

Survey Research Operations

Monthly Project Report

Sponsored Projects

December 2015



Sponsored Projects

(A-STARRS LS) *Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study*
 (BAM2) *Becoming A Man 2*
 (CogUSA Saliva) *CogUSA Tablet and Saliva Collection*
 (Biobanks) *Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation*
 (HCAP 2016) *Harmonized Cognitive Assessment Protocol*
 (HRS 2016) *Health and Retirement Study*
 (CAMS 2015) *HRS 2015 Consumption and Activity Mail Study*
 (HRS LHMS 2015) *HRS Life History Mail Survey 2015*
 (HRS Screening Initiatives) *HRS Screening Initiatives*
 (Forgiveness2015) *Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison*
 (MTTS) *Mathematics Teachers & Teaching Study*
 (MTF-WPSP Year 2/MTF Illume Web 2016) *Monitoring the Future Web Programming and Survey Pilot*
 (MTF Tablet Pilot) *MTF Base Year Tablet Pilot*
 (STEM) *National Science Writing Survey*
 (NSFG 2010-2020) *National Survey of Family Growth*
 (AHRB) *Neurodevelopmental Pathways in Adolescent Health Risk Behavior*
 (YRS) *Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department*
 (PSID-CE (aka FES-CE)) *Panel Study of Income Dynamics Childhood Experiences Web/Mail Project*
 (TA15) *PSID Transition to Adulthood Study 2015*
 (SRS W3) *Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3*
 (SCA 2015) *Surveys of Consumer Attitudes*
 (SCIP-2015) *Sustainability Cultural Indicators Program-2015*
 (CDS 2014) *Transitions from Preschool through High School: Family, Schools and Neighborhoods*

Project Name	Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study (A-STARRS LS)			
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2	
Project Type	Sponsored Projects		Project Status	Current
Budget	Direct Budget:	8,218,215.00	Indirect Budget:	4,520,018.00
			Total Budget:	12,738,233.00
Principal Investigator/Client	James Wagner (University of Michigan) Robert Ursano (Uniformed Services University of the Health Scienc) Murray Stein (University of California San Diego)			
Funding Agency	Department of Defense			
IRB	HUM#:	HUM00099203	Period Of Approval:	3/3/2015-3/2/2016
Project Team	Project Lead:	Nancy J Gebler		
	Budget Analyst:	William Lokers		
	Production Manager:	Ruth B Philippou		
	Senior Project Advisor:	Mary P Maher		
	Production Manager:	Margaret Lee Hudson		
	Production Manager:			

Proposal #: no data

Description: This project is a continuation of the Army STARRS study (Army Study to Assess Risk and Resilience in Servicemembers). For STARRS LS, we will attempt to reinterview all respondents from the All Army Study (AAS), New Soldier Study (NSS) and Pre-Post Deployment Study (PPDS) samples using a web-phone multi mode study. Each of the approximately 70,000 eligible respondents will be invited to participate once every two years. In addition to reinterviewing the AAS, NSS and PPDS samples; STARRS LS will continue to maintain and support the Research Data Enclave, allowing members of the research team and collaborators to analyze primary Army STARRS data as well as de-identified historical administrative data received from the Army and Department of Defense (DoD). Additionally, STARRS LS will continue to receive and link de-identified administrative data to the survey data (from the original Army STARRS data collection as well as STARRS LS surveys). These data will also be made available in the Research Data Enclave.

SRO Project Period 02/2015 - 11/2019

Data Col Period 10/2015 - 11/2019

Security Plan NA

Milestone Dates

PreProduction Start: 02/01/2015

Pretest End: 02/28/2016

Staffing Completed:

SS Train Start:

DC Start: 06/04/2016

Pretest Start: 10/14/2015

Recruitment Start:

GIT Start:

SS Train End:

DC End: 08/30/2019

Other Project Team Members:

Other Project Names:

Sample Mgmt Sys MSMS

Data Col Tool Blaise 5

Hardware Desktop

DE Software N/A

QC Recording Tool NA

Incentive Yes, R

Administration SRO Group

Payment Type Check, post (\$20-\$50)

Payment Method NA

Report Period Dec, 2015 (A-STARRS LS) **Project Phase** Initiation

Risk Level Not Rated

Monthly Update No update information provided on December activities.

Special Issues

Cost
Jan 31, 2016

<i>Total Cost to Date (Direct + Indirect):</i>	0.00
<i>Estimated Cost at Completion (E\$AC):</i>	0.00
<i>Total Budget:</i>	12,738,233.00
<i>Variance (Budget minus E\$AC):</i>	0.00
<i>Reason For Variance:</i>	

Projections
Jan 31, 2016

<i>Dollars Projected For Month:</i>	0.00
<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00
<i>Reason For Variance:</i>	

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>			
<i>Goal at Completion:</i>			
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Project Name	Becoming A Man 2 (BAM2)												
Project Mode	Primary: Face to Face	Total of Modes: 1											
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 1,210,708.00	Indirect Budget: 671,522.00	Total Budget: 1,882,230.00										
Principal Investigator/Client	Jens Ludwig (University of Chicago)												
Funding Agency	NIH												
IRB	HUM#:	Period Of Approval:											
Project Team	Project Lead:	Sarah Crane											
	Budget Analyst:	Christine Evanchek											
	Production Manager:	Barbara Aghababian-Homburg											
	Senior Project Advisor:	Nicole G Kirgis											
	Production Manager:	Hongyu Johnson											
	Production Manager:												
Proposal #:	no data												
Description:	The purpose of this study is to complete in-person interviews with approximately 1200 male students aged 12-18 from 21 pre-selected Chicago Public Schools.												
SRO Project Period	06/2015 - 05/2016												
Data Col Period	11/2015 - 04/2016												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start:</td> <td style="padding: 5px;">Pretest Start:</td> </tr> <tr> <td style="padding: 5px;">Pretest End:</td> <td style="padding: 5px;">Recruitment Start:</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed:</td> <td style="padding: 5px;">GIT Start:</td> </tr> <tr> <td style="padding: 5px;">SS Train Start:</td> <td style="padding: 5px;">SS Train End:</td> </tr> <tr> <td style="padding: 5px;">DC Start:</td> <td style="padding: 5px;">DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project	Jeff Smith SurveyTrak												
Team Members:	Holly Ackerman WebTrak/WebLog/reports												
	Jim Hagerman CAI												
	Minako Edgar Data Manager												
	Shaowei Sun SRIS												
Other Project Names:	Remediating Academic and Non-Academic Skills Deficit Among Disadvantaged Youth												
Sample Mgmt Sys	SurveyTrak; Other (SRIS)												
Data Col Tool	Blaise 4.8; Other (PAPI math assessment)												
Hardware	Laptop; Paper and Pencil; Other (barcode scanners)												
DE Software	Blaise 4.8 BIA ; Other (post collection transcription from audio files)												
QC Recording Tool	DRI-CARI; Camtasia												
Incentive	Yes, R												
Administration	SRO Group												
Payment Type	Cash, prepaid (\$50.00); Other (Cash, prenotification letter)												
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office												

Report Period	Dec, 2015 (BAM2)	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on December activities.		
Special Issues			

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Jan 31, 2016	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	1,882,230.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Jan 31, 2016	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
	<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures

Project Name	CogUSA Tablet and Saliva Collection (CogUSA Saliva)												
Project Mode	Primary: Mail	Secondary: Telephone	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 171,995.00	Indirect Budget: 266,593.00	Total Budget: 266,593.00										
Principal Investigator/Client	Jack McArdle (USC) Brooke Helppie (UM/SRC)												
Funding Agency	National Institute of Aging (NIA)												
IRB	HUM#: HUM00001406	Period Of Approval:											
Project Team	Project Lead: Zoanne Blackburn Budget Analyst: Dean E Stevens Production Manager: Joseph Matthew Matuzak Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>The purpose of this study is to follow up with approximately 700 respondents from the last data collection wave of CogUSA. SRO will mail an advance letter, a pre-assembled tablet and saliva packets, and a reminder card to all respondents. Additionally, SRO will make an average of 4 follow-up calls to all respondents to schedule a delivery time and UPS pickup time and 3 telephone attempts to non-responders to remind them to return the tablets and saliva kits. SRO will log in returned saliva kits for storage at a local laboratory and return tablets to the PI at the conclusion of the study. We have budgeted for approximately 455 respondents to return their saliva samples and provide responses on the tablets.</p> <p>This budget assumes an overall SRO involvement period of 5 months commencing in November 2015 with the data collection taking place during a 2-month period, beginning January 2016.</p>												
SRO Project Period	11/2015 - 04/2016												
Data Col Period	01/2016 - 04/2016												
Security Plan	NA												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 11/01/2015</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start: 01/15/2016</td> <td>DC End: 04/15/2016</td> </tr> </table>			PreProduction Start: 11/01/2015	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 01/15/2016	DC End: 04/15/2016
PreProduction Start: 11/01/2015	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start: 01/15/2016	DC End: 04/15/2016												
Other Project Team Members:	Hueichun Peng, Shaowei Sun, Dave Dybicki, Minako Edgar, Emily Blasyck, David Bolt												
Other Project Names:													
Sample Mgmt Sys	Project specific system (CMS)												
Data Col Tool	Other (USC program on tablet computer)												
Hardware	Tablet												
DE Software	Other (CMS)												
QC Recording Tool	N/A												
Incentive	Yes, R												
Administration	SRO Group												
Payment Type	Check, post (\$40); Cash, prepaid (\$2)												
Payment Method	Check through STRak RPay System; Imprest Cash Fund from ISR Business Office												

Report Period	Dec, 2015 (CogUSA Saliva)	Project Phase	Planning
Risk Level	Some Concerns		
Monthly Update	Had a number of calls with project staff programmers and CMT staff to develop process for uploading the data from returned tablets. Worked with project staff to obtain SIDs for cases selected for this project and to review mailing process and materials. Met with TSG programming staff to outline logging procedures and system requirements.		

Special Issues

Project staff could not complete the programming needed on the tablets before the break, so testing timeline has to be pushed back. IRB approval was not received before the break, so printing schedule had to be pushed back. Met with project staff and agreed to push back start date of data collection to January 15.

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	25,042.13
Estimated Cost at Completion (E\$AC):	263,558.62
Total Budget:	266,593.00
Variance (Budget minus E\$AC):	3,034.38
Reason For Variance:	Costs based on projections only.

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation													
Project Mode	(Biobanks) Primary: Mail Secondary: Telephone Total of Modes: 4													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	115,017.00	Indirect Budget:	63,834.00 Total Budget: 178,851.00										
Principal Investigator/Client	Raymond De Vries (University of Michigan) Tom Tomlinson (Michigan State University)													
Funding Agency	National Institute of Health													
IRB	HUM#:		Period Of Approval:											
Project Team	Project Lead:	Lisa J Carn												
	Budget Analyst:	Dean E Stevens												
	Production Manager:	Lisa J Carn												
	Senior Project Advisor:	Stephanie A Chardoul												
	Production Manager:	Lisa J Carn												
	Production Manager:													
Proposal #:	no data													
Description:	<p>The purpose of this IRB exempt project is to explore public attitudes toward non- welfare interests in biobank research, especially around issues of consent. Eligibility requires agreement (from an adult at least 21-years-old) to attend an all-day democratic deliberation (DD) forum (if selected) plus the completion of three surveys. A packet will be mailed to residents of this ABS pool – drawn from households within a 50-60 mile radius of the forum locations in Ann Arbor and Lansing.</p> <p>Respondents will express interest by submitting their contact information through an Illume application or by mailing back a response card. The SSL will follow up with phone contact using a Blaise screener to confirm eligibility, ask some basic (primarily demographic) questions, and address any respondent questions. The SSL will deliver data for all confirmed respondents to project staff, who will resume responsibility for all subsequent respondent contact (survey-sending&reminding, random assignment of respondent group, incentive-sending).</p> <p>A pilot will take place in January-February to test current assumptions and to further refine overall design - for recruitment purposes, as well as for project team administration of the democratic deliberation event.</p>													
SRO Project Period	09/2013 - 06/2016													
Data Col Period	01/2015 - 12/2015													
Security Plan	NA													
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 10/05/2014</td> <td style="padding: 5px;">Pretest Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">Pretest End: 02/23/2015</td> <td style="padding: 5px;">Recruitment Start: 12/03/2014</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed: 12/03/2014</td> <td style="padding: 5px;">GIT Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">SS Train Start: 12/15/2014</td> <td style="padding: 5px;">SS Train End: 12/20/2014</td> </tr> <tr> <td style="padding: 5px;">DC Start: 01/05/2015</td> <td style="padding: 5px;">DC End: 10/15/2015</td> </tr> </table>				PreProduction Start: 10/05/2014	Pretest Start: 01/05/2015	Pretest End: 02/23/2015	Recruitment Start: 12/03/2014	Staffing Completed: 12/03/2014	GIT Start: 01/05/2015	SS Train Start: 12/15/2014	SS Train End: 12/20/2014	DC Start: 01/05/2015	DC End: 10/15/2015
PreProduction Start: 10/05/2014	Pretest Start: 01/05/2015													
Pretest End: 02/23/2015	Recruitment Start: 12/03/2014													
Staffing Completed: 12/03/2014	GIT Start: 01/05/2015													
SS Train Start: 12/15/2014	SS Train End: 12/20/2014													
DC Start: 01/05/2015	DC End: 10/15/2015													
Other Project Team Members:	Dean Stevens, Budget Analyst Dave Dybicki, Blaise Programmer Jas Sokhal, Illume Design Qi Zhu, Data Manager Paul Burton, Sampling Paul Schulz, Sampling Dan Zahs, Sampling Becky Loomis, Production Assistant													

Other Project Names:	Biobanks
Sample Mgmt Sys	SMS
Data Col Tool	Blaise 4.8; Illume
Hardware	NA
DE Software	Illume
QC Recording Tool	N/A
Incentive	Yes, R
Administration	UM Group (Medical School, Center for Bioethics and Medicine Science)
Payment Type	Check, post (\$120, \$30)
Payment Method	N/A

Report Period	Dec, 2015 (Biobanks)	Project Phase	Initiation
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Risk Level	<i>Not Rated</i>
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Monthly Update	No update information provided on December activities.
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Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Jan 31, 2016	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	178,851.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Jan 31, 2016	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Harmonized Cognitive Assessment Protocol (HCAP 2016)												
Project Mode	Primary: Face to Face	Secondary: Telephone	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 3,291,705.00	Indirect Budget: 1,185,014.00	Total Budget: 4,476,719.00										
Principal Investigator/Client	David Weir (SRC-ISR) Ken Langa (SRC-ISR) Lindsay Ryan (SRC-ISR)												
Funding Agency													
IRB	HUM#: HUM00099822	Period Of Approval:	3/17/2015 - 3/16/201										
Project Team	Project Lead: Evanthia Leissou Budget Analyst: Richard Warren Krause Production Manager: Dianne G Casey Senior Project Advisor: Mary P Maher Production Manager: Donnalee Ann Grey-Farquharson Production Manager: Anthony Romanowski												
Proposal #:	no data												
Description:	<p>This project will involve the completion of a face-to-face CAPI interview, designed to provide a dementia assessment of HRS respondents. A sample of 5000 respondents (one per household) who are 65 years of age or older will be selected for this effort. The questionnaire will be administered to respondents after the HRS 2016 interview has been completed. The sample will not be clustered geographically; it will be selected randomly. It is expected that the field team will carry out well-planned regional trips in order to complete the 3000 in-person interviews. An informant interview will also be completed for each of the respondents interviewed.</p> <p>The respondent questionnaire length is expected to be 60 minutes. The informant questionnaire is expected to be 20 minutes and can be administered by telephone when the interviewer calls to set up an appointment with the respondent for the face-to-face interview.</p>												
SRO Project Period	01/2015 - 12/2017												
Data Col Period	05/2016 - 02/2017												
Security Plan	NA												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members:	Applications Programmers: Jeff Smith (STrak), Holly Ackerman (Webtrak, Weblog) CAI Programmer: Jim Hagerman Data Manager: Brad Goodwin Help Desk: Deb Wilson												
Other Project Names:													
Sample Mgmt Sys	NA												
Data Col Tool	NA												
Hardware	NA												
DE Software	NA												
QC Recording Tool	NA												
Incentive	NA												
Administration	NA												
Payment Type	NA												
Payment Method	NA												
Report Period	Dec, 2015 (HCAP 2016)	Project Phase	Implementing										
Risk Level	Not Rated												
Monthly Update	In November we continued the questionnaire and protocol development and plan to do the final pretest in late January through February. We will attempt to validate the cognitive diagnosis respondents have received previously in clinical tests administered by the Michigan Alzheimer's Disease Center (MADC). Sample recruitment for this pretest has												

started by MADC recruiters and it is expected to be delivered to SRO in late December.

Interviewer training for the pretest is scheduled for January 19-21. The sample will be local; Ann Arbor, Chelsea, and possibly Detroit. We will staff the pretest with local interviewers and some travelers from other Michigan areas. One TL and one PC will also travel from Florida and join the pretest training. In order to gain experience with the questionnaire and study protocols they will complete some pretest interviews before returning home.

Special Issues

Cost

Nov 30, 2015

Total Cost to Date (Direct + Indirect):	143,121.52
Estimated Cost at Completion (E\$AC):	4,660,859.82
Total Budget:	4,476,719.00
Variance (Budget minus E\$AC):	-184,137.82
Reason For Variance:	Sample information is not yet available, therefore we are projecting the full amount budgeted for data collection. At the same time we are projecting the costs for work scope changes during pre-production. i.e. travel for pretest, longer training.

Projections

Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Health and Retirement Study (HRS 2016)																								
Project Mode	Primary: Mixed Total of Modes: 2																								
Project Type	Sponsored Projects		Project Status	Current																					
Budget	Direct Budget:	24,690,534.00	Indirect Budget:	8,888,593.00	Total Budget: 33,579,127.00																				
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Ken Langa (SRC)																								
Funding Agency	NIA																								
IRB	HUM#:	HUM00061128	Period Of Approval:	1/15/2015 - 1/14/201																					
Project Team	Project Lead:	Nicole G Kirgis																							
	Budget Analyst:	Richard Warren Krause																							
	Production Manager:	Stephanie Sullivan																							
	Senior Project Advisor:	Mary P Maher																							
	Production Manager:	Jennifer C Arrieta																							
	Production Manager:	Piotr Dworak																							
Proposal #:	no data																								
Description:	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort will be added. A series of physical measures and biomarkers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records and Veterans Administration (VA) records is requested.																								
SRO Project Period	04/2015 - 06/2017																								
Data Col Period	02/2016 - 04/2017																								
Security Plan	NA																								
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>04/01/2015</td><td>Pretest Start:</td><td>10/16/2015</td></tr><tr><td>Pretest End:</td><td>11/07/2015</td><td>Recruitment Start:</td><td>06/01/2015</td></tr><tr><td>Staffing Completed:</td><td>12/31/2015</td><td>GIT Start:</td><td>02/11/2016</td></tr><tr><td>SS Train Start:</td><td>02/13/2016</td><td>SS Train End:</td><td>04/24/2016</td></tr><tr><td>DC Start:</td><td>02/21/2016</td><td>DC End:</td><td>04/01/2017</td></tr></table>					PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015	Pretest End:	11/07/2015	Recruitment Start:	06/01/2015	Staffing Completed:	12/31/2015	GIT Start:	02/11/2016	SS Train Start:	02/13/2016	SS Train End:	04/24/2016	DC Start:	02/21/2016	DC End:	04/01/2017
PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015																						
Pretest End:	11/07/2015	Recruitment Start:	06/01/2015																						
Staffing Completed:	12/31/2015	GIT Start:	02/11/2016																						
SS Train Start:	02/13/2016	SS Train End:	04/24/2016																						
DC Start:	02/21/2016	DC End:	04/01/2017																						
Other Project Team Members:	Rebecca Gatward (Survey Director), Sharon Parker (Production Management Coordinator), Frost Hubbard (New Cohort), Jennifer Kelley (Respondent Contact Coordinator), Jaime Koopman (Project Manager), Russ Stark (SSL Production Manager), Ian Ogden (Project Assistant), Heather Rejto (Project Assistant), Lisa deRamos (Project Assistant)																								
Other Project Names:																									
Sample Mgmt Sys	SurveyTrak; MSMS																								
Data Col Tool	Blaise 4.8																								
Hardware	Laptop																								
DE Software	NA																								
QC Recording Tool	DRI-CXM																								
Incentive	Yes, R																								
Administration	SRO Group																								
Payment Type	Check, prepaid (80.00)																								
Payment Method	Check through STrak RPay System																								

Report Period	Dec, 2015 (HRS 2016)	Project Phase	Initiation
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Risk Level	On Track
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Monthly Update	<p>During the month of December, we continued with pre-production activities including field & SSL staff recruitment, respondent materials development, updates to specifications, programming and testing of technical systems, and planning for whole blood draw. In addition, planning for production trainings and data collection, including material development, procurement, etc., are on-going.</p>
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Technical Development: The Tech team is focusing on testing and finalising systems in preparation for the laptop load freeze date (January 13) and IRB submission of the New cohort screening instrument and PM&Bio section of the main questionnaire. Testing continues on the Main questionnaire/ST, Screener touch screen instrument, ensuring correct preload carries with a case as it is spawned from screener to main and the 'Call note builder' which has been developed to make touchscreen data entry in ST more efficient. Work has also started on developing the Verification instruments and necessary MSMS set up. WebTrak and SurveyTrak (Marsha) programmers are currently focused the development of the new Respondent Concern tracking and review system. Other system development work includes, work necessary to systematise the flow of data and reporting for the Whole Blood Draw components, development of the current update database to provide a single source of addresses and the 'usual' wave to wave system enhancements to WebTrak/Weblog, SurveyTrak and peripheral systems.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect): 2,169,855.60
Estimated Cost at Completion (E\$AC): 32,586,186.74
Total Budget: 33,579,127.00
Variance (Budget minus E\$AC): 992,940.26
Reason For Variance: Projection refinements continue for both Panel and New Cohort.

Projections
Nov 30, 2015

Dollars Projected For Month: 560,968.32
Actual Dollars Used: 483,854.66
Variance (Projected minus Actual): 77,113.66
Reason For Variance: Pretest interviewer hours came in under projected amount due to lower than expected field effort.

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	HRS 2015 Consumption and Activity Mail Study (CAMS 2015)					
Project Mode	Primary: Mail Total of Modes: 1					
Project Type	Sponsored Projects		Project Status	Current		
Budget	Direct Budget:	305,700.00	Indirect Budget:	110,052.00 Total Budget: 415,752.00		
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC)					
Funding Agency	National Institute on Aging (NIA)					
IRB	HUM#:	HUM00079949	Period Of Approval:	8/28/2015-8/27/2015		
Project Team	Project Lead: Jennifer C Arrieta Budget Analyst: Richard Warren Krause Production Manager: Senior Project Advisor: Mary P Maher Production Manager: Production Manager:					
Proposal #:	no data					
Description:	CAMS is part of the Health and Retirement Study (HRS). The goal of CAMS is to gather additional data on household consumption and activities of daily living from participants in the HRS. In 2015, a paper questionnaire will be mailed to approximately 8,784 respondents of which 6,000 will receive the full questionnaire and 2,784 spouse/partners will receive a brief questionnaire.					
SRO Project Period	06/2015 - 02/2016					
Data Col Period	09/2015 - 01/2016					
Security Plan	Yes					
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> PreProduction Start: 06/01/2015 Pretest End: Staffing Completed: SS Train Start: DC Start: 09/16/2015 </td> <td style="width: 50%; vertical-align: top;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: 01/31/2016 </td> </tr> </table>				PreProduction Start: 06/01/2015 Pretest End: Staffing Completed: SS Train Start: DC Start: 09/16/2015	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: 01/31/2016
PreProduction Start: 06/01/2015 Pretest End: Staffing Completed: SS Train Start: DC Start: 09/16/2015	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: 01/31/2016					
Other Project Team Members:	Data Manager: Joel Devonshire Project Assistant: Jeannie Baker Programmer: Holly Ackerman Assembly Coordinator: Vicki Wagner Logging Coordinator: Stan Hasper CAMS					
Other Project Names:						
Sample Mgmt Sys	Other (Weblog)					
Data Col Tool	SAQ					
Hardware	Paper and Pencil					
DE Software	Other (HRS study staff is responsible for data entry)					
QC Recording Tool	N/A					
Incentive	Yes, R; Yes, Other (spouse)					
Administration	SRO Group					
Payment Type	Check, prepaid (\$25 to main R and \$10 to spouse R)					
Payment Method	Check through STrak RPay System					

Report Period	Dec, 2015 (CAMS 2015)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	During the month of December, the team focused efforts on supporting data collection - logging and managing calls to the 800 line. As of 12/16/15, 5,344 completed questionnaires were received in Ann Arbor (RR 68%). The response rate is very similar to the 2013 response rates (about 1% lower than) for this point in production.		
Special Issues			

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect): 387,505.23
Estimated Cost at Completion (E\$AC): 391,337.97
Total Budget: 415,752.00
Variance (Budget minus E\$AC): 24,414.03
Reason For Variance: Sample size for CAMS 2015 is significantly smaller than originally projected which accounts for the projected under-run.

Projections
Nov 30, 2015

Dollars Projected For Month: 45,207.44
Actual Dollars Used: 19,852.83
Variance (Projected minus Actual): 25,354.61
Reason For Variance: Printing costs did not hit the account in the month of November as originally projected so this is being pushed forward. SurveyTech hours were lower than originally projected due to the smaller sample size and slightly lower response rate.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	5,627	70%	
Current actual:	5,334	68%	
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Life History Mail Survey 2015 (HRS LHMS 2015)				
Project Mode	Primary: Mail				
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	0.00	Indirect Budget:	0.00	Total Budget: 500,000.00
Principal Investigator/Client	Jacqui Smith Mary Beth Ofstedal				
Funding Agency	NIA with SSA				
IRB	HUM#:	HUM00106904	Period Of Approval:	10/01/15 - 04/30/16	
Project Team	Project Lead:	Piotr Dworak			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:				
	Senior Project Advisor:				
	Production Manager:				
Production Manager:					
Proposal #:	no data				
Description:	<p>The HRS Life History Mail Survey (LHMS) is conducted for the first time in 2015. This research will provide important input into efforts to optimize the design of self-administered paper questionnaires to collect different types of life events. Obtained data will foster harmonization of available and newly collected data on HRS participants' life course.</p> <p>LHMS sample includes English-speaking respondents who are not participating in the concurrent HRS 2015 CAMS mail study. Approximately 12,000 HRS participants will be invited to respond to the HRS 2015 LHMS paper questionnaire. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail although some respondents may call the dedicated HRS toll-free line. All of the mailings will be completed during the period of October 2015, through January 2016. The project will be finalized during the months of February and March 2016.</p> <p>The LHMS questionnaire includes the following sections:</p> <ul style="list-style-type: none">• A life history calendar where respondents are asked to note important events from their lives and age at when they occurred. This is intended to serve as a guide for them when completing the remainder of the questionnaire;• A residential history section where respondents are asked to list all places of residence and any special circumstances (e.g., residing in institutional setting, military housing, etc.);• An educational history section where respondents are asked about their schools and educational experiences such as the degrees they obtained, special skills attained, learning disabilities, participation in school and other activities and in organized sports or physical activities. <p>The LHMS questionnaire is expected to take 40 – 50 minutes to complete. The questionnaires will be available in English only.</p> <p>Respondent protocol:</p> <p>Respondents will be contacted a maximum of four times via mail. In the first mailing all subjects will receive relevant study materials including an invitation letter with the informed consent information sheet, a \$25 incentive check, a questionnaire, a pre-addressed prepaid return envelope, and an address update card. Mailings will be separated by a minimum of three weeks.</p> <p>Non-respondents may receive reminders and/or up to two repeat follow up questionnaire mailings. Some participants may also receive a pencil in the mailing to facilitate filling out the questionnaire. The last mailing may be sent via USPS priority mailer. All participants who return a completed survey will receive a thank you note.</p> <p>The Survey Research Operations (SRO) unit of the Survey Research Center that conducts field activities for this project will also receive and handle any respondent calls regarding the survey; we expect approximately 100 respondent calls per week during production. A unique toll free line has been set up to accommodate these calls which will be answered by specifically trained contingent staff from the Survey Services Lab.</p>				
SRO Project Period	09/2015 - 04/2016				
Data Col Period	10/2015 - 01/2016				
Security Plan	NA				

Milestone Dates

PreProduction Start: 09/01/2015**Pretest End:****Staffing Completed:****SS Train Start:****DC Start:****Pretest Start:****Recruitment Start:** 10/26/2015**GIT Start:****SS Train End:****DC End:**

Other Project

Piotr Dworak, Jeannie Baker

Team Members:

Other Project

Names:

Sample Mgmt Sys

SurveyTrak

Data Col Tool

SAQ

Hardware

Paper and Pencil

DE Software

External vendor (Caso (formerly Apperson))

QC Recording Tool

NA

Incentive

Yes, R

Administration

SRO Group

Payment Type

Check, prepaid (25)

Payment Method

NA

Report Period

Dec, 2015 (HRS LHMS 2015)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

No update information provided on December activities.

Special Issues

Cost

Jan 31, 2016

Total Cost to Date (Direct + Indirect):

0.00

Estimated Cost at Completion (E\$AC):

0.00

Total Budget:

500,000.00

Variance (Budget minus E\$AC):

0.00

Reason For Variance:

Projections

Jan 31, 2016

Dollars Projected For Month:

0.00

Actual Dollars Used:

0.00

Variance (Projected minus Actual):

0.00

Reason For Variance:

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Screening Initiatives (HRS Screening Initiatives)				
Project Mode	Primary: Face to Face		Secondary: Telephone	Total of Modes: 3	
Project Type	Sponsored Projects			Project Status	Current
Budget	Direct Budget:	512,452.00	Indirect Budget:	184,484.00	Total Budget: 696,936.00
Principal Investigator/Client	David Weir (UM Survey Research Center) Mary Beth Ofstedal (UM Survey Research Center)				
Funding Agency					
IRB	HUM#:	Period Of Approval:			
Project Team	Project Lead:	Frost Alexander Hubbard			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:	Theresa Camelo			
	Senior Project Advisor:	Nicole G Kirgis			
	Production Manager:	Kyle Steven Kwaizer			
	Production Manager:				
Proposal #:	no data				
Description:	<p>The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. In addition, since the funding for the sampling work for HRS 2016 new cohort screening will not be received by the ISR until January 2015, the production sampling work of determining the number of PSUs and segments to select, creating the PSU sampling frame, and selecting PSUs, were all done under this budget.</p> <p>The following were all conducted under this project's budget in order to design the optimal 2016 screening methods:</p> <p>(1) A detailed analysis of the HRS 2010-11 screening results</p> <p>(2) an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts)</p> <p>(3) a tracking experiment to determine the most cost effective method(s) for determining the current address of the LBB birth cohort members identified during the 2010,</p> <p>(4) developing a 2016 sample design which was submitted as part of the proposal sent to NIA for sending for the 2016 new birth cohort screening.</p> <p>Note: After a 9/18/2013 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. However, the PI's did not specify the amount to which the budget should be limited</p> <p>In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.</p> <p>Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.</p> <p>Address lists will be compiled utilizing information from external databases such as MSG and Aristotle. The DMV data was too difficult to obtain for states other than Michigan and the Valassis data did not have commercial data at the address level. Three PSUs and 3 segments per PSU were selected to reflect geographic and demographic variations. Experienced interviewers were be hired and trained for the screening experiment during August 2013. Each interviewer completed screening interviews in at least one segment.</p>				
SRO Project Period	09/2012 - 12/2015				
Data Col Period	08/2013 - 10/2015				
Security Plan	Yes				

Milestone Dates**PreProduction Start:** 03/01/2013**Pretest End:****Staffing Completed:****SS Train Start:** 08/20/2013**DC Start:** 08/22/2013**Pretest Start:****Recruitment Start:****GIT Start:****SS Train End:** 08/21/2013**DC End:** 11/03/2013**Other Project****Team Members:**

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blasczyk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman, Paul Burton, Kyle Kwaiser, Ann Vernier, Heather Reijto, Jeannie Baker

Other Project**Names:**

All included under this initiative:

LBB Mail Survey, LBB Tracking, HRS Screening Experiment

Sample Mgmt Sys

SurveyTrak; Other (Weblog for LBB/EGENX mailings)

Data Col Tool

Blaise 4.8

Hardware

Laptop; Tablet; [UM cell] Phone; Paper and Pencil

DE Software

NA

QC Recording Tool

Other (None used)

Incentive

Yes, R

Administration

SRO Group

Payment Type

Cash, prepaid (\$10 mailed to half of the LBB Mail Survey cases.)

Payment Method

NA

Report Period

Dec, 2015 (HRS Screening Initiatives)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

No update information provided on December activities.

Special Issues**Cost**

Jan 31, 2016

Total Cost to Date (Direct + Indirect):

0.00

Estimated Cost at Completion (E\$AC):

0.00

Total Budget:

696,936.00

Variance (Budget minus E\$AC):

0.00

Reason For Variance:**Projections**

Jan 31, 2016

Dollars Projected For Month:

0.00

Actual Dollars Used:

0.00

Variance (Projected minus Actual):

0.00

Reason For Variance:**Measures**

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison (Forgiveness2015)				
Project Mode	Primary: Telephone				
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	445,806.00	Indirect Budget:	66,870.00	Total Budget: 512,676.00
Principal Investigator/Client	Toni Antonucci (Life Course Development Program - SRC) Kristine Ajrouch (Life Course Development Program - SRC) Kira Birditt & Noah Webster (Life Course Development Program - SRC)				
Funding Agency	Templeton Foundation				
IRB	HUM#:	HUM00099310	Period Of Approval:	thru 3/3/2016	
Project Team	Project Lead:	Cheryl Wiese			
	Budget Analyst:	Christine Evanchek			
	Production Manager:	Ruth B Philippou			
	Senior Project Advisor:	Jody Dougherty			
	Production Manager:	Production Manager:			
Proposal #:	no data				
Description:	<p>Humility and forgiveness represent two key temperance virtues that have significant implications for well-being on an individual and societal level. Both can inform individuals' understanding of their own lives, how they interpret the actions of others, and their willingness to work for a better society. Each signify personal characteristics, yet develop through social relationships. We propose that social networks are centrally important for character development in that they constitute the circle of significant others through which efficacy emerges, support is received and overall trust is generated. We argue these may work as key pathways through which social networks lead to the development of humility and forgiveness, and ultimately well-being. Yet, there is little population-level empirical data exploring the direct and indirect ways in which social networks influence the character virtues of humility and forgiveness and whether this process varies by ethnicity or race.</p> <p>We propose an innovative approach to survey racially and ethnically diverse adults from the Detroit metropolitan area. The method includes an experimental component that will test hypothesized pathways through which individuals acquire the virtues of humility and forgiveness as well as a dyadic component. Expected outputs include a data archive, scientific presentations and publications, as well as media and practitioner outreach. Anticipated outcomes include creating a new focus within social relations research that links to character development and well-being across the life span. One of our goals is to create a focus on the virtues of humility and forgiveness in media discourse. We also hope to stimulate practice and program initiatives that enhance character development through social relations. Finally, we envision this work being expanded internationally in an effort to foster humility, forgiveness and peace world-wide.</p> <p>The present proposal builds upon recent scientific developments in the field of social relations, and benefits from ongoing advances in the areas of humility and forgiveness. We target humility and forgiveness because they are uniquely associated with positive group relations as well as better health and well-being. We hypothesize that humility and forgiveness are essential not only for interactions between social partners, but extend to interactions between ethnic and racial groups.</p> <p>We propose to examine humility and forgiveness among three groups prominent in the metro-Detroit area: Black Americans (300), Arab Americans (300), and Non-Hispanic White Americans (300) using survey and experimental data to address the following questions:</p> <p>1) How do social networks influence the virtues of humility and forgiveness? 2) Do social networks influence well-being via humility and forgiveness? 3) Do links among social relations, humility/forgiveness and well-being vary by ethnicity/race? 4) Do patterns of social relations, humility, and forgiveness predict acceptance and/or discrimination between ethnic groups?</p> <p>The experimental component is intended to identify causal pathways in survey findings. Inclusion of dyadic data (100 spouses within each racial group) will furthermore provide a unique opportunity for in-depth examination of relational dimensions of humility and forgiveness. Deliverables include a data archive, scientific dissemination, as well as media and practitioner outreach. We envision this work as providing important insights into how individuals develop humility and forgiveness in the context of their social relations.</p>				
SRO Project Period	04/2015 - 12/2014				
Data Col Period	07/2015 - 11/2015				
Security Plan	NA				

Milestone Dates

PreProduction Start: 05/01/2015
Pretest End: 08/21/2015
Staffing Completed: 07/07/2015
SS Train Start: 08/31/2015
DC Start: 09/28/2015

Pretest Start: 07/27/2015
Recruitment Start: 06/01/2015
GIT Start: 07/19/2015
SS Train End: 08/31/2015
DC End: 01/31/2016

Other Project
Team Members:

Project Team:
 Ruth Philippou, Production Manager
 Admin Asst/Prod Asst TBD
 Dan Zahs, Statistician
 Tech Lead TBD
 Paul Schulz, Research Associate Stats
 Julie de Jong, Consultant
 Dave Dybicki, Programmer
 Chrissy Evanchek, Budget Analyst
 Emily Blasczyk, Data Manager
 Jody Dougherty, Senior Project Advisor

25 interviewers, 4 TLs

Other Project
Names:

Sample Mgmt Sys NA
Data Col Tool NA
Hardware NA
DE Software NA
QC Recording Tool NA
Incentive NA
Administration NA
Payment Type NA
Payment Method NA

Report Period Dec, 2015 (Forgiveness2015) **Project Phase** Initiation

Risk Level Not Rated

Monthly Update No update information provided on December activities.

Special Issues

Cost
Jan 31, 2016

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E\$AC):	0.00
Total Budget:	512,676.00
Variance (Budget minus E\$AC):	0.00
Reason For Variance:	

Projections
Jan 31, 2016

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Mathematics Teachers & Teaching Study (MTTS)

Project Mode Primary: Mail Secondary: Telephone Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 792,030.00 ***Indirect Budget:*** 438,195.00 ***Total Budget:*** 1,230,225.00

Principal Investigator/Client Heather Hill (Harvard Graduate School of Education)
Patty Maher (ISR PI)

Funding Agency

IRB ***HUM#:*** HUM90379 ***Period Of Approval:*** 6/25/2014-6/25/2015

Project Team ***Project Lead:*** Barbara Lohr Ward
Budget Analyst: Dean E Stevens
Production Manager: Russell W Stark
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Anthony Romanowski
Production Manager:

Proposal #: no data

Description: For the last 25 years, three major goals have animated the U.S. mathematics education community: the need for more knowledgeable teachers, more challenging curricula for students, and more ambitious instruction in classrooms. And yet despite volumes of policy guidance, on-the-ground effort and research over the past decades, few comprehensive and representative portraits of teacher and teaching quality in U.S. mathematics classrooms exist. Instead, most research into these topics has been conducted with small samples or non-representative samples (e.g., Kane & Staiger, 2012), with the result that it is difficult to ascertain what, if any, progress has been made toward the three goals. To provide information on such progress, we will collect data on teacher content knowledge, curriculum use, and instruction from a nationally representative sample of U.S. middle school mathematics teachers. A written survey will build on a similar study conducted in 2005 – 06 (Hill, 2007), allowing for the comparison of teachers' curriculum use and content knowledge – and more specifically, their mathematical knowledge for teaching (MKT) – across time periods. An observational component will record and score videotapes of instruction, allowing for a description of current instruction as well as a comparison of current instruction to that observed during the TIMSS video study (Heibert et al., 2005). The new video dataset will also serve as a baseline for future studies of instruction, for instance ones comparing current instruction to that in 2025, to assess whether Common Core State Standards have been met.

SRO Project Period 09/2014 - 06/2016

Data Col Period 01/2015 - 12/2015

Security Plan NA

Milestone Dates

PreProduction Start: 10/01/2014

Pretest End:

Staffing Completed:

SS Train Start:

DC Start: 03/02/2015

Pretest Start:

Recruitment Start: 01/26/2015

GIT Start:

SS Train End:

DC End: 05/31/2016

Other Project Team Members:

Barb Ward - Lead
Russ Stark - Production Lead
Judi Clemens, Donnalee Grey-Farquharson - District IRB
Dan Zahs, Paul Burton - Sampling
Hueichun Peng - Technical Lead, SRIS
Jim Hagerman - Blaise
Shaowei Sun- SRIS
Laura Yoder - Data Mgt

Other Project**Names:**

Sample Mgmt Sys	SMS; Project specific system (SRIS)
Data Col Tool	SAQ; Other (video recorded on tablet)
Hardware	Desktop; Tablet; Other (Tablets, Swivls, Tripods provided by research team)
DE Software	Blaise 4.8 BIA
QC Recording Tool	N/A
Incentive	NA
Administration	NA
Payment Type	Check, post (\$50 for SAQ, \$200 video); Cash, prepaid (5)
Payment Method	Check through other system (ISR Business Office); Imprest Cash Fund from ISR Business Office (ISR Business

Report Period	Dec, 2015 (MTTS)	Project Phase	Implementing
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Risk Level	<i>Some Concerns</i>
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Monthly Update	During Dec 2015, SRO activities included the following:
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Task 1: Management, Budget and Work Plan

- Participated in project management meetings with the research team to discuss work scope changes, budget, and production preparation
- Revised monthly projections and staffing plan

Task 2: Sampling

- Reviewed production data
- Responded to questions about school/district eligibility
- Evaluated options for boosting response rates

Task 3: Questionnaire Development

Task 4: CAI Programming

Task 5: Systems Programming

- Email Contact Protocol
 - o Programmed revisions to camera return reminders
 - o Programmed revisions to email/mail invitations and reminders
- Data Management
 - o Loaded sample on a weekly basis
 - o Updated queries for email/mail treatment
 - o Prepared report examining number of teachers per school rostered.
 - o Ran weekly reports of 1001 districts and prepared data for principal mailings.
 - o Revised production reports, automated production of weekly reports
 - o Continued preparation of queries and reports to facilitate MQI production shipping

Tasks 6, 7: Interviewer Recruitment & Hiring, Training

Task 8: Main Data Collection

- District Recruitment –Research Applications
- Responded to questions and requests for protocol updates from districts.
- Contacted districts for status updates.
- Revised special principal recruitment materials for MQI/overlap schools requiring explicit permission prior to contacting teachers.
 - Prepared sample for principal recruitment
- Rostering
 - Completed rosters for 59 schools.
- MQI Production
 - Revised respondent contact protocols. Revised mail/email invitations and reminders for 1st, 2nd and 3rd invitations.
 - o Cohort 1 (n=262, includes Spring non-responders) mailed third invitation and reminder
 - o Cohort 2 – (n = 432) mailed second reminder and third invitation, prepared 3rd reminder
 - o Cohort 3 – (n = 483) mailed 1st reminder, second invitation, second reminder, prepared third invitation
 - o Cohort 4 – (n = 73) mailed prenotification, first invitation, first reminder, prepared second invitation
 - o Cohort 5 – (N= 140) mailed prenotification, first invitation, prepared first reminder

- Mailed cameras to 5 teachers, prepped cameras for shipping the week of Jan 4. Re-shipped cameras to two teachers.
- Triaged camera problems with teachers (marker failure, software failure). Worked with SWIVL to understand software/marker issues.

Task 9: Post Collection Processing

Task 10: Weighting

Task 11: Final Data Deliverables

Task 12: Video Storage Systems (EWB)

- Conducted system programming and maintenance for video processing systems.

Special Issues

Cost information: Harvard subcontract funded by the National Science Foundation

Total survey funding awarded:	\$	1,230,228
Total Expended as of 11/31/2015	\$	654,875
Expected cost at complete	\$	1,037,939*
Expected Variance:	\$	192,289

Cost explanation:

The cost estimate reflects survey funding awarded to Michigan (SRO) for data collection activities, current expenditures, and estimated expenses to the end of the award based on an initial estimate of the impact of elimination of the MKT workscope. The cost estimate includes effort to complete rosters in 575 schools and mailing recruitment materials to approximately 1352 teachers. This includes re-mailing recruitment materials to non-participating teachers selected in Spring of 2015.

The estimate includes additional workscope to draw a sample for the MKT, periodically monitor the MKT sample using reports prepared by Harvard, and production of weights and non-response adjustments and assist with production of a methodology report. The estimate also includes staffing to conduct an initial round of quality control on MQI videos received.

The projected variance anticipates a possible underrun due to anticipated SRO work scope decreases, however there is uncertainty in these projections. There remains considerable uncertainty regarding the total effort that will be needed to recruit districts, schools and teachers in order to reach a goal of having 400 teachers participate in the data collection. These are areas that are being carefully monitored and projections will be updated as needed and as work scope continues to be defined and tailored to needs.

Areas of risk or concern:

We are experiencing continuing changes or “tweaks” to the production program; many of these arise from complications resulting from the “divorce” of the MKT and MQI, or changes requested by the research team to improve the unexpectedly low response rates. Management burden for the project has increased significantly.

Budget

- A projected budget was delivered to the research team on Nov 30. The research team has not yet made a decision regarding deobligating funds. Rather, they are brainstorming about different methods to improve teacher response rates, with the knowledge that scope changes will have a budget impact on Michigan.

District Recruitment

- District recruitment has been both slower than had been anticipated, has a lower response rate than anticipated, and has required more research applications than previously anticipated. District recruitment activities are extending beyond what was projected.

Slower district recruitment has delayed the launch of MQI production. We are anticipating that data collection will extend at least until June 2016.

- As of December, the research team has decided to end district recruitment. We will still respond to questions and conduct follow-up activities for districts where research applications are outstanding.

School Rostering

- In the late Winter and Spring, we achieved a rostering completion rate of 58%, which is slightly lower than anticipated. Early Fall rostering efforts are yielding a response rate of 69%, which is still slightly lower than anticipated. We have modified procedures to pre-fill rosters using teacher information posted on the Internet, and to call the school for confirmation of the roster. We are no longer calling the designated research contact. Rostering cost and productivity will be carefully monitored as production progresses.

MQI Teacher Recruitment

- Teacher response rates are much lower than anticipated. This is resulting in higher printing/mailing costs, and slower than anticipated production for the MQI (video) data collection.
- Previous research (conducted in 2009) indicates that mail is the best method to contact teachers to request survey participation, however much has changed in the school environment since 2009. At the request of the research team, we have modified procedures to utilize email invitations and offer a web consent form. Two contact methods are being used: all mail, and email/web, each with a paper prenotification letter. If the email/web method proves to be cost effective without sacrificing response rate, all recruitment will be moved to web.
- Video data collection activities will need to be tailored by district, reducing the efficiency of bulk-mailing operations. We are incorporating multiple flags and other information into the technical systems to provide directions for those assigned to prepare materials for the video data collection effort.

Sample

- The research team is discussing adding more teacher selections per school, and/or more school selections per

district. Both are suggestions to increase the available sample without needing to recruit more districts.

Sample Overlap

- We are implementing data management strategies and triggers to manage the overlap of sample between the MKT and MQI portions of the study. Implementing a "divorce" of the two aspects of the study has increased programming, sampling and management effort. Some increases have been incorporated into new cost estimates. The additional effort will be monitored carefully as the implications of managing the overlapping sample become clearer.
- Data from rostering is being passed manually between Harvard and Michigan for overlap schools.
- Teacher selection for schools already rostered, or schools that will be passed manually between Harvard and Michigan, is being handled manually.

Cost
Dec 20, 2015

Total Cost to Date (Direct + Indirect):	654,875.00
Estimated Cost at Completion (E\$AC):	1,037,939.00
Total Budget:	1,230,225.00
Variance (Budget minus E\$AC):	192,289.00
Reason For Variance:	

The projected variance anticipates a possible underrun due to anticipated SRO work scope decreases, however there is uncertainty in these projections. There remains considerable uncertainty regarding the total effort that will be needed to recruit districts, schools and teachers in order to reach a goal of having 400 teachers participate in the data collection. These are areas that are being carefully monitored and projections will be updated as needed and as work scope continues to be defined and tailored to needs.

Projections
Dec 20, 2015

Dollars Projected For Month:	69,415.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	55,059.00
Reason For Variance:	

Most of the variance is in the non-labor categories. Respondent payments are well behind projections due to the exceptionally slow recruitment of teachers and low response rates. Similarly, freight and shipping are under budget due to low response rates.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

See uploaded production report

Project Name Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2/MTF Illume Web 2016)

Project Mode Primary: Web Secondary: Mail Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 243,829.00 **Indirect Budget:** 134,105.00 **Total Budget:** 377,934.00

Principal Investigator/Client Megan Patrick (UM-SRC)

Funding Agency U.S. Department of Health & Human Services, National Institutes of Health

IRB **HUM#:** 00081391 **Period Of Approval:** 8/1/2012 - 4/30/2017

Project Team **Project Lead:** Donnalee Ann Grey-Farquharson
Budget Analyst: Christine Evanchek
Production Manager: Lloyd Fate Hemingway
Senior Project Advisor: Gina-Qian Yang Cheung
Production Manager:
Production Manager:

Proposal #: no data

Description: In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Year 3 of the project began August 2015 and the budget has been redone to reflect future effort:

	TOTAL	YEAR 1	YEAR 2
TOTAL DIRECT COSTS	\$243,829	\$195,210	\$48,619
INDIRECT COSTS	\$134,105	\$107,365	\$26,740
GRAND TOTAL	\$377,934	\$302,575	\$75,359

The MPR budget will be updated to reflect total cost of effort moving forward and not total cost over all years..

SRO Project Period 08/2012 - 08/2017

Data Col Period 04/2016 - 08/2016

Security Plan Yes

Milestone Dates

PreProduction Start:

Pretest End:

Staffing Completed:

SS Train Start:

DC Start:

Pretest Start:

Recruitment Start:

GIT Start:

SS Train End:

DC End:

Other Project Team Members: Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski (years 1 & 2), (Aaron Pearson - year 1), Max Malhotra, Lloyd Hemingway

Other Project Names:	MTF Web
Sample Mgmt Sys	SMS; Illume
Data Col Tool	NA
Hardware	NA
DE Software	N/A
QC Recording Tool	N/A
Incentive	Yes, Other (Managed by SRC Study Staff)
Administration	NA
Payment Type	N/A
Payment Method	N/A

Report Period	Dec, 2015 (MTF-WPSP Year 2/MTF Illu	Project Phase	Implementing
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Risk Level	Not Rated
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Monthly Update	SSL Interviewers have been hired. Training materials are being prepared. Programming Continue to investigate if Illume. Next will fit into our schedule. Form 1 mounted for mobile exploration.
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Special Issues

Cost		
Nov 30, 2015	Total Cost to Date (Direct + Indirect):	12,245.12
	Estimated Cost at Completion (E\$AC):	326,278.13
	Total Budget:	377,934.00
	Variance (Budget minus E\$AC):	51,655.87
	Reason For Variance:	Programming effort in spring not fully projected

Projections		
Nov 30, 2015	Dollars Projected For Month:	6,748.59
	Actual Dollars Used:	5,124.13
	Variance (Projected minus Actual):	1,624.46
	Reason For Variance:	

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	MTF Base Year Tablet Pilot (MTF Tablet Pilot)				
Project Mode	Primary: Class SAQ Total of Modes: 1				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 342,799.00	Indirect Budget: 188,540.00	Total Budget: 531,339.00		
Principal Investigator/Client	Richard Miech (UM-SRC)				
Funding Agency	National Institute on Drug Abuse (NIDA). Fall-only budget, direct: \$67,163.00; Indir:\$36,940.00; Total:\$104,103.00				
IRB	HUM#: N/A	Period Of Approval:	N/A		
Project Team	Project Lead: Meredith A House Budget Analyst: Christine Evanchek Production Manager: Barbara Aghababian-Homburg Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:				
Proposal #:	no data				
Description:	The fall 2015 and spring 2016 tablet pilots will test the feasibility of moving from paper Scantron forms to a tablet-based application for the administration of MTF Base Year data collection. Two forms of 8th/10th grade MTF survey and two forms of the 12th grade MTF survey will be administered in two schools in the fall pilot and in eight schools in the spring pilot.				
SRO Project Period	06/2015 - 10/2016				
Data Col Period	10/2015 - 06/2016				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> PreProduction Start: Pretest End: Staffing Completed: 01/31/2016 SS Train Start: 03/22/2016 DC Start: 04/04/2016 </td> <td style="width: 50%; vertical-align: top;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: 03/31/2016 DC End: 06/17/2015 </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: 01/31/2016 SS Train Start: 03/22/2016 DC Start: 04/04/2016	Pretest Start: Recruitment Start: GIT Start: SS Train End: 03/31/2016 DC End: 06/17/2015
PreProduction Start: Pretest End: Staffing Completed: 01/31/2016 SS Train Start: 03/22/2016 DC Start: 04/04/2016	Pretest Start: Recruitment Start: GIT Start: SS Train End: 03/31/2016 DC End: 06/17/2015				
Other Project Team Members:	David Bolt (Technical Systems/Help desk), Lawrence Daher (Technical Systems/Help desk), Minako Edgar (Data Manager), Kyle Kwaiser (Technical Systems Lead/Data Manager), Paul Schulz (Survey Programmer) Note: Mike Nugent (SSL) is the field researcher for fall 2015. In spring 2016, MTF field staff will serve as FRs.				
Other Project Names:	MTF Fall 2015 Tablet Pilot MTF Spring 2016 Tablet Pilot				
Sample Mgmt Sys	Other (TBD)				
Data Col Tool	Other (SurveyCTO)				
Hardware	Tablet				
DE Software	N/A				
QC Recording Tool	N/A				
Incentive	Yes, R; Yes, Other (Fall 2015 schools)				
Administration	SRO Group				
Payment Type	Check, prepaid (\$1,000 (fall 2015 schools only)); Cash, post (\$50 (fall 2015 students only))				
Payment Method	Check through other system (Rpay spreadsheet); Imprest Cash Fund from ISR Business Office (Rpay spreadsh				

Report Period	Dec, 2015 (MTF Tablet Pilot)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	In December, our team expanded to include Alex Hernandez and Barb Homburg.		

December activities:

- Met with MTF Staff – debrief / decisions from fall tablet
- Selected final tablet make/model – 7 inch Samsung
- Began instrument modifications for spring
- Started the evaluation of Tachyon (company that can script tablet set-up)
- Started the evaluation of Tablet Imaging (possible alternative to Tachyon)
- Ordered corporate hotspot – 2 models
- Discussed tablet ID management with CMT - received approval for our strategy

- Extended/expanded Maas360 quote to 320 tablets
- Drafted specifications for the Survey Handler App (SHApp!)
- Met to discuss requirements for the SHApp

Special Issues

Cost		
Dec 31, 2015	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	531,339.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections		
Dec 31, 2015	<i>Dollars Projected For Month:</i>	0.00
	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name National Science Writing Survey (STEM)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 33,471.00 **Indirect Budget:** 18,409.00 **Total Budget:** 51,880.00

Principal Investigator/Client Anne Gere (University of Michigan School of Education)

Funding Agency National Science Foundation

IRB **HUM#:** HUM000103280 **Period Of Approval:** 6/15/2015-6/15/2016

Project Team **Project Lead:** Zoanne Blackburn
Budget Analyst: Carl S Remmert
Production Manager: _UnAssigned
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager: _UnAssigned
Production Manager: _UnAssigned

Proposal #: no data

Description: This project is a web survey of faculty members, designed to determine how many STEM-area (Science, Technology, Engineering and Mathematics) faculty are using writing in their classrooms; reasons for their decision (to use or not use writing in the classroom); and faculty beliefs about the importance of writing for learning. The sample will be provided by the project staff and will include faculty members at 80 research universities. The research team will obtain lists of eligible faculty from member universities. The total sample will be 15,000 faculty members, of which approximately 4,500 are expected to participate in the survey.

SRO Project Period 10/2015 - 06/2016

Data Col Period 01/2016 - 05/2016

Security Plan NA

Milestone Dates

PreProduction Start:

Pretest End:

Staffing Completed:

SS Train Start:

DC Start:

Pretest Start:

Recruitment Start:

GIT Start:

SS Train End:

DC End:

Other Project Team Members: Hueichun Peng, Laura Yoder, Shaowei Sun

Other Project

Names:

Sample Mgmt Sys NA

Data Col Tool NA

Hardware NA

DE Software NA

QC Recording Tool NA

Incentive NA

Administration NA

Payment Type NA

Payment Method NA

Report Period Dec, 2015 (STEM) **Project Phase** Planning

Risk Level Some Concerns

Monthly Update Work on project just began in November/December. We moved the pilot that was originally scheduled for October to January/February due to delays in getting the sample and the questionnaire specifications. Questionnaire was programmed and pilot sample (200 cases) was received and prepped for pilot to be in January.

Special Issues Sample was not as clean as we would like. It was sent back to project staff for errors in email addresses 3 times and programmer still had to manually correct 5. Since the budgeted sample for production is 15,000+ lines, it will take quite a bit of time to review and prep for production.

Cost
Jan 31, 2016

Total Cost to Date (Direct + Indirect):	1,615.67
Estimated Cost at Completion (E\$AC):	40,996.69
Total Budget:	51,880.00
Variance (Budget minus E\$AC):	10,883.31
Reason For Variance:	The favorable variance is overstated by about \$4,418 as we have not entered the projections for the non salary.

Projections
Jan 31, 2016

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)													
Project Mode	Primary: Face to Face Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	29,713,370.00	Indirect Budget:	10,439,833.00 Total Budget: 40,601,208.00										
Principal Investigator/Client	Joyce Abma (NCHS) Mick Couper (ISR)													
Funding Agency	NCHS, CDC, NICHD													
IRB	HUM#:	0002716	Period Of Approval:	7/17/13 - 7/17/14										
Project Team	Project Lead: Heidi Marie Guyer Budget Analyst: Nancy Oeffner Production Manager: Theresa Camelo Senior Project Advisor: Mary P Maher Production Manager: Maureen Joan O'Brien Production Manager: Daniel Tomlin													
Proposal #:	no data													
Description:	<p>The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.</p>													
SRO Project Period	09/2010 - 07/2020													
Data Col Period	09/2011 - 06/2019													
Security Plan	Yes													
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 03/01/2011</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start: 06/01/2011</td> </tr> <tr> <td>Staffing Completed: 08/17/2011</td> <td>GIT Start: 09/13/2011</td> </tr> <tr> <td>SS Train Start: 09/15/2011</td> <td>SS Train End: 09/19/2011</td> </tr> <tr> <td>DC Start: 09/20/2011</td> <td>DC End: 07/01/2019</td> </tr> </table>				PreProduction Start: 03/01/2011	Pretest Start:	Pretest End:	Recruitment Start: 06/01/2011	Staffing Completed: 08/17/2011	GIT Start: 09/13/2011	SS Train Start: 09/15/2011	SS Train End: 09/19/2011	DC Start: 09/20/2011	DC End: 07/01/2019
PreProduction Start: 03/01/2011	Pretest Start:													
Pretest End:	Recruitment Start: 06/01/2011													
Staffing Completed: 08/17/2011	GIT Start: 09/13/2011													
SS Train Start: 09/15/2011	SS Train End: 09/19/2011													
DC Start: 09/20/2011	DC End: 07/01/2019													
Other Project Team Members:	Chrissy Evanchek--Budget Analyst, Jennifer Kelley--Project Manager													
Other Project Names:														
Sample Mgmt Sys	SurveyTrak													
Data Col Tool	Blaise 4.8													
Hardware	Tablet; [UM cell] Phone; Paper and Pencil													
DE Software	Other (ODK)													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, Other (babysitting fee)													
Administration	SRO Group													
Payment Type	Cash, prepaid (\$5; \$40); Cash, post (\$40; \$60)													
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office													

Report Period	Dec, 2015 (NSFG 2010-2020)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	<p>This is the first quarter of the 5th year of NSFG Cycle 8. Beginning this quarter, the age range of eligible NSFG respondents has been expanded to 15 to 49 years of age. This should result in an increased eligibility rate thus leading to a greater number of completed interviews each quarter (beyond the 1250 per quarter as stated in the contract). The age range was not expanded for eligibility purposes but to expand the coverage of data on adults of childbearing age given the increase in childbearing among adults in their 40s. Along with the increase in eligibility, a decrease in HPI should result. The current quarter was scheduled to continue through December 19, 2015. A decision was made to extend the quarter by two days for respondents who were willing to schedule an interview on Sunday or Monday. The project will then take a two week break over the December holidays and resume interviewing on Sunday,</p>		

January 3rd. Attrition has been similar to previous years thus travel continues to take place to provide coverage in unstaffed areas. A mid-year training is planned for March 2016. New hire recruitment began December 1st in 8 areas with a revised job ad and increased pay rates in certain areas. The March training will take place in Ann Arbor. An interviewer incentive over Thanksgiving weekend helped increase production during a critical point in the quarter.

Special Issues

The increased interview yield should result in a decrease in HPI. While the HPI is lower than last year, it is not lower than the average for cycle 8 and is 1.7 hours higher than budgeted. Next quarter, the focus will be on achieving a similar yield at a lower HPI, despite the poor weather conditions and without a "week 0".

Cost Dec 10, 2015

Total Cost to Date (Direct + Indirect): 21,940,276.00
Estimated Cost at Completion (E\$AC): 44,299,716.00
Total Budget: 40,601,208.00
Variance (Budget minus E\$AC): 2,698,508.00
Reason For Variance: Increased HPI and travel costs and increased programming and Help Desk hours compared to budget

Projections Dec 10, 2015

Dollars Projected For Month: 424,869.19
Actual Dollars Used: 432,187.41
Variance (Projected minus Actual): 7,318.22
Reason For Variance: The variance is primarily due to an overcharge in the monthly Sprint bills and Sprint credits that have not yet hit the account, increased postage and respondent payment costs, increased data processing hours due to the processing of the second public use data file.

Measures

	Units Complete	RR	HPI
Current Goal:	1350	71.25	9.0
Goal at Completion:	1350	70	9.0
Current actual:	1394	62.7	10.7
Estimate at Complete:	1410	69	10.8
Variance:	60	1	1.8

Other Measures

Project Name	Neurodevelopmental Pathways in Adolescent Health Risk Behavior (AHRB)												
Project Mode	Primary: Class SAQ	Secondary: Web	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 804,447.61	Indirect Budget: 446,468.49	Total Budget: 1,250,916.10										
Principal Investigator/Client	Daniel Keating (U-M SRC)												
Funding Agency	Health and Human Services (HHS), Department of-National Institutes of Health												
IRB	HUM#: HUM00084650	Period Of Approval:	3/4/2015 - 3/3/2016										
Project Team	Project Lead: Meredith A House Budget Analyst: Dean E Stevens Production Manager: Kathleen S Ladronka Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>During early adolescence systems in the brain that are characterized by heightened reactivity to motivational stimuli and rewards mature rapidly, while systems that enable more effective cognitive control and judgment mature more slowly. This "developmental maturity mismatch" has been proposed as a key contributor to health risk behavior among adolescents, which is of critical importance because: (1) risk behaviors are the leading cause of morbidity and mortality in this age group, including diseases arising from unprotected sexual activity and casualties arising from reckless behavior (including driving fatalities and serious injuries); (2) it is the peak age for the onset of a wide range of risk behavior patterns with potential long-term consequences, including substance use and abuse, and delinquency. The "developmental maturity mismatch" hypothesis, however, has not been directly tested in relation to risk behavior at a level sufficient to inform this critical health area. The primary aim of the ANDH study is to understand the behavioral, cognitive, and neural bases of risk taking, through integrated analyses of age differences, developmental trajectories, and individual differences in psychosocial, neurocognitive and neural imaging assessments.</p> <p>The study will involve data collection from 10th and 12th grade students (~2000 students total) in 7-8 local high schools (approximately 150 students from each age group per school), with group administration in the schools using laptops in a baseline data collection to be completed over a 3-month period in the fall of 2014. Each respondent will attend 2 ~45 minute sessions: one survey and one neurocognitive tests. After the baseline data collection, SRO will modify the survey questionnaire to operate as a web-based survey, and will administer the web survey to all 2,000 respondents in years 2, 3, and 4 of the project (in the fall of 2015, 2016 and 2017). A small number of respondents (150-160) will be sub-selected to undergo neural imaging at U-M facilities in Ann Arbor (SRO will not be directly involved in this portion of the study).</p>												
SRO Project Period	04/2014 - 03/2018												
Data Col Period	03/2015 - 01/2016												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 08/01/2014</td> <td>Pretest Start: 11/10/2014</td> </tr> <tr> <td>Pretest End: 11/13/2014</td> <td>Recruitment Start: 02/02/2015</td> </tr> <tr> <td>Staffing Completed: 01/23/2015</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start: 02/25/2015</td> <td>SS Train End: 02/26/2015</td> </tr> <tr> <td>DC Start: 03/02/2015</td> <td>DC End: 02/12/2016</td> </tr> </table>			PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014	Pretest End: 11/13/2014	Recruitment Start: 02/02/2015	Staffing Completed: 01/23/2015	GIT Start:	SS Train Start: 02/25/2015	SS Train End: 02/26/2015	DC Start: 03/02/2015	DC End: 02/12/2016
PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014												
Pretest End: 11/13/2014	Recruitment Start: 02/02/2015												
Staffing Completed: 01/23/2015	GIT Start:												
SS Train Start: 02/25/2015	SS Train End: 02/26/2015												
DC Start: 03/02/2015	DC End: 02/12/2016												
Other Project Team Members:	Larry Daher, Emmanuel Ellis, David Bolt, Kyle Goodman, Donnalee Grey-Farquharson, Kyle Kwaiser (tech lead, data manager), Becky Loomis, Max Malhotra, Shaowei Sun, Laura Yoder (data management)												

Other Project Names:	Adolescent Neurodevelopmental Health (ANDH) (Internal) Adolescent Health Risk Behavior Study (Public)
Sample Mgmt Sys	Illume; Project specific system (SRIS)
Data Col Tool	Illume; SAQ; Other (Inquisit neurocognitive task software; NC helper app)
Hardware	Laptop
DE Software	Other (SRIS)
QC Recording Tool	N/A
Incentive	Yes, R; Yes, Other (School)
Administration	SRO Group; ISR Group (Dan Keating, PNG Group)
Payment Type	Check, post (Rs, \$50 year 1, \$20 years 2-4; schools, \$1000); Cash, post (Ypsilanti Rs, \$50 year 1)
Payment Method	Check through other system (RPay not through STRak (R payments)); Imprest Cash Fund from ISR Business OI

Report Period	Dec, 2015 (AHRB)	Project Phase	Implementing
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Risk Level	<i>Some Concerns</i>
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Monthly Update	After initial planning problems with Jackson, the administration went well Dec. 14-17. Leah Roberts from PDMG, helped proctor on 2 of the days.
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The PI, Rick O'Neill, Kyle K, and Meredith met with the principal at Garden City HS on Friday 12/4. She is on board for data collection the week of January 11, 2016. The PI, Rick O'Neill, and Meredith met with the principal at West Bloomfield on Friday 12/18. He is also most certainly on board for Feb 4-5 and 9-12, 2016. He does need to check with his counseling staff, and Dan let the principal know that we needed to get approval from SRO admin before committing on our end. SRO Admin approved extending into February on 12/21.

Meredith started working with SRO unit managers to secure staff for the remaining administrations.

Special Issues	Securing the staff for the remaining January and February administrations
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Cost	Total Cost to Date (Direct + Indirect):	0.00
Dec 31, 2015	Estimated Cost at Completion (E\$AC):	0.00
	Total Budget:	1,250,916.10
	Variance (Budget minus E\$AC):	0.00
	Reason For Variance:	

Projections	Dollars Projected For Month:	0.00
Dec 31, 2015	Actual Dollars Used:	0.00
	Variance (Projected minus Actual):	0.00
	Reason For Variance:	

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department (YRS)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 917,405.00 **Indirect Budget:** 505,822.00 **Total Budget:** 1,423,227.00

Principal Investigator/Client Cheryl King (Professor of Psychiatry, University of Michigan)

Funding Agency

IRB **HUM#:** **Period Of Approval:**

Project Team **Project Lead:** Esther H Ullman
Budget Analyst: Janelle P Cramer
Production Manager:
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager:
Production Manager:

Proposal #: no data

Description: This multi-site collaborative project proposes to implement a "universal suicide risk screen" strategy with eligible youths, ages 12-17, who present at one of 14 emergency departments across the country. The research team will conduct initial screening of approximately 9,090 youths randomly chosen in these emergency departments (ED), over a period of two years. Based on the results of the screening, youths will be contacted for follow-up (youths who present with an actual suicide or self-injury concern, youths who present with at least two suicide risk factors, and youths at low/no risk for suicide) by the Survey Research Center's (SRC) interviewing staff in Survey Research Operations (SRO). SRO will receive electronic files with contact information for the selected youths on a flow basis, with the expectation of receiving approximately 4,360 in total. Using computer-assisted interviewing techniques from our centralized telephone facility (Survey Services Lab, or SSL) on the Ann Arbor campus, we will attempt contact with each selected respondent's parent and then the respondent, with the goal of completing brief (10-minute) interviews with ~85% of the respondents 3 months after their ED screening, and ~80% of these same respondents 6 months after their ED screening

SRO Project Period 03/2015 - 12/2017

Data Col Period 07/2015 - 07/2017

Security Plan NA

Milestone Dates

PreProduction Start:	Pretest Start:
Pretest End:	Recruitment Start:
Staffing Completed:	GIT Start:
SS Train Start: 09/21/2015	SS Train End: 09/24/2015
DC Start: 09/28/2015	DC End:

Other Project**Team Members:****Other Project****Names:**

Sample Mgmt Sys SMS

Data Col Tool NA

Hardware Desktop

DE Software NA

QC Recording Tool NA

Incentive NA

Administration NA

Payment Type NA

Payment Method NA

Report Period Dec, 2015 (YRS) **Project Phase** Planning

Risk Level On Track

Monthly Update November and December the 3 month interviewing continued, the first 6 month follow-ups were completed as well. Transfers to Boys Town went well. Clarification regarding interviewing youth without consenting parent or parent contact was obtained from PI.

Special Issues

There has been compression of the timeline because of 1)late start of enrollemnt in ER's, 2)late IRB approval at some sites. The PI mentions trying to accelerate production and end "early" and then expand Study 2 through a supplement. PI wants this without extending grant period so concern about getting the work done. PI acknowledges we would require a no cost extension.

Cost**Dec 31, 2015**

Total Cost to Date (Direct + Indirect): 286,022.64
Estimated Cost at Completion (E\$AC): 1,332,491.85
Total Budget: 1,423,227.00
Variance (Budget minus E\$AC): 38,096.97
Reason For Variance: early in production, not all costs known, PI indicates may compress schedule in anticipation of funding supplement for Study 2.

Projections**Dec 31, 2015**

Dollars Projected For Month: 66,559.72
Actual Dollars Used: 36,951.02
Variance (Projected minus Actual): 10,840.00
Reason For Variance: Less interviewer hours used than projected. HPI is lower than projected and TL is doing more interviewing than ST1

Measures

	Units Complete	RR	HPI
Current Goal:	4200	85%	3.0
Goal at Completion:	4200	85%	3.0
Current actual:	399	60%	1.4
Estimate at Complete:			
Variance:			

Other Measures

There will actually be two surveys in phase 1 (at 3 months and 6 months)...and then a second phase survey. Each has their own RR expected

Project Name	Panel Study of Income Dynamics Childhood Experiences Web/Mail Project (PSID-CE (aka FES-CE))												
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 412,530.00	Indirect Budget: 228,954.00	Total Budget: 641,484.00										
Principal Investigator/Client	Vicki Freedman (U of M Survey Research Center) James Smith (RAND) Kate McGonagle (U of M Survey Research Center)												
Funding Agency	Note:												
IRB	HUM#: HUM00051456	Period Of Approval:	Approved w/Conting.										
Project Team	Project Lead: Shonda R Kruger-Ndiaye Budget Analyst: William Lokers Production Manager: Anthony Romanowski Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>PSID-CE is the first web survey associated with the PSID. The sample for the study is comprised of virtually all PSID respondents and spouses and will include approximately 13,100 individuals. Potential respondents will be invited either to complete an on-line instrument or—in the case of those who have not reported Internet access at home—given the option to complete the instrument on-line or on paper. Follow-up efforts will consist of both hard-copy and e-mailed reminders as well as non-response calling. The interview content includes questions about childhood health conditions, socioeconomic status, neighborhood(s), friendships, school experiences, criminal activity as well as the parenting experienced as children. To help respondents accurately recall their ages when various events occurred, the on-line version of the questionnaire features a custom-built dynamic life history calendar. Due to the sensitivity of the content, a Certificate of Confidentiality will be obtained.</p>												
SRO Project Period	08/2013 - 11/2014												
Data Col Period	05/2014 - 10/2014												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 08/01/2013</td> <td style="padding: 5px;">Pretest Start: 02/10/2014</td> </tr> <tr> <td style="padding: 5px;">Pretest End: 03/31/2014</td> <td style="padding: 5px;">Recruitment Start: 03/10/2014</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed:</td> <td style="padding: 5px;">GIT Start:</td> </tr> <tr> <td style="padding: 5px;">SS Train Start:</td> <td style="padding: 5px;">SS Train End:</td> </tr> <tr> <td style="padding: 5px;">DC Start: 05/08/2014</td> <td style="padding: 5px;">DC End:</td> </tr> </table>			PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014	Pretest End: 03/31/2014	Recruitment Start: 03/10/2014	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 05/08/2014	DC End:
PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014												
Pretest End: 03/31/2014	Recruitment Start: 03/10/2014												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start: 05/08/2014	DC End:												
Other Project Team Members:	Emily Blasczyk--Data Manager and Report Programmer Hueichun Peng--Custom Project SMS Programmer Donnalee Grey-Farquharson--Custom Project SMS Design/Specifications Robert Fenton--Illume Programmer Youhong Liu--Illume Programmer Consultant Meredith House--Web Consultant Becky Loomis & Gail Arnold--R Materials Assistance Family Economics Study Childhood Experiences Project PSID Web/Mail												
Other Project Names:	PSID Web/Mail												
Sample Mgmt Sys	Web SMS												
Data Col Tool	Illume; SAQ												
Hardware	Laptop; Desktop; Paper and Pencil												
DE Software	Illume												
QC Recording Tool	N/A												
Incentive	Yes, R												
Administration	ISR Group (PSID)												
Payment Type	Check, post (\$20); Cash, prepaid (\$0, \$5 or \$10 to End Game Rs (planned for early Oct 2014))												
Payment Method	Check through other system (PSID's RAPS); Imprest Cash Fund from ISR Business Office (PSID's RAPS)												

Report Period	Dec, 2015 (PSID-CE (aka FES-CE))	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on December activities.		

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Jan 31, 2016	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	641,484.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Jan 31, 2016	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name PSID Transition to Adulthood Study 2015 (TA15)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 674,017.00 ***Indirect Budget:*** 373,236.00 ***Total Budget:*** 1,047,253.00

Principal Investigator/Client Narayan Sastry (SRC)
Katherine McGonagle (SRC)

Funding Agency NICHD

IRB ***HUM#:*** HUM00102914 ***Period Of Approval:*** 06/3/15 - 06/2/16

Project Team ***Project Lead:*** Maryam N Buageila
Budget Analyst: Janelle P Cramer
Production Manager: Sara D Freeland
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager:

Proposal #: no data

Description: The Transition to Adulthood (TA) study is a supplemental study in the PSID suite. 2015 is TA's sixth wave; SRO conducted the first five waves of data collection for this project in 2005, 2007, 2009, 2011 and 2013. The study's purpose is to collect data from youth ages 18 – 27 years old, whose families participated in the PSID during the 2015 data collection year. The goal is to collect information on education and employment during the time when major investments are made in education and when careers are planned and initiated.

The 2015 wave will be conducted via decentralized CATI. The 2015 sample will be comprised of approximately 2,000 respondents who 1) have previously completed an interview during one of the waves of CDS (Child Development Supplement), 2) are born between 1988 and 1997, and 3) have completed the main PSID 2015 interview (either their own interview, or as a member of another household's interview). The number of interviews targeted for completion for TA 2015 is 1,809 (92% Response Rate).

The interview will be conducted using the CAI instrument used in previous waves of data collection for the Transition into Adulthood project with minor modifications. The instrument is estimated to average 62 minutes in length (72.5 minutes for the OFUMS respondents and 50.4 minutes for the H/W respondents) and will be programmed in Blaise. The average HPI is assumed to be 6.0 (6.1 hours for the OFUMS respondents and 5.9 hours for the H/W respondents). This survey will be conducted concurrently with the main PSID study during 2015. All interviewing will be done by the SRO decentralized field staff. As in past waves of TA, SRO will provide CAI and systems programming, hiring and training of field staff, and data collection management.

SRO Project Period 06/2015 - 07/2016

Data Col Period 09/2015 - 04/2015

Security Plan NA

Milestone Dates

PreProduction Start: 05/20/2015

Pretest Start:

Pretest End:

Recruitment Start: 07/01/2013

Staffing Completed: 07/31/2015

GIT Start:

SS Train Start: 09/01/2015

SS Train End: 09/03/2015

DC Start: 09/09/2015

DC End: 04/30/2016

Other Project Team Members: Jeff Smith, Tech Lead, ST programmer, Youhong Liu, CAI Programmer, Holly Smith, WebTrak, WebLog Programmer, Qi Zhu, Data Manager, Brad Goodwin, Data Manager, Peggy Lavanger, Production Assistant, Andrea Pierce, Help Desk Coordinator, TBD, Project Assistant

Other Project**Names:**

Sample Mgmt Sys	SurveyTrak
Data Col Tool	Blaise 4.8
Hardware	Laptop; Desktop
DE Software	Blaise 4.8 BIA
QC Recording Tool	DRI-CARI; Camtasia
Incentive	Yes, R; Yes, INF
Administration	SRO Group
Payment Type	Check, post (\$5 - \$90); Other (Money Order)
Payment Method	Check through other system (PSID Study Staff processes check and money order payments)

Report Period	Dec, 2015 (TA15)	Project Phase	Implementing
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Risk Level	On Track
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Monthly Update	<p>Production in December slowed. We saw a marked reduction in IWs and IWer hours due to the low sample available, but is still tracking well against TAS 2013. According to staffing by sample reports, IWers are working as many hours as the current sample can support. R concerns remain low at 4% with only 5 that lines have been coded out as refusal.</p>
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Release3 with 84 lines was released to the field Monday, 12/07, but did not produce a bump in IWs or slow the decline in IWs per/wk.

Emailing has continued with initial contact email and appt reminders. Initial Invitation text and General Reminder continue to be sent to a majority of nonfinal lines excluding those currently in locating, with RC Flag, or on Hold. We are using the SideSync App with a purchased cell phone which allows us to send phone to phone text using a computer keyboard. We have purchased cell phones for the field staff to enable a group of IWers to text Rs directly. We will initially compare texting utilizing SideSync with texting by phone alone with a smaller group of IWers - some experienced with smartphone texting and some not - before having SideSync installed on all laptops or expanding the number of IWers texting Rs directly.

A third intervention mailing which included a New Year's theme card and \$5 token, was fielded to all nonfinal lines without RC flag, not currently in locating, and not on Hold. Three more are in development.

Special Issues	Development of texting options continues. Text is desirable mode for TAS sample. 95% of release1 had cell phones.
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Completion of PSID core IW is a requirement for sample to be passed to TAS. Lower response directly impacted TAS production. The upswing in PSID production the past few weeks is encouraging and may help mitigate the situation. We will continue to work towards the 92% rr goal, but will likely fall short of goal number of IWs.

Cost	Total Cost to Date (Direct + Indirect):	472,829.15
Dec 31, 2015	Estimated Cost at Completion (E\$AC):	928,581.21
	Total Budget:	1,047,253.00
	Variance (Budget minus E\$AC):	118,671.78

Reason For Variance: Training costs which had been budgeted for in-person, rather than Webinar have not been reallocated. Sample size is lower because of PSID lower completion, impacting IWer hours. We are keeping a desired cushion to account for intervention strategies and the possibility of increased IWer hours needed if hpi rises.

Projections	Dollars Projected For Month:	133,051.52
Dec 31, 2015	Actual Dollars Used:	102,257.63
	Variance (Projected minus Actual):	90,813.37
	Reason For Variance:	Sample size is lower impacting IWer hours.

Measures	Units Complete	RR	HPI
Current Goal:	1109	na	5.15
Goal at Completion:	1809	92%	6.0
Current actual:	1225	73%	4.60
Estimate at Complete:	1809	92%	6.0
Variance:			

Other Measures

Project Name	Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3 (SRS W3)														
Project Mode	Primary: Telephone		Secondary: Web	Total of Modes: 2											
Project Type	Sponsored Projects			Project Status	Current										
Budget	Direct Budget:	950,999.00	Indirect Budget:	527,805.00	Total Budget: 1,478,804.00										
Principal Investigator/Client	Toni Antonucci (SRC) Kira Birditt (SRC)														
Funding Agency	National Institute of Health														
IRB	HUM#:	00074983	Period Of Approval:	Exp3-11-15											
Project Team	Project Lead:	Esther H Ullman													
	Budget Analyst:	Bethany Benton													
	Production Manager:	Joseph Matthew Matuzak													
	Senior Project Advisor:	Kirsten Haakan Alcser													
	Production Manager:	Maryam N Buageila													
	Production Manager:														
Proposal #:	no data														
Description:	SRO's work on this project will include the conduct of centralized telephone interviews with panel respondents and identified members of their 'core network'. After completing their centralized telephone interview, all respondents (both panel respondents and core network members) will be asked to complete monthly web-based journals for twelve months to demonstrate instances where they have relied on their "core network" to assist in dealing with life course events that they have faced, or in the case of core network members (CNMs) instances where they have provided support to the panel respondents in dealing with life course events that they have faced. The sample for the panel respondents will include the surviving members of the 1993 adult and child Social Relations cohorts (panel).														
SRO Project Period	01/2014 - 01/2017														
Data Col Period	07/2014 - 10/2016														
Security Plan	Yes														
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>Pretest Start:</td></tr><tr><td>Pretest End:</td><td>Recruitment Start:</td></tr><tr><td>Staffing Completed:</td><td>GIT Start:</td></tr><tr><td>SS Train Start: 06/24/2014</td><td>SS Train End: 06/25/2014</td></tr><tr><td>DC Start: 07/13/2014</td><td>DC End:</td></tr></table>					PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start: 06/24/2014	SS Train End: 06/25/2014	DC Start: 07/13/2014	DC End:
PreProduction Start:	Pretest Start:														
Pretest End:	Recruitment Start:														
Staffing Completed:	GIT Start:														
SS Train Start: 06/24/2014	SS Train End: 06/25/2014														
DC Start: 07/13/2014	DC End:														
Other Project Team Members:	Rebecca Loomis, Dave Dybicki, Dan Zabs, Hueichun Peng, Max Malhortra, Minako Edgar, Robert Fenton, Shaowei Sun														
Other Project Names:	Social Relations 2014														
Sample Mgmt Sys	SMS; Web SMS; Illume; Project specific system (WebSMS)														
Data Col Tool	Blaise 4.8														
Hardware	Laptop; Desktop														
DE Software	Illume														
QC Recording Tool	DRI-CARI														
Incentive	Yes, R														
Administration	SRO Group														
Payment Type	Check, post (\$25,\$20, \$5-\$95)														
Payment Method	Check through other system														

Report Period	Dec, 2015 (SRS W3)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	Data collection ended 12/10 with 720 panel and 376 CNM interviews completed! There were 3139 web surveys completed. In Dec PI requested interim data delivery to help with grant submission.		
	In January SRO staff will complete data deliverables.		
Special Issues			

Cost
Dec 31, 2015

Total Cost to Date (Direct + Indirect): 1,200,134.85
Estimated Cost at Completion (E\$AC): 1,253,682.48
Total Budget: 1,478,804.00
Variance (Budget minus E\$AC): -28,901.56
Reason For Variance: Memo regarding end-game and coverage of over-run was agreed to by P.I.

Projections
Dec 31, 2015

Dollars Projected For Month: 22,274.44
Actual Dollars Used: 13,857.74
Variance (Projected minus Actual): 3,683.22
Reason For Variance: Less ST hours used than projected.

Measures

	Units Complete	RR	HPI
Current Goal:	1317		5.5
Goal at Completion:	1356	.75	5.2
Current actual:	1098	.63	3.52
Estimate at Complete:	1098	.63	4.00
Variance:			

Other Measures

we are also collecting monthly web surveys. PI has also said Panel interviews are top priority (above CNM and web)

Project Name	Surveys of Consumer Attitudes (SCA 2015)				
Project Mode	Primary: Telephone				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 699,673.00	Indirect Budget: 0.00	Total Budget: 699,673.00		
Principal Investigator/Client	Dr. Richard T. Curtin (SRC)				
Funding Agency	Bloomberg, others for Riders.				
IRB	HUM#:	Period Of Approval:	thru 10/30/2015		
Project Team	Project Lead: Joseph Matthew Matuzak Budget Analyst: Dean E Stevens Production Manager: Senior Project Advisor: Mary P Maher Production Manager: Andrea Sims Production Manager:				
Proposal #:	no data				
Description:	<p>The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.</p> <p>The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.</p>				
SRO Project Period	01/2015 - 12/2015				
Data Col Period	01/2015 - 12/2015				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start: </td> <td style="width: 50%; vertical-align: top;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:				
Other Project Team Members:	Dave Dybicki Ann Munster Kelley Popielarz Pamela Swanson Jennie Williams LaVelvet Harrison				
Other Project Names:					
Sample Mgmt Sys	SMS				
Data Col Tool	Blaise 4.8				
Hardware	Desktop				
DE Software	Blaise 4.8 BIA				
QC Recording Tool	DRI-CXM				
Incentive	Yes, R				
Administration	SRO Group				
Payment Type	Check, post (\$5); Cash, prepaid (\$5)				
Payment Method	Check through STrak RPay System; Imprest Cash Fund from ISR Business Office				

Report Period	Dec, 2015 (SCA 2015)	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on December activities.		

Special Issues

Cost		
Jan 31, 2016	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	699,673.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections		
Jan 31, 2016	<i>Dollars Projected For Month:</i>	0.00
	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i>			
<i>Goal at Completion:</i>			
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Project Name Sustainability Cultural Indicators Program-2015 (SCIP-2015)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 69,535.00 ***Indirect Budget:*** 0.00 ***Total Budget:*** 69,535.00

Principal Investigator/Client John Callewart (Graham Environmental Sustainability Institute)
Robert Marans (UM-Survey Research Center)

Funding Agency

IRB ***HUM#:*** 00068573 ***Period Of Approval:*** 6/5/2015-6/4/2016

Project Team ***Project Lead:*** Andrew L Hupp
Budget Analyst: Sherri Cranson
Production Manager:
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Proposal #: no data

Description: The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018.

SRO Project Period 07/2015 - 06/2016

Data Col Period 10/2015 - 11/2015

Security Plan NA

Milestone Dates

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i> 10/21/2015	<i>DC End:</i>

Other Project Andrew Hupp - instrument revisions/project management/methodological experimental design

Team Members: Mick Couper/James Wagner- methodological experimental design
Sherri Cranson - financial support and analysis
Hueichun Peng - e-mail tracking programming
Minako Edgar - sample prep, dataset creation, GIS analysis
Dan Zahs - weighting and sampling support
Paul Burton - analysis
Will Chan - analysis (PSM graduate students working on PI side)
Campus Sustainability

Other Project

Names:

Sample Mgmt Sys Illume

Data Col Tool Illume

Hardware NA

DE Software N/A

QC Recording Tool N/A

Incentive Yes, Other (A portion of R's (a raffle))

Administration SRO Group

Payment Type Other (Amazon gift code)

Payment Method Other (Amazon gift code sent via e-mail)

Report Period Dec, 2015 (SCIP-2015) **Project Phase** Closing

Risk Level On Track

Monthly Update December '15

Work in December included:

-Andrew and Minako continue to meet with the PIs regularly.

-Andrew, and Will (PSM student) are working on methodological analysis from the 2014 survey.

- Data collection concluded December 7th. Data collection was extended for three groups who have not yet met their targets (freshman, juniors, and the panel (about 200 interviews short)). All other groups (faculty, staff, sophomores, seniors and grad students) have met their goal. RRs across the board are down from the prior year (faculty/staff ~2%, fr ~7%, so ~4%, jr ~5%, sr ~3%, grad ~8%, panel ~10%).
- An imprest cash account was set-up.
- Numbers were randomly generated to select gift code winners.

To do:

1. Continue writing the full 2014 methods report, adding in the 2015 data. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. Sample weights (Dan Z.)
5. Purchase gift codes.
6. Notify raffle winners.
7. Reconcile imprest cash account.

November '15

Work in November included:

- Andrew and Minako continue to meet with the PIs regularly.
- Andrew, and Will (PSM student) are working on methodological analysis from the 2014 survey.
- Andrew updated the preload file and Reminder 3 email job (with help from Hueichun) to accommodate the video reminder for a random half of the sample.
- Andrew created and shared an updated data collection timeline/plan.
- A meeting was held with the visitor from Turkey and the researcher from SNRE.
- The President help a sustainability town hall meeting at Hatcher Graduate Library. SCIP was one of the topics.
- Data collection continued through the month of November. Data collection was extended for three groups who have not yet met their targets (freshman, juniors, and the panel (about 200 interviews short)). All other groups (faculty, staff, sophomores, seniors and grad students) have met their goal. RRs across the board are down from the prior year (faculty/staff ~2%, fr ~7%, so ~4%, jr ~5%, sr ~3%, grad ~8%, panel ~10%).
- An AAPOR abstract was written and submitted regarding experiments carried out on SCIP.
- An IFDTC abstract using SCIP data has been submitted to SRO.

To do:

1. Continue writing the full 2014 methods report, adding in the 2015 data. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. Sample weights (Dan Z.)

October '15

Work in October included:

- Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on the upcoming plan for this fall's data collection and a visit from a scholar in November.
- Andrew, Paul B., and Will (PSM student) are working on methodological analysis from the 2014 survey.
- Andrew created (and John submitted) a second IRB amendment for fall data collection (minor questionnaire revisions).
- Andrew programmed and tested (along with the PIs) the updated datamodels.
- Minako created the preload files.
- Andrew uploaded the preload files and published the surveys.
- Andrew created and shared data collection timeline/plan.
- A researcher from SNRE is interested in the survey results for a class. She has signed an ISR Pledge of Confidentiality (Andrew has). She will join the team at the meeting with the visitor from Turkey to become more familiar with the project.
- Data collection began on 10/26.

To do:

1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. Prepare for meeting with visitor from Turkey.

September '15

Work in September included:

- Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on the upcoming plan for this fall's data collection and a visit from a scholar in November.
- Andrew and Paul B. are working on methodological analysis from the 2014 survey, Will (an PSM student) has time and will be assisting in October.
- Andrew created (and John submitted) the IRB amendment for fall data collection.
- We received the video from the U-M's head women's basketball coach to be used in one of the reminders.

To do:

1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for questionnaire revision
5. Programming changes and testing of 2015 survey
6. Create data collection schedule

Aug. '15

Work in August included:

- Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey and about the 2014 report to the university.
- Minako continues to do analysis for Bob.
- Andrew and Paul B. are working on methodological analysis from the 2014 survey.
- Andrew provided a methodological summary for the report to the university.

To do:

1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for the Fall 2015 survey
5. Video of women's basketball coach
6. Programming changes and testing of 2015 survey

July '15

Work in July included:

- Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey.
- Minako continues to do some analysis for Bob.
- Andrew and Paul B. are working on methodological analysis from the 2014 survey.

To do:

1. Produce final datasets once all weights have been created and values recoded.
2. Continue writing 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
3. Analyze data (experiments, e-mail, device usage, etc.).
4. Work with research team on appending other data sources to survey data.
5. IRB amendment for the Fall 2015 survey

Special Issues

Cost

Dec 31, 2015

Total Cost to Date (Direct + Indirect):	21,544.09
Estimated Cost at Completion (E\$AC):	69,507.08
Total Budget:	69,535.00
Variance (Budget minus E\$AC):	27.92
Reason For Variance:	Unused data manager hours were projected forward. Data manager will use more hours in coming months as production stops and preparation of datasets and analysis begins.

Projections

Dec 31, 2015

Dollars Projected For Month:	6,005.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00

Reason For Variance:

November '15 -

October '15- Unused project manager hours and data analyst hours due to other projects. Unused moved forward.

August '15 - Unused project manager hours and data analyst hours due to other projects and vacations. Unused moved forward.

July '15 - Unused project manager hours due to other projects. Moved forward.

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	6,386	30%	NA
<i>Goal at Completion:</i>			NA
<i>Current actual:</i>	5,430	26%	NA
<i>Estimate at Complete:</i>			NA
<i>Variance:</i>			NA

Other Measures

Project Name Transitions from Preschool through High School: Family, Schools and Neighborhoods (CDS 2014)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 3

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 4,216,495.00 ***Indirect Budget:*** 2,340,558.00 ***Total Budget:*** 6,557,053.00

Principal Investigator/Client Narayan Sastry (University of Michigan Survey Research Center)
Kate McGonagle (University of Michigan Survey Research Center)

Funding Agency National Institute of Child Health and Human Development

IRB ***HUM#:*** HUM00075944 ***Period Of Approval:*** 2/6/2014 - 2/5/2015

Project Team ***Project Lead:*** Jennifer C Arrieta
Budget Analyst: William Lokers
Production Manager: Dianne G Casey
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager: Maryam N Buageila

Proposal #: no data

Description: The Child Development Study is part of the Panel Study of Income Dynamics (PSID) suite. The goal of the CDS is to gather comprehensive and nationally representative, longitudinal data about children and their families to study how social, economic, and other factors affect children's and adolescents' development. The original CDS followed a cohort of children in PSID families who were 0–12 years of age in 1997 through three waves of data collection and focused on understanding the socio-demographic, psychological, and economic aspects of childhood in an on-going nationally-representative longitudinal study of families. In 2014, all of the children in the original cohort have reached adulthood, and a new generation of children has replaced them in PSID families. The goal is to collect information in 2014 on all children aged 0–17 years in this new generation, shifting the orientation from a cohort study to one that obtains information on the childhood experiences of all children in PSID families, who will become primary respondents in the Core PSID when they form their own economically-independent households. These new data will support studies of health, development, and well-being in childhood; the relationship between children's characteristics and contemporaneous family decision-making and behavior; and the effects of childhood factors on subsequent social, demographic, economic, and health outcomes over the entire life course for these individuals as they are followed into the future as part of PSID. The sample will consist of approximately 6,400 children aged 0-17 and 3,500 primary caregivers.

Data collection will be conducted in a variety of modes (FTF, TEL, MAIL) and will include the following:

- A cover screen interview with an adult member of the household, preferably the expected primary caregiver, other caregiver, or the PSID 2013 respondent, to identify the actual primary caregiver and children;
 - A telephone interview with the child's primary caregiver;
 - A telephone interview with each child in the family unit ages 12- 17;
 - An interactive voice response (IVR) administration of sensitive questions with each child ages 12-17;
 - An in-person interview with a sub-set of children ages 8-11;
 - Woodcock Johnson assessments with a sub-set of primary caregivers and children ages 3-17;
 - A weekday and weekend time diary about the primary caregiver's activities;
 - A weekday and a weekend time diary about each child's activities;
 - Height and weight measurements for each child ages 3-17;
 - Height, weight, and waist circumference measurements for the primary caregiver;
 - Collection of a saliva sample from the primary caregiver and from children ages 5-17;
 - School records and birth records linkage consent forms for the primary caregiver and each child ages 0-17;
- and
- Neighborhood and in-home interviewer observations with a sub-set of households.

SRO Project Period 03/2014 - 08/2015

Data Col Period 10/2014 - 04/2015

Security Plan Yes

Milestone Dates

PreProduction Start: 03/01/2014

Pretest End: 08/14/2014

Staffing Completed: 09/08/2014

SS Train Start: 10/17/2014

DC Start: 10/27/2014

Pretest Start: 07/24/2014

Recruitment Start: 06/01/2014

GIT Start: 10/15/2014

SS Train End: 10/22/2014

DC End: 04/26/2015

Other Project Team Members: Jeff Smith/Louis Daher - Tech Team Leads
 Sara Freeland - Training Coordinator
 Youhong Liu/Peter Sparks/Karl Dinkleman- CAI Programmers
 Marsha Skoman/Holly Ackerman - Sample Management System Programmers
 Lingling Zhang/Brad Goodwin - Data Managers
 Genise Pattullo - Help Desk Supervisor
 Winter Freeman - Project Assistant
 Ryan Yoder - Instrument testing and instrument specs
 Jay Lin - Instrument testing
 Andrea Pierce - Help Desk

Other Project Names: New Age Child Development Study, Child Development Supplement, CDS IV

Sample Mgmt Sys SurveyTrak; Other (Weblog, WebTrak)

Data Col Tool Blaise 4.8; SAQ

Hardware Laptop; Desktop; [UM cell] Phone; Paper and Pencil

DE Software Other (PSID Study Staff developed system)

QC Recording Tool DRI-CARI; Camtasia

Incentive Yes, R; Yes, INF

Administration SRO Group; ISR Group (PSID Study Staff)

Payment Type Check, post (between \$5 and \$180); Cash, post (between \$5 and \$180); Other (Money Order)

Payment Method Check through other system (PSID Study Staff processes check and money order payments); Interviewer paym

Report Period Dec, 2015 (CDS 2014) **Project Phase** Closing

Risk Level On Track

Monthly Update No further activities planned other than to answer occ/ind questions from study staff as they review the data delivered.

Special Issues

Cost

Nov 30, 2015

Total Cost to Date (Direct + Indirect): 5,552,167.17

Estimated Cost at Completion (E\$AC): 5,553,474.65

Total Budget: 6,557,053.00

Variance (Budget minus E\$AC): 1,003,578.35

Reason For Variance: Smaller sample size than projected, workscope changes since budget approved, fewer actual programmer hours than budgeted, and hosting costs less than budgeted. \$310,308 from the original CDS 2014 budget has been moved from the CDS 2014 account to the CDS Fall Follow-up Account.

Projections

Nov 30, 2015

Dollars Projected For Month: 8,888.29

Actual Dollars Used: 7,152.20

Variance (Projected minus Actual): 1,736.09

Reason For Variance: Occ/Ind coding did not take as much effort as originally budgeted.

Measures	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	2881	93%	4.29
Current actual:	2,854	89% unweighted	4.09
Estimate at Complete:			
Variance:			

Other Measures

Coverscreen Interviews: 93% RR goal (listed in the chart above)

From those families who complete the coverscreen interview, the response rate goals by component are listed below:

PCG Blaise Interviews: 95% (tentative final RR is 88% RR)

Child Blaise Interviews: 92% (final RR is 81% RR)

Birth Linkage Consents: 92% (current 38% RR)

School Linkage Consents: 92% (current 36% RR)

Saliva Collection: 85% (current 45%RR)

Child Time Diaries: 85% (current 46%)

IVR: SRO feels 50% RR is achievable although research indicates 30% RR is norm for IVR with adults in market research. Pls have indicated that they expected a 75% RR for IVR. (Final is 59% RR)