

# ***Survey Research Operations***



















































## ***Monthly Project Report***











***Development Initiative and No Data Collection Projects***

***April 2021***



# NonArchived Development Initiative and No-DataCol Projects

Project	Type	Status	Project Lead	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Day in the Life Videos</i>	Initiatives	Current	Vivienne Y Outlaw												
<i>TSME R-PAY SYSTEM RE-WRITE(483257)</i>	Initiatives	Current	Jeffrey L Smith												
<i>TSME SRO SYS MAINTENANCE-GENERAL (483910)</i>	Initiatives	Current	Jeffrey L Smith												
<i>TSME21-Illume Upgrade (424466)</i>	Initiatives	Current	Hueichun Peng												
<i>TSME21-Blaise 5 Testing (423562)</i>	Initiatives	Current	Gina-Qian Yang Cheung												
<i>TSME21-ColdFusion Server Upgrade (425197)</i>	Initiatives	Current	Hueichun Peng												
<i>TSME21-DCO Tech System Support</i>	Initiatives	Current	Vivienne Y Outlaw												
<i>TSME21-QC-Systems (483249)</i>	Initiatives	Current	Sarah Elisa Broumand												
<i>TSME21-RCLS (425196)</i>	Initiatives	Current	Jim Rodgers												
<i>TSME21-Replayer (425267)</i>	Initiatives	Current	Jennifer C Arrieta												

<i>TSME21-SelfSchedUI</i> (483424)	Initiative s	Curren t	Andrew L Hupp												
<i>TSME21-ST international</i> (483227)	Initiative s	Curren t	Gina- Qian Yang Cheung												

## Developmental Initiatives

(Day in the Life Videos ) TSME21-Day in the Life Videos (425201)  
(TSME R-PAY SYSTEM RE-WRITE(483257)) TSME R-PAY SYSTEM RE-WRITE(483257)  
(TSME SRO SYS MAINTENANCE-GENERAL (483910)) TSME SRO SYS MAINTENANCE-GENERAL(483910)  
(TSME21- Illume Upgrade (424466)) TSME21- Illume Upgrade (424466)  
(TSME21-Blaise 5 Testing (423562)) TSME21-Blaise 5 Testing (423562)  
(TSME21-ColdFusion Server Upgrade (425197)) TSME21-ColdFusion Server Upgrade (425197)  
(TSME21-DCO Tech System Support) TSME21-DCO Tech System Support (483248)  
(TSME21-QC-Systems (483249)) TSME21-QC-Systems (483249)  
(TSME21-RCLS (425196) ) TSME21-RCLS  
(TSME21-Replayer (425267)) TSME21-Replayer  
(TSME21-SelfSchedUI (483424)) Self-Scheduling Interface for MSMS  
(TSME21-ST international (483227)) TSME21 - ST international

**Project Name** (Day in the Life Videos ) TSME21-Day in the Life Videos (425201)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 18,000.00 *Indirect Budget:* 0.00 *Total Budget:* 18,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Vivienne Y Outlaw

*Budget Analyst:* Carl S Remmert

*Production Manager:*

*Senior Project Advisor:*

*Production Manager:*

*Production Manager:*

**Proposal #:** no data

**Description:** Funding to be used to update the Day in the Life videos for both the field and SSL.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

*PreProduction Start:*

*Pretest Start:*

*Pretest End:*

*Recruitment Start:*

*Staffing Completed:*

*GIT Start:*

*SS Train Start:*

*SS Train End:*

*DC Start:*

*DC End:*

**Other Project Team Members:** Russ Stark  
Barb Homburg

**Other Project Names:**

**Sample Mgmt Sys** NA

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (Day in the Life Videos ) **Project Phase** Initiation

**Risk Level** Some Concerns

**Monthly Update** It was decided in April that monies for this project will be moved to the SSL stay interview project as the pandemic made finishing the day in the life videos impossible.

**Special Issues**

**Cost** *Total Cost to Date (Direct + Indirect):* 8,236.43

**May 12, 2021** *Estimated Cost at Completion (E\$AC):* 8,236.43

*Total Budget:* 18,000.00

*Variance (Budget minus E\$AC):* 9,763.57

*Reason For Variance:* work was stalled due to the pandemic

**Projections**  
**May 12, 2021**

*Dollars Projected For Month:* 1,713.02  
*Actual Dollars Used:* 0.00  
*Variance (Projected minus Actual):* 1,713.02  
*Reason For Variance:* work was stalled due to the pandemic

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**

**Project Name** (TSME R-PAY SYSTEM RE-WRITE(483257)) TSME R-PAY SYSTEM RE-WRITE(483257)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 7,000.00 *Indirect Budget:* 0.00 *Total Budget:* 7,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Jeffrey L Smith  
*Budget Analyst:* Janelle P Cramer  
*Production Manager:*  
*Senior Project Advisor:* Gregg Peterson  
*Production Manager:*  
*Production Manager:*

**Proposal #:** no data

**Description:** This project will be used to support all enhancement needs for R-PAY to process payments from Surveytrak, SSL and MSMS.

**SRO Project Period** 10/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

**Other Project Team Members:** Jeffrey Smith  
Marsha Skoman

**Other Project Names:**

**Sample Mgmt Sys** SurveyTrak; SMS; MSMS

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (TSME R-PAY SYSTEM RE- **Project Phase** Implementing

**Risk Level** On Track

**Monthly Update** In April, our team began the process of implementing endpoints to transfer data between CPS system and MSMS. This feature will be used to to update bank reconciliation data into MSMS.

**Special Issues**

**Cost** *Total Cost to Date (Direct + Indirect):* 3,668.00  
**May 18, 2021** *Estimated Cost at Completion (E\$AC):* 8,560.85  
*Total Budget:* 7,000.00  
*Variance (Budget minus E\$AC):* -1,560.85  
*Reason For Variance:* In implementing stage

**Projections**  
**May 18, 2021**

*Dollars Projected For Month:* 0.00  
*Actual Dollars Used:* 737.00  
*Variance (Projected minus Actual):* -1,510.30  
*Reason For Variance:* In planning stage

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**



**Project Name** (TSME SRO SYS MAINTENANCE-GENERAL (483910)) TSME SRO SYS  
**Project Mode** MAINTENANCE-GENERAL(483910)  
 Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 20,000.00 *Indirect Budget:* 0.00 *Total Budget:* 20,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Jeffrey L Smith  
*Budget Analyst:* Janelle P Cramer  
*Production Manager:*  
*Senior Project Advisor:* Gregg Peterson  
*Production Manager:*  
*Production Manager:*

**Proposal #:** no data

**Description:** This project will be used to support all maintenance/ enhancement needs for applications or systems directly related to the Surveytrak Production database which would include Surveytrak, ST Administration, SRS RT and RCLS to name a few.

**SRO Project Period** 10/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

**Other Project** Marsha Skoman  
**Team Members:** Pam Swanson  
 Ashwin Dey  
 Jeff Smith  
 Sys Maint General

**Other Project**

**Names:**

**Sample Mgmt Sys** SurveyTrak

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** Not used

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (TSME SRO SYS MAINTEN/ **Project Phase** Implementing

**Risk Level** On Track

**Monthly Update** In April, we developed the DRI File Burner. This application will burn DRI files to DVDs for interviewers who have slow internet. In addition, we devoted time to document management levels.

**Special Issues**

**Cost**  
**May 18, 2021**

<i>Total Cost to Date (Direct + Indirect):</i>	28,203.00
<i>Estimated Cost at Completion (E\$AC):</i>	30,000.00
<i>Total Budget:</i>	20,000.00
<i>Variance (Budget minus E\$AC):</i>	1,797.00
<i>Reason For Variance:</i>	New tasks

**Projections**  
**May 18, 2021**

<i>Dollars Projected For Month:</i>	3,271.00
<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00
<i>Reason For Variance:</i>	

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i>			
<i>Goal at Completion:</i>			
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

**Other Measures**

**Project Name** (TSME21- Illume Upgrade (424466)) TSME21- Illume Upgrade (424466)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 10,000.00 *Indirect Budget:* 0.00 *Total Budget:* 10,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB**

**HUM#:**

**Period Of Approval:**

**Project Team**

**Project Lead:**

Hueichun Peng

**Budget Analyst:**

Carl S Remmert

**Production Manager:**

**Senior Project Advisor:**

Meredith A House

**Production Manager:**

**Production Manager:**

**Proposal #:**

no data

**Description:**

This is the plan to create a 2nd environment for Illume.Next version for Illume version upgrade

**SRO Project Period**

07/2020 - 06/2021

**Data Col Period**

**Security Plan**

NA

**Milestone Dates**

**PreProduction Start:**

**Pretest Start:**

**Pretest End:**

**Recruitment Start:**

**Staffing Completed:**

**GIT Start:**

**SS Train Start:**

**SS Train End:**

**DC Start:**

**DC End:**

**Other Project**

**Team Members:**

**Other Project**

**Names:**

**Sample Mgmt Sys**

NA

**Data Col Tool**

NA

**Hardware**

NA

**DE Software**

NA

**QC Recording Tool**

NA

**Incentive**

NA

**Administration**

NA

**Payment Type**

NA

**Payment Method**

NA

**Report Period**

Apr, 2021 (TSME21- Illume Upgrade (4. **Project Phase** Initiation

**Risk Level**

On Track

**Monthly Update**

Due to resource conflict, we have not done too much solid testing with the new environment. Hueichun has discussed this with Gregg and the testing will continue into fiscal year 2022.

**Special Issues**

**Cost**

**May 12, 2021**

**Total Cost to Date (Direct + Indirect):**

1,863.50

**Estimated Cost at Completion (E\$AC):**

6,286.24

**Total Budget:**

10,000.00

**Variance (Budget minus E\$AC):**

3,713.76

**Reason For Variance:**

We anticipate the major testing work will happen in fiscal year 2022.

**Projections**  
**May 12, 2021**

**Dollars Projected For Month:** 1,644.74  
**Actual Dollars Used:** 355.00  
**Variance (Projected minus Actual):** 1,289.74  
**Reason For Variance:** We anticipate the major testing work will happen in fiscal year 2022.

**Measures**

	Units Complete	RR	HPI
<b>Current Goal:</b> <b>Goal at Completion:</b> <b>Current actual:</b> <b>Estimate at Complete:</b> <b>Variance:</b>			

**Other Measures**

<b>Project Name</b>	(TSME21-Blaise 5 Testing (423562)) TSME21-Blaise 5 Testing (423562)				
<b>Project Mode</b>	Primary: Not Available				
<b>Project Type</b>	Developmental Initiatives		<b>Project Status</b>	Current	
<b>Budget</b>	<b>Direct Budget:</b>	30,000.00	<b>Indirect Budget:</b>	0.00	<b>Total Budget:</b> 30,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** **HUM#:** **Period Of Approval:**

**Project Team** **Project Lead:** Gina-Qian Yang Cheung

**Budget Analyst:** Janelle P Cramer

**Production Manager:**

**Senior Project Advisor:**

**Production Manager:**

**Production Manager:**

**Proposal #:** no data

**Description:** This project has been moved from the MSMS budget to TSME this FY. The budget is for mainly Blaise new features testing.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

**PreProduction Start:**

**Pretest End:**

**Staffing Completed:**

**SS Train Start:**

**DC Start:**

**Pretest Start:**

**Recruitment Start:**

**GIT Start:**

**SS Train End:**

**DC End:**

**Other Project**

**Team Members:**

**Other Project**

**Names:**

**Sample Mgmt Sys** NA

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

<b>Report Period</b>	Apr, 2021 (TSME21-Blaise 5 Testing (4	<b>Project Phase</b>	Implementing
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**Risk Level** On Track

**Monthly Update** start to test Blaise 5.9 version features

**Special Issues**

**Cost** **Total Cost to Date (Direct + Indirect):** 18,763.75

**May 12, 2021** **Estimated Cost at Completion (E\$AC):** 24,634.50

**Total Budget:** 30,000.00

**Variance (Budget minus E\$AC):** 5,365.50

**Reason For Variance:** No issue

Projections  
May 12, 2021

*Dollars Projected For Month:* 3,576.42  
*Actual Dollars Used:* 2,674.32  
*Variance (Projected minus Actual):* 902.10  
*Reason For Variance:* No issue

Measures

Units Complete	RR	HPI
<i>Current Goal:</i>		
<i>Goal at Completion:</i>		
<i>Current actual:</i>		
<i>Estimate at Complete:</i>		
<i>Variance:</i>		

Other Measures

**Project Name** (TSME21-ColdFusion Server Upgrade (425197)) TSME21-ColdFusion Server Upgrade (425197)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 10,000.00 *Indirect Budget:* 0.00 *Total Budget:* 10,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Hueichun Peng  
*Budget Analyst:* Carl S Remmert  
*Production Manager:* HollyJoyce Stewart Ackerman  
*Senior Project Advisor:* Gregg Peterson  
*Production Manager:*  
*Production Manager:*

**Proposal #:** no data

**Description:** This initiative plans to upgrade the CF server for Web Logging and PIPPA.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

**Other Project**

**Team Members:**

**Other Project**

**Names:**

**Sample Mgmt Sys** NA

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (TSME21-ColdFusion Server **Project Phase** Initiation

**Risk Level** On Track

**Monthly Update** Joe has helped to set up a CF 2021 server: SROCF2021TEST.  
Holly has tested with JDBC driver on this server. The result looks promising.  
As of now, Ashwin and Holly will continue to test all the WebTrak components with the test server.  
We have contacted Gregg/Ryan to purchase the server license of CF2021 to prepare for production server testing.

**Special Issues**

**Cost**  
**May 12, 2021**

*Total Cost to Date (Direct + Indirect):* 2,203.82  
*Estimated Cost at Completion (E\$AC):* 5,459.93  
*Total Budget:* 10,000.00  
*Variance (Budget minus E\$AC):* 4,540.07  
*Reason For Variance:* We anticipate some of the work will happen in fiscal year 2022.

**Projections**  
**May 12, 2021**

*Dollars Projected For Month:* 1,877.22  
*Actual Dollars Used:* 1,466.65  
*Variance (Projected minus Actual):* 410.57  
*Reason For Variance:* We anticipate some of the work will happen in fiscal year 2022.

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**



**Project Name** (TSME21-DCO Tech System Support) TSME21-DCO Tech System Support (483248)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 25,000.00 *Indirect Budget:* 0.00 *Total Budget:* 25,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Vivienne Y Outlaw

*Budget Analyst:* Carl S Remmert

*Production Manager:* Hueichun Peng

*Senior Project Advisor:* Gregg Peterson

*Production Manager:*

*Production Manager:*

**Proposal #:** no data

**Description:** This includes all the support and development work for a suite of tech systems DCO uses, including Fred, Recruitment Website, Iwer Web Site, etc.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

*PreProduction Start:*

*Pretest End:*

*Staffing Completed:*

*SS Train Start:*

*DC Start:*

*Pretest Start:*

*Recruitment Start:*

*GIT Start:*

*SS Train End:*

*DC End:*

**Other Project**

**Team Members:**

**Other Project**

**Names:**

**Sample Mgmt Sys** NA

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (TSME21-DCO Tech System **Project Phase** Initiation

**Risk Level** On Track

**Monthly Update** Set up download for the Preferred Display Name from UM DB. We will continue to refine this download in order to replace the Preferred-Name variable with this new download. Hueichun and Vivienne discussed the plan and specs for electronic file storage in Fred in a more generic manner. Vivienne has provided the specs. We will continue the investigation and implement this in Fiscal Year 2022. Hueichun, Vivienne, Grant, Marsha and Gregg met to discuss the possibility of importing management team structure from Fred into SurveyTrak directly. Due to reporting protocol in ST, more efforts will be needed to address the different concepts in the two systems.

**Special Issues**

**Cost**  
**May 12, 2021**

*Total Cost to Date (Direct + Indirect):* 22,647.56  
*Estimated Cost at Completion (E\$AC):* 31,882.53  
*Total Budget:* 25,000.00  
*Variance (Budget minus E\$AC):* -6,882.53  
*Reason For Variance:* required upgrades to and maintenance for DCO systems exceeds budgeted amount

**Projections**  
**May 12, 2021**

*Dollars Projected For Month:* 4,181.07  
*Actual Dollars Used:* 3,824.42  
*Variance (Projected minus Actual):* 356.65  
*Reason For Variance:* required upgrades to and maintenance for DCO systems exceeds budgeted amount - work scope reduced in April to high priority items only

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**

**Project Name** (TSME21-QC-Systems (483249)) TSME21-QC-Systems (483249)

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 30,000.00 *Indirect Budget:* 0.00 *Total Budget:* 30,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Sarah Elisa Broumand  
*Budget Analyst:* Carl S Remmert  
*Production Manager:*  
*Senior Project Advisor:* Gina-Qian Yang Cheung  
*Production Manager:*  
*Production Manager:*

**Proposal #:** no data

**Description:** This is the QC Systems project that covers mostly QC tool development and support such as Olive.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

**Other Project**

**Team Members:**

**Other Project**

**Names:**

**Sample Mgmt Sys** NA

**Data Col Tool** NA

**Hardware** NA

**DE Software** NA

**QC Recording Tool** NA

**Incentive** NA

**Administration** NA

**Payment Type** NA

**Payment Method** NA

**Report Period** Apr, 2021 (TSME21-QC-Systems (4832 **Project Phase** Implementing

**Risk Level** On Track

**Monthly Update** The team continues working on page timeout issues as well as make requested changes by the QC Implementation team. Currently a new Observation Category (QC Note) was added so that evaluators can make notes that will not be displayed to the Interviewer. These notes are for internal use only to indicate they started the evaluation, what questions they suspended on, etc.

**Special Issues** none

**Cost**  
**May 12, 2021**

*Total Cost to Date (Direct + Indirect):* 21,800.53  
*Estimated Cost at Completion (E\$AC):* 30,183.91  
*Total Budget:* 30,000.00  
*Variance (Budget minus E\$AC):* -183.91  
*Reason For Variance:* Worked on numerous changes to Olive, planning to rebalance hours.

**Projections**  
**May 12, 2021**

*Dollars Projected For Month:* 4,739.11  
*Actual Dollars Used:* 4,458.99  
*Variance (Projected minus Actual):* 280.12  
*Reason For Variance:* Team had to make up work that hadn't been performed.

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**

<b>Project Name</b>	(TSME21-RCLS (425196) ) TSME21-RCLS				
<b>Project Mode</b>	Primary: Not Available				
<b>Project Type</b>	Developmental Initiatives		<b>Project Status</b>	Current	
<b>Budget</b>	<b>Direct Budget:</b>	15,000.00	<b>Indirect Budget:</b>	0.00	<b>Total Budget:</b> 15,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** **HUM#:** **Period Of Approval:**

**Project Team** **Project Lead:** Jim Rodgers  
**Budget Analyst:** Carl S Remmert  
**Production Manager:**  
**Senior Project Advisor:**  
**Production Manager:**  
**Production Manager:**

**Proposal #:** no data

**Description:** This project will allow MSMS, Blaise SMS, and WebSMS to update RCLS as respondent contact information is updated in each SMS. This provides 800 line staff with current contact information in their use of RCLS as they look up and identify the correct respondent against which call records can be recorded.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<b>PreProduction Start:</b>	<b>Pretest Start:</b>
<b>Pretest End:</b>	<b>Recruitment Start:</b>
<b>Staffing Completed:</b>	<b>GIT Start:</b>
<b>SS Train Start:</b>	<b>SS Train End:</b>
<b>DC Start:</b>	<b>DC End:</b>

**Other Project**

**Team Members:**

**Other Project** Respondent Lookup

**Names:**

**Sample Mgmt Sys** SurveyTrak; SMS; Web SMS; MSMS

**Data Col Tool** NA

**Hardware** Other (MSMS and SuveyTrak servers)

**DE Software** NA

**QC Recording Tool** NA

**Incentive** Not used

**Administration** N/A

**Payment Type** N/A

**Payment Method** N/A

<b>Report Period</b>	Apr, 2021 (TSME21-RCLS (425196) )	<b>Project Phase</b>	Implementing
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**Risk Level** On Track

**Monthly Update** No new work this month.

**Special Issues**

<b>Cost</b>	<b>Total Cost to Date (Direct + Indirect):</b>	6,561.32
<b>Apr 30, 2021</b>	<b>Estimated Cost at Completion (E\$AC):</b>	6,561.32
	<b>Total Budget:</b>	15,000.00
	<b>Variance (Budget minus E\$AC):</b>	8,438.68
	<b>Reason For Variance:</b>	No new work this month

Projections  
Apr 30, 2021

Dollars Projected For Month: 369.99  
Actual Dollars Used: 0.00  
Variance (Projected minus Actual): 369.99  
Reason For Variance: No new work this month

Measures

Units Complete	RR	HPI
Current Goal:		
Goal at Completion:		
Current actual:		
Estimate at Complete:		
Variance:		

Other Measures

<b>Project Name</b>	(TSME21-Replayer (425267)) TSME21-Replayer												
<b>Project Mode</b>	Primary: Not Available												
<b>Project Type</b>	Developmental Initiatives	<b>Project Status</b>	Current										
<b>Budget</b>	<b>Direct Budget:</b> 20,000.00	<b>Indirect Budget:</b> 0.00	<b>Total Budget:</b> 20,000.00										
<b>Principal Investigator/Client</b>													
<b>Funding Agency</b>	SRC and HRS												
<b>IRB</b>	<b>HUM#:</b>	<b>Period Of Approval:</b>											
<b>Project Team</b>	<b>Project Lead:</b>	Jennifer C Arrieta											
	<b>Budget Analyst:</b>	Carl S Remmert											
	<b>Production Manager:</b>												
	<b>Senior Project Advisor:</b>	Gina-Qian Yang Cheung											
	<b>Production Manager:</b>												
	<b>Production Manager:</b>												
<b>Proposal #:</b>	no data												
<b>Description:</b>	In collaboration with HRS, develop a utility: -For production data review for Blaise 5 projects, -That takes into account needs and design by multiple stakeholders, -That is agnostic of sample management systems, and -That has an underlying structure in place for future enhancements and continued Blaise 5 development.												
<b>SRO Project Period</b>	09/2019 - 06/2021												
<b>Data Col Period</b>													
<b>Security Plan</b>	NA												
<b>Milestone Dates</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"><b>PreProduction Start:</b></td> <td style="padding: 5px;"><b>Pretest Start:</b></td> </tr> <tr> <td style="padding: 5px;"><b>Pretest End:</b></td> <td style="padding: 5px;"><b>Recruitment Start:</b></td> </tr> <tr> <td style="padding: 5px;"><b>Staffing Completed:</b></td> <td style="padding: 5px;"><b>GIT Start:</b></td> </tr> <tr> <td style="padding: 5px;"><b>SS Train Start:</b></td> <td style="padding: 5px;"><b>SS Train End:</b></td> </tr> <tr> <td style="padding: 5px;"><b>DC Start:</b></td> <td style="padding: 5px;"><b>DC End:</b></td> </tr> </table>			<b>PreProduction Start:</b>	<b>Pretest Start:</b>	<b>Pretest End:</b>	<b>Recruitment Start:</b>	<b>Staffing Completed:</b>	<b>GIT Start:</b>	<b>SS Train Start:</b>	<b>SS Train End:</b>	<b>DC Start:</b>	<b>DC End:</b>
<b>PreProduction Start:</b>	<b>Pretest Start:</b>												
<b>Pretest End:</b>	<b>Recruitment Start:</b>												
<b>Staffing Completed:</b>	<b>GIT Start:</b>												
<b>SS Train Start:</b>	<b>SS Train End:</b>												
<b>DC Start:</b>	<b>DC End:</b>												
<b>Other Project Team Members:</b>	Youhong Liu, Colette Keyser, Jason Ostergren												
<b>Other Project Names:</b>	Replaher												
<b>Sample Mgmt Sys</b>	NA												
<b>Data Col Tool</b>	NA												
<b>Hardware</b>	Desktop												
<b>DE Software</b>	N/A												
<b>QC Recording Tool</b>	N/A												
<b>Incentive</b>	Not used												
<b>Administration</b>	N/A												
<b>Payment Type</b>	N/A												
<b>Payment Method</b>	N/A												

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<b>Report Period</b>	Apr, 2021 (TSME21-Replayer (425267))	<b>Project Phase</b>	Implementing
<b>Risk Level</b>	On Track		
<b>Monthly Update</b>	During the month, the team focused on programming and testing bug fixes in the Replayer utility. In addition, the team continued programming, testing, and documenting the set-up and deployment of the utility as outlined in the Phase II proposal.		
<b>Special Issues</b>			

**Cost**  
**May 12, 2021**

*Total Cost to Date (Direct + Indirect):* 15,290.07  
*Estimated Cost at Completion (E\$AC):* 18,847.47  
*Total Budget:* 20,000.00  
*Variance (Budget minus E\$AC):* 1,152.53  
*Reason For Variance:* Minimal variance between total budget and estimated cost to complete.

**Projections**  
**May 12, 2021**

*Dollars Projected For Month:* 6,002.66  
*Actual Dollars Used:* 5,965.07  
*Variance (Projected minus Actual):* 37.59  
*Reason For Variance:* Minimal variance between projected and actuals.

**Measures**

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

**Other Measures**



**Project Name** (TSME21-SelfSchedUI (483424)) Self-Scheduling Interface for MSMS

**Project Mode** Primary: Not Available

**Project Type** Developmental Initiatives **Project Status** Current

**Budget** *Direct Budget:* 30,000.00 *Indirect Budget:* 0.00 *Total Budget:* 30,000.00

**Principal Investigator/Client**

**Funding Agency**

**IRB** *HUM#:* *Period Of Approval:*

**Project Team** *Project Lead:* Andrew L Hupp  
*Budget Analyst:* Megan Gomez-Mesquita  
*Production Manager:*  
*Senior Project Advisor:*  
*Production Manager:*  
*Production Manager:*

**Proposal #:** no data

**Description:** This technical initiative will create an outward (respondent) facing interface for participants to schedule an appointment in MSMS. Initially an interface with core functionality that all projects will benefit from will be built out. We will leverage existing work from the prior self-scheduling application (developed by PSID) to define a core set of functionality. An additional functionality list based on feedback about the existing scheduler, needs from other projects and organizational needs will be developed. We will work with the stakeholder group to prioritize that list and add the additional functionality as funding allows.

Work involves the development of the outward facing interface as well as related MSMS core work.

**SRO Project Period** 07/2020 - 06/2021

**Data Col Period**

**Security Plan** NA

**Milestone Dates**

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

**Other Project**

**Team Members:** James Rodgers - Tech Lead  
Holly Ackerman - Developer (MSMS API and other appointment related work)  
Peter Sparks - Developer (R facing page)  
Dave Padot - Development consultation

Stakeholder team  
Kallan Larsen - Alternative scheduling representative  
Heather Schroeder - Stat Unit/Reporting representative  
Pooja Varma-Laughlin - SSL representative  
Gary Hein - HRS representative  
Maryam Buagelia - PSID representative  
Stacy Quisenberry - DCO/HRS/PSID representative

**Other Project**

**Names:**

**Sample Mgmt Sys** NA  
**Data Col Tool** NA  
**Hardware** NA  
**DE Software** NA  
**QC Recording Tool** NA  
**Incentive** NA  
**Administration** NA  
**Payment Type** NA  
**Payment Method** NA

**Report Period** Apr, 2021 (TSME21-SelfSchedUI (4834 **Project Phase** Implementing

**Risk Level** On Track

**Monthly Update** Time in April was devoted to cleaning up the March items (multiple appointment records in the history, not writing of sample attributes) and programming the Spanish version of the self-scheduler for PSID. Andrew tested the March fixes and those were promoted to production. Andrew needs to test the Spanish version in May. The work on the Spanish version has used most of the current funding. Andrew will speak with Gregg and Nicole to see what our options are to finish out the work.

The current plan is to ask Peter for two estimates for the remaining work.

- 1) An estimate to finish out Spanish (this should be minimal depending on Andrew's testing)
- 2) An estimate for the development of inclusion/exclusion parameters (e.g., when/how many appointment slots are available)

The second item is dependent on MSMS core work that needs to happen prior, which likely won't happen this fiscal year.

Andrew will get an estimate from Peter for the remaining Spanish work and will add that to the cost projections for this fiscal year. Once he has the second estimate he will create a memo for Gregg and Nicole about possibly funding in the next fiscal year to finish the work.

**Special Issues**

**Cost**  
**Apr 30, 2021**

<b>Total Cost to Date (Direct + Indirect):</b>	29,361.69
<b>Estimated Cost at Completion (E\$AC):</b>	31,545.21
<b>Total Budget:</b>	30,000.00
<b>Variance (Budget minus E\$AC):</b>	-1,545.21
<b>Reason For Variance:</b>	Spanish work and fixing bugs.

**Projections**  
**Apr 30, 2021**

<b>Dollars Projected For Month:</b>	3,399.04
<b>Actual Dollars Used:</b>	4,974.20
<b>Variance (Projected minus Actual):</b>	-1,575.16
<b>Reason For Variance:</b>	Programming of Spanish took more effort than estimated.

Measures	Units Complete	RR	HPI
<b>Current Goal:</b> <b>Goal at Completion:</b> <b>Current actual:</b> <b>Estimate at Complete:</b> <b>Variance:</b>			

**Other Measures**

Project Name	(TSME21-ST international (483227)) TSME21 - ST international															
Project Mode	Primary: Not Available															
Project Type	Developmental Initiatives			Project Status	Current											
Budget	Direct Budget:	40,000.00	Indirect Budget:	0.00	Total Budget:	40,000.00										
Principal Investigator/Client																
Funding Agency																
IRB	HUM#:		Period Of Approval:													
Project Team	Project Lead:		Gina-Qian Yang Cheung													
	Budget Analyst:		Janelle P Cramer													
	Production Manager:															
	Senior Project Advisor:															
	Production Manager:															
	Production Manager:															
Proposal #:	no data															
Description:	The ongoing development project, maintain the SRO international domain system infrastructure and support new feature development															
SRO Project Period	07/2020 - 06/2021															
Data Col Period																
Security Plan	NA															
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>Pretest Start:</td></tr><tr><td>Pretest End:</td><td>Recruitment Start:</td></tr><tr><td>Staffing Completed:</td><td>GIT Start:</td></tr><tr><td>SS Train Start:</td><td>SS Train End:</td></tr><tr><td>DC Start:</td><td>DC End:</td></tr></table>						PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:															
Pretest End:	Recruitment Start:															
Staffing Completed:	GIT Start:															
SS Train Start:	SS Train End:															
DC Start:	DC End:															
Other Project Team Members:	LihShwu, Genise, Sarah, Cheng, Marsha, Pam, and Gina															
Other Project Names:	TSME21 - ST international															
Sample Mgmt Sys	NA															
Data Col Tool	NA															
Hardware	NA															
DE Software	NA															
QC Recording Tool	NA															
Incentive	NA															
Administration	NA															
Payment Type	NA															
Payment Method	NA															

<b>Report Period</b>	Apr, 2021 (TSME21-ST international (4	<b>Project Phase</b>	Implementing
<b>Risk Level</b>	On Track		
<b>Monthly Update</b>	minors updates with ST international and FUM		
<b>Special Issues</b>			
<b>Cost</b>			
<b>May 12, 2021</b>	<b>Total Cost to Date (Direct + Indirect):</b>	25,211.92	
	<b>Estimated Cost at Completion (E\$AC):</b>	37,434.01	
	<b>Total Budget:</b>	40,000.00	
	<b>Variance (Budget minus E\$AC):</b>	2,565.99	
	<b>Reason For Variance:</b>	no issues	

Projections  
May 12, 2021

Dollars Projected For Month: 3,461.05  
Actual Dollars Used: 2,119.75  
Variance (Projected minus Actual): 1,341.30  
Reason For Variance: no issue

Measures

Units Complete	RR	HPI
Current Goal:		
Goal at Completion:		
Current actual:		
Estimate at Complete:		
Variance:		

Other Measures