects												
Budget	Direct Budget: 6,593,681.00	Indirect Budget: 2,106,680.73	Total Budget: 8,700,361.73										
Principal Investigator/Clients	Dr. Greg Duncan (University of California - Irvine)												
	Dr. Kimberly Noble (Teachers College Columbia University)												
	Dr. Katherine Magnuson (University of Wisconsin)												
Funding Agency	National Institute of Child Health and Human Development (NICHD)												
IRB	HUM#: HUM00137963	Period of Approval:											
Project Team	Project Lead: Piotr Dworak												
	Budget Analyst: David Kellermeyer												
	Production Manager: Veronica Connors-Burge												
	Senior Project Advisor: Stephanie A Chardoul												
	Production Manager 1: Margaret Lavanger												
	Production Manager 2:												
Proposal #	no data												
Description	<p>University of Michigan Survey Research Center (U-M SRC) is contracted to recruit and interview participants for Baby's First Years -- a longitudinal randomized control trial study.</p> <p>The study's full name, listed on sub-contract documents, is Household Income and Child Development in Early Years. The study will draw on a convenience sample of mothers and their newborns in four US metropolitan areas: New York City; Omaha/Lincoln; New Orleans; and Minneapolis. One or two hospitals, listed in this application, will be used as recruiting sites in each area. The study uses a randomized control trial design in which low-income mothers and newborns will be randomly assigned to a treatment group that receives an unconditional income enhancement -- cash payments of \$333 per month—an amount roughly comparable to a variety of income assistance policies in the U.S. and shown to be associated with meaningful improvements for poor children in prior studies—or to a control condition that receives \$20 per month. In both groups, the payments will be made for the first 40 months of the child's life. To understand the impacts of added income on children's development, researchers will assess treatment/control group differences at ages 1, 2 and 3 on measures of cognitive, language, memory, self-regulation and socio-emotional development. Recruitment is scheduled to start in April of 2018, and each follow-up interview will be conducted 12 months later -- close in time to the child's 1st, 2nd, and 3rd birthday. The feasibility of the approach has been established in a one-year pilot conducted in 2014 at the New York Presbyterian Hospital/Columbia University Medical Center.</p> <p>The Principal Investigators are Dr. Greg Duncan from University of California Irvine (UCI), Dr. Kimberly Noble from Teacher's College Columbia University (TCCU), and Katherine Magnuson from University of Wisconsin-Madison (UWM). UCI (Dr. Duncan) and TCCU (Dr. Noble) are the institutions and signatories funding the U-M SRC subcontract from various sources including the National Institute for Child Health and Human Development (NICHD) and private foundations listed in this application. The study research team also includes co-investigators Lisa Gennetian (New York University), and Hiro Yoshikawa (New York University).</p> <p>SRO will be responsible for four interactions with the selected mothers/infants:</p> <ul style="list-style-type: none"> • Baseline will occur immediately (within 24-48 hours) after birth, in the hospital; • Wave 1 will be a telephone interview with the mother when the child is 12 months old; • Wave 2 will be an in-person interview in the family's home that includes survey, developmental assessment, biomarker collection, and video recorded behavioral interaction when the child is 24 months old; • Wave 3 will be an in-person survey done while the mother and child are visiting a lab for other clinical tests when the child is 36 months old. <p>Each data collection phase/wave will be a full 12 months, with Baseline starting in April 2018:</p> <p>Recruitment/Baseline: 04/01/2018 - 03/31/2019 Wave 1: 04/01/2019 - 03/31/2020 Wave 2: 04/01/2020 - 03/31/2021 Wave 3: 04/01/2021 - 03/31/2022</p>												
SRO Project Period	10/2017 - 12/2020												
Data Col Period	04/2018 - 12/2020												
Security Plan	NA												
Milestones	<table border="0"> <tr> <td>Pre Production Start: 10/01/2017</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start: 01/01/2018</td> </tr> <tr> <td>Staffing Complete: 02/07/2018</td> <td>GIT Start: 03/19/2018</td> </tr> <tr> <td>SS Train Start: 03/20/2018</td> <td>SS Train End: 03/22/2018</td> </tr> <tr> <td>DC Start: 05/07/2018</td> <td>DC End: 06/30/2022</td> </tr> </table>			Pre Production Start: 10/01/2017	Pretest Start:	Pretest End:	Recruitment Start: 01/01/2018	Staffing Complete: 02/07/2018	GIT Start: 03/19/2018	SS Train Start: 03/20/2018	SS Train End: 03/22/2018	DC Start: 05/07/2018	DC End: 06/30/2022
Pre Production Start: 10/01/2017	Pretest Start:												
Pretest End:	Recruitment Start: 01/01/2018												
Staffing Complete: 02/07/2018	GIT Start: 03/19/2018												
SS Train Start: 03/20/2018	SS Train End: 03/22/2018												
DC Start: 05/07/2018	DC End: 06/30/2022												

Other Project Team Members	Stephanie Chardoul (SPA) Piotr Dworak (Lead) Tony Romanowski (PM) Daric Thorne (PM/SSA) Barb Homburg (PM) Peggy Lavanger (PM) Jim McClure (DCS) Jeff Smith (tech lead) Jim Rodgers (MSMS consultant) Andrew Hupp (MSMS consultant) Pam Swanson (MSMS programmer) Dave Dybicki (Blaise) Colette Keyser (Blaise) Tricia Blanchard (MSMS) Kyle Goodman (Help Desk)	
Other Project Name	HHICD Household Income and Childhood Development	
Sample Mgmt System	MSMS	
Data Col Tool	Blaise 5	
Hardware	Laptop; [UM cell] Phone	
DE Software	N/A	
QC Recording Tool	Other (to be specified)	
Incentive	Yes, R	
Administration	SRO Group	
Payment Type	Cash, prepaid (50)	
Payment Method	Check through other system (MSMS); Interviewer payment of cash (reimbursed/reconciled via Tenrox) (MSMS)	

Report Period	May, 2024 (BFY)	Implementing
Risk Level	On Track	
Monthly Updates	<p>BFY Age 5- 8:</p> <p>BFY has awarded SRO continuing work throughout Age 8 (August 2027).</p> <p>On June 17 we started recruiting respondents for the Age 6 Lab visits conducted by the PI research team on-site in LA, MN, NE, and NY. We are also conducting a Age5 check-ins and re-contacting all Rs who completed Age 4 Lab Visit but have not had their contact information updated since.</p> <p>Lab recruitment outcomes: since last Monday 6-17 we invited 25 participants to the lab.</p> <p>Recontract outcomes: Thus far we were able to re-contact 83% of respondents after the Age 4 visits. Respondents harder to re-contact report having issues with the Lab communication protocols during Age 4 and being under the assumption the study is done. Pls had sent a data collection update / newsletter to address this issue.</p> <p>We have concluded the task of sending a 5-year birthday postcard to the focal children. No other data collection is planned at the moment.</p> <p>Beyond lab recruitment: In addition to recruiting respondents, SRC interviewers will be asked to follow up with non-response or hard-to-reach cases sooner and will be asked to complete phone interviews with hard-to-reach cases. To that end, additional SRO interviewers will get access to the BFY Sample Management System developed by University of Wisconsin.</p> <p>Age 5 Staffing:</p> <p>We had two recent attrition limiting our ability to conduct FTF work in MN and Spanish in NE. We do not plan any additional hiring and will consider traveling staff to those areas.</p> <p>10 iwers in total NE: 1 OS (1 NH resigned) MN: 0 local (1 resigned) NY: 3 OS NOLA: 1 Locators: 2 TLs: 1</p> <p>Technical system: To prepare for the A6 lab recruitment, the BFY MSMS had undergone an overhaul (updating sync and how the task rules perform).</p> <p>Finances: Rate increases and outstanding programming work put us over-budget monthly but after some adjustments we are showing a modest -6K overrun through July 2027.</p>	
Special Issues		

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	7,716,534.08
	Est Cost at Completion (E\$AC):	8,713,188.07
	Total Budget:	8,700,361.73
	Variance (Total Budget minus- E\$AC):	-12,826.34
	Reason for Variance:	Projections were adjusted to reflect rate increases and additional MSMS work required for Age 6 Lab recruitment. In particular, the rate increases swung the BFY cost projection from underrun into overrun. However, subsequent adjustment made after this update brought overrun down from \$111K to around \$20K. We have increased iwer hours projected from June 2024 - July 2025 which should offset the overrun.

Projections as of Jun 18, 2024	Dollars Projected for Month:	22,858.18
	Actual Dollars Used:	31,276.26
	Variance (Projected minus Actual):	-8,418.08
	Reason for Variance:	Overrun has decreased but we continued some tech development required to kick off the lab recruitment which was projected earlier in the budget but was sidelined as PSID Core, CDS, and TAS required most MSMS resources.

Measures		Units at Complete	RR	HPI
	Current Goal:	n/a	n/a	n/a
	Goal at Completion:	n/a	n/a	n/a
	Current Actual:	n/a	n/a	n/a
	Estimate at Complete:	n/a	n/a	n/a
	Variance:			

Other Measures

Project Name	(BHM Library Project) Developing a Model of Black History Month Programming in Public Libraries (On Track)		
Project Mode	Primary: Web Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 126,712.00	Indirect Budget: 70,959.00	Total Budget: 197,671.00
Principal Investigator/Clients	Deborah Robinson (ISR)		
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Karin Schneider		
	Budget Analyst:		
	Production Manager:		
	Senior Project Advisor: Nicole G Kirgis		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	SRO will support the project in the first year by working with you to design the sample. SRO will support the implementation of up to two pilot surveys and the larger national survey of libraries. We will provide consultation on scale development throughout the pilot phase and provide statistical support to finalize the scales and provide a working dataset (with weights to account for the stratified sample design). In total, the SRO period of performance will be approximately 24 months in duration, starting in February of 2023, with data collections for the pilots and national survey taking place over approximately 12 months, starting in late 2023.		
SRO Project Period	02/2023 - 02/2025		
Data Col Period	10/2023 - 09/2024		
Security Plan	NA		
Milestones	<div> <div>Pre Production Start:</div> <div>Pretest End:</div> <div>Staffing Complete:</div> <div>SS Train Start:</div> <div>DC Start:</div> </div> <div> <div>Pretest Start:</div> <div>Recruitment Start:</div> <div>GIT Start:</div> <div>SS Train End:</div> <div>DC End:</div> </div>		
Other Project Team Members			
Other Project Name	Developing a Model of Black History Month Programming in Public Libraries		
Sample Mgmt System	Web SMS		
Data Col Tool	Blaise 5		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Not used		
Administration	NA		
Payment Type	NA		
Payment Method	NA		
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Report Period	May, 2024 (BHM Library Project)		Implementing
Risk Level	On Track		
Monthly Updates	Pilot2 (convenience sample) going pretty well, will wrap in early June. Planning for National Survey is a bit behind in terms of questionnaire content. Project seeking supplement of \$20k from NaNDA pilot call for proposals.		
Special Issues	No new ones.		
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		97,802.25
	Est Cost at Completion (E\$AC):		197,534.05
	Total Budget:		197,671.00
	Variance (Total Budget minus- E\$AC):		136.95
	Reason for Variance:		None
Projections as of Jun 18, 2024	Dollars Projected for Month:		12,396.09

<i>Actual Dollars Used:</i>	8,117.37
<i>Variance (Projected minus Actual):</i>	4,278.72

Reason for Variance: Had a bit of an overprojection -- Wen and Raphael's work will happen in June.

Measures		Units at Complete	RR	HPI
	<i>Current Goal:</i>			
	<i>Goal at Completion:</i>			
	<i>Current Actual:</i>			
	<i>Estimate at Complete:</i>			
	<i>Variance:</i>			

Other Measures

Project Name	(Care & Help Study) Caregiving, Complex Family and Kinship Ties, and Alzheimer’s Disease and Related Dementias (ADRD) (On Track)		
Project Mode	Primary: Focus Group	Secondary: Cognitive IW	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 35,091.00	Indirect Budget: 7,545.00	Total Budget: 42,636.00
Principal Investigator/Clients	Sarah E. Patterson (University of Michigan - Survey Research Center)		
Funding Agency			
IRB	HUM#: HUM00237431	Period of Approval: 7/6/2023-7/31/2024	
Project Team	Project Lead: Margaret Lee Hudson		
	Budget Analyst:		
	Production Manager:		
	Senior Project Advisor: Lisa S Holland		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	Family and unpaid caregivers can influence the health and well-being of older adults through the care they provide and attitudes they hold about that care. However, the range of caregivers may extend beyond those most often captured in surveys (i.e. partners or adult children). Disadvantages may be especially present for older adults who have Alzheimer’s Disease and Related Dementia (ADRD) who require more intensive and persistent care over time, and thusly rely on a more extended network of caregivers. This project seeks to enhance our understanding of diverse family and unpaid caregiver experiences and how this process may differ for those caring for an older adult living with dementia. This project will conduct focus groups with two groups of caregivers who help someone with memory issues, with 8 to 10 participants each.		
SRO Project Period	07/2023 - 07/2024		
Data Col Period	07/2023 - 07/2024		
Security Plan	NA		
Milestones	<div>Pre Production Start:Pretest End:Staffing Complete:SS Train Start:DC Start:</div> <div>Pretest Start:Recruitment Start:GIT Start:SS Train End:DC End:</div>		
Other Project Team Members	Focus group phase (7/23-10/23): Margaret Hudson Cog IW phase (1/24-6/24): Margaret Hudson, TBD		
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Cash, post (\$60 focus groups; \$50 cognitive interview)		
Payment Method	Imprest Cash Fund from ISR Business Office		

Report Period	May, 2024 (Care & Help Study)		Implementing
Risk Level	On Track		
Monthly Updates	The PI finalized the interview guide this month and began recruitment efforts for the first round of 8 cognitive interviews to be done in June. The PI identified a research assistant to handle the scheduling of participants. Margaret set up a Google calendar to mark her availability for the scheduler to use. Margaret will handle reserving space to conduct the interviews and set up Zoom for recording. Margaret set up accounts to handle respondent payments. The goal is to complete the first round of IWs (n=8) in June, make adjustments to the questions based on what we learn, and conduct the final round of 8 interviews in July. Funding ends in July and no extension is possible.		
Special Issues			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		8,943.87
	Est Cost at Completion (E\$AC):		11,606.44

Total Budget:		42,636.00		
Variance (Total Budget minus- E\$AC):		31,029.56		
Reason for Variance:		We budgeted for a large project team, but it has largely been just one person. The original scope included us scheduling focus group participants and cognitive IW participants, but the PI has handled this portion.		
Projections as of Jun 18, 2024	Dollars Projected for Month:	5,525.91		
	Actual Dollars Used:	730.65		
	Variance (Projected minus Actual):	4,795.26		
	Reason for Variance:	Delay in starting cog IWs while PI worked on materials		
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(CARE Military) Concussion Assessment, Research and Education (CARE) Consortium 2022 - Military (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 1,338,017.70	Indirect Budget: 347,885.00	Total Budget: 1,685,902.70
Principal Investigator/Clients	Dr. Steven Broglio (U of M Kinesiology) Dr. Micheal McCrea /Dr. Pasquina (Medical College of Wisconsin/Uniformed Services Un) Dr. Thomas McAllister (Indiana University School of Medicine)		
Funding Agency	NCAA and DoD		
IRB	HUM#: 00202691		Period of Approval: 7/23/2021 - open
Project Team	Project Lead: Donnalee Ann Grey-Farquharson Budget Analyst: David Kellermeyer Production Manager: Barbara Aghababian-Homburg Senior Project Advisor: Barbara Lohr Ward Production Manager 1: Hongyu Johnson Production Manager 2: Keith Liebetreu		
Proposal #	no data		
Description	<p>The project follows academy cadets post-graduation to assess health and well-being outcomes and a number of physical and psychological measures to enable researchers to study the intermediate and cumulative effects of concussion and repetitive head impact exposure.</p> <p>This project has an overall SRO involvement period of 13 months, beginning March 2022, with data collection taking place over approximately 12 months starting mid-March 2022. SRO provides consultation, respondent locating activities and data collection for respondents in the uniformed services sample.</p> <p>The goal is to secure participation from approximately 3,200 unique past-CARE study participants. Participants will complete a study assessment once over the 13-month project period. SRO decentralized field interviewers locate and contact respondents by phone to prompt them to access the online data collection questionnaire. SRO will conduct approximately 1,425 telephone interviews with participants who fail to respond to invitations to complete follow-up interviews on the web.</p> <p>The estimate total cost for the overall scope of work is \$1,426,001.00. This includes \$1,131,747.00 direct and \$294,254.00 indirect costs, using the NCAA's published indirect cost rate of 26% (which is being used for all funders).</p>		
SRO Project Period	02/2022 - 03/2023		
Data Col Period	03/2022 - 08/2023		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Donnalee Grey-Farquharson, Barb Homburg, Hongyu Johnson, James Koopman, Keith Liebetreu, David Ackuaku, Ruyi Chen, David Kellermeyer		
Other Project Name	CARE-CSI Military		
Sample Mgmt System	Other (non-SRO)		
Data Col Tool	Other (non-SRO)		
Hardware	Laptop; [UM cell] Phone		
DE Software	N/A		
QC Recording Tool	N/A		
Incentive	Yes, R		
Administration	Other (Kinesiology)		
Payment Type	Check, post (\$150)		
Payment Method	Other (Kinesiology)		
=====			
Report Period	May, 2024 (CARE Military)		Implementing
Risk Level	On Track		
Monthly Updates	1. Project Management:		

- SRO management team continues to monitor military work (with a portion of civilian funds) in DCP3 Part 2 data collection.
 - SRO management team continues to communicate with the PI team along with Datalys and QG on sample transferring process protocols.
 - SRO management team set new workable goals for the field team to boost productivities.
 - Prepared the PI monthly report.
2. Care SMS system:
- SRO received 2802 military samples end of May 2024.
 - Working with Datalys and QG team on cleaning up sample issues prior to receiving the new samples.
3. Questionnaire Development
- Completed a newly added survey section testing for production.
4. Production:
- Production: as of 05/31/2024 (Total Sample = 6969)
 - Total Completed Iws = 464
 - Web = 462
 - CATI = 2
 - Locating Team: continued to use social media platforms to find potential respondents. As of 05/31/2024,
 - Respondents ever in Tracking = 193
 - Respondents ever in tracking found Alive = 26
 - Respondents ever in tracking Completed = 21
5. DMSS:
- Data managers completed the review of the locating reports.
 - Data manager will manually add back sample lines that were unexpectedly removed from the ISR sample by QG in order to accurately report the field progress.
6. Hiring and Training
- One Interviewer left CARE in May 2024

Special Issues

Cost as of May 31, 2024	Total Cost to Date (direct + indirect):	1,684,473.95
	Est Cost at Completion (E\$AC):	1,684,473.95
	Total Budget:	1,685,902.70
	Variance (Total Budget minus- E\$AC):	1,428.75
	Reason for Variance:	We don't have new funding currently to support the military work. However, military work resumed in April 2024 with civilian funds. **Note: We spent \$54,805.79 on Military project with the Civilian funds in May 2024 with a total of \$69,553.59 accumulative actual spending since April 2024. The current spending is reflected the underrun amount in Civilian funds.
Projections as of May 31, 2024	Dollars Projected for Month:	0.00
	Actual Dollars Used:	54,805.79
	Variance (Projected minus Actual):	-54,805.79
	Reason for Variance:	We didn't have projection under Military funds since August 2024. **Note: We spent \$54,805.79 on Military project with the Civilian funds in May 2024 with a total of \$69,553.59 accumulative actual spending since April 2024. The current spending is reflected the underrun amount in Civilian funds.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(CARE SALTOS MTEC) Concussion Assessment, Research and Education (CARE) Consortium 2022 (On Track)												
Project Mode	Primary: Telephone	Secondary: Web	Total of Modes: 2										
Project Type	Sponsored Projects												
Budget	Direct Budget: 3,718,978.00	Indirect Budget: 966,936.00	Total Budget: 4,685,914.00										
Principal Investigator/Clients	Dr. Steven Broglio (U of M Kinesiology)												
	Dr. Michael McCrea (Medical College of Wisconsin)												
	Dr. Thomas McAllister (Indiana University School of Medicine)												
Funding Agency													
IRB	HUM#: 00202691	Period of Approval: 7/23/2021 - open											
Project Team	Project Lead: Donnalee Ann Grey-Farquharson												
	Budget Analyst: David Kellermeyer												
	Production Manager: Barbara Aghababian-Homburg												
	Senior Project Advisor: Barbara Lohr Ward												
	Production Manager 1: Hongyu Johnson												
	Production Manager 2: Keith Liebetreu												
Proposal #	no data												
Description	<p>SRO will provide consultation, respondent locating activities and data collection for respondents in the longitudinal Concussion Assessment, Research and Education (CARE) study, with the goal of securing participation from 7,500 unique past-CARE study participants. Participants will complete the same set of study assessments at two time points over the five-year project period. The project follows collegiate athletes post-graduation to assess health and well-being outcomes and a number of physical and psychological measures to enable researchers to study the intermediate and cumulative effects of concussion and repetitive head impact exposure. Specifically, SRO decentralized field interviewers will locate and contact respondents by phone to prompt them to access the online data collection questionnaire. SRO will conduct telephone interviews with participants who fail to respond to invitations to complete follow-up interviews on the web.</p> <p>This budget assumes an overall SRO involvement period of approximately 44 months over two waves. Wave 1 SRO involvement will begin in December 2021 with data collection taking place over approximately 12 months, beginning approximately May 2022. Wave 2 SRO involvement will begin in November 2023 with data collection taking place over approximately 12 months starting in May 2024.</p> <p>Currently, the total cost for the overall scope of work (based on the currently committed funding from all sources) is estimated at \$4,685,914. This includes \$3,718,978 direct and \$966,936 indirect costs, using the NCAA's published indirect cost rate of 26% (which is being used for all funders). As additional sources of funding are identified and those resources committed to SRO survey data collection activities, or inversely if a funder withdraws or reduces their level of funding to the project, the scope of work (e.g., the number of interviews to be collected) will increase or decrease respectively.</p> <p>The estimate of funding contributed by the Department of Defense through the MTEC RFP is \$2,277,689. This includes \$1,807,689 direct costs and \$470,000 indirect costs budgeted at the 26% indirect cost rate. The proposed period of support is September 1, 2021 through August 31, 2025.</p>												
SRO Project Period	10/2021 - 08/2026												
Data Col Period	03/2022 - 02/2026												
Security Plan	NA												
Milestones	<table> <tr> <td>Pre Production Start:</td><td>Pretest Start:</td></tr> <tr> <td>Pretest End:</td><td>Recruitment Start:</td></tr> <tr> <td>Staffing Complete:</td><td>GIT Start:</td></tr> <tr> <td>SS Train Start:</td><td>SS Train End:</td></tr> <tr> <td>DC Start:</td><td>DC End:</td></tr> </table>			Pre Production Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Complete:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
Pre Production Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Complete:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Donnalee Grey-Farquharson, Barb Homburg, Hongyu Johnson, Keith Liebetreu, James Koopman, Ruyi Chen, David Ackuaku, David Kellermeyer												
Other Project Name	CARE CSI, CARE SALTOS												
Sample Mgmt System	Other (non-SRO)												
Data Col Tool	Other (non-SRO)												
Hardware	Laptop; [UM cell] Phone												
DE Software	N/A												
QC Recording Tool	N/A												
Incentive	Yes, R												
Administration	UM Group (Kinesiology)												
Payment Type	Check, post (\$150.00)												

Payment Method	Check through other system (UM)	
=====		
Report Period	May, 2024 (CARE SALTOS MTEC)	Implementing
Risk Level	On Track	
Monthly Updates	<div>1. Project Management:<ul style="list-style-type: none">- SRO management team continues to monitor DCP3 Part 2 data collection activities.- SRO management team continues to communicate with the PI team along with Datalys and QG on sample transferring process protocols.-SRO sent out Tango cards to the first 5 international respondents.-Prepared the PI monthly report.</div> <div>2. CARE SMS system:<ul style="list-style-type: none">- SRO received a total of 3812 civilian samples end of May 2024. However, approximately 1500 sample lines (civilian and military) were unexpectedly removed from the ISR sample system by QG.- SRO management team has been constantly managing sample with problematic issues.- SRO management team continues to triage system problems reported from the field team and work with Datalys and QG to resolve them.</div> <div>3. Questionnaire Development<ul style="list-style-type: none">- Completed a newly added survey section testing for production.</div> <div>4. Production<ul style="list-style-type: none">- SRO management team set new workable goals for the field team to boost productivities.- Production stats: As of 05/31/2024 (Total Released samples = 15765<ul style="list-style-type: none">Total Completed lws = 1921<ul style="list-style-type: none">Web = 1899CATI = 22- Locating Team: continued to use social media platforms to find potential respondents. As of 05/31/2024,<ul style="list-style-type: none">- Respondents ever in Tracking =931- Respondents ever in tracking found Alive = 133- Respondents ever in tracking Completed = 96</div> <div>5. DMSS:<ul style="list-style-type: none">- Data managers completed the review of the locating reports.- Data manager will manually add back sample lines that were unexpectedly removed from the ISR sample by QG in order to accurately report the field progress.</div> <div>6. Hiring and Training<ul style="list-style-type: none">- One Interviewer left CARE in May 2024</div>	
Special Issues		
Cost as of May 31, 2024	Total Cost to Date (direct + indirect):	2,487,750.87
	Est Cost at Completion (E\$AC):	4,654,082.65
	Total Budget:	4,685,914.00
	Variance (Total Budget minus- E\$AC):	31,831.35
	Reason for Variance:	Internet charge is under projected. But Indirect actual cost is lower than projected due to reduced CATI/CAPI recharge fees and the Equipment Use recharge is zero dollars again in May. The actual costs for April and May will be reflected in the June cost report. The adjustment will be made for June onward. **Note: We actually used \$54,805.79 on Military project with the Civilian funds in May 2024 with a total of \$69,553.59 accumulative actual spending since April 2024. The current spending on Military is reflected the underrun amount in Civilian funds.
Projections as of May 31, 2024	Dollars Projected for Month:	201,781.65
	Actual Dollars Used:	169,957.07
	Variance (Projected minus Actual):	31,824.58
	Reason for Variance:	Internet charge is under projected. But Indirect actual cost is lower than projected due to reduced CATI/CAPI recharge fees and the Equipment Use recharge is zero dollars again in May. The actual costs for April and May will be reflected in the June cost report. The adjustment will be made for June onward. **Note: We actually used \$54,805.79 on Military project with the Civilian funds in May 2024 with a total of \$69,553.59 accumulative actual spending since April 2024. The current spending on Military is reflected the underrun amount in Civilian funds.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(CCS) Community College Survey (On Track)		
Project Mode	Primary: Web Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 560,774.00	Indirect Budget: 84,115.00	Total Budget: 644,889.00
Principal	Hana Lahr (Teachers College, Columbia University)		
Investigator/Clients	Veronica Minaya (Teachers College, Columbia University)		
	Rachel Baker (University of Pennsylvania)		
Funding Agency	Ascendium Education Group		
IRB	HUM#: 00237400		Period of Approval:
Project Team	Project Lead: Jeffrey Albrecht Jr		
	Budget Analyst: William Lokers		
	Production Manager: Ruth B Philippou		
	Senior Project Advisor: Grant D Benson		
	Production Manager 1: Steven Sonoras		
	Production Manager 2:		
Proposal #	no data		
Description	The CCS seeks to understand factors that influence first year community college students in their program choice. We will survey a selection of students entering a community college for the first time in the fall of 2023 and then follow up with them in the second semester (Spring 2024) and their third semester (Fall 2024). The researchers will recruit 4 community colleges to participate.		
SRO Project Period	01/2023 - 03/2025		
Data Col Period	10/2023 - 11/2024		
Security Plan	NA		
Milestones	<div><div>Pre Production Start: 04/01/2024</div><div>Pretest End:</div><div>Staffing Complete:</div><div>SS Train Start:</div><div>DC Start: 03/11/2024</div></div> <div><div>Pretest Start:</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End:</div><div>DC End: 12/12/2024</div></div>		
Other Project Team Members	Marsha Skoman - Qualtrics Programmer Ed Green - Data Manager Hueichun Peng - Web SMS Programmer		
Other Project Name	How Community College Students Choose Programs of Study		
Sample Mgmt System	Web SMS		
Data Col Tool	Other (Qualtrics)		
Hardware	Desktop		
DE Software	NA		
QC Recording Tool	N/A		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Cash, prepaid (\$5); Cash, post (\$40); Other (Visa electronic gift cards, Amazon gift codes)		
Payment Method	Imprest Cash Fund from ISR Business Office; Other (VISA eGift cards from HSIP, Amazon gift codes from Teachers Coll)		

Report Period	May, 2024 (CCS)		Planning
Risk Level	On Track		
Monthly Updates	Wave 2 Post-Production		
	Data Delivery - Ed prepared and delivered the Wave 2 Main and NAPE datasets to the PIs. - The PIs discovered an anomaly in which the timestamp exported by Qualtrics was off by 4 hours. Upon investigating, Ed discovered that the API data were consistently off from the timestamp exported through the user interface. The rest of the survey and metadata appeared uncorrupted. Mark and Ed are investigating further, and Jeffrey will apprise the SRO Qualtrics group once we know more.		
	Reporting - Jeffrey wrote and delivered the Wave 2 Field Methods Report.		
	Budget - U-M spent about \$25,099 more in respondent payments in May than projected. This was due in part to the TOA		

setup in which U-M paid two-thirds of all payments (as Visa cards or cash) and TC paid the other 1/3 (as Amazon cards).

Wave 3 Pre-Production

Budget

- The Pls are currently considering what they can afford in Wave 3. U-M delivered three ballpark budgets, which we are working with proposals to update.
- The Pls are hoping for U-M to send prenotification "Thank you" cards with \$5 cash prepayments to all Wave 2 completers. Also, we will send emails and text messages.
- It is unclear if the Pls will opt for any reminder calling in Wave 3, but they are considering a special outreach to college leavers that may include calling and/or locating.

Project Support

- We determined that Steven can manage the prepayment mailing, TOA processing, and mailbox monitoring and so will do these solo in Wave 3. Becky is no longer on CCS.

IRB

- The Pls submitted their continuing review to the TC IRB last week. We will submit their approval documents to U-M IRB right away, which need to be approved by July.

Production Experiments

- We are planning several experiments in Wave 3 to test effects of texting, prenotification/prepayment, and emailing. Unlike Wave 2 experiments, these will be used more for knowledge production than production intervention on CCS.

Special Issues	<ul style="list-style-type: none"> - The Proposals Team has created three ballpark budgets for Wave 3, which we are in the process of adjusting. They plan to add funds to the U-M subaward in July. - The Wave 3 sample is being determined and will be used to update the measures reported below on the next MPR. 			
Cost as of Jun 11, 2024	Total Cost to Date (direct + indirect):	562,676.72		
	Est Cost at Completion (E\$AC):	746,944.93		
	Total Budget:	644,889.00		
	Variance (Total Budget minus- E\$AC):	-102,055.93		
	Reason for Variance:	The overrun is carrying over from the last few MPRs, which is accounted for by overspending on respondent payments due to changes in scope in Waves 1+2. The Pls are now in the process of adding funds to the U-M subaward to make up the difference.		
Projections as of Jun 11, 2024	Dollars Projected for Month:	25,619.87		
	Actual Dollars Used:	50,718.34		
	Variance (Projected minus Actual):	-25,098.47		
	Reason for Variance:	Respondent payments were higher than anticipated in May. This was largely because we could not determine how much would be paid by U-M (ended up being about 2/3 TOAs), as opposed to Teachers College.		
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(Health and Well Being in SE MI) Detroit Aging and Memory Project (formerly Health and Wellbeing in Southeast Michigan) (Some Concerns)		
Project Mode	Primary: Face to Face Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 2,409,055.00	Indirect Budget: 1,349,072.00	Total Budget: 3,758,127.00
Principal Investigator/Clients	Kristine Ajrouch (Life Course Development Program, SRC)		
	Toni Antonucchi (Life Course Development Program, SRC)		
	Laura Zahodne (Life Course Development Program, SRC)		
Funding Agency			
IRB	HUM#: HUM00146040		Period of Approval: 4/9/2020
Project Team	Project Lead: Barbara Lohr Ward		
	Budget Analyst: Christine Evanchek		
	Production Manager: Veronica Connors-Burge		
	Senior Project Advisor: Nicole G Kirgis		
	Production Manager 1: Taghreid Lovell		
	Production Manager 2: Ian Ogden		
Proposal #	no data		
Description	Conduct 600 interviews with recently identified Arab Americans aged 65 or older residing in Southeast Michigan and 330 interviews with Social Relations sample members aged 65 or older. The Arab American sample will be selected based on an in-person household screening. The interview will consist of a 60 minute core interview (content from the Social Relations interview), a 60 minute cognitive interview and a series of physical measurements. Social Relations respondents will only complete the cognitive interview. An informant interview will also be conducted for all sample members. Interviews will be conducted in English or Arabic.		
SRO Project Period	05/2019 - 03/2023		
Data Col Period	05/2023 - 03/2024		
Security Plan	No		
Milestones	<div><div>Pre Production Start: 12/01/2022</div><div>Pretest End:</div><div>Staffing Complete: 04/10/2023</div><div>SS Train Start: 05/18/2023</div><div>DC Start: 05/30/2023</div></div> <div><div>Pretest Start:</div><div>Recruitment Start: 02/01/2023</div><div>GIT Start: 05/16/2023</div><div>SS Train End: 05/25/2023</div><div>DC End: 12/31/2024</div></div>		
Other Project Team Members	Taghreid Lovell, Veronica Connors-Burge, Mathew Luna, Jeff Smith, Ashwin Dey, Kelly Liesko, Peter Sparks, Raphael Nishimura, John Gawlas, Valyn Dall		
Other Project Name	Detroit Aging and Memory Project (formerly Health and Wellbeing in Southeast Michigan)		
Sample Mgmt System	SurveyTrak		
Data Col Tool	Blaise 4.8		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Weblog)		
QC Recording Tool	DRI-CARI; Camtasia		
Incentive	Yes, R; Yes, INF		
Administration	SRO Group		
Payment Type	Cash, prepaid (\$75 respondent, \$25 informant); Other (\$2 screener incentive)		
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)		

Report Period	May, 2024 (Health and Well Being in SE MI)	Implementing
Risk Level	Some Concerns	
Monthly Updates	<p>D-AMP new sample screening and interviewing continued through the first half of May without clarity on continued funding. On May 16, the PIs informed SRO of their decision to continue with data collection and with SRO conducting the data collection. Training had been put on hold pending their decision, and this caused a huge scramble to ramp up for a main study training in early July.</p> <p>The screeners hired in April have been far more productive than any previous hires, and are working through sample quickly. Screeners are setting up appointments for interviewers, and interviewers are fulfilling appointments. We need more Arabic interviewers in order to fulfill many appointments—some appointments are being made as far out as July. In late May/early June, we pulled the panel sample cases and assigned them to the PMs. The PIs wanted interviewers to concentrate on new sample cases before running out of D-AMP money. Some panel cases are still being interviews, but interviewers are concentrating on main sample cases. Forward movement has picked up but is still quite slow.</p> <p>In May SRO began work on an intake form and presented that to the PIs. The PIs did begin preparing</p>	

amendments to move the proxy interview forward, and the integration of the Healthy Brain Project with D-AMP. SRO began specifications for integration of D-AMP and HB so that the project/programming would be ready when the PIs made decisions and moved forward. As of 6/19/2024, it does look like the PIs have made some decisions regarding what organizations to recruit convenience sample through, and how many cases are needed from each organization. However we need to negotiate with them regarding the time between recruitment and having an interviewer contact the respondent for an appointment. If the PIs do not space recruitment out over several months, it will be impossible for us to contact respondents quickly (all models assume an even take across the months), work the new-sample cases and work the panel sample cases simultaneously as the PIs desired. The PIs have indicated that the May/June training for bilingual and other interviewers can be charged to Healthy Brain. We are processing timesheet changes back to March with this update. We will also charge some portion of our project and production management costs devoted to planning for the Healthy Brain project integration, as well as programming costs for the convenience sample, to the Healthy Brain Study. This will help leave room in the D-AMP shortcode for interviewing costs.

SRO has advised the PIs that a small additional training will likely be needed in early September to bring on bilingual interviewers. Fewer bilinguals than desired signed up to attend training in June.

Finances on the study will be very tight, and careful monitoring will be needed on the HPI for the convenience sample cases (as well as other cases).

Special Issues

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	3,109,313.37
	Est Cost at Completion (E\$AC):	3,744,065.49
	Total Budget:	3,758,127.00
	Variance (Total Budget minus- E\$AC):	14,061.51
	Reason for Variance:	Expected to be close but will know more with the Healthy Brain approval and understanding of how many Rs will actually say yes to HB questions
Projections as of Jun 18, 2024	Dollars Projected for Month:	262,383.44
	Actual Dollars Used:	132,465.97
	Variance (Projected minus Actual):	129,917.47
	Reason for Variance:	Both direct and indirect cost came in under. No hosting charge, under in Respondent payment, and salary dollars

Measures		Units at Complete	RR	HPI
	Current Goal:	200/400/200 design		
	Goal at Completion:	200/400/200 design		
	Current Actual:		37% scrnr; 32% main	
	Estimate at Complete:			
	Variance:			

Other Measures

Actuals are as of 6/19/2024:
169 new sample cases (goal 200), 39 panel cases (goal 200), 0 convenience sample cases.

Project Name	(HRS 2022 Panel & Baselines) Health and Retirement Study 2022 Main Interviews (Some Concerns)		
Project Mode	Primary: Mixed Total of Modes: 3		
Project Type	Sponsored Projects		
Budget	Direct Budget: 13,982,815.00	Indirect Budget: 5,033,815.00	Total Budget: 19,016,630.00
Principal Investigator/Clients	David Weir (ISR-SRC)		
Funding Agency			
IRB	HUM#: HUM000611128		Period of Approval: 6/7/2023-6/6/2024
Project Team	Project Lead: Evanthia Leissou		
	Budget Analyst: Richard Warren Krause		
	Production Manager: Andrea Sims		
	Senior Project Advisor: Nicole G Kirgis		
	Production Manager 1: Jennifer C Arrieta		
	Production Manager 2: Theresa Camelo		
Proposal #	no data		
Description	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of people aged 50 years and older in the U.S.. Every six years (three waves) a new cohort of people aged 50 to 55 are screened in to the study to maintain a representative sample. A series of physical measures and bio-markers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records is requested.		
SRO Project Period	01/2021 - 12/2023		
Data Col Period	03/2022 - 08/2023		
Security Plan	NA		
Milestones	<div><div>Pre Production Start: 01/01/2021</div><div>Pretest End: 11/23/2021</div><div>Staffing Complete: 01/15/2022</div><div>SS Train Start: 02/23/2022</div><div>DC Start: 03/07/2022</div></div> <div><div>Pretest Start: 11/01/2021</div><div>Recruitment Start: 08/01/2021</div><div>GIT Start: 02/21/2021</div><div>SS Train End: 03/03/2022</div><div>DC End: 05/10/2025</div></div>		
Other Project Team Members	<div>Derek Dubuque (Production Manager), Alex Warju (Production Manager), Milagros Hierro (Production Manager), Deborah Zivan (Project Manager), Andrew Hupp (Project Manager), Gary Hein (Project Manager), Erin McSpadden (Project Manager), Daniah Buageila (Project Manager), Janet McBride (Project Assistant), Paul Burton (Stats/Sampling), Vanessa Clarke (Project Assistant), Jeannie Baker (Project Manager), Melissa Luker (Project Assistant), Anthony Romanowski (Project Manager), Megan Hromco (Project Assistant), Kristen Cross (Project Assistant), Austin De Spirito (Project Assistant), Cindy Huang (Budget Analyst), Andria Goedert (Project Assistant), Dominic Bonanni (Project Assistant)</div> <div>Tech Team: Karl Dinkelmann, Jeff Smith, Jim Rodgers, Laura Yoder, Marsha Skoman, Ashwin Dey, Pam Swanson, David Bolt, Deb Wilson, Jennie Williams, Rose Zybdel, Stephanie Windisch, Holly Ackerman, Shane Empie, Kelly Chatain, Brianna Sabol</div> <div>Coding Lead: Carolyn Vieira-Martinez</div>		
Other Project Name	HRS 2022 Main lws		
Sample Mgmt System	SurveyTrak; MSMS		
Data Col Tool	Blaise 5; SAQ		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Blaise 5 Coding Application); External vendor (DataForce)		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, INF		
Administration	NA		
Payment Type	Check, prepaid (\$80 (Panel)); Check, post (\$50 (WBD)); Cash, post (\$20 (SAQ), \$100 (Baselines))		
Payment Method	Check through STRak RPay System; Check through other system (Rpay system set up for MSMS); Interviewer payment of cash (reimbursed/reconciled via Tenrox) (Rpay system set up for MSMS); Imprest Cash Fund from ISR Business Office (Rpay system set up for MSMS)		

Report Period	May, 2024 (HRS 2022 Panel & Baselines)		Implementing
Risk Level	Some Concerns		
Monthly Updates	1. The project team has been working on baseline production monitoring, cost monitoring, sample management,		

logging, weekly mailings and scanning(SSA and SAQ), payment and letter request processing, and implementing the baseline end game protocol.

2. Baseline production has been steady the past month. The field is waiting release of additional screener sample end of June to generate more baseline sample. Interviewers continue to work less hours than projected for baselines - field managers continue to work with interviewers who are not meeting expectations.

3. Interviewer recruitment and planning for the May 30- June 7 new cohort training continued (goal: 80 iwers). Discussions for a fall training began.

4. Based on the propensity model run in September, 6,882 baseline cases that have ever been flagged priority of which 1,543 (22%) have completed an interview. Newly generated baselines from screening continue to be flagged on a weekly basis.

5. The endgame protocol sample consists of households with resistance or 120+ since screened. The sample is mailed a letter offering an additional \$100 upon completion of the interview and interviewers follow-up with one attempt before final coding non-interview, unless the interview was started on the spot or an appointment has been scheduled. 7,132 baseline respondents have been mailed the end game letter of which 655 (9%) have completed the interview. New cases are flagged for end game weekly.

6. Address sorting continued in preparation to for selection and release of more screener sample.

7. Discussions began on sub-sampling the minority older cohorts (MOC) once we have generated enough MOC sample that will ensure we reach the MOC goal of 2,000 interviews.

*The "measures" table reflects Panel and Baseline combined as of 6/19/24. Breakdown of Panel and Baseline counts and rates in Other Measures Field.

Special Issues	<ul style="list-style-type: none">- Did not meet the Panel response rate goal of 74% even with the additional five months of field time and responsive design strategies due to interviewer count and balancing effort with new cohort screening/baseline iws.- Slow progress with baseline interviewing.- Multiple Blaise issues that have impacted STrak and MSMS throughout data collection.- 2022 New Cohort data collection projected to end in May 2025 in order to meet goal.- Competing project team demands with HRS 2022 and HRS 2024 simultaneous data collections as well as multiple trainings planned for both in spring and fall 2024.- High field staff attrition rate. Burden on staff with additional recruitment and training efforts while managing production.			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		18,092,939.95	
	Est Cost at Completion (E\$AC):		18,078,401.55	
	Total Budget:		19,016,630.00	
	Variance (Total Budget minus- E\$AC):		938,228.45	
	Reason for Variance:	Minimal change in variance since the previous month's report. Note: This budget is for the Panel sample but the monthly updates and milestones include baseline iws. The New Cohort Budget is under the HRS 2022 Screening MPR.		
Projections as of Jun 18, 2024	Dollars Projected for Month:		-1,455.20	
	Actual Dollars Used:		-615.09	
	Variance (Projected minus Actual):		-840.11	
	Reason for Variance:	Minimal variance.		
Measures		Units at Complete	RR	HPI
	Current Goal:	17,058	49%	11.8
	Goal at Completion:	22,215	44%	8.3
	Current Actual:	17,141	50%	11.7
	Estimate at Complete:	19,443	39%	10.7
	Variance:	2,772	5%	2.4
Other Measures	Panel: Revised RR Goal: 68% (original goal 74%), Final RR: 68% (Panel end date 9/2/23) 2022 Baselines generated from screener: Goal: 6,003 iws; Current: 3,672 iws from 12,684 baselines spawned from screener as of 6/19/24. Current RR: 29.2% 2019 EGenX baselines: Goal RR: 70%, Current RR: 74.4% (497 iws)			

Project Name	(HRS 2024) Health and Retirement Study 2024 (On Track)		
Project Mode	Primary: Mixed Total of Modes: 3		
Project Type	Sponsored Projects		
Budget	Direct Budget: 15,792,284.00	Indirect Budget: 5,685,224.00	Total Budget: 21,477,508.00
Principal Investigator/Clients	David Weir (ISR-SRC)		
Funding Agency			
IRB	HUM#: HUM000611128	Period of Approval: 6/7/2023-6/6/2024	
Project Team	Project Lead: Evanthia Leissou		
	Budget Analyst: Richard Warren Krause		
	Production Manager: Andrea Sims		
	Senior Project Advisor: Nicole G Kirgis		
	Production Manager 1: Derek Dubuque		
	Production Manager 2: Jennifer C Arrieta		
Proposal #	no data		
Description	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of people aged 50 years and older in the U.S.. Every six years (three waves) a new cohort of people aged 50 to 55 are screened in to the study to maintain a representative sample. A series of physical measures and bio-markers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records is requested.		
SRO Project Period	05/2023 - 08/2025		
Data Col Period	05/2024 - 05/2025		
Security Plan	NA		
Milestones	<div>Pre Production Start: 05/15/2023</div> <div>Pretest End: 02/18/2024</div> <div>Staffing Complete: 03/15/2024</div> <div>SS Train Start: 04/23/2024</div> <div>DC Start: 05/13/2024</div> <div>Pretest Start: 01/29/2024</div> <div>Recruitment Start: 12/19/2023</div> <div>GIT Start: 04/22/2024</div> <div>SS Train End: 04/29/2024</div> <div>DC End: 05/31/2025</div>		
Other Project Team Members	Alex Warju (Production Manager), Gary Hein (Project Manager), Erin McSpadden (Project Manager), Daniah Buageila (Project Manager), Janet McBride (Project Assistant), Paul Burton (Stats/Sampling), Vanessa Clarke (Project Assistant), Jeannie Baker (Project Manager), Melissa Luker (Project Assistant), Anthony Romanowski (Project Manager), Megan Hromco (Project Assistant), Austin De Spirito (Project Assistant), Cindy Huang (Budget Analyst)		
	Tech Team: Karl Dinkelmann, Jeff Smith, Jim Rodgers, Laura Yoder, Marsha Skoman, Ashwin Dey, Pam Swanson, David Bolt, Deb Wilson, Jennie Williams, Rose Zybdel, Stephanie Windisch, Holly Ackerman, Shane Empie, Kelly Chatain, Brianna Sabol, Kelly Lieske, Asia Paige		
Other Project Name	HRS 2024 Panel		
Sample Mgmt System	SurveyTrak; MSMS		
Data Col Tool	Blaise 5; SAQ		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Blaise 5 Coding Application); External vendor (DataForce)		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, INF		
Administration	NA		
Payment Type	Check, prepaid (\$100 (Interview)); Check, post (\$50 (WBD), \$20 (SAQ), \$20 (SSA)); Cash, post (\$20 (SAQ))		
Payment Method	Check through STrak RPay System; Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office		

Report Period	May, 2024 (HRS 2024)		Planning
Risk Level	On Track		
Monthly Updates	HRS 2024 activities continued with focus cost projections, technical specifications, technical development, testing, precontact mailing preparations, and pre-pay check processing.		
	Testing continued via web and MSMS in preparation for launch of Web Panel. Start of Web Panel TBD pending a fix to a new Blaise bug in 5.14 reported to CBS in June.		
	Training and recruitment planning began in preparation for an October 2024 training of ~80 interviewers.		

Production:

-Production started in SurveyTrak: 5/13/24 when 3,858 Pref Mode TEL & FTF SIDs were released to the field. The one week delay to start of data collection was due to timing of IRB approval and securing of stamped documents.
 -HRS Data Processing Team delivered preload update #1 file with fixes to 106 Blaise preload variables affecting 1514 cases (232 cases were active and the interview had not yet been started so were pulled from the field so the preload could be fixed). Interviewers had to reschedule appointments and delay scheduling new appointments about a week out to ensure the preload was fixed and released back to the field.

-Additional sample and preload will be delivered to SRO in fall of 2024 (amount of sample TBD).

Measures in table below are as of 6/15/24.

Special Issues	-Project team resource concerns for HRS 2024 and HRS 2022 with simultaneous production periods and multiple trainings planned in spring and fall 2024. -Blaise 5.14 issues related to the feature added at HRS' request for saving session database online and offline. As of 6/19/24 pending CBS' investigation of a new issue identified during testing delaying the start of web panel production.			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	3,608,383.47		
	Est Cost at Completion (E\$AC):	20,971,699.05		
	Total Budget:	21,477,508.00		
	Variance (Total Budget minus- E\$AC):	505,808.95		
	Reason for Variance:	Projections in CRS are for pre-production and pretest data collection. Will update the total budget now that the 6 year renewal proposal funds are awarded (received in Mid-May). Variance since last month is due to delay in the new award. We have been instructed to continue to charge the pre-production account codes until the new award comes in which was mid-May. The team is working to move pre-production costs from February 1, 2024 and on to the new account codes set up mid-May and will work on adding future projections to CRS.		
Projections as of Jun 18, 2024	Dollars Projected for Month:	2,206,326.58		
	Actual Dollars Used:	1,312,325.51		
	Variance (Projected minus Actual):	894,001.07		
	Reason for Variance:	Variance primarily due to April and May 2024 CAPI/CATI billings that had not previously billed correctly, hosting and travel costs had not hit as projected, and unused iwer hours due to a week delay to start of data collection.		
Measures		Units at Complete	RR	HPI
	Current Goal:	1,008	14% of released	7.2
	Goal at Completion:	17,341	70%	
	Current Actual:	1,123	16%	7.2
	Estimate at Complete:	17,341	70%	
	Variance:	0	0	
Other Measures				

Project Name	(HRS2022-Screening) HRS 2022 - Screening (Some Concerns)		
Project Mode	Primary: Face to Face	Secondary: Telephone	Total of Modes: 3
Project Type	Sponsored Projects		
Budget	Direct Budget: 21,264,149.00	Indirect Budget: 7,655,093.00	Total Budget: 28,919,242.00
Principal Investigator/Clients	David Weir (SRC) Helen Levy (SRC) Ken Langa (SRC)		
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Evanthia Leissou Budget Analyst: Richard Warren Krause Production Manager: Senior Project Advisor: Nicole G Kirgis Production Manager 1: Andrew L Hupp Production Manager 2: Theresa Camelo		
Proposal #	no data		
Description	<p>The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort was added. In 2022, group 1 of the early generation x cohort will be added along with a minority oversample.</p>		
SRO Project Period	02/2021 - 08/2024		
Data Col Period	03/2022 - 06/2024		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: 04/19/2022 </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	SurveyTrak; MSMS; Other ((Blaise) Case Management App (CMA))		
Data Col Tool	Blaise 5		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Blaise 5 web instrument); N/A		
QC Recording Tool	Camtasia; N/A		
Incentive	Yes, R; Yes, INF		
Administration	SRO Group		
Payment Type	Check, post; Cash, prepaid (\$2); Cash, post		
Payment Method	Check through STrak RPay System; Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office		
=====			
Report Period	May, 2024 (HRS2022-Screening)		Implementing
Risk Level	Some Concerns		
Monthly Updates	<p>Screening is going at a steady pace. We've been exceeding both production and effort (hours) goals on screening. Most of release 6 is in the hands of interviewers. There remain a few unstaffed areas that haven't had trips that is still being held. Release 7 (8,144) has been prepped and is with MSG. They are preparing ~600 cases in 5 PSUs that will be released to the field and web simultaneously. Those invitations will be mailed on 6/21. The remainder of the sample will be have their invitations mailed on 6/28.</p> <p>We have released 11,086 cases to the endgame protocol. 1,054 cases (9.5%) of cases have completed a screener. 95 cases (9.0%) completed via the web, and 959 (90.0%) of cases completed in-person.</p> <p>Sorting of the next two replicates (3 & 4) is underway. Replicate 3 is sorted and work on replicate 4 has begun.</p>		
Special Issues			

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	24,609,389.10
	Est Cost at Completion (E\$AC):	35,491,129.44
	Total Budget:	28,919,242.00
	Variance (Total Budget minus- E\$AC):	-6,571,887.44
	Reason for Variance:	Projections have been entered through March 2025 (projection of when we would meet the baseline production goal).

Projections as of Jun 18, 2024	Dollars Projected for Month:	891,861.76
	Actual Dollars Used:	963,119.47
	Variance (Projected minus Actual):	-71,257.71
	Reason for Variance:	Travel was over by ~\$26,000 and salary was over 1,500 hours. The majority of those hours were from the field interviewers . R-Pay was under and pushed forward.

Measures		Units at Complete	RR	HPI
	Current Goal:	7,017/3,645 HHs	73%	3.0
	Goal at Completion:			
	Current Actual:	4,554/3,739	41.1%	2.88
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(IHDS3) India Human Development Survey Wave 3 (On Track)		
Project Mode	Primary: Face to Face	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 122,053.00	Indirect Budget: 12,206.00	Total Budget: 134,259.00
Principal Investigator/Clients	Sonalde Desai (University of Maryland)		
	Stephanie Chardoul (University of Michigan)		
	Santanu Pramanik (National Council of Applied Economic Research)		
Funding Agency	National Institutes of Health, Department of Health and Human Services		
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Sarah Elisa Broumand		
	Budget Analyst: Ryan Neice		
	Production Manager:		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1: Sarah Elisa Broumand		
	Production Manager 2: Sarah Elisa Broumand		
Proposal #	no data		
Description	The India Human Development Survey (IHDS) is a nationally representative, multi-topic, longitudinal survey of 41,554 households in 1503 villages and 971 urban neighborhoods across India. The first round of interviews were completed in 2004-5; data are publicly available through ICPSR. A second round of IHDS reinterviewed most of these households in 2011-12 (N=42,152). SRC joins IHDS Wave 3 to automate data collection, the scope of work includes methodological design, sample design, questionnaire design, technical instrument design, supervisor/interviewer training, production monitoring, quality control, data dissemination, and 2-3 weekly conference calls for capacity building.		
SRO Project Period	01/2019 - 03/2024		
Data Col Period	05/2022 - 10/2023		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Project Management Team Stephanie Chardoul -- Senior Project Advisor (SPA) Sarah Broumand - Project Manager Programming Team Collette Keyser - Blaise Marsha Skoman - SurveyTrak Holly Ackerman - WebTrak Cheng Zhou - Sync HelpDesk Team Emmanuel Ellis John Data Manager Team Sarah E Jennie		
Other Project Name			
Sample Mgmt System	Other (SurveyTrak INTL)		
Data Col Tool	Blaise 5		
Hardware	Laptop; Other (NCAER Phone (In India))		
DE Software	Other (TBD)		
QC Recording Tool	DRI-CARI		
Incentive	Yes, Other (TBD)		
Administration	Other (TBD)		
Payment Type	Other (TBD)		
Payment Method	Other (TBD)		
=====			
Report Period	May, 2024 (IHDS3)		Implementing

Risk Level	On Track			
Monthly Updates	Worked mostly on processing A14 HH project that finished this past month. Also worked on processing over 6,000 Migrant and 15,000 Migrant observation data to prepare for delivery. We continue to finish up data recoveries, still have about 40 left to go.			
Special Issues	Wave 3 funding balance ended at -\$18,833.61 direct and indirect costs (-\$12,072.53 Direct))			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):			113,368.23
	Est Cost at Completion (E\$AC):			133,994.79
	Total Budget:			134,259.00
	Variance (Total Budget minus- E\$AC):			264.21
	Reason for Variance:			TOTAL Budget is \$134,259.00 . Not carrying forward certain amount of hours due additional funds that may be needed during closeout.
Projections as of Jun 18, 2024	Dollars Projected for Month:			8,063.72
	Actual Dollars Used:			5,301.98
	Variance (Projected minus Actual):			2,761.74
	Reason for Variance:			Overall variance will minimal.
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(LHMS 2023 Fall) Life History Mail Study Fall 2023 (On Track)		
Project Mode	Primary: Mail	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 371,587.00	Indirect Budget: 133,772.00	Total Budget: 505,359.00
Principal	David Weir (SRC)		
Investigator/Clients	Jaqui Smith (SRC)		
Funding Agency	NIH		
IRB	HUM#: HUM00106904	Period of Approval: 9/29/2023-9/28/2024	
Project Team	Project Lead: Gary Hein		
	Budget Analyst: Cindy Tsao		
	Production Manager: Ruth B Philippou		
	Senior Project Advisor: Evanthia Leissou		
	Production Manager 1:		
	Production Manager 2: Ruth B Philippou		
Proposal #	no data		
Description	<p>The HRS Life History Mail Survey (LHMS) is part of the Health and Retirement Study. The goal of LHMS is to collect retrospective life histories of HRS participants to address multidisciplinary need for information about events, residential location, and education over the entire life course. Information like this allows researchers to understand how individuals' pasts shape their health and economic situations today.</p> <p>A paper questionnaire will be mailed to a sample of approximately 4,601 HRS Respondents. From this sample, approximately 2,485 completed surveys are expected (54% response rate). For the reminder protocol, 272 respondents have been designated to receive a reminder by postcard. The remaining 4,329 respondents will receive reminders by phone to complete the questionnaire. When a respondent is reached by phone, SRO will attempt to complete the 60-minute interview by telephone. Thank you postcards will be mailed to respondents who return a completed questionnaire.</p>		
SRO Project Period	09/2023 - 04/2024		
Data Col Period	10/2023 - 02/2024		
Security Plan	NA		
Milestones	<div><div>Pre Production Start: 09/01/2023</div><div>Pretest End:</div><div>Staffing Complete:</div><div>SS Train Start:</div><div>DC Start: 10/05/2023</div></div> <div><div>Pretest Start:</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End:</div><div>DC End: 02/29/2024</div></div>		
Other Project Team Members	Gary Hein: Project Lead Cindy Tsao: Budget Analyst Ruth Philippou: Production Manager Vanessa Clarke: Project Assistant Carolyn Viera Martinez: Coding Lead		
Other Project Name	LHMS Fall		
Sample Mgmt System	SMS		
Data Col Tool	SAQ; Other (Blaise SMS)		
Hardware	Desktop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Weblog)		
QC Recording Tool	N/A		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Check, prepaid (\$25)		
Payment Method	Check through STRak RPay System		

Report Period	May, 2024 (LHMS 2023 Fall)		Implementing
Risk Level	On Track		
Monthly Updates	Fall LHMS activities and notable events: 1- SAQs received and logged 2- Progress reports prepared and delivered to Pls 3- SAQs shipped to DataForce for scanning 4- Scanned SAQs and Fall data deliveries delivered to HRS 5- Crosswalk for data delivery prepared by project managers		

6- Thank you post cards generated and mailed
7- SRO team members attended monthly check-in meeting with HRS Staff

Special Issues	- Budgeted goal of 54% seems high considering the sample consists of past wave non-responders and a few new spouses. The Spring LHMS, which also consisted of past wave non-responders, current response rate (as of 6/19/2024) is 17%.			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	332,593.10		
	Est Cost at Completion (E\$AC):	260,513.10		
	Total Budget:	505,359.00		
	Variance (Total Budget minus- E\$AC):	244,845.90		
	Reason for Variance:	Staffing for reminder calling did not meet original projections and lower response rates than anticipated are resulting in lower costs across the project.		
Projections as of Jun 18, 2024	Dollars Projected for Month:	4,182.00		
	Actual Dollars Used:	-228.53		
	Variance (Projected minus Actual):	4,410.53		
	Reason for Variance:	The largest projected expense in May was a FataForce invoice which did not hit. In addition, voided checks did come through, resulting in net negative spending for the month.		
Measures		Units at Complete	RR	HPI
	Current Goal:	2063	54%	N/A
	Goal at Completion:	2063	54%	N/A
	Current Actual:	667	17%	N/A
	Estimate at Complete:	670	17%	N/A
	Variance:	1423	38%	N/A
Other Measures	N/A			

Project Name	(LHMS 2023 Spring) Life History Mail Study Spring 2023 (On Track)		
Project Mode	Primary: Mail	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 293,540.00	Indirect Budget: 164,382.00	Total Budget: 457,922.00
Principal	David Weir (SRC)		
Investigator/Clients	Jaqui Smith (SRC)		
Funding Agency	NIH		
IRB	HUM#: HUM00106904		Period of Approval: 11/4/2022-11/3/2023
Project Team	Project Lead: Gary Hein Budget Analyst: Cindy Tsao Production Manager: William Keating Senior Project Advisor: Evanthia Leissou Production Manager 1: Production Manager 2: William Keating		
Proposal #	no data		
Description	<p>The HRS Life History Mail Survey (LHMS) is part of the Health and Retirement Study. The goal of LHMS is to collect retrospective life histories of HRS participants to address multidisciplinary need for information about events, residential location, and education over the entire life course. Information like this allows researchers to understand how individuals' pasts shape their health and economic situations today.</p> <p>A paper questionnaire will be mailed to a sample of approximately 2,288 HRS Respondents. From this sample, approximately 1,242 completed surveys are expected (54% response rate). For the reminder protocol, 495 respondents have been designated to receive a reminder by postcard. The remaining 1,793 respondents will receive reminders by phone to complete the questionnaire. When a respondent is reached by phone, SRO will attempt to complete the 60-minute interview by telephone. Thank you postcards will be mailed to respondents who return a completed questionnaire.</p>		
SRO Project Period	04/2023 - 12/2023		
Data Col Period	06/2023 - 09/2023		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: 04/01/2023 Pretest End: Staffing Complete: SS Train Start: 07/11/2023 DC Start: 06/20/2023 </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: 07/11/2023 DC End: 09/26/2023 </div> </div>		
Other Project Team Members	Gary Hein: Project Lead Cindy Tsao: Budget Analyst Vanessa Clarke: Project Assistant Carolyn Viera Martinez: Coding Lead		
Other Project Name	LHMS Spring		
Sample Mgmt System	SMS		
Data Col Tool	SAQ; Other (Blaise SMS)		
Hardware	Desktop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Weblog)		
QC Recording Tool	N/A		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Check, prepaid (\$25)		
Payment Method	Check through STrak RPay System		

Report Period	May, 2024 (LHMS 2023 Spring)		Implementing
Risk Level	On Track		
Monthly Updates	May Activities and Notable Events: 1- Weekly progress reports created and delivered to project stakeholders 2- Monthly budget projection meeting with financial analyst		
Special Issues	N/A		

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):			258,717.76
	Est Cost at Completion (E\$AC):			239,151.52
	Total Budget:			457,922.00
	Variance (Total Budget minus- E\$AC):			218,770.48
	Reason for Variance:			Actual sample of 1,950 is lower than budgeted sample of 2,288, resulting in generally lower costs across all resources. Check voids have also been added to the projections. In addition, the budgeted response rate was 54% but actual response rate is much lower as the respondents are non-responders from past waves of LHMS.
Projections as of Jun 18, 2024	Dollars Projected for Month:			9,950.04
	Actual Dollars Used:			1,659.14
	Variance (Projected minus Actual):			8,290.90
	Reason for Variance:			Spring coding files were not received in May as projected, resulting in a large underrun.
Measures		Units at Complete	RR	HPI
	Current Goal:	1053	54%	N/A
	Goal at Completion:	1053	54%	N/A
	Current Actual:	358	18%	N/A
	Estimate at Complete:	360	18%	N/A
	Variance:	693	36%	N/A
Other Measures	N/A			

Project Name	(MI CReSS (Year 3 & 4)) Michigan COVID-19 Recovery Surveillance Cohort Study (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 792,443.00	Indirect Budget: 206,037.00	Total Budget: 998,480.00
Principal Investigator/Clients	Nancy Fleischer (U-M School of Public Health (SPH))		
Funding Agency	MDHHS - Releases 1 - 8		
IRB	HUM#: HUM00234617	Period of Approval: 6/15/2023-6/14/2028	
Project Team	Project Lead: Timothy Prand Budget Analyst: William Lokers Production Manager: Lisa J Carn Senior Project Advisor: Nicole G Kirgis Production Manager 1: Narine Verdiyan Production Manager 2:		
Proposal #	no data		
Description	<p>MI CReSS is a partnership between the University of Michigan School of Public Health (SPH) and the Michigan Department of Health and Human Services. It is a public health surveillance study to learn about Michiganders' experiences with COVID-19 using a representative sample of confirmed cases within the state. Using survey data, they plan to document sociodemographic inequities in COVID-19 testing, treatment, and recovery.</p> <p>SRO's involvement includes the administration of a Follow-up survey for respondents that completed a Baseline survey with the SPH team. Based on the sample information provided, we will be re-contacting approximately 3,995 respondents who have already completed (or are estimated) to complete the Baseline survey to administer the Follow-up survey.</p> <p>The Follow-up survey is estimated to be 45 minutes in length, and Respondents will be encouraged to complete the survey by web. However, SRO Interviewers will contact non-responders and conduct the interview over the telephone if the Respondents do not want to complete the survey on the web. HUM00181068 - Year 3 IRB Exempt - Budget:\$841,375 Total used:\$649,836 HUM00234617 - Year 4 - IRB approved - Budget:\$477,681</p>		
SRO Project Period	08/2021 - 09/2023		
Data Col Period	01/2022 - 07/2023		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: 07/28/2023 DC Start: 09/14/2023 </div> <div> Pretest Start: Recruitment Start: 06/01/2023 GIT Start: SS Train End: 07/29/2023 DC End: 02/28/2025 </div> </div>		
Other Project Team Members	Bill Lokers: Financial Analyst Megan Hromco: Production Assistant Hueichun Peng: Technical Lead / WSMS db Programmer Peter Sparks: CAI Programmer (Blaise 5) Cheng Zhou: Web Component, ADT, Reports LihShwu Ke: DBA Architecture & Data Security Sarah Broumand: Data Manager Deb Wilson: Help Desk		
Other Project Name			
Sample Mgmt System	Web SMS		
Data Col Tool	Blaise 5		
Hardware	Laptop; Desktop		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Other (HSIP VISA Gift Card)		
Payment Method	NA		

Report Period	May, 2024 (MI CReSS (Year 3 & 4))		Implementing

Risk Level	On Track			
Monthly Updates	<p>Cohort 2</p> <ul style="list-style-type: none"> - Release 1-8 is complete - Releases 9-16 launched 4/23/2024 for English and Spanish, 5/15 for Arabic <ul style="list-style-type: none"> - Releases 9 - 13 are now in field - Still working on a solution for our Arabic IWER need. We only have 6 sample lines left for all of Releases 9-16. <p>Discovered a small bug where 16 cases had there final status miscoded. This has been resolved.</p> <p>Expecting \$120,000 underrun through Sept 30 and will need a carryforward to Year 5 which will finish out the MICReSS project.</p> <p>If appears with attrition, we will need a small training in July, 4-5 new IWERS.</p>			
Special Issues				
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	538,661.00		
	Est Cost at Completion (E\$AC):	843,382.67		
	Total Budget:	998,480.00		
	Variance (Total Budget minus- E\$AC):	155,097.33		
	Reason for Variance:	Funding for Releases 9-16 has not been accounted for as of yet and once included it will net an underrun of about \$100k		
Projections as of Jun 18, 2024	Dollars Projected for Month:	79,810.81		
	Actual Dollars Used:	59,849.73		
	Variance (Projected minus Actual):	19,961.08		
	Reason for Variance:	Not as many updates needed from the TSG team as anticipated. Respondent payments were significantly lower with the longer than expected gap between REL 8 and REL 9.		
Measures		Units at Complete	RR	HPI
	Current Goal:	2450	67%	3
	Goal at Completion:	3650	80%	6
	Current Actual:	2413	66%	6.29
	Estimate at Complete:	3650	77%	6.5
	Variance:	0	-5%	.5
Other Measures	Targeting 80% of eligible Rs that completed the Main survey to complete the MoCA section in CATI. We are currently at 90% of those who are eligible. MoCA is currently .71 HPI			

Project Name	(MTF Base Year 2022_27) Monitoring the Future Base Year 2022-2027 (On Track)		
Project Mode	Primary: Class SAQ Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 6,267,988.00	Indirect Budget: 3,510,072.00	Total Budget: 9,778,060.00
Principal	Richard Miech (SRC)		
Investigator/Clients			
Funding Agency	National Institute on Drug Abuse, one of the National Institutes of Health.		
IRB	HUM#: 00217920		Period of Approval: from 7/20/22 No CR
Project Team	Project Lead: Rebecca Gatward Budget Analyst: Dean E Stevens Production Manager: Margaret Lavanger Senior Project Advisor: Gregg Peterson Production Manager 1: Production Manager 2:		
Proposal #	no data		
Description	<p>Since 1975 the MTF survey has measured drug and alcohol use and related attitudes among adolescent students nationwide. A nationally representative sample of survey participants report their drug use behaviors across three time periods: lifetime, past year, and past month. The survey is funded by the NIDA, a component of the National Institutes of Health (NIH), and conducted by the University of Michigan.</p> <p>It is based on two interconnected series of surveys using nationally representative samples:</p> <p>(a) self-administered annual in-school surveys of 8th, 10th, and 12th graders (~45,000) in 400 schools. Proctors (SRO interviewers) coordinate and administer the data collection in schools (either FTF or remotely without visiting the schools).</p> <p>(b) panels of high school graduates aged 19-30, 35, 40,45, 50, 55, and 60 (now primarily surveyed by web). Panel members aged 19-30 are invited to participate every other year/asked to complete a web survey and the older sample members are sent questionnaires (mail and web) at five-year interval. The MTF panel study has three parts - early in the year a newsletter is mailed to panel members. If the newsletter is returned (undelivered) locating effort targets these panel members and others who have not participated for X years. The web panel launches (web) in spring and in around June a telephone non-response effort begins for those invited to participate. The panel members are recruited from the 12th graders who participate in the base year study.</p> <p>Press releases and published results can be found here.. http://www.monitoringthefuture.org/</p>		
SRO Project Period	04/2022 - 03/2027		
Data Col Period	04/2022 - 03/2027		
Security Plan	Yes		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Hueichun Peng Technical Lead (WebSMS and Qualtrics programmer) Ed Green (+Brad Goodwin) Data Management Ashwin Dey SurveyTrak, WebTrak and MTF specific Apps. Programmer Brendon Carroll Help Desk/Tablet support		
Other Project Name			
Sample Mgmt System	SurveyTrak; Web SMS		
Data Col Tool	Other (Qualtrics)		
Hardware	Laptop; Tablet; [UM cell] Phone		
DE Software	Other (Qualtrics)		
QC Recording Tool	N/A		
Incentive	Yes, Other (Honorarium paid to school by MTF Research staff)		
Administration	ISR Group		
Payment Type	NA		
Payment Method	Check through other system		
=====			
Report Period	May, 2024 (MTF Base Year 2022_27)		Implementing
Risk Level	On Track		
Monthly Updates	May 2024 The final school survey visit took place on 5/6.		

286 schools participated, 101 8th grade, 97 10th grade and 88 12th grade schools. The MTF SRC team passed 313 schools to SRO for us to;

- proceed with the survey protocol,
- assist in gathering the basic details which are included on the School Information Form (SIF) or
- help make contact with hard to reach schools.

Of these schools, 47 did not participate and were coded as a 9001 (REF). A list of these schools and reason (when known) was provided in the weekly Production Report sent by Peggy.

Across the 286 participating schools, 26,287 students completed the survey, an overall response rate of 84%. As always, response varied by grade, the younger students were more likely to respond (88%) than 12th graders (78%).

A similar number of schools (n=11) were completed using the remote protocol as last year (in these schools the Study Proctor does not proctor the survey in-person). Across all schools, the majority opted for students to complete the survey during a scheduled class in their classrooms (70%). In the remaining schools, students gathered in a hall or gym to complete the survey at one time all together.

The average number of hours to complete a school survey this year is 21.1hrs (very close to the average in 2023). Interviewers travelled 63,564 miles (average of 222 per school) and 2,208 hours were charged by interviewers for travelling. The majority of schools required an overnight trip and 57 required air travel.

This year, there were some changes to the survey protocol which made staff assignments more complicated (FTF visits to schools and the use of 'log-in' cards to collect contact details from 12th grade students).

The major change was the changing data collection software. Many thanks again to Hueichun for leading the team and working so hard to make this a seamless change.

Since the final schools survey visit was made, Ed has delivered the final data, the last few Study Proctors have completed a debrief form and almost all interviewers have returned their equipment. We will have a brief pause before a few interviewers (around 4/5) will begin assisting with school recruitment by visiting schools in-person (from early September). Peggy and I will be reviewing feedback from interviewers and adding to our list of 'Suggestions for MTF 2025'. A conference call, which focused just on the new protocol to collect contact details from 12th grade students, took place earlier in May. The MTF-SRC team are using this feedback to adjust the protocol for next year. Thanks to the full MTF team for their hard work during this data collection period.

Special Issues

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	2,757,410.49
	Est Cost at Completion (E\$AC):	7,035,059.45
	Total Budget:	9,778,060.00
	Variance (Total Budget minus- E\$AC):	2,743,000.55
	Reason for Variance:	<p>Projections for Funding period 2022 – 2027 (latest client report has been uploaded to MPR)</p> <p>Current projections result in an under spend for the five year grant period. The projected costs are based on completion of 325 schools in years 2024 – 2027 (we were projecting costs for 400 schools) and all in-person. Illume charges have been removed from projections from 2024 onwards. A portion of the hours for work involved in transitioning MTF surveys to Qualtrics are being charged to the Illume recharge account.</p> <p>Primary reason for the under spend and plans for SRO funding: Projections for the five year period are based on current scope of work and the adapted protocol (introduced in 2021). The budget prepared for the proposal was based on the pre-pandemic design. The adapted protocol brings savings in the following categories: interviewer hours, travel, shipping and staff time (specifically hours required for loading and preparing tablets for shipping). For the past few years the number of schools recruited and passed to SRO has been lower than the number used for this budget (n=390).</p> <p>In response, MTF (SRC) have reduced our funding for the first two years. We have received (from MTF) \$1,843,080 (Y1) and \$1,143,890 (Y2) a total reduction of \$815,581. Going forward, the current plan is to fund Year 3 and 4 based on the budgeted amount - if there is significant underspending MTF will reduce SRO's Year 5 award. SRO Finance group feels that we should continue to report/monitor using the original budgeted amount because this is not an official reduction in budget. We are keeping the client (via Nick Prieur) informed of actual and projected spend through a monthly cost report.</p>
Projections as of Jun 18, 2024	Dollars Projected for Month:	155,741.02
	Actual Dollars Used:	266,046.67
	Variance (Projected minus Actual):	-110,305.65
	Reason for Variance:	Source of the variance is because projections did not account for the three pay dates in May.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(MTF Early Panel Pilot) Monitoring the Future: A Cohort-Sequential Panel Study of Drug Use, Ages 19-65 - Administrative Supplement #1 (8/10th Grade Panel) (On Track)		
Project Mode	Primary: Web		
Project Type	Sponsored Projects		
Budget	Direct Budget: 184,954.00	Indirect Budget: 103,575.00	Total Budget: 288,529.00
Principal Investigator/Clients	Megan Patrick (ISR, SRC)		
Funding Agency			
IRB	HUM#: 00244359	Period of Approval:	
Project Team	Project Lead: Donnalee Ann Grey-Farquharson Budget Analyst: Dean E Stevens Production Manager: Senior Project Advisor: Rebecca Gatward Production Manager 1: Production Manager 2:		
Proposal #	no data		
Description	<p>After the MTF research team delivers survey specifications for each of the 2 waves of data collection, SRO will program the instruments and conduct integration testing with the sample management system. When testing is complete, SRO will launch the 2024 and 2025 Web survey data collections with an estimated sample size of 600 cases per wave of data collection. The Principal Investigator will identify the sample and deliver contact information including e-mail address to SRO. SRO will conduct reminder calling with an estimated 300 cases for each wave of data collection.</p> <p>This budget assumes an overall SRO involvement period of 20 months commencing in March 2024 with the data collections taking place during a 4-month period (for each wave), beginning in May 2024 (for Wave 1) and May 2025 (for Wave 2).</p>		
SRO Project Period	12/2023 - 12/2025		
Data Col Period	04/2024 - 08/2025		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Rebecca Gatward (SPA), Donnalee Grey-Farquharson (Lead), Hueichun Peng, Shaowei Sun, Hongyu Johnson, Brad Goodwin, Edward Green		
Other Project Name			
Sample Mgmt System	Web SMS		
Data Col Tool	Other (Qualtrics)		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Yes, R		
Administration	ISR Group (MTF Staff)		
Payment Type	Other (Tango Card)		
Payment Method	Other (Post (by MTF Staff))		

Report Period	May, 2024 (MTF Early Panel Pilot)		Implementing
Risk Level	On Track		
Monthly Updates	1. Management - Monitoring the production 2. System - WebSMS running for production 3. Data Collection -Production started - System will automatically send the survey to R upon receiving parent/guardian's consent -Production Stats: as of 05/31/2024: Total completes=24		

Special Issues				
Cost as of May 31, 2024	Total Cost to Date (direct + indirect):			63,456.42
	Est Cost at Completion (E\$AC):			298,260.44
	Total Budget:			288,529.00
	Variance (Total Budget minus- E\$AC):			-9,731.44
	Reason for Variance:			The variance is a result of all SRO MTF team members with a Survey Specialist or Survey Director title have received a market rate salary adjustment, retroactive to February 2024. This has a huge impact on the projections/budget.
Projections as of May 31, 2024	Dollars Projected for Month:			15,428.25
	Actual Dollars Used:			12,087.74
	Variance (Projected minus Actual):			3,340.51
	Reason for Variance:			All key staff used less hours than we projected in May.
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(MTF Panel 2022-27) Monitoring the Future Panel 2022-2027 (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 2,496,935.00	Indirect Budget: 1,398,282.00	Total Budget: 3,895,217.00
Principal	Megan Patrick (UM-SRC)		
Investigator/Clients			
Funding Agency			
IRB	HUM#: 00217920		Period of Approval:
Project Team	Project Lead: Donnalee Ann Grey-Farquharson		
	Budget Analyst: Dean E Stevens		
	Production Manager: Lloyd Fate Hemingway		
	Senior Project Advisor: Rebecca Gatward		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	<p>This project is a continuation of MTF Illume Web 2021.</p> <p>PI staff will edit and test 12 survey versions, all previously programmed in Illume by SRO. SRO will further test the surveys as part of the systems integration process. All 12 surveys will be launched in 2021. After testing is complete, SRO will launch the 2021 Web survey data collection with an estimated sample size of 20,000 cases identified by the Principal Investigator who will deliver the contact information including e-mail address to SRO. The Web survey data collection will replace aspects of the standard mail-based data collection. Both the separately funded Winter Location calling effort and Non-Response follow-up calling will include this sample – with the calling effort being integrated with the standard MTF activities.</p>		
SRO Project Period	01/2022 - 03/2027		
Data Col Period	04/2022 - 10/2026		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Rebecca Gatward (SPA), Donnalee Grey-Farquharson, Lloyd Hemingway, Dave Dybicki, Max Malholtra, Hueichun Peng, Shaowei Sun, Peter Sparks, Ashwin Dey, Hongyu Johnson, Brad Goodwin, Edward Green.		
Other Project Name	MTF		
Sample Mgmt System	Web SMS		
Data Col Tool	Other (Qualtrics)		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Yes, R		
Administration	ISR Group (MTF Staff)		
Payment Type	Check, prepaid; Check, post		
Payment Method	Other (MTF Staff handles this)		

Report Period	May, 2024 (MTF Panel 2022-27)		Implementing
Risk Level	On Track		
Monthly Updates	1. Management - Monitoring the production - Worked with the MTF research team to resolve some Qualtrics survey issues. 2. System - LabSMS was set up for automatic update for NR calling - WebSMS running for production - RCLS set up for NR production 3. Data Collection -Production Stats: as of 05/31/2024: Accumulated Total=6674 (RR=34.38%) 4. Winter Location		

- N/A

5. NR Production/Calling
- Training, certification and production started on 5/14
- Sample release for production on 5/14

6. RLM
- N/A

Special Issues

Cost as of May 31, 2024	Total Cost to Date (direct + indirect):	1,551,055.85
	Est Cost at Completion (E\$AC):	4,037,544.82
	Total Budget:	3,895,217.00
	Variance (Total Budget minus- E\$AC):	-142,327.82

Reason for Variance:

The total project amount includes MTF Web Illume as well as Non-Response Calling and Winter Location project. The variance, over the next 3 years, is a result of all SRO MTF team members with a Survey Specialist or Survey Director title have received a market rate salary adjustment, retroactive to February 2024. This has a huge impact on the projections/budget.

Projections as of May 31, 2024	Dollars Projected for Month:	73,218.25
	Actual Dollars Used:	92,665.77
	Variance (Projected minus Actual):	-19,447.52

Reason for Variance:

The negative variance was the result of a lot higher Survey Tech hours used because of NR calling project started training and production in May. The overrun amount will be adjusted in the next few months.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(NDWS) National Dementia Workforce Study (On Track)		
Project Mode	Primary: Not Available		
Project Type	Sponsored Projects		
Budget	Direct Budget: 4,327,548.00	Indirect Budget: 2,423,425.00	Total Budget: 6,750,973.00
Principal	Donovan Maust (Michigan Medicine)		
Investigator/Clients	Joanne Spetz (University of California, San Francisco)		
	James Wagner (University of Michigan - Survey Research Center)		
Funding Agency	NIA		
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Margaret Lee Hudson		
	Budget Analyst: Nicole Danielle Doher		
	Production Manager:		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1: Piotr Dworak		
	Production Manager 2: Lisa S Holland		
Proposal #	no data		
Description	<p>The National Dementia Workforce Study (NDWS) will be launched by a national team of experts in clinical care of persons living with dementia, survey research, and health workforce research. The goal of the NDWS data infrastructure is to allow researchers and policymakers to ask and answer scientific questions to help build the workforce of clinicians and other professional care providers required by the growing population of persons living with dementia in the U.S. The Core of NDWS will be four surveys that reflect key elements of the professional dementia care workforce in the U.S.: Community Clinicians, Nursing Home Staff, Home Care Staff, and Assisted Living Staff. In addition to these surveys, the NDWS team will develop a variety of additional data sources that can be linked with the surveys in order to maximize the scientific potential of the surveys. The project's activities will be conducted through five Cores: 1) Administrative; 2) Screening and Survey Instrument; 3) Administrative Data Transfer, Masking, Access, and Ethics; 4) Data Collection, Linkages, Cleaning, and Sharing; and 5) Research Studies. The overall aims are to: 1) Launch a family of four nationally representative professional dementia workforce surveys covering the key care delivery settings in the U.S.; 2) Through the National Dementia Workforce Study, build a data infrastructure surrounding the dementia workforce surveys that allows researchers to generate critical insights into the professional dementia care workforce and associated outcomes for PLWD; and 3) Develop and expand the community of researchers focused on the professional dementia care workforce overall and that use the National Dementia Workforce Study data infrastructure.</p> <p>SRO's work is associate with Cores 2 and 4.</p>		
SRO Project Period	10/2023 - 09/2028		
Data Col Period			
Security Plan	NA		
Milestones	<div><div>Pre Production Start:</div><div>Pretest End:</div><div>Staffing Complete:</div><div>SS Train Start:</div><div>DC Start:</div></div> <div><div>Pretest Start:</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End:</div><div>DC End:</div></div>		
Other Project Team Members	Lisa Holland, Gregg Peterson, Raphael Nishimura, Ji Qi, Anna Fuqua-Smith, Liliana Grueber, Dominic Bonanni,		
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		

Report Period	May, 2024 (NDWS)	Planning	
Risk Level	On Track		
Monthly Updates	<p>May activities:</p> <p>* Pre-production activities in collaboration with our data collection partners (RTI & DLH) began in earnest, establishing timelines, working to prepare protocols and materials.</p> <p>* Work continued on sample frame development for the Assisted Living (ALF) survey and the Home Care (HC)</p>		

surveys.

* The survey content was finalized by the PIs and submitted to the IRB. A small team worked to develop programming specifications for the 7 survey instruments, as well as codebooks, and a survey crosswalk to manage the content across the 7 instruments, which have overlap.

* We worked on defining the staff rostering process and eligible staff roles.

* Worked to determine the various consent processes we will need for different portions of the data collection (e.g., facility agreement to participate, administrator & staff consent to participate) and how it will be documented.

* Worked with research partners and ISR CMT to discuss possibilities for partners to use umich.edu email accounts and send surveys from umich.edu.

* Began exploring how we will release public data at the end of Year 1 (through ICPSR).

* Established incentive experiment plans for the administrator surveys and rostering.

* Worked on knowledge and document transfer from Gregg to Margaret/Piotr regarding the RPF process for the next round.

Special Issues

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	371,426.74
	Est Cost at Completion (E\$AC):	4,205,012.71
	Total Budget:	6,750,973.00
	Variance (Total Budget minus- E\$AC):	2,545,960.29
	Reason for Variance:	Incomplete projections after Year 1.
Projections as of Jun 18, 2024	Dollars Projected for Month:	93,975.36
	Actual Dollars Used:	74,437.07
	Variance (Projected minus Actual):	19,538.29
	Reason for Variance:	

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(PR-PSID) Puerto Rico Panel Study of Income Dynamics (Some Concerns)		
Project Mode	Primary: Face to Face	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 828,581.00	Indirect Budget: 464,004.00	Total Budget: 1,292,585.00
Principal	Narayan Sastry (University of Michigan)		
Investigator/Clients	Elizabeth Fussel (Brown University)		
Funding Agency	NICHD, with supplemental funding being sought from NIA		
IRB	HUM#: HUM00197300	Period of Approval: 4/5/2022-3/22/24	
Project Team	Project Lead: Camila Kendall		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1: Camila Kendall		
	Production Manager 2:		
Proposal #	no data		
Description	SRO will work with the PIs and a local survey firm in Puerto Rico, Estudios Técnicos (ETI), to develop a sample frame, sample design, questionnaire and data collection protocols for both pilot data collection (in 2022) and baseline data collection (in 2023). DMSS will provide assistance with sample design and implementation, responsive design, panel maintenance issues, and creation of sample weights. SRO will update the PSID-21 Spanish instrument for use specifically in PR. SRO will assist with the preparation of training materials for Listing training, Pretest and Main Data collection and will travel to PR to be on-site for these trainings. SRO will define reports for production and quality control monitoring that will be programmed through the SurveyTrak system, and train the research team on using these reports. All data will be collected by ETI's interviewers in PR and will be encrypted and transmitted daily via SurveyTrak to a secure SRC server. SRO will also assist with data processing.		
SRO Project Period	01/2022 - 12/2023		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: 10/01/2021 Pretest End: 03/11/2024 Staffing Complete: SS Train Start: 01/31/2024 DC Start: </div> <div> Pretest Start: 02/05/2024 Recruitment Start: GIT Start: 01/30/2024 SS Train End: 02/02/2024 DC End: </div> </div>		
Other Project Team Members	Shonda Kruger-Ndiaye & Camila Kendall -- Co-Project Leads Raphael Nishimura -- Sampling Tech Team: Marsha Skoman (Tech Lead & STrak Programmer), Jude Purillo (Lead Blaise Programmer), Kelly Lieske (Programming Support), Valyn Dall (Data Manager), Jennie Williams (Data Management Support), Emmanuel Ellis (Help Desk), Cheng Zhou (Database setup), Lihshwu Ke (Database set up) Spanish Testing and Project Support: Liliana Grueber, Alondra Ortiz-Ortiz, Mabel Hernandez Duran (PSID Temp)		
Other Project Name			
Sample Mgmt System	SurveyTrak		
Data Col Tool	Blaise 4.8		
Hardware	Laptop		
DE Software	N/A		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, INF		
Administration	Other (ETI (Puerto Rican Survey Firm))		
Payment Type	Check, post (Varies by study phase); Cash, post (Varies by study phase)		
Payment Method	Other (Via ETI Systems)		

Report Period	May, 2024 (PR-PSID)		Implementing
Risk Level	Some Concerns		
Monthly Updates	<p>Met with Core & PR-PSID PIs regarding instrument integration. Core PIs ultimately decided against integrating the PR and Core instruments this wave. PR-PSID will need to program all changes that were implemented during Core 2023 production, as well as all of the Core 2025 changes. Programming hours to implement the Core 2023 Prod changes hit in May. Added additional projections for programmers over the summer, to add in the Core25 modifications.</p> <p>Met with DMSS regarding sample selection. Sample selection is scheduled for August -- DMSS will select sample for the funded NICHD work scope, as well as the NIA scope that may be funded. All sample will be selected</p>		

upfront and in replicates.

SRO worked with CMT to create a DropZone (secure sFPT) to share files with ETI.

Special Issues	Overrun significantly increased after rate increases due to ~5,500 hours projected at the SSI level for Post Collection Processing. Much of the Post Collection Processing that is planned is new for SRO -- we do not yet know whether so many hours will be required for PCP, and at what level the work will ultimately be staffed at.			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	601,424.07		
	Est Cost at Completion (E\$AC):	1,493,269.32		
	Total Budget:	1,292,585.00		
	Variance (Total Budget minus- E\$AC):	-200,684.32		
Reason for Variance:		Projected cost to complete decreased by ~\$3.5K between April & May due to fringe rate fluctuation		
Projections as of Jun 18, 2024	Dollars Projected for Month:	3,147.80		
	Actual Dollars Used:	5,284.42		
	Variance (Projected minus Actual):	-2,136.62		
	Reason for Variance:	Programming hours that hit in May were not projected.		
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(PSID 2025 OCU) PSID 2025 Online Contact Update (On Track)		
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 52,360.00	Indirect Budget: 29,326.00	Total Budget: 81,686.00
Principal	Katherine McGonagle (PSID)		
Investigator/Clients	Noura Insolera (PSID)		
Funding Agency	NSF		
IRB	HUM#: HUM00062417		Period of Approval:
Project Team	Project Lead: Camila Kendall		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	SRO will update the Blaise and MSMS specifications from 2022 and program and test a Blaise 5 web instrument and web portal with authentication that allows PSID and TAS respondents to confirm or update their contact information via an online survey. SRO will provide PSID authenticated links so that they can merge QR codes that will be embedded in a mailing sent to the respondents. SRO will also program and send the respondents up to three email reminders with an authenticated link. This project is under the PSID Core IRB.		
SRO Project Period	04/2024 - 05/2025		
Data Col Period	07/2024 - 12/2024		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Shonda Kruger-Ndiaye -- PSID Suite Lead Rachel Orłowski -- PSID Survey Director Daric Throne -- MSMS Spec Lead James Rodgers -- MSMS Lead Karl Dinkelmann -- Blaise Lead Jeffrey Smith -- TSG Lead Jude Perillo -- Blaise Programmer Darnell Christian -- MSMS Set Up Programmer Edward Green -- Data Manager Rose Zdybel -- Data Management Support Laura Yoder -- Archiving Ivanna Iavorska-Em -- Financial Analyst		
Other Project Name			
Sample Mgmt System	MSMS		
Data Col Tool	Blaise 5		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	Yes, R		
Administration	ISR Group (PSID)		
Payment Type	Check, post (\$10); Other (electronic, post--JP Morgan)		
Payment Method	NA		

Report Period	May, 2024 (PSID 2025 OCU)		Planning
Risk Level	On Track		
Monthly Updates	<p>Timeline and Key Dates drafted based on TAS close out schedule. TAS will close out by 6/25, PSID will deliver the Core & TAS preload in late July, and the Web survey is scheduled to launch in early August (aiming for August 7th).</p> <p>PIs decided against adding a mode preference question. Only minor changes to the Blaise Web Survey format and minor wording updates are needed. Updated Blaise specs delivered to programmer.</p> <p>MSMS protocol specs were updated and delivered to the programmer. Integration project was created in late May.</p>		

Special Issues

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		14,827.69
	Est Cost at Completion (E\$AC):		74,795.07
	Total Budget:		81,686.00
	Variance (Total Budget minus- E\$AC):		6,890.93
	Reason for Variance:	Programming work scope is less than projected, updated projections for programmer.	
Projections as of Jun 18, 2024	Dollars Projected for Month:		23,766.77
	Actual Dollars Used:		14,827.69
	Variance (Projected minus Actual):		8,939.08
	Reason for Variance:	Programmer and Data Manager actuals lower than projected -- some hours charged to subunit OH in April still need to be moved over to the correct short code in June.	

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(PSID CDS 2023) PSID Childhood Development Supplement 2023 (Some Concerns)		
Project Mode	Primary: Mixed	Secondary: Face to Face	Total of Modes: 4
Project Type	Sponsored Projects		
Budget	Direct Budget: 3,050,535.57	Indirect Budget: 1,705,467.00	Total Budget: 4,756,002.57
Principal	Narayan Sastry (SRC)		
Investigator/Clients			
Funding Agency			
IRB	HUM#: HUM00166316	Period of Approval:	
Project Team	Project Lead: Piotr Dworak		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager: Sarah Crane		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	A 2023 wave of the Childhood Development Supplement (CDS) is going to be conducted in two phases. Phase 1: from September 2023 – May 2024 and Phase 2: from June 2024 - January 2025. The sample for CDS is comprised of the PSID-eligible children (ages 0 -17) from the Core 2023 families we interview and their primary caregivers. Approximately 3,700 families will be included, with some Core families containing several CDS children. As part of the CDS Phase 1, families are asked to complete phone coverscreen and PCG interviews followed by mixed Adolescent 12 - 17 phone/web interview (including an IVR component in phone mode). In Phase 2 families will be visited in person (where possible) and asked to complete Child 8 - 11 interviews (via Video if out of area), provide physical measurements, educational assessments, saliva collection, time diaries, school and birth record linkage forms. CDS interviewing will be conducted by a mix of SSL and Field interviewers. Coverscreen and PCG interviews will be handled by SurveyTrak and Blaise 4.8, Adolescent interviews will be handled by MSMS and Blaise 5.		
SRO Project Period	08/2022 - 01/2025		
Data Col Period	09/2023 - 01/2025		
Security Plan	NA		
Milestones	<div><div>Pre Production Start: 10/01/2022</div><div>Pretest End: 05/14/2023</div><div>Staffing Complete: 09/01/2023</div><div>SS Train Start: 01/18/2024</div><div>DC Start: 01/22/2024</div></div> <div><div>Pretest Start: 04/24/2023</div><div>Recruitment Start: 07/01/2023</div><div>GIT Start: 12/12/1999</div><div>SS Train End: 01/22/2024</div><div>DC End: 07/31/2024</div></div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	SurveyTrak; MSMS; Other (WSMS)		
Data Col Tool	Blaise 4.8; Blaise 5; Other (IVR)		
Hardware	Laptop; Desktop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Time Diary Coding)		
QC Recording Tool	DRI-CARI; Camtasia		
Incentive	Yes, R; Yes, INF; Yes, Other (PCG)		
Administration	SRO Group		
Payment Type	Check, post (75 + interventions); Other (ePay)		
Payment Method	Check through other system (PSID RAPS); Interviewer payment of cash (reimbursed/reconciled via Tenrox) (PSID RAPS)		

Report Period	May, 2024 (PSID CDS 2023)		Implementing
Risk Level	Some Concerns		
Monthly Updates	CDS data collection lin in week 21.		
	Our current goals and progress: -- CS: completed 2,156, 66%. Recent intervention announcing a larger "family" incentive for all CS + PCG + Adolescent interviews had helped reduce deficit vs. prior waves although we continue lagging behind (72% in 2021 and 71% in 2019). Time of year (upcoming summer), web preference among PSID respondents are investigated as possible reasons for the slowdown out of sync with prior waves. -- PCG: completed 1686 of the planned 2756 (assuming 90% CS and 95% PCG completion). PCG interviews are going well with 78% of active sample completed compared with 79% in 2021 (comparison with 2019 more difficult due to changes in protocol). -- Adolescent: completed 778 of the planned 1151 (assuming 90% CS, 95% PCG, and 85% PCG consent rate).		

Adolescent completion this wave benefits from the new Web mode (70% of Adolescents completed compared to 49% in 2021. 84% of IVR interviews completed with Adolescents eligible for IVR (along with the phone interview) -- compared to 84% overall in '21 (which required a dedicated IVR follow up).

Staff:

Post training attrition remains low (13%)

-- 42 interviewers

-- we see some impact of sharing on hours, CDS staff is shared with other projects (PSID Saliva, MTF, BFY, etc.)

-- Expect more consolidation in July and the Fall (ANES and HRS)

Sample:

All sample but the TAS overlap cases had been released:

-- Release 1: 2260 (34 Spanish)

-- Release 2: 759 (66 Spanish)

-- Release 3: 143 (Just released March 21)

-- Release 4: ~ 41 cases overlapping with TAS and TAS not yet completed.

Phase 2 update:

The final scope of Phase 2 involves collection of Saliva only. SRO delivered the final ballpark proposals for Phase 2 costing around \$1.6M and involving hiring / retaining from phase 1 of ~ 20 - 25 OS interviewers, mail-out/back saliva protocol with 30% of families visited to aid cooperation. Phase 2 data collection is still scheduled to kick-off in the Fall. Expected training < 2 days.

Special Issues

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	2,394,019.75
	Est Cost at Completion (E\$AC):	4,676,080.92
	Total Budget:	4,756,002.57
	Variance (Total Budget minus- E\$AC):	79,921.65
	Reason for Variance:	We continue underrunning monthly due to lower tech needs and management / production team getting absorbed by other projects. The production hours / interviewer time had also come in below projections.
Projections as of Jun 18, 2024	Dollars Projected for Month:	646,625.57
	Actual Dollars Used:	442,034.11
	Variance (Projected minus Actual):	204,591.46
	Reason for Variance:	We continue underrunning monthly in PDMG, TSG, and now in iwer hours as well.

Measures		Units at Complete	RR	HPI
	Current Goal:	n/a	n/a	n/a
	Goal at Completion:	n/a	n/a	n/a
	Current Actual:	n/a	n/a	n/a
	Estimate at Complete:	n/a	n/a	n/a
	Variance:	n/a	n/a	n/a

Other Measures

CDS tracks goals for 3 different sample sizes - the goals are reported in the text write up above.

Project Name	(PSID TAS 2023) Transition to Adulthood within its Life Course & Intergenerational Family Context (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 934,249.00	Indirect Budget: 523,179.00	Total Budget: 1,457,428.00
Principal Investigator/Clients	Narayan Sastry (U-M PSC SRC)		
Funding Agency			
IRB	HUM#: 00112629	Period of Approval:	
Project Team	Project Lead: Elizabeth Ohryn Budget Analyst: Ivanna Iavorska-Em Production Manager: Narine Verdiyan Senior Project Advisor: Stephanie A Chardoul Production Manager 1: Daric Thorne Production Manager 2:		
Proposal #	no data		
Description	<p>TAS 2023 is the 10th Wave of TAS study, part of the PSID Suite of projects.</p> <p>Approximately 3,000 youth aged 18 - 28 years who are part of families who participate in the ongoing Panel Study of Income Dynamics (PSID) are invited to take part in a 60-minute web survey. In 2023, all respondents go through the same sequential treatment - non-responders to web survey are called as part of the non-response follow up. Respondents will be offered a up to \$145 for completing the interview which includes a \$75 base payment and possible other interventions. Phone interviews will be completed by Survey Research Center Survey Services Lab (SSL) interviewers.</p>		
SRO Project Period	05/2023 - 07/2024		
Data Col Period	10/2023 - 05/2024		
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: 05/01/2023 Pretest End: Staffing Complete: SS Train Start: 10/02/2023 DC Start: 10/03/2023 </div> <div> Pretest Start: Recruitment Start: 07/23/2023 GIT Start: 10/03/2023 SS Train End: 10/06/2023 DC End: 06/01/2024 </div> </div>		
Other Project Team Members	PSID Suite SRO Lead - Shonda Kruger-Ndiaye; TSG Tech Leads - Jim Rodgers, Laura Yoder, and Jeff Smith; Data Manager - Rose Zybel; Blaise Programmer - Youhong Liu; Portal - Jude Perillo MSMS Programmers - Pam Swanson and Darnell Christian; Help Desk Support - Kyle Goodman; Testing Coordinator and project support - Camila Kendall; Project/Production Support - Jaime Koopman, Sarah Crane, Xiomara Lorenzo-Guerra & Liliana Grueber; Reporting - Piotr Dworak and Ruyi Chen		
Other Project Name			
Sample Mgmt System	MSMS		
Data Col Tool	Blaise 5		
Hardware	Laptop; Desktop; [UM cell] Phone		
DE Software	NA		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, INF		
Administration	SRO Group		
Payment Type	Check, post (\$75); Other (ePay)		
Payment Method	Check through other system (PSID RAPS); Other (ePay)		

Report Period	May, 2024 (PSID TAS 2023)		Initiation
Risk Level	On Track		
Monthly Updates	May Project Updates Data collection: - End game started on 5/1. All interim case respondents received up to 4 mailing, 8 text messages and 8 emails. Along with these planned messages dials to CPs and Rs continues at a rate of 3-4 calls each week to get out the message that the project was coming to a close. - While the start of the effort began slow, momentum picked up once the last day of the study was announced.		
Special Issues			

Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):	1,249,032.73
	Est Cost at Completion (E\$AC):	1,362,295.62
	Total Budget:	1,457,428.00
	Variance (Total Budget minus- E\$AC):	95,132.38
	Reason for Variance:	The biggest driver of this reduction is due to fewer hours needed across all tech, management, and survey tech categories.

Projections as of Jun 18, 2024	Dollars Projected for Month:	202,943.78
	Actual Dollars Used:	167,038.27
	Variance (Projected minus Actual):	35,905.51
	Reason for Variance:	The biggest driver of this decrease was mainly due to reducing hours in the operations director, project associate manager, survey director, SSA, SSS, and survey techs categories.

Measures		Units at Complete	RR	HPI
	Current Goal:	2413	89%	3.7
	Goal at Completion:		89%	
	Current Actual:	2407	87%	3.4
	Estimate at Complete:	2449	89%	3.6
	Variance:			

Other Measures

Project Name	(PSID23) Panel Study of Income Dynamics Core 2023 (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 3
Project Type	Sponsored Projects		
Budget	Direct Budget: 6,235,802.00	Indirect Budget: 0.00	Total Budget: 6,235,802.00
Principal Investigator/Clients	Katherine McGonagle (UM-SRC-PSID) Narayan Sastry (UM-SRC-PSID) Esther Friedman (UM-SRC-PSID)		
Funding Agency			
IRB	HUM#: HUM00062417	Period of Approval: 3/22/22-3/21/24	
Project Team	Project Lead: Rachel Anne Orlowski Budget Analyst: Ivanna Iavorska-Em Production Manager: Stacy Quisenberry Senior Project Advisor: Stephanie A Chardoul Production Manager 1: Daric Thorne Production Manager 2: Shonda R Kruger-Ndiaye		
Proposal #	no data		
Description	<p>The Panel Study of Income Dynamics (PSID--also known to Respondents as the Family Economics Study or FES) is a longitudinal survey of several thousand individuals and their families, carried out since 1968 and conducted every two years. The sample is comprised of respondents from the 4,800 original families as well as new (immigrant) sample added in 1997/1999 and 2017/2019. The total 2023 sample size will be approx. 11,200, with approx. 9,650 completed interviews expected. Most of the information collected is about family composition and changes (marriages, divorces, births, deaths, people moving in and out); income sources and amounts; employment and pensions; and wealth. There are also questions about housing; education; vehicles; health; fertility; COVID-19; and money spent on food, healthcare, and school. The main focus is on how these family composition and financial factors interact with each other and how they change over time. The survey will be administered via web and telephone, with the expectation that more surveys will be completed via web than telephone (which will be a first for the study).</p> <p>During the 2023 wave, saliva samples will be collected for the first time on PSID Core. The Core interview must be completed to be eligible for saliva collection. Saliva sample participants that are eligible for collection during Core are adults related to Child Development Supplement (CDS) children but do not live with them. Interviewers will be trained on both the interview and saliva collection protocols. Both data collection efforts will be managed in the same MSMS project.</p> <p>The 2023 waves of CDS and the Transition into Adulthood (TAS) will follow PSID Core data collection. CDS and TAS eligibility is dependent upon completion of PSID Core.</p>		
SRO Project Period	03/2022 - 09/2024		
Data Col Period	03/2023 - 04/2024		
Security Plan	NA		
Milestones	Pre Production Start: 03/01/2022 Pretest End: 10/31/2022 Staffing Complete: 04/21/2023 SS Train Start: 03/08/2023 DC Start: 03/23/2023 Pretest Start: 10/11/2022 Recruitment Start: 09/19/2022 GIT Start: 06/05/2023 SS Train End: 06/11/2023 DC End: 04/30/2024		
Other Project Team Members	TSG Tech Leads - Jim Rodgers, Jeff Smith, & Karl Dinkelmann; Data Manager - Brad Goodwin & Ed Green; 68ID Site Programmer - Ashwin Dey; Blaise Programmer - Jude Perillo; MSMS Programmers - Pam Swanson & Darnell Christian; Self Scheduler Programmer - Peter Sparks; Help Desk - David Bolt, Andrea Pierce, & Deb Wilson; Production Tech Support - Sarah Broumand; Testing Coordinator - Camila Kendall; SSL Production Manager: Carolyn Vieira-Martinez; DCO Production Manager: Lorraine Bird; Saliva Project Manager: Mark Nathin; Project/Production Support - Saujanya Acharya, Mat Luna, Janet McBride, & Xiomara Lorenzo-Guerra; Reporting, Mapping, & Sample Assignment - Ji Qi & Wen Chang		
Other Project Name	PSID Core 2023		
Sample Mgmt System	MSMS		
Data Col Tool	Blaise 5		
Hardware	Laptop; [UM cell] Phone		
DE Software	N/A		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, Other (Locator, Proxy)		
Administration	ISR Group (PSID)		
Payment Type	Check, post (Varies); Cash, post (Varies); Other (electronic, post--JP Morgan)		
Payment Method	Check through other system (PSID will handle check & e-payment via RAPS); Interviewer payment of cash (reimbursed/reconciled via Tenrox) (PSID will handle check & e-payment via RAPS)		

Report Period	May, 2024 (PSID23)			Implementing
Risk Level	On Track			
Monthly Updates	Summary of May 2024 Activities			
	<p>Interview PSID staff alerted us to errors in the FPS data. SRO provided corrected remark data on 4/29. There were errors with isVisited values for 145 SIDs. SRO delivered corrected isVisited data on 5/31. SRO provided PIs with analysis comparing Splitoffs generated from web vs. CATI interviews, as well as analysis of the rate of Splitoff generation and completion across waves.</p> <p>Saliva Collection Held saliva interviewer debriefing with PIs and project staff on 5/10. Submitted ORIO on 5/17. Participant mailed sample and consent to DNA Genotek instead of the SSL. Finished Ann Arbor follow-up to those who requested resends and provided invalid samples, but continuing follow-up for those who provided invalid consents. Coding out participants and families that were released to production. Overall saliva participant RR: 29%</p>			
Special Issues	Saliva data collection (including FTF visits) started later than originally planned. Saliva RR short of budgeted target (44%).			
Cost as of Jun 20, 2024	Total Cost to Date (direct + indirect):			5,624,331.20
	Est Cost at Completion (E\$AC):			5,668,965.72
	Total Budget:			6,235,802.00
	Variance (Total Budget minus- E\$AC):			566,836.28
	<p>Reason for Variance: Main driver of underrun: Less interviewer effort & associated recharges/fees. Note: CRS has the main iw and saliva budgets loaded. Unable to separate Core IDC costs from Contact Update IDC costs. Cost values only reflect Direct Costs.</p>			
Projections as of Jun 20, 2024	Dollars Projected for Month:			108,054.92
	Actual Dollars Used:			81,156.12
	Variance (Projected minus Actual):			26,898.80
	<p>Reason for Variance: Greatest drivers of underrun: Less FTF travel costs, interviewer effort, and manager effort than projected. Note: Unable to separate Core IDC costs from Contact Update IDC costs. Cost values only reflect Direct Costs.</p>			
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:	9646	89%	6.58
	Current Actual:	9189	86%	5.59
	Estimate at Complete:			
	Variance:	457	3%	0.99
Other Measures	<p>Notes for Measures Above: From Dashboard. Units Completed = 9189 iws (2476 CATI--27%, 6713 web--73%). Sample Invited = 10,928.</p> <p>BUDGET ASSUMPTIONS: Mode of completion: 60% web & 40% CATI; Of the web completes, 38% do not require any interviewer effort. HPI: 5.42 = CATI completes; 7.21 = web completes w/ interviewer follow-up; 10.17 = non-sample/non-iw. Additional 1.74 HPI for FTF NRFU cases.</p>			

Project Name	(PSID25) Panel Study of Income Dynamics Core 2025 (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 5,003,388.00	Indirect Budget: 2,801,897.00	Total Budget: 7,805,285.00
Principal Investigator/Clients	Tom Crossley (UM-SRC-PSID)		
	Katherine McGonagle (UM-SRC-PSID)		
	Narayan Sastry (UM-SRC-PSID)		
Funding Agency	NSF, NIA, NICHD		
IRB	HUM#: HUM00062417		Period of Approval:
Project Team	Project Lead: Rachel Anne Orlowski		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager: Stacy Quisenberry		
	Senior Project Advisor: Stephanie A Chardoul		
	Production Manager 1: Maureen Joan O'Brien		
	Production Manager 2: Daric Thorne		
Proposal #	no data		
Description	<p>The Panel Study of Income Dynamics (PSID--also known to Respondents as the Family Economics Study or FES) is a longitudinal survey of several thousand individuals and their families, carried out since 1968 and conducted every two years. The sample is comprised of respondents from the 4,800 original families as well as new (immigrant) sample added in 1997/1999 and 2017/2019. The total 2025 sample size will be approx. 11,200, with approx. 10,000 completed interviews expected. Most of the information collected is about family composition and changes (marriages, divorces, births, deaths, people moving in and out); income sources and amounts; employment and pensions; and wealth. There are also questions about housing; education; vehicles; health; fertility; COVID-19; and money spent on food, healthcare, and school. The main focus is on how these family composition and financial factors interact with each other and how they change over time. The survey will be administered via web and telephone, with the expectation that more surveys will be completed via web than telephone.</p> <p>Talk about ancillary studies here.</p> <p>The 2023 waves of CDS and the Transition into Adulthood (TAS) will follow PSID Core data collection. CDS and TAS eligibility is dependent upon completion of PSID Core.</p>		
SRO Project Period	03/2024 - 09/2026		
Data Col Period	03/2025 - 03/2025		
Security Plan	NA		
Milestones	<div><div>Pre Production Start: 03/01/2024</div><div>Pretest End: 10/06/2024</div><div>Staffing Complete:</div><div>SS Train Start: 02/17/2025</div><div>DC Start: 03/03/2025</div></div> <div><div>Pretest Start: 09/16/2024</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End: 02/28/2025</div><div>DC End: 12/31/2025</div></div>		
Other Project Team Members	TSG Tech Leads - Jim Rodgers, Jeff Smith, & Karl Dinkelmann; Data Manager - Brad Goodwin & Ed Green; 68ID Site Programmer - Ashwin Dey; Blaise Programmer - Jude Perillo; MSMS Programmers - Pam Swanson & Darnell Christian; Help Desk - David Bolt & Kyle Goodman; Tech Support - Sarah Broumand & Jaime Koopman; Production Support: Lorraine Bird; Project Support - Saujanya Acharya, Janet McBride, & Xiomara Lorenzo-Guerra; Reporting, Mapping, & Sample Assignment - Ji Qi & Wen Chang		
Other Project Name	FES, Family Economic Study, PSID Core 2025		
Sample Mgmt System	MSMS; Project specific system (68ID Site)		
Data Col Tool	Blaise 5		
Hardware	Laptop; [UM cell] Phone		
DE Software	N/A		
QC Recording Tool	Camtasia		
Incentive	Yes, R; Yes, Other (Locator, Proxy)		
Administration	ISR Group (PSID)		
Payment Type	Check, post (Varies); Cash, post (Varies); Other (electronic, post--JP Morgan)		
Payment Method	Check through other system (PSID will handle check & e-payment via RAPS); Interviewer payment of cash (reimbursed/reconciled via Tenrox) (PSID will handle check & e-payment via RAPS)		
=====			
Report Period	May, 2024 (PSID25)		Implementing
Risk Level	On Track		
Monthly Updates	Summary of May 2024 Activities		

Held SRO Project Kick-off on April 30.

PI Updates/Decisions:

Decided not to integrate Blaise instrument with PR PSID; decided to include Spanish response options, interviewer instructions, and QxQs from the R instrument. Decided to include a web special offer in Pretest in order to test new template development and to include the Splitoff instrument in Pretest (previously only Reinterview and Recontact) in order to test the timing of the shorten interview length. Confirmed Pretest recruitment criteria, timeline, and data collection protocol. Approved an internal test of Tango card API--looking into additional options for electronic payment. Decided to require web respondents to confirm their identify when resuming a suspended interview. Approved plan to train and certify all interviewers on the PSID concepts and technical systems and only train/certify a subset of interviewers on the family listing and interview administration. SRO proposed this departure from the traditional training model due the change in the interviewers' work as a result of the shift to primarily web interviews. Discussed Production sample release schedule. Decided to have a staggered 24-week data collection period for all sample (except Splitoffs). Approved the return to releasing and assigning sample by 68ID. Confirmed the aim to release Spanish sample as soon as possible (Mid-April target) and have as much time as possible to work Splitoffs.

Technical development:

Initial specification for rules, DCA, and templates were delivered ahead of schedule (on 5/23). 68-ID work scheduled to be carried out by the systems programmer was been deferred until 6/19 due to another project's deadline, but specification work has been completed by the Tech Analyst. The DCA updates are on track to be completed for testing in early July with enough time to implement for Pretest Training and Pretest production. PSID staff delivered first set of Blaise specs on 5/29.

Training:

Planning is well underway for Preload Builder Training and Pretest Training in August and September 2024, respectively. Materials for the Preload Builder training are being prepared and drafted, including slides/presentations, the training memo, and recruitment questionnaire, and are estimated to be finalized by 6/28. Pretest Training content has been finalized and the Draft Pretest Training Agenda under review. There will be ~12 on-staffers at this Zoom training. The team is working to update systems and build timelines for training task completion and Pretest mailings. We aim to test key technical protocols and updates in preparation for Core. Core T1 training planning is also underway.

Special Issues				
Cost as of Jun 20, 2024	Total Cost to Date (direct + indirect):			155,476.46
	Est Cost at Completion (E\$AC):			8,210,056.34
	Total Budget:			7,805,285.00
	Variance (Total Budget minus- E\$AC):			-404,771.34
	Reason for Variance:			May 2024 cost report not yet complete -- still assessing impact of upcoming interviewer rate changes. Nearly all of the overrun is explained by projecting at a higher rate than budgeted for interviewers and survey specialists/directors. Designing data collection and training differently than budgeted -- currently estimating the impact on interviewer hours, expected to lower the interviewer effort needed. Looking for ways to streamline management effort, including by expanding technical capabilities.
Projections as of Jun 20, 2024	Dollars Projected for Month:			82,693.64
	Actual Dollars Used:			76,193.18
	Variance (Projected minus Actual):			6,500.46
	Reason for Variance:			Minor variance from what was projected across salary categories.
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:	9,994	89%	4.73
	Current Actual:			
	Estimate at Complete:	9,994	89%	4.73
	Variance:			
Other Measures	'Current goals' will be populated as production goals are finalized. 'Estimated' goals at completion will be updated as production is underway.			

Project Name	(SAND COVID Follow-Up) Study of Adolescent to Adult Neural Development (SAND) COVID-19 Follow-up Study (On Track)		
Project Mode	Primary: Web Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 141,021.00	Indirect Budget: 78,973.00	Total Budget: 219,994.00
Principal	Colter Mitchell (U-M, SRC)		
Investigator/Clients	Helen Meier (U-M, SRC)		
Funding Agency			
IRB	HUM#: 00246902		Period of Approval:
Project Team	Project Lead: Elizabeth Ohryn Budget Analyst: Dean E Stevens Production Manager: Lisa J Carn Senior Project Advisor: Shonda R Kruger-Ndiaye Production Manager 1: Narine Verdiyan Production Manager 2:		
Proposal #	no data		
Description	Periodic reminders will be sent via e-mail and text. Non-response follow up calls will be made by the SRO Interviewers to respondents who did not complete the survey online. If needed, we may take several additional steps to locate our sample individuals including in-depth and batch locating using a paid service such as Accurant.		
SRO Project Period	01/1996 - 01/1996		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: 05/01/2024 Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: 10/01/2024 </div> </div>		
Other Project Team Members	Data Manager - Brianna Sabol; Blaise Programmer - Dave Dybicki;		
Other Project Name			
Sample Mgmt System	SMS		
Data Col Tool	NA		
Hardware	Laptop; Desktop; [UM cell] Phone		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	N/A		
Payment Method	N/A		

Report Period	May, 2024 (SAND COVID Follow-Up)		Initiation
Risk Level	On Track		
Monthly Updates	May Update		
Special Issues			
Cost as of	Total Cost to Date (direct + indirect):		0.00
	Est Cost at Completion (E\$AC):		0.00
	Total Budget:		219,994.00
	Variance (Total Budget minus- E\$AC):		0.00
	Reason for Variance:		
Projections as of	Dollars Projected for Month:		0.00
	Actual Dollars Used:		0.00
	Variance (Projected minus Actual):		0.00
	Reason for Variance:		

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(SCA 2024) Surveys of Consumer Attitudes (On Track)		
Project Mode	Primary: Mail Total of Modes: 1		
Project Type	Sponsored Projects		
Budget	Direct Budget: 696,383.00	Indirect Budget: 0.00	Total Budget: 696,383.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: William Keating		
	Budget Analyst: Dean E Stevens		
	Production Manager: Lisa J Carn		
	Senior Project Advisor: Shonda R Kruger-Ndiaye		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	<p>The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.</p> <p>The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 600 interviews.</p>		
SRO Project Period	01/2024 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div><div><div>Pre Production Start:</div><div>Pretest End:</div><div>Staffing Complete:</div><div>SS Train Start:</div><div>DC Start: 01/02/2024</div></div><div><div>Pretest Start:</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End:</div><div>DC End: 06/30/2024</div></div></div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	SMS		
Data Col Tool	Blaise 4.8		
Hardware	Laptop; Desktop; [UM cell] Phone		
DE Software	NA		
QC Recording Tool	DRI-CXM		
Incentive	Not used		
Administration	N/A		
Payment Type	N/A		
Payment Method	N/A		
=====			
Report Period	May, 2024 (SCA 2024)		Initiation
Risk Level	On Track		
Monthly Updates	<p>SCA May 2024 began as scheduled on Wednesday 04/24/2024, and ended on, Monday 5/20/2024.</p> <p>We completed 602 interviews in May 2024 (321/180/101), 2 interviews above our goals of 600 (320/180/100).</p> <p>The cumulative HPI for the month was 3.55 (.35 higher than our budgeted goal of 3.20), which represents a slight increase (+0.14) from the April 2024 study month.</p>		
Special Issues			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		582,658.00
	Est Cost at Completion (E\$AC):		695,612.50
	Total Budget:		696,383.00

	Reason for Variance:	The reason for the variance was higher than expected totals for Interviewer/Survey Technician hours.
Projections as of Jun 18, 2024	Dollars Projected for Month:	123,604.72
	Actual Dollars Used:	137,754.71
	Variance (Projected minus Actual):	-14,149.99
	Reason for Variance:	The reason for the variance was higher than expected totals for Interviewer/Survey Technician hours.

Measures		Units at Complete	RR	HPI
	Current Goal:	600		3.2
	Goal at Completion:	600		3.2
	Current Actual:	602		3.55
	Estimate at Complete:	602		3.55
	Variance:	+2		+0.35

Other Measures

Project Name	(SRS 2021) Social Relations 2023 (Some Concerns)		
Project Mode	Primary: Face to Face	Total of Modes: 1	
Project Type	Sponsored Projects		
Budget	Direct Budget: 3,767,057.11	Indirect Budget: 2,109,553.00	Total Budget: 5,876,610.11
Principal	Toni Antonucci (ISR)		
Investigator/Clients	Kristine Ajrouch (ISR)		
	Laura Zahodne (ISR)		
Funding Agency	NIH		
IRB	HUM#:		Period of Approval:
Project Team	Project Lead: Barbara Lohr Ward		
	Budget Analyst: Christine Evanchek		
	Production Manager: Veronica Connors-Burge		
	Senior Project Advisor: Nicole G Kirgis		
	Production Manager 1: Taghreid Lovell		
	Production Manager 2: Ian Ogden		
Proposal #	no data		
Description	Conduct 3400 interviews with respondents aged 35 years or older residing in the tri-county area of Southeast Michigan (Wayne, Oakland and Macomb counties) and 244 interviews with original Social Relations panel sample members aged younger than 65 years of age. The project involves screening up to 6900 new sample lines., with one selected respondent per household. The interview will consist of a 60 minute core interview (content from the Social Relations interview), a 60 minute cognitive interview and a series of physical measurements (height, weight, blood pressure, grip strength) and saliva collection. The SRS 2023 project will use the same instrument programmed for the D-Amp project, with the only new programming being that for a screener. The screener will be translated into Arabic. No informant or proxy interview is included in the project scope. Interviews will be conducted in English or Arabic.		
SRO Project Period	09/2021 - 05/2023		
Data Col Period	05/2023 - 04/2024		
Security Plan	NA		
Milestones	<div><div><div>Pre Production Start: 09/01/2022</div><div>Pretest End:</div><div>Staffing Complete: 04/10/2023</div><div>SS Train Start: 05/18/2023</div><div>DC Start: 05/30/2023</div></div><div><div>Pretest Start:</div><div>Recruitment Start: 02/01/2023</div><div>GIT Start: 05/16/2023</div><div>SS Train End: 05/25/2023</div><div>DC End: 12/31/2024</div></div></div>		
Other Project Team Members	Taghreid Lovell, Veronica Connors-Burge, Mathew Luna, Jeff Smith, Ashwin Dey, Kelly Liesko, Peter Sparks, Raphael Nishimura, John Gawlas, Valyn Dall		
Other Project Name	Social Relations 2022, DAWN, Social Relations 2023		
Sample Mgmt System	SurveyTrak		
Data Col Tool	Blaise 4.8		
Hardware	Laptop; [UM cell] Phone; Paper and Pencil		
DE Software	Other (Weblog)		
QC Recording Tool	DRI-CARI		
Incentive	Yes, R		
Administration	SRO Group		
Payment Type	Cash, prepaid (\$75 respondent, \$25 informant); Other (\$2 screener incentive)		
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)		

Report Period	May, 2024 (SRS 2021)	Implementing
Risk Level	Some Concerns	
Monthly Updates	<p>As a reminder, the Pls affirmed the new goal of 1100 new sample cases and 244 panel cases on March 14, 2024. The Pls affirmed in May that they prefer to get more completed cases and will sacrifice a lower screener response rate in order to achieve that goal.</p> <p>Finances on SRS look to be very tight. We will monitor costs carefully in order to close within the budgeted amount.</p> <p>The screeners have exceeded expectations in terms of productivity and effectiveness. That combined with the on-staff interviewers working more hours than projected has meant that SRS production is ahead of where we projected it to be, even while we continue to experience attrition among the interviewers trained in the full study. We believe that field interviewing may be completed early (September 2024) instead of running through the end of</p>	

the year. Hours per interview and hours per screen are holding steady for new sample, however panel sample cases are far higher than budgeted. This could be an artifact of how costs are allocated by number of calls. For the new sample, interviewers were handed cases that already had appointments set up, whereas panel cases require outgoing calls. This is something that we need to watch carefully.

A low-MENA sample release was put into the field on April 19. We hope that this will get us to the goal of 1100 sample cases. We have calls made on all but a few of those sample lines (lines are being held by interviewers that ghosted us). We are about one week away from completing screening for SRS and turning our attention fully to conducting interviews. We are considering whether screeners could assist with locating step, including making calls to see if the phone numbers are good, or making in-person visits to see if the family still lives at the last-known address.

SRO had decided not to roll out a screener end-game protocol due to interviewer concerns about learning too many protocols at once, and the fact that we almost have a sufficient number of screened households to complete our new sample goals.

Special Issues				
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):			3,912,887.44
	Est Cost at Completion (E\$AC):			5,873,105.11
	Total Budget:			5,876,610.11
	Variance (Total Budget minus- E\$AC):			3,505.00
	Reason for Variance:			We expect the project to use the full funding amount.
Projections as of Jun 18, 2024	Dollars Projected for Month:			617,723.45
	Actual Dollars Used:			542,802.57
	Variance (Projected minus Actual):			74,920.88
	Reason for Variance:			A projected hosting invoice for \$50,000 direct for our April interviewer training was not received.
Measures		Units at Complete	RR	HPI
	Current Goal:	1100 new/244 panel		
	Goal at Completion:	1100 new, 244 panel		
	Current Actual:	1062 new /45 panel	30% scr/44% main	
	Estimate at Complete:			
	Variance:			
Other Measures	Production is shown as of 6/19/2024.			

Project Name	(STARRS-LS Waves 3 & 4) Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study (On Track)		
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		
Budget	Direct Budget: 8,809,515.00	Indirect Budget: 4,920,601.00	Total Budget: 13,730,116.00
Principal Investigator/Clients	James Wagner (University of Michigan) Robert Ursano (Uniformed Services University of the Health Science) Murray Stein / Ron Kessler (University of California San Diego / Harvard)		
Funding Agency	Department of Defense		
IRB	HUM#: HUM00180765	Period of Approval: 4/5/23 - 4/4/24	
Project Team	Project Lead: Meredith A House Budget Analyst: William Lokers Production Manager: Ruth B Philippou Senior Project Advisor: Lisa S Holland Production Manager 1: Jeffrey Albrecht Jr Production Manager 2: Lisa M Lewandowski-Romps		
Proposal #	no data		
Description	<p>This project is a continuation of the Army STARRS study (Army Study to Assess Risk and Resilience in Servicemembers). Army STARRS is a multi-component epidemiological and neurological study designed to generate actionable evidence-based recommendations to reduce US Army suicides and increase basic knowledge about the determinants of suicidality. The goals of STARRS Longitudinal Study (STARRS-LS) are to enhance DoD/Army actionable findings, maintain productivity of the Army STARRS data and systems established, and enable science-based answers to questions related to health, resilience, and manpower management for the Army of 2025.</p> <p>For STARRS-LS, we have attempted to reinterview respondents from the All Army Study (AAS), New Soldier Study (NSS), and Pre-Post Deployment Study (PPDS) samples using a web-phone multimode study. We started with a group of approximately 73,000 eligible persons who had been interviewed in one of those three surveys and gave consent to link administrative data to their survey data.</p> <p>To date, we have completed 2 waves of STARRS-LS interviewing. During Wave 1, we attempted to contact 50,000 individuals and completed approximately 14,500 full interviews. All Wave 1 participants that completed a full Wave 1 interview were asked to participate in Wave 2. Waves 3 and 4, which are covered in this application, will include the full STARRS-LS Wave 2 sample, regardless of whether they completed the interview.</p> <p>In addition to reinterviewing the AAS, NSS and PPDS samples; STARRS-LS will continue to maintain and support the Army STARRS Research Data Enclave, allowing members of the research team and collaborators to analyze primary Army STARRS data as well as coded historical administrative data received from the Army and DoD. Additionally, STARRS-LS will continue to receive administrative data updates and link coded administrative data to survey data (from the original Army STARRS data collection as well as STARRS-LS surveys).</p>		
SRO Project Period	05/2020 - 02/2025		
Data Col Period	11/2022 - 04/2024		
Security Plan	Yes		
Milestones	<div> <div> Pre Production Start: 04/01/2024 Pretest End: Staffing Complete: SS Train Start: DC Start: 11/11/2024 </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: 05/03/2026 </div> </div>		
Other Project Team Members	Ryan Yoder, Keith Liebetreu, Becky Loomis, Steven Sonoras, Andrew Piskorowski, Rose Zdybel, Ji Qi, Makenna Harrison, Lamont Manley, Lisa Van Havermaet, Stephanie Windisch, Youhong Liu, Peter Sparks. Pam Swanson, Jim Rodgers, Marcus Blough, Nick Hinkle-DeGroot, Pete Westhead		
Other Project Name	STARRS-LS Continuation		
Sample Mgmt System	MSMS		
Data Col Tool	Blaise 5		
Hardware	Laptop; Desktop; [UM cell] Phone		
DE Software	N/A		
QC Recording Tool	Other (Blaise CARI)		
Incentive	Yes, R		

Administration	SRO Group	
Payment Type	Check, post (\$50-\$100)	
Payment Method	Check through other system (MSMS)	

Report Period	May, 2024 (STARRS-LS Waves 3 & 4)	Implementing
Risk Level	On Track	
Monthly Updates	<p>Project Management and Planning:</p> <ul style="list-style-type: none">? Quarterly Safety Plan tables (final for Wave 4) were sent to USUHS for M&RA and the GSC EC on 6/4.? We sent weekly production updates to the Pls, and reported on progress on the call with the Army/M&RA.? Meredith created the agenda/notes and facilitated the weekly meeting with the STARRS project managers.? Budget/Funding:<ul style="list-style-type: none">o The award modification for the Year 4 no cost extension through the end of September 2024 was completed on May 7.o After updating the Wave 5 budget with recent SRC salary increases and March-April 2025 costs, we provided USUHS with two summaries of the costs by year – one with respondent incentive amounts of \$75/\$125 (as budgeted in the Nov. 28, 2023 Wave 5 ballpark) and the other with current incentive amounts of \$50/\$100.o We continued steps to convert the Wave 5 ballpark into a formal proposal package. We added the management and Enclave costs from March-April 2025 that were previously projected in the anticipated no cost extension for Waves 3-4 Year 5. The budget had already been updated for the recent SS/SD salary increases, and the original ballpark included higher respondent incentive amounts of \$75/\$125. The final budget amount is \$4,940,612 direct (\$7691,588 total cost). The range we provided in the original ballpark memo was \$4,493,720 - \$4,943,092 direct cost, so we will be just shy of the top if the ballpark range.? IRB: The Wave 5 IRB protocol was submitted to the U-M IRB on May 21. We expect the protocol will be reviewed in the June 20 full board meeting. <p>Enclave and User Support:</p> <ul style="list-style-type: none">? Annual IA security review: U-M worked on producing vulnerability scans after monthly Enclave maintenance was completed.? Annual NDI Data Request: M&RA continued work to establish payment with the CDC. U-M is planning to have the submission file ready by mid-June.? Standard Enclave activities continued. These include maintaining security requirements; processing background checks and Great Lakes Cluster (GLC) user access requests, drop box requests, ID swap and data transfer requests; managing software acquisition and updates; and providing user support as needed. Of particular note this month:<ul style="list-style-type: none">o DUA (for COVID data sharing) with Jordan Smoller at Mass General Brigham: To address identity disclosure risks, system security/access language was added to the DUA and it was sent back to MGB for next steps. The security language will be added to the data transfer memo as well. We brought to the attention of the research team the established vetting protocol that will need to be implemented for transfer of Army-Approved admin data variables off the U-M Enclave. We investigated 80 cases that were missing geographic information and determined it is because their addresses could not be geocoded (international or military addresses).o We tracked background check processing for a Harvard analyst who had to re-submit paperwork and be re-fingerprinted until successful completion.? Biomarker group request for assistance:<ul style="list-style-type: none">o We continued to assist Dr. Stein with a request for genomic and survey variables to be sent to a Yale researcher. <p>Public Use Data:</p> <ul style="list-style-type: none">? Biosample flags, administrative variables:<ul style="list-style-type: none">o ICPSR confirmed they are on track with having all remediation completed by the end of June along with the biosample flags and admin data deposit. We are projecting the announcement of this release for July 2024.? Inventory document:<ul style="list-style-type: none">o Dr. Stein reviewed and provided feedback on the variable mapping file. U-M moved forward with creating crosstabs for the various blood flags with the identified demographic and disorder variables, as well as a draft of the inventory document itself. We are projecting the announcement of this release for August 2024.? We awaited decisions from the Army/GSC on producing the genetic and bioassay files for public use and placing data in the NIH National Data Archive and Public use release for GWAS. <p>Wave 4 Post-Production:</p> <ul style="list-style-type: none">? We coordinated with Harvard to establish milestone dates for the LS Wave 4 internal/Enclave data delivery and public use data delivery.o We worked toward meeting the first of these dates, which will be the load of preliminary Wave 4 survey data to the Enclave on June 7.? We began work on sample reconciliation which will allow us to produce the Wave 4 final outcomes dataset and sample flowchart.? The team started work on occupation/industry and open-ended response coding. <p>Wave 5 Pre-Production:</p> <ul style="list-style-type: none">? We received the initial Wave 5 instrument from Harvard on May 7 and started writing programming specifications.? We created the Wave 5 survey documentation for the IRB amendment. This includes the CATI and Web versions of the instrument.? The team continued to write technical specifications for the sample management system, prioritize report development, and take steps toward Wave 5 sample prep.	
Special Issues	No changes this month to the areas of risk and mitigation strategies.	
Cost as of Apr 30, 2024	Total Cost to Date (direct + indirect):	11,019,103.27
	Est Cost at Completion (E\$AC):	13,696,582.22
	Total Budget:	13,730,116.00
	Variance (Total Budget minus- E\$AC):	33,533.78

Reason for Variance: We removed the March-April 2025 management and enclave costs from the projections. We had previously anticipated being able to cover these costs in a 2-month no cost extension period; however, this work is out of scope because the original U-M budget only included costs through February 2025. After removing these costs (\$241K) and a few other projections updates, the overall projected underrun is \$33,534. (We had reported to the PIs it would be around \$36K).

The management and enclave costs for March-April 2025 will be added to the Wave 5 budget.































Projections as of Apr 30, 2024	Dollars Projected for Month:	297,072.37
	Actual Dollars Used:	278,516.66
	Variance (Projected minus Actual):	18,555.71

Reason for Variance: We were underspent in Rpay by around \$7,300 and ICPSR hours by around \$5,200. The rest was due to slightly lower technical staff hours.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:	10,798	75.2	12.5
	Estimate at Complete:	10,798	75.2	12.5
	Variance:	0	0	0

Other Measures Wave 4 data collection ended on 4/15/2024. Final numbers are above. Wave 5 data collection begins 11/11/2024.

Developmental/Initiative Projects Dashboard

NonArchived Development Initiative and No-DataCol Projects								
Project	Type	Phase	Project Lead	Jan	Feb	Mar	Apr	May
<i>TSME24 DCO System Support (483248)</i>	Initiatives	Implementing	Vivienne Y Outlaw					
<i>TSME24 MSMS performance work (425267)</i>	Initiatives	Implementing	Jim Rodgers					
<i>TSME24 QC Systems (483249)</i>	Initiatives	Implementing	Sarah Elisa Broumand					
<i>TSME24 SRO System Maintenance - General (483910)</i>	Initiatives	Implementing	Jeffrey L Smith					
<i>TSME24 SSL Autoscheduler interface development (42</i>	Initiatives	Implementing	Debbie Seale					
<i>TSME24 STRak: Migration to SQL Anywhere V17 (</i>	Initiatives	Initiation	Lawrence Daher					

Project Name	(TSME24 DCO System Support (483248)) TSME24 DCO System Support (483248) (Some Concerns)		
Project Mode	Primary: Not Available		
Project Type	Developmental Initiatives		
Budget	Direct Budget: 35,000.00	Indirect Budget: 0.00	Total Budget: 35,000.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Vivienne Y Outlaw		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor:		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	To be determined		
SRO Project Period	07/2023 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		

Report Period	May, 2024 (TSME24 DCO System Support (483248))		Implementing
Risk Level	Some Concerns		
Monthly Updates	support of new ATS - TeamTailor work on PIPPA import into FRED		
Special Issues			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		42,538.00
	Est Cost at Completion (E\$AC):		46,755.54
	Total Budget:		35,000.00
	Variance (Total Budget minus- E\$AC):		-11,755.54
	Reason for Variance:		support of DCO systems exceeds the budgeted amount
Projections as of Jun 18, 2024	Dollars Projected for Month:		4,629.94
	Actual Dollars Used:		4,907.22
	Variance (Projected minus Actual):		-277.28
	Reason for Variance:		support of new ATS - TeamTailor work on PIPPA import into FRED

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures	x			

Project Name	(TSME24 QC Systems (483249)) TSME24 QC Systems (483249) (On Track)		
Project Mode	Primary: Not Available		
Project Type	Developmental Initiatives		
Budget	Direct Budget: 49,500.00	Indirect Budget: 0.00	Total Budget: 49,500.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Sarah Elisa Broumand		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor:		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	To be defined		
SRO Project Period	07/2023 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		
=====			
Report Period	May, 2024 (TSME24 QC Systems)		Implementing
Risk Level	On Track		
Monthly Updates	Programmer finished working on entity framework cleanup and is waiting for us to test the application before releasing to production. Due to the early finish of this task, started working on finishing items that were backlogged such as adding the new Evaluator Observations to the training module in Olive. On the report front, started working on fixing some old reports as well as implement new changes requested by the QC Managers.		
Special Issues			
Cost as of Jun 18, 2024	Total Cost to Date (direct + indirect):		36,709.27
	Est Cost at Completion (E\$AC):		46,446.81
	Total Budget:		49,500.00
	Variance (Total Budget minus- E\$AC):		3,053.19
	Reason for Variance:		Programmer did not take as much time as he had estimated.
Projections as of Jun 18, 2024	Dollars Projected for Month:		11,146.99
	Actual Dollars Used:		8,082.91
	Variance (Projected minus Actual):		3,064.08

Reason for Variance:

Programmer did not take as much time as he had estimated. Hours will be carried forward for the last month.

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures

Project Name	(TSME24 SRO System Maintenance - General (483910)) TSME24 SRO System Maintenance - General (483910) (On Track)		
Project Mode	Primary: Not Available		
Project Type	Developmental Initiatives		
Budget	Direct Budget: 20,000.00	Indirect Budget: 0.00	Total Budget: 20,000.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Jeffrey L Smith		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor:		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	Pending input from Manager		
SRO Project Period	07/2023 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		

Report Period	May, 2024 (TSME24 SRO System Maintenance - General (483910))		Implementing
Risk Level	On Track		
Monthly Updates	- SurveyTrak has been updated with the HD (Chad) Audio Checker application. - We have modified the ST Employee Data Merge by adding a new effective date. - Database-to-database copying has been added to the ST Admin database. - ST/PB Build Team meetings with all members of the team were conducted - A new SurveyTrak 25 build has been created, featuring the updated DB schema. - A generic data dictionary with the new DB schema has been established. - Reviewed the Blaise 5 audit data server. - Meetings were held with the Data Manager/Help Desk to discuss the SQL Server 2017 Production database. - A template for the SurveyTrak regression test plan has been crafted.		
Special Issues			
Cost as of Jun 11, 2024	Total Cost to Date (direct + indirect):		33,757.00
	Est Cost at Completion (E\$AC):		35,365.00
	Total Budget:		20,000.00
	Variance (Total Budget minus- E\$AC):		-1,608.00
	Reason for Variance:		

Projections as of Jun 11, 2024		Dollars Projected for Month:		1,608.00
		Actual Dollars Used:		3,515.00
		Variance (Projected minus Actual):		-1,907.00
		Reason for Variance:		See below
Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			
Other Measures				

Project Name	(TSME24 SSL Autoscheduler interface development (42) TSME24 SSL Autoscheduler interface development (423463) (Some Concerns)		
Project Mode	Primary: Not Available		
Project Type	Developmental Initiatives		
Budget	Direct Budget: 5,000.00	Indirect Budget: 0.00	Total Budget: 1.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Debbie Seale		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor: Grant D Benson		
	Production Manager 1: Elizabeth Ohryn		
	Production Manager 2:		
Proposal #	no data		
Description	Continued development and implementation of the SSL autoscheduler. Two primary components are outstanding: 1) Interface for SSL staff to be able to load and complete the initial scheduling run without the assistance of DMSS; 2) Implementation of a "freeze and re-run" protocol. The focus in this fiscal year will be on the freeze and re-run protocol, which allows us to optimize shift assignments. Getting the first part set up to allow SSL staff to run the scheduling process independently of DMSS will take additional programming effort.		
SRO Project Period	07/2023 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div> <div> Pre Production Start: Pretest End: Staffing Complete: SS Train Start: DC Start: </div> <div> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </div> </div>		
Other Project Team Members	Wen Chang; Hueichun Peng; Ji Qi		
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		

Report Period	May, 2024 (TSME24 SSL Autoscheduler		Implementing
Risk Level	Some Concerns		
Monthly Updates	There has yet to be a resolution to the technical challenge from last month, so we are still using the work around to access previous freeze/re-do schedules. Unsure of timeline for Wen and Ji to work on this fix. Additionally, with the implementation of the SSL phone system in July, there may be limited time to work on this until the end of July, at earliest.		
Special Issues			
Cost as of May 14, 2024	Total Cost to Date (direct + indirect):		0.00
	Est Cost at Completion (E\$AC):		0.00
	Total Budget:		1.00
	Variance (Total Budget minus- E\$AC):		0.00
	Reason for Variance:		
Projections as of May 14, 2024	Dollars Projected for Month:		0.00

<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00

Reason for Variance:

Measures		Units at Complete	RR	HPI
	<i>Current Goal:</i>			
	<i>Goal at Completion:</i>			
	<i>Current Actual:</i>			
	<i>Estimate at Complete:</i>			
	<i>Variance:</i>			

Other Measures

Project Name	(TSME24 STrak: Migration to SQL Anywhere V17 ()) TSME24 STrak: Migration to SQL Anywhere V17 (483227) (Some Concerns)		
Project Mode	Primary: Not Available		
Project Type	Developmental Initiatives		
Budget	Direct Budget: 30,000.00	Indirect Budget: 0.00	Total Budget: 30,000.00
Principal Investigator/Clients			
Funding Agency			
IRB	HUM#:	Period of Approval:	
Project Team	Project Lead: Lawrence Daher		
	Budget Analyst: Ivanna Iavorska-Em		
	Production Manager:		
	Senior Project Advisor:		
	Production Manager 1:		
	Production Manager 2:		
Proposal #	no data		
Description	To be defined		
SRO Project Period	07/2023 - 06/2024		
Data Col Period			
Security Plan	NA		
Milestones	<div><div>Pre Production Start:</div><div>Pretest End:</div><div>Staffing Complete:</div><div>SS Train Start:</div><div>DC Start:</div><div>Pretest Start:</div><div>Recruitment Start:</div><div>GIT Start:</div><div>SS Train End:</div><div>DC End:</div></div>		
Other Project Team Members			
Other Project Name			
Sample Mgmt System	NA		
Data Col Tool	NA		
Hardware	NA		
DE Software	NA		
QC Recording Tool	NA		
Incentive	NA		
Administration	NA		
Payment Type	NA		
Payment Method	NA		

Report Period	May, 2024 (TSME24 STrak: Migration to SQL Anywhere V17 ())		Initiation
Risk Level	Some Concerns		
Monthly Updates	Testing database servers working, issues with production database due to database schema. Issue identified and corrected, tasks remaining are to set up the production reporting and SSL databases.		
Special Issues			
Cost as of Jun 11, 2024	Total Cost to Date (direct + indirect):	21,191.52	
	Est Cost at Completion (E\$AC):	24,927.23	
	Total Budget:	30,000.00	
	Variance (Total Budget minus- E\$AC):	5,072.77	
	Reason for Variance:	under budget	
Projections as of Jun 11, 2024	Dollars Projected for Month:	7,327.83	
	Actual Dollars Used:	6,403.83	
	Variance (Projected minus Actual):	924.00	
	Reason for Variance:	under budget	

Measures		Units at Complete	RR	HPI
	Current Goal:			
	Goal at Completion:			
	Current Actual:			
	Estimate at Complete:			
	Variance:			

Other Measures
