Survey Research Operations

Monthly Project Report

Sponsored Projects

October 2015

Sponsored Projects

(A-STARRS LS) Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study
(BAM2) Becoming A Man 2
(Biobanks) Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation
(HCAP 2016) Harmonized Cognitive Assessment Protocol
(HRS 2016) Health and Retirement Study
(CAMS 2015) HRS 2015 Consumption and Activity Mail Study
(CogVal) HRS Cognitive Diagnosis Validation Study
(HRS LHMS 2015) HRS Life History Mail Survey 2015
(HRS Screening Initiatives) HRS Screening Initiatives
(Forgiveness2015) Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison
(MTTS) Mathematics Teachers & Teaching Study
(MTF-WPSP Year 2/MTF Illume Web 2016) Monitoring the Future Web Programming and Survey Pilot
(NSFG 2010-2020) National Survey of Family Growth
(AHRB) Neurodevelopmental Pathways in Adolescent Health Risk Behavior
(YRS) Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department
(PSID-CE (aka FES-CE)) Panel Study of Income Dynamics Childhood Experiences Web/Mail Project
(TA15) PSID Transition to Adulthood Study 2015
(SRS W3) Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3
(SCA 2015) Surveys of Consumer Attitudes
(SCIP-2015) Sustainability Cultural Indicators Program-2015
(CDS 2014) Transitions from Preschool through High School: Family, Schools and Neighborhoods

Project Name	Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study (A-STARRS LS)
Project Mode	Primary: Web Secondary: Telephone Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 8,218,215.00 ***InDirect Budget:*** 4,520,018.00 ***Total Budget:*** 12,738,233.00
Principal Investigator/Client	James Wagner (University of Michigan) Robert Ursano (Uniformed Services University of the Health Scienc) Murray Stein (University of California San Diego)
Funding Agency	Department of Defense
IRB	***HUM#:*** HUM00099203 ***Period Of Approval:*** 3/3/2015-3/2/2016
Project Team	***Project Lead:*** Nancy J Gebler ***Budget Analyst:*** William Lokers ***Production Manager:*** Ruth B Philippou ***Senior Project Advisor:*** Mary P Maher ***Production Manager:*** Margaret Lee Hudson ***Production Manager:***
Proposal #:	no data
Description:	This project is a continuation of the Army STARRS study (Army Study to Assess Risk and Resilience in Servicemembers). For STARRS LS, we will attempt to reinterview all respondents form the All Army Study (AAS), New Soldier Study (NSS) and Pre-Post Deployment Study (PPDS) samples using a web-phone multi mode study. Each of the approximately 70,000 eligible respondents will be invited to participate once every two years. In addition to reinterviewing the AAS, NSS and PPDS samples; STARRS LS will continue to maintain and support the Research Data Enclave, allowing members of the research team and collaborators to analyze primary Army STARRS data as well as de-identified historical administrative data received from the Army and Department of Defense (DoD). Additionally, STARRS LS will continue to receive and link de-identified administrative data to the survey data (from the original Army STARRS data collection as well as STARRS LS surveys). These data will also be made available in the Research Data Enclave.
SRO Project Period	02/2015 - 11/2019
Data Col Period	10/2015 - 11/2019
Security Plan	NA

Milestone Dates

PreProduction Start:	02/01/2015	***Pretest Start:***	10/14/2015
Pretest End:	12/31/2015	***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:	04/04/2016	***DC End:***	08/30/2019

Other Project Team Members:	
Other Project Names:	
Sample Mgmt Sys	MSMS
Data Col Tool	Blaise 5
Hardware	Desktop
DE Software	N/A
QC Recording Tool	NA
Incentive	Yes, R
Administration	SRO Group
Payment Type	Check, post ($20-$50)
Payment Method	NA

_ _

Report Period	Oct, 2015 (A-STARRS LS) **Project Phase** Implementing
Risk Level	*Some Concerns*
Monthly Update	This report provides a summary of the October activities of the Michigan team for the STARRS LS project, as well as our monthly expenses for September 2015 and estimated cost to complete for Years 1-5 of the project. The cost estimates are not commitments to our final cost or scope, but are intended for planning purposes to give the Principal Investigators our current and best estimates of Michigan activities and costs through November 2019.

BLUF:
☐ The STARRS-LS pilot was launched on October 14. Early returns are disappointing, with a very small number of completed interviews.
☐ The team is working on contact protocol adjustments permissible within our current IRB protocol, along with identifying modifications to be submitted to IRB in an attempt to increase our response rate.
☐ The cost report table has been updated to include additional details by task and project year.
☐ Enclave user support continues. We have been working with Rutgers on final blood tube inventories, and transferring data to Flux as needed.
☐ eRoom project files were migrated to Work Zone this month.

Activities for October 2015 include:
Project Management and Planning:
• We launched the pilot on October 14. The response rate in early weeks has been very disappointing. We are working with Harvard to develop and implement adjustments to try to improve our results.
• We will be submitting an IRB protocol modification in the near future to include additional contact attempts to try to improve our response rate.
• We prepared for interviewer training held October 27-28, and telephone calling is scheduled to begin November 5.
• We met with representatives from the Chief of Chaplains this month, and are working with the ODUSA to update documentation and coordinate Chaplain support for the safety plan.
• We migrated our eRoom files to WorkZone. The migration went smoothly, but Harvard identified a critical shortcoming in the search features of WorkZone. We are currently coordinating tests of the Box software to see if that will meet Harvard's requirements. If Box is found to better meet user needs, we will move the files from WorkZone to Box.

Enclave and User Support:
• The Genotype intensity data for NSS2 blood samples is in the queue for processing and transfer to Emory, pending receipt of parsed raw genotype reports.
• We have been working with Rutgers to finalize the blood tube inventory, and remove a small number of blood samples that were retained in error (that do not have consent documentation or could not be matched to a STARRS soldier study ID)
• Background check and Flux user access requests have been processed throughout the month.
• The enclave team continues to answer user questions and process data transfer requests as needed.

Financial, Cost Monitoring
• We revised our cost reports to provide added detail by year and task as requested by HJF.
• The budget for additional data management support for the biomarker working group was submitted to Johns Hopkins.
• The anticipated award from the VA will require a revised budget when the scope and timeline are finalized.
• Any additional work to create additional public use data release(s) will require a revised budget when the scope and timeline are finalized.
• We have been asked to produce a ballpark budget for providing training for users of the public use data. That is in the queue and will be worked as soon as we have staff time available.

Technical Systems Development, Programming
• We completed our systems development and testing for the web survey, which launched October 14.
• We continued testing the CATI (telephone) instrument. We are on target for the November 5 launch of telephone interviewing.

Data Collection Progress:
Data collection launched October 14, with the release of 88 web cases. We released the remainder of the N=750 pilot sample to web on October 15. As of October 28, 2015, we have received a total of 15 completed interviews. Telephone calling starts November 5, which we hope will result in an increase in the number of completed surveys. We are working with Harvard to generate a list of possible adjustments to our contact protocol to help bring our response rate up.

Cost Report:
Our estimate of current costs, and a preliminary cost-to-complete projection by task and year is shown in Table 1 below. Costs have been divided into four tasks: project management (primarily hours for Gebler, Wagner and Hudson); pre and post production (including questionnaire development, sampling and reporting, programming, data management, and pilot data collection activities), data collection (interviewer and team leader hours, production manager, and respondent payments), and enclave activities (user support, security, Linux and Windows systems maintenance, data loading and data transfers, and drop box support). Data collection costs will be divided into Wave 1 and Wave 2 costs in future reports. We also will prepare a report of pilot data collection costs after the pilot work is complete.

Table 1: STARRS LS Cost Report for September 2015

STARRS LS Cost Report: September 2015

	Project Management	Pre & Post Production*	Data Collection**	Enclave & User Support	Total
Year 1					
Budget	$247,428	$570,566	$55,702	$245,622	$1,119,318
Actual costs through 8/31/15	$157,458	$184,228	$109	$84,623	$426,419
Actual costs for Sept 2015	$44,489	$105,985	$162	$42,964	$193,600
Total costs through 9/30/15	$201,947	$290,213	$271	$127,587	$620,019
Projections Oct-Nov 2015	$114,000	$217,634	$39,078	$105,861	$476,572
Cost at completion	$315,947	$507,847	$39,349	$233,448	$1,096,591
Variance	-$68,519	$62,719	$16,353	$12,174	$22,723
Year 2					
Budget	$462,928	$574,123	$1,976,966	$618,848	$3,632,865
Projections	$440,860	$542,203	$1,949,043	$626,288	$3,558,394
Variance	$22,068	$31,920	$27,923	-$7,440	$74,471
Year 3					
Budget	$476,248	$400,008	$1,981,395	$603,408	$3,461,060
Projections	$467,151	$425,164	$1,991,419	$605,081	$3,488,814
Variance	$9,097	-$25,156	-$10,024	-$1,673	-$27,754
Year 4					
Budget	$410,276	$280,594	$1,055,329	$654,463	$2,400,664
Projections	$400,781	$287,030	$1,059,697	$650,891	$2,398,397
Variance	$9,495	-$6,436	-$4,368	$3,572	$2,267
Year 5					
Budget	$418,807	$263,619	$805,264	$636,637	$2,124,326
Projections	$405,647	$269,021	$807,641	$627,578	$2,109,887
Variance	$13,160	-$5,402	-$2,377	$9,059	$14,439
Total					
Budget	$2,015,687	$2,088,910	$5,874,656	$2,758,978	$12,738,233
Projections	$2,030,386	$2,031,264	$5,847,148	$2,743,284	$12,652,083
Variance	-$14,699	$57,646	$27,507	$15,694	$86,150

*Includes costs for the pilot. A separate report of actual costs for the pilot will be prepared in early 2016.
**Data Collection will be separated into Wave 1 and Wave 2 in future reports. Data Collection includes the cost of training pilot interviewers, who will also work on Wave 1.

Cost Explanation:
Our monthly costs are increasing slightly as we begin pilot data collection. We are currently projecting a small surplus of $22,723 for Year 1 (2% of the Year 1 budget) and $86,150 for the total project (less than 1% of the total budget). Looking at costs by task for Year 1, we are projecting a cost over-run of $68,519 for the project management task, and a comparable cost under-run of $62,719 for the pre-post production task. This is due to some of our production management staff charging the production task rather than the pre-post production task in previous months. Hours will be correctly charged moving forward. We will not reassign staff hours and costs for previous months.

Special Issues

Areas of Risk, Mitigation Strategies:
We continue to track several areas of risk, and develop mitigation strategies.
• Respondent participation. As discussed in earlier sections of this report, very few respondents have completed the pilot in the first two weeks of data collection. We are hopeful that telephone calling will be more productive, but we do not expect the telephone calls to make up for the low web response rate. We are evaluating whether improved contact information can be obtained from the ODUSA (see below). In the absence of improved contact information, it is likely that we will need to resort to more expensive design options (e.g., more telephone calling and mailings, and possibly higher respondent payments) to achieve the desired response rate. We will work with Harvard to develop and implement revisions to our contact protocols for the pilot, and plan to include experiments for the early months of production in an attempt to come up with the design that maximizes the amount of survey data we can collect within the available budget.
• Locating respondents, and response rate. Our contact information (particularly for AAS and NSS) is limited and outdated. The Army address updates are helpful, but currently they provide only military addresses.
o The ODUSA staff is obtaining access to systems to allow them to look up current information for soldiers. Looking up individual participant contact information will be very time consuming. We can use this for the pilot, but it will not be feasible for production when we are releasing thousands of cases each month.
o Harvard has requested approval for the Army to include home address, telephone number, and personal email information with the quarterly address updates. We have received IRB approval at Michigan and USUHS for Army address updates. We will also need the following in place and files received by 18 December to allow sufficient time to process and load the files before the start of Wave 1 data collection.
☐ A signed DoD concurrence letter for this amendment or continuing review (ODUSA staff will coordinate)
☐ An approved Special Project Attachment (SPA) to the MOU between DMDC and APHC (Provisional). (Mr Weir at APHC (Prov) will coordinate)
• New technical systems. We are implementing new interviewing software (Blaise 5) as well as a new sample management system. The systems appear to be working well for the pilot, although it is difficult to fully evaluate our systems with the small number of interviews completed to date. This continues to be an area of risk, but we are gaining confidence in our technical systems as we gain more experience with the pilot.
• Questionnaire length. The questionnaire is very lengthy. This will result in additional programming and testing time, and also may increase the number of partial interviews as respondents start but do not finish the interview. We received a number of questionnaire changes that could not be implemented in time for the pilot due to programming and IRB deadlines. These have been added to the queue and implemented for production. We will monitor questionnaire length through the pilot and early months of Wave 1, and will work with Harvard to make adjustments as needed.
• Approval to use Army administrative data. We are waiting for Army approval allowing the limited set of administrative variables to be treated as primary data. These variables will be used in the preload (variables used to determine skip logic within the interview) as well as the variable used to identify high priority cases. Being able to use these variables will simplify the questionnaire programming and also reduce respondent burden by eliminating the need to ask questions for which we have administrative data. Army approval will be needed by mid-December to give the team time to finalize the questionnaire and to incorporate the data into files and systems used with the initial production sample releases.

Cost
Oct 15, 2015

Total Cost to Date (Direct + Indirect):	620,019.00
Estimated Cost at Completion (E$AC):	12,652,083.00
Total Budget:	12,738,233.00
Variance (Budget minus E$AC):	86,149.00
Reason For Variance:	The variance is less than 1% of the total budget.

Projections
Oct 15, 2015

Dollars Projected For Month:	231,722.00
Actual Dollars Used:	193,600.00
Variance (Projected minus Actual):	38,122.00
Reason For Variance:	There is a positive variance because fewer hours were worked than projected. This was due in part to staff being pulled to other projects or were unexpectedly out of the office. Some of the scope (and costs) from these hours has been moved to future months. The pilot was scheduled to start October 5, but was moved to October 14 awaiting Army approval.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Becoming A Man 2 (BAM2)
Project Mode	Primary: Face to Face Total of Modes: 1
Project Type	Sponsored Projects

Project Status Current

Budget	***Direct Budget:*** 1,210,708.00 ***InDirect Budget:*** 671,522.00 ***Total Budget:*** 1,882,230.00
Principal Investigator/Client	Jens Ludwig (University of Chicago)
Funding Agency	NIH
IRB	***HUM#:*** ***Period Of Approval:***
Project Team	***Project Lead:*** Sarah Crane
	Budget Analyst: Christine Evanchek
	Production Manager: Barbara Aghababian-Homburg
	Senior Project Advisor: Nicole G Kirgis
	Production Manager: Hongyu Johnson
	Production Manager:
Proposal #:	no data
Description:	The purpose of this study is to complete in-person interviews with approximately 1200 male students aged 12-18 from 21 pre-selected Chicago Public Schools.
SRO Project Period	06/2015 - 05/2016
Data Col Period	11/2015 - 04/2016
Security Plan	Yes

Milestone Dates

PreProduction Start:	***Pretest Start:***
Pretest End:	***Recruitment Start:***
Staffing Completed:	***GIT Start:***
SS Train Start:	***SS Train End:***
DC Start:	***DC End:***

Other Project Team Members:	Jeff Smith SurveyTrak
	Holly Ackerman WebTrak/WebLog/reports
	Jim Hagerman CAI
	Minako Edgar Data Manager
	Shaowei Sun SRIS
Other Project Names:	Remediating Academic and Non-Academic Skills Deficit Among Disadvantaged Youth
Sample Mgmt Sys	SurveyTrak; Other (SRIS)
Data Col Tool	Blaise 4.8; Other (PAPI math assessment)
Hardware	Laptop; Paper and Pencil; Other (barcode scanners)
DE Software	Blaise 4.8 BIA ; Other (post collection transcription from audio files)
QC Recording Tool	DRI-CARI; Camtasia
Incentive	Yes, R
Administration	SRO Group
Payment Type	Cash, prepaid ($50.00); Other (Cash, prenotification letter)
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office

- -

Report Period	Oct, 2015 (BAM2)

Project Phase Initiation

Risk Level	***Not Rated***
Monthly Update	No update information provided on October activities.
Special Issues	

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	1,882,230.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation (Biobanks)
Project Mode	Primary: Mail Secondary: Telephone Total of Modes: 4
Project Type	Sponsored Projects **Project Status** Current
Budget	**Direct Budget:** 115,017.00 **InDirect Budget:** 63,834.00 **Total Budget:** 178,851.00
Principal Investigator/Client	Raymond De Vries (University of Michigan) Tom Tomlinson (Michigan State University)
Funding Agency	National Institute of Health
IRB	**HUM#:** **Period Of Approval:**
Project Team	**Project Lead:** Lisa J Carn **Budget Analyst:** Dean E Stevens **Production Manager:** Lisa J Carn **Senior Project Advisor:** Stephanie A Chardoul **Production Manager:** Lisa J Carn **Production Manager:**
Proposal #:	no data
Description:	The purpose of this IRB exempt project is to explore public attitudes toward non- welfare interests in biobank research, especially around issues of consent. Eligibility requires agreement (from an adult at least 21-years-old) to attend an all-day democratic deliberation (DD) forum (if selected) plus the completion of three surveys. A packet will be mailed to residents of this ABS pool – drawn from households within a 50-60 mile radius of the forum locations in Ann Arbor and Lansing. Respondents will express interest by submitting their contact information through an Illume application or by mailing back a response card. The SSL will follow up with phone contact using a Blaise screener to confirm eligibility, ask some basic (primarily demographic) questions, and address any respondent questions. The SSL will deliver data for all confirmed respondents to project staff, who will resume responsibility for all subsequent respondent contact (survey-sending&reminding, random assignment of respondent group, incentive-sending). A pilot will take place in January-February to test current assumptions and to further refine overall design - for recruitment purposes, as well as for project team administration of the democratic deliberation event.
SRO Project Period	09/2013 - 06/2016
Data Col Period	01/2015 - 12/2015
Security Plan	NA

Milestone Dates

PreProduction Start:	10/05/2014	**Pretest Start:**	01/05/2015
Pretest End:	02/23/2015	**Recruitment Start:**	12/03/2014
Staffing Completed:	12/03/2014	**GIT Start:**	01/05/2015
SS Train Start:	12/15/2014	**SS Train End:**	12/20/2014
DC Start:	01/05/2015	**DC End:**	10/15/2015

Other Project Team Members:	Dean Stevens, Budget Analyst Dave Dybicki, Blaise Programmer Jas Sokhal, Illume Design Qi Zhu, Data Manager Paul Burton, Sampling Paul Schulz, Sampling Dan Zahs, Sampling Becky Loomis, Production Assistant

Other Project Names:	Biobanks
Sample Mgmt Sys	SMS
Data Col Tool	Blaise 4.8; Illume
Hardware	NA
DE Software	Illume
QC Recording Tool	N/A
Incentive	Yes, R
Administration	UM Group (Medical School, Center for Bioethics and Medicine Science)
Payment Type	Check, post ($120, $30)
Payment Method	N/A

Report Period	Oct, 2015 (Biobanks)	**Project Phase**	Initiation

Risk Level *Not Rated*

Monthly Update No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	178,851.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Harmonized Cognitive Assessment Protocol (HCAP 2016)
Project Mode	Primary: Face to Face Secondary: Telephone Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	**Direct Budget:** 3,291,705.00 **InDirect Budget:** 1,185,014.00 **Total Budget:** 4,476,719.00
Principal Investigator/Client	David Weir (SRC-ISR) Ken Langa (SRC-ISR) Lindsay Ryan (SRC-ISR)
Funding Agency	
IRB	**HUM#:** HUM00099822 **Period Of Approval:** 3/17/2015 - 3/16/201

Project Team

Project Lead:	Evanthia Leissou
Budget Analyst:	Richard Warren Krause
Production Manager:	Dianne G Casey
Senior Project Advisor:	Mary P Maher
Production Manager:	Donnalee Ann Grey-Farquharson
Production Manager:	Anthony Romanowski

Proposal #:	no data
Description:	This project will involve the completion of a face-to-face CAPI interview, designed to provide a dementia assessment of HRS respondents. A sample of 5000 respondents (one per household) who are 65 years of age or older will be selected for this effort. The questionnaire will be administered to respondents after the HRS 2016 interview has been completed. The sample will not be clustered geographically; it will be selected randomly. It is expected that the field team will carry out well-planned regional trips in order to complete the 3000 in-person interviews. An informant interview will also be completed for each of the respondents interviewed. The respondent questionnaire length is expected to be 60 minutes. The informant questionnaire is expected to be 20 minutes and can be administered by telephone when the interviewer calls to set up an appointment with the respondent for the face-to-face interview.
SRO Project Period	01/2015 - 12/2017
Data Col Period	05/2016 - 02/2017
Security Plan	NA

Milestone Dates

PreProduction Start:		**Pretest Start:**	
Pretest End:		**Recruitment Start:**	
Staffing Completed:		**GIT Start:**	
SS Train Start:		**SS Train End:**	
DC Start:		**DC End:**	

Other Project Team Members:	Applications Programmers: Jeff Smith (STrak), Holly Ackerman (Webtrak, Weblog) CAI Programmer: Jim Hagerman Data Manager: Brad Goodwin Help Desk: Deb Wilson
Other Project Names:	
Sample Mgmt Sys	NA
Data Col Tool	NA
Hardware	NA
DE Software	NA
QC Recording Tool	NA
Incentive	NA
Administration	NA
Payment Type	NA
Payment Method	NA

Report Period	Oct, 2015 (HCAP 2016)	**Project Phase**	Implementing
Risk Level	*Not Rated*		
Monthly Update	In October we continued the questionnaire and protocol development work that started with the Cog Val pretests (MADC, Cog USA, and Seattle). For HCAP we are planning to implement one final pretest in late 2015 or early 2016, where we will attempt to validate the cognitive diagnosis respondents have received previously in clinical tests		

administered by the Michigan Alzheimer's Disease Center (MADC) . Sample recruitment for this pretest has started by MADC recruiters and it is expected to be delivered to SRO in early December.

Although the pretest date is not yet confirmed, we have tentatively booked December 3-5 for interviewer training. The sample will be local; Ann Arbor, Chelsea, and possibly Detroit. We will staff the pretest with local interviewers and some travelers from other Michigan areas.

Special Issues

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect):	253,842.21
Estimated Cost at Completion (E$AC):	4,476,719.00
Total Budget:	4,476,719.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Sep 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Health and Retirement Study (HRS 2016)
Project Mode	Primary: Mixed Total of Modes: 2

Project Type	Sponsored Projects	**Project Status**	Current

Budget	***Direct Budget:*** 23,744,874.00	***InDirect Budget:*** 8,548,154.00	***Total Budget:*** 32,293,028.00

Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Ken Langa (SRC)
Funding Agency	NIA

IRB	***HUM#:*** HUM00061128	***Period Of Approval:***	1/15/2015 - 1/14/201

Project Team	***Project Lead:***	Nicole G Kirgis
	Budget Analyst:	Richard Warren Krause
	Production Manager:	Stephanie Sullivan
	Senior Project Advisor:	Mary P Maher
	Production Manager:	Jennifer C Arrieta
	Production Manager:	Piotr Dworak

Proposal #:	no data
Description:	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort will be added. A series of physical measures and biomarkers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records and Veterans Administration (VA) records is requested.
SRO Project Period	04/2015 - 06/2017
Data Col Period	02/2016 - 04/2017
Security Plan	NA

Milestone Dates		
	PreProduction Start: 04/01/2015	***Pretest Start:*** 10/16/2015
	Pretest End: 11/07/2015	***Recruitment Start:*** 06/01/2015
	Staffing Completed: 12/31/2015	***GIT Start:*** 02/11/2016
	SS Train Start: 02/13/2016	***SS Train End:*** 04/24/2016
	DC Start: 02/21/2016	***DC End:*** 04/01/2017

Other Project Team Members:	Rebecca Gatward (Survey Director), Sharon Parker (Production Management Coordinator), Frost Hubbard (New Cohort), Jennifer Kelley (Respondent Contact Coordinator), Jaime Koopman (Project Manager), Russ Stark (SSL Production Manager), Ian Ogden (Project Assistant), Heather Rejto (Project Assistant), Lisa deRamos (Project Assistant)
Other Project Names:	
Sample Mgmt Sys	SurveyTrak; MSMS
Data Col Tool	Blaise 4.8
Hardware	Laptop
DE Software	NA
QC Recording Tool	DRI-CXM
Incentive	Yes, R
Administration	SRO Group
Payment Type	Check, prepaid (80.00)
Payment Method	Check through STrak RPay System

- -

Report Period	Oct, 2015 (HRS 2016)	**Project Phase**	Initiation

Risk Level	*On Track*
Monthly Update	Panel: During the month of October, we continued with pre-production activities including field staff recruitment, respondent materials development, updates to specifications, programming and testing of technical systems, and planning for whole blood draw. Twenty-five interviewers attended an in-person training and began pretest data collection October 16th. The main focus for pretest is screening and baseline interviews but we are also testing the instrument for panel respondents. As of 10/27/15, 28 interviews (19% RR) were completed with panel respondents

and 27 appointments are scheduled. Pretest data collection is scheduled to end November 7th. In addition, bilingual interviewers conducted a Spanish mock-test of the screener and main questionnaire and will be debriefing with the project team and translation team. Planning for production trainings and data collection are on-going based on feedback we are receiving from pretest interviewers via an on-line debriefing form as well as conference calls.

New Cohort: We are finalizing pretest preparations for screening and baseline interviewing. Sample has been selected for the new cohort pretest (50 fresh and approximately 2 -3 pre-identified LBBs per pretest interviewer). Pretest training materials and interviewer / respondent contact materials are being finalized. Gamma testing has been completed, specs updated, and the new datamodel released in September to address Gamma feedback. Technical systems are undergoing the last round of testing. For production preparations: Sample selection and release strategy has been discussed and approved by the PIs, however, continued analysis is being performed to optimize use of commercial lists in sample selection. Listing activities are scheduled to begin this month. We are also focusing on debriefing pretest interviewers to update and finalize protocols for production.

Technical Development: The Tech team are currently focusing on testing and finalising systems in preparation for the laptop load freeze date (29th Sept.). Current testing is focused on the Main questionnaire, Screener touch screen instrument, ensuring correct preload carries with a case as it is spawned from screener to main and the 'Call note builder' which has been developed to make touchscreen data entry in ST more efficient.

Special Issues

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect):	1,191,946.06
Estimated Cost at Completion (E$AC):	30,480,456.79
Total Budget:	32,293,028.00
Variance (Budget minus E$AC):	1,812,571.21
Reason For Variance:	Projection refinements continue for both Panel and New Cohort.

Projections
Sep 30, 2015

Dollars Projected For Month:	457,467.29
Actual Dollars Used:	298,828.47
Variance (Projected minus Actual):	158,638.82
Reason For Variance:	

Measures

	Units Complete	RR	HPI	
Current Goal:				
Goal at Completion:				
Current actual:				
Estimate at Complete:				
Variance:				

Other Measures

Project Name	HRS 2015 Consumption and Activity Mail Study (CAMS 2015)
Project Mode	Primary: Mail Total of Modes: 1
Project Type	Sponsored Projects

Project Status   Current

Budget	*Direct Budget:*	305,700.00	*InDirect Budget:*	110,052.00	*Total Budget:* 415,752.00

Principal Investigator/Client
David Weir (SRC)
Mary Beth Ofstedal (SRC)

Funding Agency   National Institute on Aging (NIA)

IRB   *HUM#:*   HUM00079949   *Period Of Approval:*   8/28/2015-8/27/2015

Project Team
Project Lead: Jennifer C Arrieta
Budget Analyst: Richard Warren Krause
Production Manager:
Senior Project Advisor: Mary P Maher
Production Manager:
Production Manager:

Proposal #:   no data

Description: CAMS is part of the Health and Retirement Study (HRS). The goal of CAMS is to gather additional data on household consumption and activities of daily living from participants in the HRS. In 2015, a paper questionnaire will be mailed to approximately 8,784 respondents of which 6,000 will receive the full questionnaire and 2,784 spouse/partners will receive a brief questionnaire.

SRO Project Period   06/2015 - 02/2016
Data Col Period   09/2015 - 01/2016
Security Plan   Yes
Milestone Dates

PreProduction Start: 06/01/2015	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start: 09/16/2015	*DC End:* 01/31/2016

Other Project Team Members:
Data Manager: Joel Devonshire
Project Assistant: Jeannie Baker
Programmer: Holly Ackerman
Assembly Coordinator: Vicki Wagner
Logging Coordinator: Stan Hasper

Other Project Names: CAMS

Sample Mgmt Sys   Other (Weblog)
Data Col Tool   SAQ
Hardware   Paper and Pencil
DE Software   Other (HRS study staff is responsible for data entry)
QC Recording Tool   N/A
Incentive   Yes, R; Yes, Other (spouse)
   Administration   SRO Group
   Payment Type   Check, prepaid ($25 to main R and $10 to spouse R)
   Payment Method   Check through STrak RPay System

- -

Report Period   Oct, 2015 (CAMS 2015)   **Project Phase**   Implementing

Risk Level   *On Track*

Monthly Update   During the month of October, the team focused efforts on supporting data collection - logging and managing calls to the 800 line. On 10/14/15, the second questionnaire was mailed to non-responders. And then on 10/28/15, the postcard reminder was mailed to non-responders.

As of 10/27/15, 4,342 completed questionnaires were received in Ann Arbor (RR 55%). The response rate is very similar to the 2013 response rates for this point in production.

Special Issues

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect):	318,661.96
Estimated Cost at Completion (E$AC):	395,137.15
Total Budget:	415,752.00
Variance (Budget minus E$AC):	20,614.85
Reason For Variance:	Sample size for CAMS 2013 is significantly smaller than originally projected which accounts for the projected under-run.

Projections
Sep 30, 2015

Dollars Projected For Month:	323,249.18
Actual Dollars Used:	271,682.48
Variance (Projected minus Actual):	51,566.70
Reason For Variance:	Printing costs did not hit the account in the month of September as originally projected. In addition, the bi-weekly hours projected in the month of September will actually hit in the month of October. These items are being pushed forward into October projections.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	5,627	70%	
Current actual:	4,342	55%	
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Cognitive Diagnosis Validation Study (CogVal)
Project Mode	Primary: Face to Face Total of Modes: 1
Project Type	Sponsored Projects

Project Type	Sponsored Projects	**Project Status** Current

Budget	***Direct Budget:*** 334,652.00 ***InDirect Budget:*** 120,475.00 ***Total Budget:*** 455,127.00
Principal Investigator/Client	David Weir (ISR) Mary Beth Ofstedal (ISR) Ken Langa (ISR)
Funding Agency	
IRB	***HUM#:*** ***Period Of Approval:***
Project Team	***Project Lead:*** Evanthia Leissou ***Budget Analyst:*** Richard Warren Krause ***Production Manager:*** Kathleen S Ladronka ***Senior Project Advisor:*** Mary P Maher ***Production Manager:*** ***Production Manager:***
Proposal #:	no data
Description:	For this project a sample of 60 main subjects and 60 family informants of those main subjects will be interviewed in person. The goal will be to complete interviews with 12 main sample members who have normal cognitive function (as determined by Michigan Alzheimer's Disease Center [MADC] information), 24 with mild cognitive impairment, and 24 with dementia, as well as to interview a family informant of each of the main sample members. SRO will administer a one-hour cognitive assessment to the main subjects and a 15 minute proxy assessment to the family informants. Both of those interview types will be completed with a Blaise instrument. In addition, SRO will obtain feedback from respondents regarding their experiences with the assessments via a brief paper and pencil interview.
SRO Project Period	01/2014 - 06/2014
Data Col Period	09/2014 - 11/2014
Security Plan	No
Milestone Dates	

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members:	The team will be comprised of a survey director, production manager,six field interviewers, a Blaise programmer, help desk supervisor, help desk specialist, application programming supervisor, data ops research associate, office assistant, and a SPA.
Other Project Names:	
Sample Mgmt Sys	SurveyTrak
Data Col Tool	Blaise 4.8
Hardware	Laptop; Paper and Pencil
DE Software	N/A
QC Recording Tool	N/A
Incentive	Yes, R; Yes, INF
Administration	SRO Group
Payment Type	Cash, post
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)

Report Period	Oct, 2015 (CogVal)	**Project Phase**	Implementing
Risk Level	*Not Rated*		
Monthly Update	Interviewing for the Seattle sample pretest ended on October 5th. A total of 56 Respondent and 54 Informant interviews were completed. Final data and timing reports were delivered to the research team on October 6th and the interviewer debriefing was held on October 8th. Information gathered from this pretest was discussed at the research team meeting with ELSA collaborators later in the month. As of October 26th no decisions have been made on which cognitive tests will be included in the Respondent interview. Further work for this interviewing protocol will be reported under the HCAP 2016 project which is scheduled to pretest		

in late 2015 or early 2016, before going into production in May 2016.

Special Issues

Cost
Oct 31, 2015

Total Cost to Date (Direct + Indirect):	436,295.13
Estimated Cost at Completion (E$AC):	469,703.86
Total Budget:	455,127.00
Variance (Budget minus E$AC):	-14,576.86
Reason For Variance:	The sample delivery has been very slow and inefficient. Several tasks have been affected by that; production management, data management, and interviewer tasks. Additional overnight costs are being projected for a traveler to complete the late arriving sample.

Projections
Oct 31, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Life History Mail Survey 2015 (HRS LHMS 2015)
Project Mode	Primary: Mail
Project Type	Sponsored Projects

			Project Status	Current	

Budget	*Direct Budget:*	0.00	*InDirect Budget:*	0.00	*Total Budget:*	500,000.00

Principal Investigator/Client	Jacqui Smith Mary Beth Ofstedal
Funding Agency	NIA with SSA

IRB	*HUM#:*	HUM00106904	*Period Of Approval:*	10/01/15 - 04/30/16
Project Team	*Project Lead:*	Piotr Dworak		
	Budget Analyst:	Richard Warren Krause		
	Production Manager:			
	Senior Project Advisor:			
	Production Manager:			
	Production Manager:			

Proposal #:	no data
Description:	The HRS Life History Mail Survey (LHMS) is conducted for the first time in 2015. This research will provide important input into efforts to optimize the design of self-administered paper questionnaires to collect different types of life events. Obtained data will foster harmonization of available and newly collected data on HRS participants' life course.

LHMS sample includes English-speaking respondents who are not participating in the concurrent HRS 2015 CAMS mail study. Approximately 12,000 HRS participants will be invited to respond to the HRS 2015 LHMS paper questionnaire. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail although some respondents may call the dedicated HRS toll-free line. All of the mailings will be completed during the period of October 2015, through January 2016. The project will be finalized during the months of February and March 2016.

The LHMS questionnaire includes the following sections:
• A life history calendar where respondents are asked to note important events from their lives and age at when they occurred. This is intended to serve as a guide for them when completing the remainder of the questionnaire;
• A residential history section where respondents are asked to list all places of residence and any special circumstances (e.g., residing in institutional setting, military housing, etc.);
• An educational history section where respondents are asked about their schools and educational experiences such as the degrees they obtained, special skills attained, learning disabilities, participation in school and other activities and in organized sports or physical activities.

The LHMS questionnaire is expected to take 40 – 50 minutes to complete. The questionnaires will be available in English only.

Respondent protocol:

Respondents will be contacted a maximum of four times via mail. In the first mailing all subjects will receive relevant study materials including an invitation letter with the informed consent information sheet, a $25 incentive check, a questionnaire, a pre-addressed prepaid return envelope, and an address update card. Mailings will be separated by a minimum of three weeks.

Non-respondents may receive reminders and/or up to two repeat follow up questionnaire mailings. Some participants may also receive a pencil in the mailing to facilitate filling out the questionnaire. The last mailing may be sent via USPS priority mailer. All participants who return a completed survey will receive a thank you note.

The Survey Research Operations (SRO) unit of the Survey Research Center that conducts field activities for this project will also receive and handle any respondent calls regarding the survey; we expect approximately 100 respondent calls per week during production. A unique toll free line has been set up to accommodate these calls which will be answered by specifically trained contingent staff from the Survey Services Lab.

SRO Project Period	09/2015 - 04/2016
Data Col Period	10/2015 - 01/2016
Security Plan	NA

Milestone Dates

PreProduction Start:	09/01/2015	*Pretest Start:*	
Pretest End:		*Recruitment Start:*	10/26/2015
Staffing Completed:		*GIT Start:*	
SS Train Start:		*SS Train End:*	
DC Start:		*DC End:*	

Other Project Team Members: Piotr Dworak, Jeannie Baker

Other Project Names:

Sample Mgmt Sys SurveyTrak

Data Col Tool SAQ

Hardware Paper and Pencil

DE Software External vendor (Caso (formerly Apperson))

QC Recording Tool NA

Incentive Yes, R

   Administration SRO Group

   Payment Type Check, prepaid (25)

   Payment Method NA

- -

Report Period Oct, 2015 (HRS LHMS 2015)   **Project Phase** Initiation

Risk Level   *Not Rated*

Monthly Update No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	500,000.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Screening Initiatives (HRS Screening Initiatives)
Project Mode	Primary: Face to Face Secondary: Telephone Total of Modes: 3
Project Type	Sponsored Projects

		Project Status	Current
Budget	**Direct Budget:** 512,452.00 **InDirect Budget:** 184,484.00 **Total Budget:** 696,936.00		

Principal Investigator/Client
David Weir (UM Survey Research Center)
Mary Beth Ofstedal (UM Survey Research Center)

Funding Agency

IRB   *HUM#:*   *Period Of Approval:*

Project Team   *Project Lead:*   Frost Alexander Hubbard
                 Budget Analyst: Richard Warren Krause
                 Production Manager: Theresa Camelo
                 Senior Project Advisor: Nicole G Kirgis
                 Production Manager: Kyle Steven Kwaiser
                 Production Manager:

Proposal #:   no data

Description: The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. In addition, since the funding for the sampling work for HRS 2016 new cohort screening will not be received by the ISR until January 2015, the production sampling work of determining the number of PSUs and segments to select, creating the PSU sampling frame, and selecting PSUs, were all done under this budget.

The following were all conducted under this project's budget in order to design the optimal 2016 screening methods:
(1) A detailed analysis of the HRS 2010-11 screening results
(2) an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts)
(3) a tracking experiment to determine the most cost effective method(s) for determining the current address of the LBB birth cohort members identified during the 2010,
(4) developing a 2016 sample design which was submitted as part of the proposal sent to NIA for sending for the 2016 new birth cohort screening.

Note: After a 9/18/2013 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. However, the PI's did not specify the amount to which the budget should be limited

In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.

Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.

Address lists will be compiled utilizing information from external databases such as MSG and Aristotle. The DMV data was too difficult to obtain for states other than Michigan and the Valassis data did not have commercial data at the address level. Three PSUs and 3 segments per PSU were selected to reflect geographic and demographic variations. Experienced interviewers were be hired and trained for the screening experiment during August 2013. Each interviewer completed screening interviews in at least one segment.

SRO Project Period	09/2012 - 12/2015
Data Col Period	08/2013 - 10/2015
Security Plan	Yes

Milestone Dates

PreProduction Start:	03/01/2013	*Pretest Start:*	
Pretest End:		*Recruitment Start:*	
Staffing Completed:		*GIT Start:*	
SS Train Start:	08/20/2013	*SS Train End:*	08/21/2013
DC Start:	08/22/2013	*DC End:*	11/03/2013

Other Project Team Members:	Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blascyzk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman, Paul Burton, Kyle Kwaiser, Ann Vernier, Heather Reijto, Jeannie Baker
Other Project Names:	All included under this initiative: LBB Mail Survey, LBB Tracking, HRS Screening Experiment
Sample Mgmt Sys	SurveyTrak; Other (Weblog for LBB/EGENX mailings)
Data Col Tool	Blaise 4.8
Hardware	Laptop; Tablet; [UM cell] Phone; Paper and Pencil
DE Software	NA
QC Recording Tool	Other (None used)
Incentive	Yes, R
Administration	SRO Group
Payment Type	Cash, prepaid ($10 mailed to half of the LBB Mail Survey cases.)
Payment Method	NA

- -

Report Period	Oct, 2015 (HRS Screening Initiatives)	**Project Phase**	Initiation

Risk Level   *Not Rated*

Monthly Update   No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	696,936.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison (Forgiveness2015)
Project Mode	Primary: Telephone

Project Type	Sponsored Projects	**Project Status**	Current

Budget	**Direct Budget:** 445,806.00	**InDirect Budget:** 66,870.00	**Total Budget:** 512,676.00

Principal Investigator/Client	Toni Antonucci (Life Course Development Program - SRC) Kristine Ajrouch (Life Course Development Program - SRC) Kira Birditt & Noah Webster (Life Course Development Program - SRC)
Funding Agency	Templeton Foundation
IRB	**HUM#:** HUM00099310 **Period Of Approval:** thru 3/3/2016
Project Team	**Project Lead:** Cheryl Wiese **Budget Analyst:** Christine Evanchek **Production Manager:** Ruth B Philippou **Senior Project Advisor:** Jody Dougherty **Production Manager:** **Production Manager:**
Proposal #:	no data
Description:	Humility and forgiveness represent two key temperance virtues that have significant implications for well-being on an individual and societal level. Both can inform individuals' understanding of their own lives, how they interpret the actions of others, and their willingness to work for a better society. Each signify personal characteristics, yet develop through social relationships. We propose that social networks are centrally important for character development in that they constitute the circle of significant others through which efficacy emerges, support is received and overall trust is generated. We argue these may work as key pathways through which social networks lead to the development of humility and forgiveness, and ultimately well-being. Yet, there is little population-level empirical data exploring the direct and indirect ways in which social networks influence the character virtues of humility and forgiveness and whether this process varies by ethnicity or race. We propose an innovative approach to survey racially and ethnically diverse adults from the Detroit metropolitan area. The method includes an experimental component that will test hypothesized pathways through which individuals acquire the virtues of humility and forgiveness as well as a dyadic component. Expected outputs include a data archive, scientific presentations and publications, as well as media and practitioner outreach. Anticipated outcomes include creating a new focus within social relations research that links to character development and well-being across the life span. One of our goals is to create a focus on the virtues of humility and forgiveness in media discourse. We also hope to stimulate practice and program initiatives that enhance character development through social relations. Finally, we envision this work being expanded internationally in an effort to foster humility, forgiveness and peace world-wide. The present proposal builds upon recent scientific developments in the field of social relations, and benefits from ongoing advances in the areas of humility and forgiveness. We target humility and forgiveness because they are uniquely associated with positive group relations as well as better health and well-being. We hypothesize that humility and forgiveness are essential not only for interactions between social partners, but extend to interactions between ethnic and racial groups. We propose to examine humility and forgiveness among three groups prominent in the metro-Detroit area: Black Americans (300), Arab Americans (300), and Non-Hispanic White Americans (300) using survey and experimental data to address the following questions: 1) How do social networks influence the virtues of humility and forgiveness? 2) Do social networks influence well-being via humility and forgiveness? 3) Do links among social relations, humility/forgiveness and well-being vary by ethnicity/race? 4) Do patterns of social relations, humility, and forgiveness predict acceptance and/or discrimination between ethnic groups? The experimental component is intended to identify causal pathways in survey findings. Inclusion of dyadic data (100 spouses within each racial group) will furthermore provide a unique opportunity for in-depth examination of relational dimensions of humility and forgiveness. Deliverables include a data archive, scientific dissemination, as well as media and practitioner outreach. We envision this work as providing important insights into how individuals develop humility and forgiveness in the context of their social relations.
SRO Project Period	04/2015 - 12/2014
Data Col Period	07/2015 - 11/2015
Security Plan	NA

Milestone Dates

PreProduction Start:	05/01/2015	*Pretest Start:*	07/27/2015
Pretest End:	08/21/2015	*Recruitment Start:*	06/01/2015
Staffing Completed:	07/07/2015	*GIT Start:*	07/19/2015
SS Train Start:	08/31/2015	*SS Train End:*	08/31/2015
DC Start:	09/28/2015	*DC End:*	12/21/2015

Other Project Team Members:

Project Team:
Ruth Philippou, Production Manager
Admin Asst/Prod Asst   TBD
Dan Zahs, Statistician
Tech Lead   TBD
Paul Schulz, Research Associate Stats
Julie de Jong, Consultant
Dave Dybicki, Programmer
Chrissy Evanchek, Budget Analyst
Emily Blasczyk, Data Manager
Jody Dougherty, Senior Project Advisor

25 interviewers, 4 TLs

Other Project Names:	
Sample Mgmt Sys	NA
Data Col Tool	NA
Hardware	NA
DE Software	NA
QC Recording Tool	NA
Incentive	NA
Administration	NA
Payment Type	NA
Payment Method	NA

Report Period	Oct, 2015 (Forgiveness2015)	**Project Phase**	Initiation

Risk Level   *Not Rated*

Monthly Update   No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	512,676.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Mathematics Teachers & Teaching Study (MTTS)
Project Mode	Primary: Mail Secondary: Telephone Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	**Direct Budget:** 792,030.00 **InDirect Budget:** 438,195.00 **Total Budget:** 1,230,225.00
Principal Investigator/Client	Heather Hill (Harvard Graduate School of Education) Patty Maher (ISR PI)

Funding Agency

IRB	**HUM#:**	HUM90379	**Period Of Approval:**	6/25/2014-6/25/2015

Project Team

Project Lead:	Barbara Lohr Ward
Budget Analyst:	Dean E Stevens
Production Manager:	Russell W Stark
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	Anthony Romanowski
Production Manager:	

Proposal #:   no data

Description:

For the last 25 years, three major goals have animated the U.S. mathematics education community: the need for more knowledgeable teachers, more challenging curricula for students, and more ambitious instruction in classrooms. And yet despite volumes of policy guidance, on-the-ground effort and research over the past decades, few comprehensive and representative portraits of teacher and teaching quality in U.S. mathematics classrooms exist. Instead, most research into these topics has been conducted with small samples or non-representative samples (e.g., Kane & Staiger, 2012), with the result that it is difficult to
ascertain what, if any, progress has been made toward the three goals. To provide information on such progress, we will collect data on teacher content knowledge, curriculum use, and instruction from a nationally representative sample of U.S. middle school
mathematics teachers. A written survey will build on a similar study conducted in 2005 – 06 (Hill, 2007), allowing for the comparison of teachers' curriculum use and content knowledge – and more specifically, their mathematical knowledge for teaching (MKT) –across time periods. An observational component will record and score videotapes of instruction, allowing for a
description of current instruction as well as a comparison of current instruction to that observed during the TIMSS video study (Heibert et al., 2005). The new video dataset will also serve as a baseline for future studies of instruction, for instance ones comparing current instruction to that in 2025, to assess whether Common Core State Standards have been met.

SRO Project Period	09/2014 - 06/2016
Data Col Period	01/2015 - 12/2015
Security Plan	NA

Milestone Dates

PreProduction Start:	10/01/2014	**Pretest Start:**	
Pretest End:		**Recruitment Start:**	01/26/2015
Staffing Completed:		**GIT Start:**	
SS Train Start:		**SS Train End:**	
DC Start:	03/02/2015	**DC End:**	05/31/2016

Other Project Team Members:

Barb Ward - Lead
Russ Stark - Production Lead
Judi Clemens, Donnalee Grey-Farquharson - District IRB
Dan Zahs, Paul Burton - Sampling
Hueichun Peng - Technical Lead, SRIS
Jim Hagerman - Blaise
Shaowei Sun- SRIS
Laura Yoder - Data Mgt

Other Project Names:	
Sample Mgmt Sys	SMS; Project specific system (SRIS)
Data Col Tool	SAQ; Other (video recorded on tablet)
Hardware	Desktop; Tablet; Other (Tablets, Swivls, Tripods provided by research team)
DE Software	Blaise 4.8 BIA
QC Recording Tool	N/A
Incentive	NA
Administration	NA
Payment Type	Check, post ($50 for SAQ, $200 video); Cash, prepaid (5)
Payment Method	Check through other system (ISR Business Office); Imprest Cash Fund from ISR Business Office (ISR Business

- -

Report Period	Oct, 2015 (MTTS)	**Project Phase**	Implementing

Risk Level *Some Concerns*

Monthly Update During Oct, 2015, SRO activities included the following:

Task 1: Management, Budget and Work Plan
• Participated in project management meetings with the research team to discuss work scope changes, budget, and production preparation
• Revised monthly projections and staffing plan
• Prepared Sept 2015 monthly report.

Task 2: Sampling
• Reviewed production data. Determined that additional district releases would be necessary to hit district recruitment targets.
• Prepared and delivered a new replicate for the MQI study, concentrating on strata where response rates are low
• Prepared and delivered a ½ replicate from replicate 8.
• Responded to questions about school/district eligibility

Task 3: Questionnaire Development

Task 4: CAI Programming

Task 5: Systems Programming
• SRIS
o Completed programming/testing in SRIS to remove MKT and enhance MQI reporting
• Show up to 4 teachers per school
• Improve display for teacher MQI production details (move to one teacher per page)
• Add variables to track overlap between districts and schools (updates to district, school and teacher page.
• Add variable to track contact method for each teacher
o Fixed bugs
• Email Contact Protocol
o Researched use of Qualtrix in University of Michigan environment,
o Finalized web invitation using new UM template in Qualtrix. Designed and implemented unique logins for each respondent
o Delivered specification for revisions of teacher contact protocol – change mail treatment to web/email treatment.
o Began programming new email invitations

• Data Management
o Loaded new district sample
o Completed selections of up to four teachers per school from rosters already collected. Updated queries to select four teachers from each school, or to follow roster-sharing protocol. Loaded sample.
o Randomly assigned teachers to contact treatment group
o Updated queries to screen out overlap schools from rostering preload. Loaded new sample into rostering program, SRIS
o Received roster data from Harvard; ran comparisons with Michigan's roster production and determine that there were schools that were rostered twice, prepared report for managers
o Prepared report comparing results codes in SRIS versus Quickbase
o Prepared report examining number of teachers per school rostered.
o Ran weekly reports of 1001 districts and prepared data for principal mailings.
o Prepared reports
o Continued preparation of queries and reports to facilitate MQI production shipping

Tasks 6, 7: Interviewer Recruitment & Hiring, Training

o   Completed hiring and training of new interviewers for rostering
o   Posted temp research associate position to assist with repeated mailings, sample tracking.

Task 8: Main Data Collection
•   District Recruitment –Research Applications
•   Prepared and mailed recruitment materials to 143 new districts
•   Prepared and submitted research applications for 28 districts.
•   Responded to questions and requests for protocol updates from districts.
•   Contacted districts for status updates.
•   Prepared and mailed principal notification letters to 551 principals in the MQI sample
•   Prepared special recruitment materials for MQI principals who must provide explicit approval for data collection.

•   Rostering
•   Revised rostering protocol to mimic the Harvard protocol (prepare roster based on teacher information posted on the Internet, call school to confirm). Revised training materials and re-trained interviewers.
•   Completed rosters for 112 schools

•   MQI Production
•   Revised respondent contact protocols. Specified email invitations and reminders for 1st, 2nd and 3rd invitations.
•   Mailed prenotification letters, and invitations with $2 incentive to 262 teachers
•   Began preparation for second teacher prenotification cohort - 432 teachers
•   Mailed cameras to 23 teachers. Implemented automated reminders and tracking.

Task 9: Post Collection Processing

Task 10: Weighting

Task 11: Final Data Deliverables

Cost information: Harvard subcontract funded by the National Science Foundation

Total survey funding awarded: $ 1,230,225
Total Expended as of 9/30/2015 $ 543,848
Expected cost at complete (w/o MKT): $ 1,024,159*
Expected Variance: $ 206,070

Cost explanation:
The cost estimate reflects survey funding awarded to Michigan (SRO) for data collection activities, current expenditures, and estimated expenses to the end of the award based on an initial estimate of the impact of elimination of the MKT workscope. The estimate includes some additional staffing for handling research applications, mailing effort to recruit teachers into the MQI sample as well as shipping expense for the MQI equipment. The cost estimate includes effort to complete rosters in 575 schools and mailing recruitment materials to approximately 1352 teachers. This includes re-mailing recruitment materials to non-participating teachers selected in Spring of 2015.

The estimate includes additional workscope to draw a sample for the MKT, periodically monitor the MKT sample using reports prepared by Harvard, and production of weights and non-response adjustments and assist with production of a methodology report.   The estimate also includes staffing to conduct an initial round of quality control on MQI videos received.

The report does not include does not include supplemental funding awarded to Michigan for video storage and processing.

The projected variance anticipates a possible underrun due to anticipated SRO work scope decreases, however there is uncertainty in these projections. There remains considerable uncertainty regarding the total effort that will be needed to recruit districts, schools and teachers in order to reach a goal of having 400 teachers participate in the data collection. Teacher participation rates are not yet known. All projections are based on historical averages for similar work. These are areas that are being carefully monitored and projections will be updated as needed and as work scope continues to be defined and tailored to needs.

Special Issues

Areas of risk or concern:

We are experiencing continuing changes or "tweaks" to the production program; many of these arise from complications resulting from the "divorce" of the MKT and MQI. Management burden for the project has increased significantly, and it is difficult to finalize budget estimates. We will continue to monitor our progress and budget carefully.

District Recruitment
• District recruitment has been both slower than had been anticipated, has a lower response rate than anticipated, and has required more research applications than previously anticipated. District recruitment activities are extending beyond what was projected.

Slower district recruitment has delayed the launch of MQI production. We are anticipating that data collection will extend at least until June 2016.

• We released two small replicates of district sample in October. This will likely result in the continuing need to prepare research applications. Michigan will carefully monitor the labor necessary to complete IRB applications and will make adjustments to the level of effort and cost estimates as needed.

School Rostering
• In the late Winter and Spring, we achieved a rostering completion rate of 58%, which is slightly lower than anticipated. Early Fall rostering efforts are yielding a response rate of 69%, which is still slightly lower than anticipated. We have modified procedures to pre-fill rosters using teacher information posted on the Internet, and to call the school for confirmation of the roster. We are no longer calling the designated research contact. Rostering cost and productivity will be carefully monitored as production progresses.

MQI Teacher Recruitment
• We do not yet have enough data to project a teacher response rate for the MQI data collection. Lower teacher response rates may impact both the length of the study and the number of teachers that must be recruited in order to obtain the desired number of completed videos.
• Previous research (conducted in 2009) indicates that mail is the best method to contact teachers to request survey participation, however much has changed in the school environment since 2009. At the request of the research team, we have modified procedures to utilize email invitations and offer a web consent form. Two contact methods are being used: all mail, and email/web, each with a paper prenotification letter. If the email/web method proves to be cost effective without sacrificing response rate, all recruitment will be moved to web.
• Video data collection activities will need to be tailored by district, reducing the efficiency of bulk-mailing operations. We are incorporating multiple flags and other information into the technical systems to provide directions for those assigned to prepare materials for the video data collection effort.

Sample Overlap
• We are implementing data management strategies and triggers to manage the overlap of sample between the MKT and MQI portions of the study. Implementing a "divorce" of the two aspects of the study has increased programming, sampling and management effort. Some increases have been incorporated into new cost estimates. The additional effort will be monitored carefully as the implications of managing the overlapping sample become clearer.
• Data from rostering will need to be passed manually between Harvard and Michigan for overlap schools.
• Teacher selection for schools already rostered, or schools that will be passed manually between Harvard and Michigan, will likely need to be handled manually.

Cost
Oct 16, 2015

Total Cost to Date (Direct + Indirect):	543,848.00
Estimated Cost at Completion (E$AC):	1,024,159.00
Total Budget:	1,230,225.00
Variance (Budget minus E$AC):	206,070.00
Reason For Variance:	Harvard University has taken back the MKT administration, and requested that UM complete the MQI data collection.

Projections
Oct 16, 2015

Dollars Projected For Month:	57,319.00
Actual Dollars Used:	45,191.00
Variance (Projected minus Actual):	12,128.00
Reason For Variance:	Production continues to lag behind projections, largely due to unexpected work scope changes which are impacting our ability to produce. In September & early October we were asked to change rostering procedures and change our contact protocol. This delayed production by several weeks. In addition, staffing levels in the Lab were lower than anticipated, reducing our production.

Measures

	Units Complete	RR	HPI	
Current Goal:				
Goal at Completion:				
Current actual:				
Estimate at Complete:				
Variance:				

Other Measures

Project Name	Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2/MTF Illume Web 2016)
Project Mode	Primary: Web Secondary: Mail Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	*Direct Budget:* 243,829.00 *InDirect Budget:* 134,105.00 *Total Budget:* 377,934.00
Principal Investigator/Client	Megan Patrick (UM-SRC)

Funding Agency	U.S. Department of Health & Human Services, National Institutes of Health	
IRB	*HUM#:* 00081391 *Period Of Approval:* 8/1/2012 - 4/30/2017	
Project Team	*Project Lead:* Donnalee Ann Grey-Farquharson	
	Budget Analyst: Christine Evanchek	
	Production Manager: Lloyd Fate Hemingway	
	Senior Project Advisor: Gina-Qian Yang Cheung	
	Production Manager:	
	Production Manager:	

Proposal #:   no data

Description:

In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014
_____

Year 3 of the project began August 2015 and the budget has been redone to reflect future effort:

	TOTAL	YEAR 1	YEAR 2
TOTAL DIRECT COSTS	$243,829	$195,210	$48,619
INDIRECT COSTS	$134,105	$107,365	$26,740
GRAND TOTAL	$377,934	$302,575	$75,359

The MPR budget will be updated to reflect total cost of effort moving forward and not total cost over all years..

SRO Project Period	08/2012 - 08/2017
Data Col Period	04/2016 - 08/2016
Security Plan	Yes

Milestone Dates

PreProduction Start:	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start:	*DC End:*

Other Project Team Members: Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski (years 1 & 2), (Aaron Pearson - year 1), Max Malhotra, Lloyd Hemingway

Other Project Names:	MTF Web
Sample Mgmt Sys	SMS; Illume
Data Col Tool	NA
Hardware	NA
DE Software	N/A
QC Recording Tool	N/A
Incentive	Yes, Other (Managed by SRC Study Staff)
Administration	NA
Payment Type	N/A
Payment Method	N/A

Report Period	Oct, 2015 (MTF-WPSP Year 2/MTF Illu **Project Phase** Initiation
Risk Level	*Not Rated*
Monthly Update	No update information provided on October activities.
Special Issues	

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	377,934.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)
Project Mode	Primary: Face to Face Total of Modes: 1
Project Type	Sponsored Projects

Project Status   Current

Budget	**Direct Budget:**	29,713,370.00	**InDirect Budget:**	10,439,833.00	**Total Budget:** 40,601,208.00

Principal Investigator/Client	Joyce Abma (NCHS) Mick Couper (ISR)
Funding Agency	NCHS, CDC, NICHD

IRB	**HUM#:**	0002716	**Period Of Approval:**	7/17/13 - 7/17/14

Project Team	**Project Lead:**	Heidi Marie Guyer
	Budget Analyst:	Nancy Oeffner
	Production Manager:	Theresa Camelo
	Senior Project Advisor:	Mary P Maher
	Production Manager:	Maureen Joan O'Brien
	Production Manager:	Daniel Tomlin

Proposal #:	no data
Description:	The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.
SRO Project Period	09/2010 - 07/2020
Data Col Period	09/2011 - 06/2019
Security Plan	Yes
Milestone Dates	

PreProduction Start:	03/01/2011	**Pretest Start:**	
Pretest End:		**Recruitment Start:**	06/01/2011
Staffing Completed:	08/17/2011	**GIT Start:**	09/13/2011
SS Train Start:	09/15/2011	**SS Train End:**	09/19/2011
DC Start:	09/20/2011	**DC End:**	07/01/2019

Other Project Team Members:	Chrissy Evanchek--Budget Analyst, Jennifer Kelley--Project Manager
Other Project Names:	
Sample Mgmt Sys	SurveyTrak
Data Col Tool	Blaise 4.8
Hardware	Tablet; [UM cell] Phone; Paper and Pencil
DE Software	Other (ODK)
QC Recording Tool	N/A
Incentive	Yes, R; Yes, Other (babysitting fee)
Administration	SRO Group
Payment Type	Cash, prepaid ($5; $40); Cash, post ($40; $60)
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office

- - - - - - - - - - - - - - - - - - -

Report Period	Oct, 2015 (NSFG 2010-2020)	**Project Phase**	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on October activities.		
Special Issues			

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	40,601,208.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Neurodevelopmental Pathways in Adolescent Health Risk Behavior (AHRB)
Project Mode	Primary: Class SAQ Secondary: Web Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	**Direct Budget:** 804,447.61 **InDirect Budget:** 446,468.49 **Total Budget:** 1,250,916.10
Principal Investigator/Client	Daniel Keating (U-M SRC)

Funding Agency	Health and Human Services (HHS), Department of-National Institutes of Health
IRB	**HUM#:** HUM00084650 **Period Of Approval:** 3/4/2015 - 3/3/2016
Project Team	**Project Lead:** Meredith A House
	Budget Analyst: Dean E Stevens
	Production Manager: Kathleen S Ladronka
	Senior Project Advisor: Stephanie A Chardoul
	Production Manager:
	Production Manager:

Proposal #:	no data
Description:	During early adolescence systems in the brain that are characterized by heightened reactivity to motivational stimuli and rewards mature rapidly, while systems that enable more effective cognitive control and judgment mature more slowly. This "developmental maturity mismatch" has been proposed as a key contributor to health risk behavior among adolescents, which is of critical importance because: (1) risk behaviors are the leading cause of morbidity and mortality in this age group, including diseases arising from unprotected sexual activity and casualties arising from reckless behavior (including driving fatalities and serious injuries); (2) it is the peak age for the onset of a wide range of risk behavior patterns with potential long-term consequences, including substance use and abuse, and delinquency. The "developmental maturity mismatch" hypothesis, however, has not been directly tested in relation to risk behavior at a level sufficient to inform this critical health area. The primary aim of the ANDH study is to understand the behavioral, cognitive, and neural bases of risk taking, through integrated analyses of age differences, developmental trajectories, and individual differences in psychosocial, neurocognitive and neural imaging assessments.
	The study will involve data collection from 10th and 12th grade students (~2000 students total) in 7-8 local high schools (approximately 150 students from each age group per school), with group administration in the schools using laptops in a baseline data collection to be completed over a 3-month period in the fall of 2014. Each respondent will attend 2 ~45 minute sessions: one survey and one neurocognitive tests. After the baseline data collection, SRO will modify the survey questionnaire to operate as a web-based survey, and will administer the web survey to all 2,000 respondents in years 2, 3, and 4 of the project (in the fall of 2015, 2016 and 2017). A small number of respondents (150-160) will be sub-selected to undergo neural imaging at U-M facilities in Ann Arbor (SRO will not be directly involved in this portion of the study).

SRO Project Period	04/2014 - 03/2018
Data Col Period	03/2015 - 06/2015
Security Plan	Yes

Milestone Dates

PreProduction Start:	08/01/2014	**Pretest Start:**	11/10/2014
Pretest End:	11/13/2014	**Recruitment Start:**	02/02/2015
Staffing Completed:	01/23/2015	**GIT Start:**	
SS Train Start:	02/25/2015	**SS Train End:**	02/26/2015
DC Start:	03/02/2015	**DC End:**	12/04/2015

Other Project Team Members:	Larry Daher, Emmanuel Ellis, David Bolt, Kyle Goodman, Donnalee Grey-Farquharson, Kyle Kwaiser (tech lead, data manager), Becky Loomis, Max Malhotra, Shaowei Sun, Laura Yoder (data management)

Other Project Names:	Adolescent Neurodevelopmental Health (ANDH) (Internal)
	Adolescent Health Risk Behavior Study (Public)
Sample Mgmt Sys	Illume; Project specific system (SRIS)
Data Col Tool	Illume; SAQ; Other (Inquisit neurocognitive task software; NC helper app)
Hardware	Laptop
DE Software	Other (SRIS)
QC Recording Tool	N/A
Incentive	Yes, R; Yes, Other (School)
Administration	SRO Group; ISR Group (Dan Keating, PNG Group)
Payment Type	Check, post (Rs, $50 year 1, $20 years 2-4; schools, $1000); Cash, post (Ypsilanti Rs, $50 year 1)
Payment Method	Check through other system (RPay not through STrak (R payments)); Imprest Cash Fund from ISR Business Of

- -

Report Period	Oct, 2015 (AHRB)	**Project Phase**	Initiation

Risk Level   *Not Rated*

Monthly Update   No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	1,250,916.10
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department (YRS)
Project Mode	Primary: Telephone Total of Modes: 1
Project Type	Sponsored Projects

			Project Status	Current
Budget	**Direct Budget:** 917,405.00	**InDirect Budget:** 505,822.00	**Total Budget:** 1,423,227.00	

Principal Investigator/Client   Cheryl King (Professor of Psychiatry, University of Michigan)

Funding Agency

IRB   *HUM#:*   *Period Of Approval:*

Project Team
Project Lead: Esther H Ullman
Budget Analyst: Janelle P Cramer
Production Manager:
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager:
Production Manager:

Proposal #:   no data

Description: This multi-site collaborative project proposes to implement a "universal suicide risk screen" strategy with eligible youths, ages 12-17, who present at one of 14 emergency departments across the country. The research team will conduct initial screening of approximately 9,090 youths randomly chosen in these emergency departments (ED), over a period of two years. Based on the results of the screening, youths will be contacted for follow-up (youths who present with an actual suicide or self-injury concern, youths who present with at least two suicide risk factors, and youths at low/no risk for suicide) by the Survey Research Center's (SRC) interviewing staff in Survey Research Operations (SRO). SRO will receive electronic files with contact information for the selected youths on a flow basis, with the expectation of receiving approximately 4,360 in total. Using computer-assisted interviewing techniques from our centralized telephone facility (Survey Services Lab, or SSL) on the Ann Arbor campus, we will attempt contact with each selected respondent's parent and then the respondent, with the goal of completing brief (10-minute) interviews with ~85% of the respondents 3 months after their ED screening, and ~80% of these same respondents 6 months after their ED screening

SRO Project Period   03/2015 - 12/2017
Data Col Period   07/2015 - 07/2017
Security Plan   NA
Milestone Dates

PreProduction Start:		*Pretest Start:*
Pretest End:		*Recruitment Start:*
Staffing Completed:		*GIT Start:*
SS Train Start: 09/21/2015		*SS Train End:* 09/24/2015
DC Start: 09/28/2015		*DC End:*

Other Project Team Members:
Other Project Names:
Sample Mgmt Sys   NA
Data Col Tool   NA
Hardware   NA
DE Software   NA
QC Recording Tool   NA
Incentive   NA
   Administration   NA
   Payment Type   NA
   Payment Method   NA

Report Period	Oct, 2015 (YRS)	**Project Phase**	Planning
Risk Level	*On Track*		

Monthly Update   October was first month with production. Transfers to Boys Town went well (we worked with them to refine some protocols but technical system worked well).

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	201,447.30
Estimated Cost at Completion (E$AC):	1,343,184.12
Total Budget:	1,423,227.00
Variance (Budget minus E$AC):	1,667.88
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	66,559.72
Actual Dollars Used:	50,623.11
Variance (Projected minus Actual):	15,936.61
Reason For Variance:	Additional costs to program the the system for delivering data to BoysTown

Measures

	Units Complete	RR	HPI
Current Goal:	2000	85%	3.0
Goal at Completion:	2000	85%	3.0
Current actual:	102	41%	1.3
Estimate at Complete:			
Variance:			

Other Measures

There will actually be two surveys in phase 1 (at 3 months and 6 months)...and then a second phase survey. Each has their own RR expected

Project Name	Panel Study of Income Dynamics Childhood Experiences Web/Mail Project (PSID-CE (aka FES-CE))
Project Mode	Primary: Web Secondary: Mail Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	*Direct Budget:* 412,530.00 *InDirect Budget:* 228,954.00 *Total Budget:* 641,484.00

Principal Investigator/Client
Vicki Freedman (U of M Survey Research Center)
James Smith (RAND)
Kate McGonagle (U of M Survey Research Center)

Funding Agency Note:

IRB *HUM#:*   HUM00051456   *Period Of Approval:*   Approved w/Conting.

Project Team
Project Lead: Shonda R Kruger-Ndiaye
Budget Analyst: William Lokers
Production Manager: Anthony Romanowski
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Proposal #: no data

Description:
PSID-CE is the first web survey associated with the PSID. The sample for the study is comprised of virtually all PSID respondents and spouses and will include approximately 13,100 individuals. Potential respondents will be invited either to complete an on-line instrument or—in the case of those who have not reported Internet access at home—given the option to complete the instrument on-line or on paper. Follow-up efforts will consist of both hard-copy and e-mailed reminders as well as non-response calling. The interview content includes questions about childhood health conditions, socioeconomic status, neighborhood(s), friendships, school experiences, criminal activity as well as the parenting experienced as children. To help respondents accurately recall their ages when various events occurred, the on-line version of the questionnaire features a custom-built dynamic life history calendar. Due to the sensitivity of the content, a Certificate of Confidentiality will be obtained.

SRO Project Period 08/2013 - 11/2014
Data Col Period 05/2014 - 10/2014
Security Plan Yes

Milestone Dates

PreProduction Start: 08/01/2013	*Pretest Start:* 02/10/2014
Pretest End: 03/31/2014	*Recruitment Start:* 03/10/2014
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start: 05/08/2014	*DC End:*

Other Project Team Members:
Emily Blasczyk--Data Manager and Report Programmer
Hueichun Peng--Custom Project SMS Programmer
Donnalee Grey-Farquharson--Custom Project SMS Design/Specifications
Robert Fenton--Illume Programmer
Youhong Liu--Illume Programmer Consultant
Meredith House--Web Consultant
Becky Loomis & Gail Arnold--R Materials Assistance

Other Project Names:
Family Economics Study Childhood Experiences Project
PSID Web/Mail

Sample Mgmt Sys Web SMS
Data Col Tool Illume; SAQ
Hardware Laptop; Desktop; Paper and Pencil
DE Software Illume
QC Recording Tool N/A
Incentive Yes, R
  Administration ISR Group (PSID)
  Payment Type Check, post ($20); Cash, prepaid ($0, $5 or $10 to End Game Rs (planned for early Oct 2014))
  Payment Method Check through other system (PSID's RAPS); Imprest Cash Fund from ISR Business Office (PSID's RAPS)

Report Period Oct, 2015 (PSID-CE (aka FES-CE))   **Project Phase**   Initiation

Risk Level *Not Rated*

Monthly Update No update information provided on October activities.

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E$AC):	0.00
Total Budget:	641,484.00
Variance (Budget minus E$AC):	0.00
Reason For Variance:	

Projections
Nov 30, 2015

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	PSID Transition to Adulthood Study 2015 (TA15)
Project Mode	Primary: Telephone Total of Modes: 1
Project Type	Sponsored Projects

Project Status   Current

Budget	**Direct Budget:** 674,017.00	**InDirect Budget:** 373,236.00	**Total Budget:** 1,047,253.00

Principal Investigator/Client
Narayan Sastry (SRC)
Katherine McGonagle (SRC)

Funding Agency   NICHD

IRB   **HUM#:**   HUM00102914   **Period Of Approval:**   06/3/15 - 06/2/16

Project Team
Project Lead: Maryam N Buageila
Budget Analyst: Janelle P Cramer
Production Manager: Sara D Freeland
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager:

Proposal #:   no data

Description:
The Transition to Adulthood (TA) study is a supplemental study in the PSID suite. 2015 is TA's sixth wave; SRO conducted the first five waves of data collection for this project in 2005, 2007, 2009, 2011 and 2013. The study's purpose is to collect data from youth ages 18 – 27 years old, whose families participated in the PSID during the 2015 data collection year. The goal is to collect information on education and employment during the time when major investments are made in education and when careers are planned and initiated.

The 2015 wave will be conducted via decentralized CATI. The 2015 sample will be comprised of approximately 2,000 respondents who 1) have previously completed an interview during one of the waves of CDS (Child Development Supplement), 2) are born between 1988 and 1997, and 3) have completed the main PSID 2015 interview (either their own interview, or as a member of another household's interview). The number of interviews targeted for completion for TA 2015 is 1,809 (92% Response Rate).

The interview will be conducted using the CAI instrument used in previous waves of data collection for the Transition into Adulthood project with minor modifications. The instrument is estimated to average 62 minutes in length (72.5 minutes for the OFUMS respondents and 50.4 minutes for the H/W respondents) and will be programmed in Blaise. The average HPI is assumed to be 6.0 (6.1 hours for the OFUMS respondents and 5.9 hours for the H/W respondents). This survey will be conducted concurrently with the main PSID study during 2015. All interviewing will be done by the SRO decentralized field staff. As in past waves of TA, SRO will provide CAI and systems programming, hiring and training of field staff, and data collection management.

SRO Project Period   06/2015 - 07/2016
Data Col Period   09/2015 - 04/2015
Security Plan   NA
Milestone Dates

PreProduction Start:	05/20/2015	**Pretest Start:**	
Pretest End:		**Recruitment Start:**	07/01/2013
Staffing Completed:	07/31/2015	**GIT Start:**	
SS Train Start:	09/01/2015	**SS Train End:**	09/03/2015
DC Start:	09/09/2015	**DC End:**	04/30/2016

Other Project Team Members:
Jeff Smith,Tech Lead, ST programmer,   Youhong Liu,CAI Programmer,   Holly Smith,WebTrak, WebLog Programmer, Qi Zhu,Data Manager,   Brad Goodwin,Data Manager,   Peggy Lavanger,Production Assistant,   Andrea Pierce,Help Desk Coordinator,   TBD,Project Assistant

Other Project Names:

Sample Mgmt Sys	SurveyTrak
Data Col Tool	Blaise 4.8
Hardware	Laptop; Desktop
DE Software	Blaise 4.8 BIA
QC Recording Tool	DRI-CARI; Camtasia
Incentive	Yes, R; Yes, INF
Administration	SRO Group
Payment Type	Check, post ($5 - $90); Other (Money Order)
Payment Method	Check through other system (PSID Study Staff processes check and money order payments)

Report Period	Oct, 2015 (TA15)	**Project Phase**	Implementing

Risk Level   *On Track*

Monthly Update

Production in October was strong tracking well against goals and last two waves of TAS. R concerns are low at just under 2% with only 1 coded out as refusal.

Release2 with 206 lines was delivered to SRO, will be sent precontact mailing Friday, 10/30, and released to the field Monday, 11/02.

We began emailing Rs with initial contact email and appt reminders and are planning to initiate texting soon. Text tech issues are being investigated by PSID and TAS will follow same protocols and utilize same hardware and software.

First intervention tool was fielded to all nonfinal lines without RC flag. Three more will be ready for IRB submission within a week.

Special Issues

Development of texting options continues. Text is desirable mode for TAS sample. 95% of release1 had cell phones.

Cost
Oct 31, 2015

Total Cost to Date (Direct + Indirect):	205,272.69
Estimated Cost at Completion (E$AC):	950,136.58
Total Budget:	1,047,253.00
Variance (Budget minus E$AC):	97,116.41
Reason For Variance:	Training costs which had been budgeted for in-person, rather than Webinar have not been reallocated. We are keeping a desired cushion to account for intervention strategies and the possibility of increased IWer hours needed.

Projections
Oct 31, 2015

Dollars Projected For Month:	148,477.31
Actual Dollars Used:	57,663.94
Variance (Projected minus Actual):	90,813.37
Reason For Variance:	Training had been budgeted for in-person but was done via webinar.

Measures

	Units Complete	RR	HPI
Current Goal:	755	na	4.30
Goal at Completion:	1809	92%	6.0
Current actual:	849	na	3.84
Estimate at Complete:	1809	92%	6.0
Variance:			

Other Measures

Project Name	Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3 (SRS W3)		
Project Mode	Primary: Telephone Secondary: Web Total of Modes: 2		
Project Type	Sponsored Projects	**Project Status**	Current
Budget	*Direct Budget:* 950,999.00	*InDirect Budget:* 527,805.00	*Total Budget:* 1,478,804.00

Principal Investigator/Client   Toni Antonucci (SRC)
Kira Birditt (SRC)

Funding Agency   National Institute of Health

IRB   *HUM#:*   00074983   *Period Of Approval:*   Exp3-11-15

Project Team

Project Lead:	Esther H Ullman	
Budget Analyst:	Bethany Benton	
Production Manager:	Joseph Matthew Matuzak	
Senior Project Advisor:	Kirsten Haakan Alcser	
Production Manager:	Maryam N Buageila	
Production Manager:		

Proposal #:   no data

Description: SRO's work on this project will include the conduct of centralized telephone interviews with panel respondents and identified members of their 'core network'. After completing their centralized telephone interview, all respondents (both panel respondents and core network members) will be asked to complete monthly web-based journals for twelve months to demonstrate instances where they have relied on their "core network" to assist in dealing with life course events that they have faced, or in the case of core network members (CNMs) instances where they have provided support to the panel respondents in dealing with life course events that they have faced. The sample for the panel respondents will include the surviving members of the 1993 adult and child Social Relations cohorts (panel).

SRO Project Period   01/2014 - 01/2017
Data Col Period   07/2014 - 10/2016
Security Plan   Yes
Milestone Dates

PreProduction Start:		*Pretest Start:*	
Pretest End:		*Recruitment Start:*	
Staffing Completed:		*GIT Start:*	
SS Train Start:	06/24/2014	*SS Train End:*	06/25/2014
DC Start:	07/13/2014	*DC End:*	

Other Project Team Members: Rebecca Loomis, Dave Dybicki, Dan Zahs, Hueichun Peng, Max Malhortra, Minako Edgar, Robert Fenton, Shaowei Sun

Other Project Names: Social Relations 2014

Sample Mgmt Sys   SMS; Web SMS; Illume; Project specific system (WebSMS)
Data Col Tool   Blaise 4.8
Hardware   Laptop; Desktop
DE Software   Illume
QC Recording Tool   DRI-CARI
Incentive   Yes, R
   Administration   SRO Group
   Payment Type   Check, post ($25,$20, $5-$95)
   Payment Method   Check through other system

- - - - - - - - - - - - - - - - - - -

Report Period   Oct, 2015 (SRS W3)   **Project Phase**   Implementing

Risk Level   *On Track*

Monthly Update   Staff working on final deliverables and final months of web data collection. SRO was able to obtain 715 panel baseline surveys as PI had wanted so everyone is pleased with this-

Special Issues

Cost
Nov 30, 2015

Total Cost to Date (Direct + Indirect):	1,169,439.39
Estimated Cost at Completion (E$AC):	1,253,803.08
Total Budget:	1,478,804.00
Variance (Budget minus E$AC):	-29,426.98
Reason For Variance:	Memo regarding end-game and coverage of over-run was agreed to by P.I.

Projections
Nov 30, 2015

Dollars Projected For Month:	31,688.99
Actual Dollars Used:	29,350.43
Variance (Projected minus Actual):	5,081.47
Reason For Variance:	Data delivery tasks and higher respondent costs paid (first release finished 12 web surveys) led to higher monthly costs hitting this month, but can be reduced in subsequent months

Measures

	Units Complete	RR	HPI
Current Goal:	1317		5.5
Goal at Completion:	1356	.75	5.2
Current actual:	1081	.62	4.00
Estimate at Complete:	1091	.63	4.00
Variance:			

Other Measures   we are also collecting monthly web surveys. PI has also said Panel interviews are top priority (above CNM and web)

Project Name	Surveys of Consumer Attitudes (SCA 2015)
Project Mode	Primary: Telephone
Project Type	Sponsored Projects

Project Status Current

Budget	*Direct Budget:*	699,673.00	*InDirect Budget:*	0.00	*Total Budget:* 699,673.00

Principal Investigator/Client	Dr. Richard T. Curtin (SRC)
Funding Agency	Bloomberg, others for Riders.

IRB *HUM#:* *Period Of Approval:* thru 10/30/2015

Project Team	*Project Lead:*	Joseph Matthew Matuzak
	Budget Analyst:	Dean E Stevens
	Production Manager:	
	Senior Project Advisor:	Mary P Maher
	Production Manager:	Andrea Sims
	Production Manager:	

Proposal #:	no data
Description:	The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.
	The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.
SRO Project Period	01/2015 - 12/2015
Data Col Period	01/2015 - 12/2015
Security Plan	Yes

Milestone Dates

PreProduction Start:		*Pretest Start:*	
Pretest End:		*Recruitment Start:*	
Staffing Completed:		*GIT Start:*	
SS Train Start:		*SS Train End:*	
DC Start:		*DC End:*	

Other Project Team Members:	Dave Dybicki Ann Munster Pamela Swanson Jennie Williams LaVelvet Harrison
Other Project Names:	
Sample Mgmt Sys	SMS
Data Col Tool	Blaise 4.8
Hardware	Desktop
DE Software	Blaise 4.8 BIA
QC Recording Tool	DRI-CXM
Incentive	Yes, R
Administration	SRO Group
Payment Type	Check, post ($5); Cash, prepaid ($5)
Payment Method	Check through STrak RPay System; Imprest Cash Fund from ISR Business Office

---

Report Period	Oct, 2015 (SCA 2015)	**Project Phase**	Implementing
Risk Level	*On Track*		

Monthly Update Despite a difficult month, SCA completed its October 2015 study month a day early. This month we suffered a huge amount of interviewer attrition on a daily basis, and at one point we were running at a 28% cancellation rate. This lessened as we drew closer to the end of the study month, but we still finished with the highest shift cancellation rate

in over a decade. We ended with a total of 503 completed interviews, with 333 RDDs and 170 Recons. The instrument averaged 31.2 minutes in length, and our HPI was 2.82. We used 1418 interviewer hours in production. The combination of attrition and a longer instrument length also resulted in a reduction of our dial rate to 15.73 dials per hour, the lowest since June, and the lowest since we changed our answering machine protocols. We struggled most of the month the get enough interviewer hours, as the attrition rate was exacerbated by SCA already being short-staffed.

Special Issues

We trained new interviewers the last month of October. At this point three are fully trained and are going through certification, and two others need some or all of the study specific training before they can begin the certification process. We expect to do additional hiring in November, as well.

Cost
Oct 13, 2015

Total Cost to Date (Direct + Indirect):	538,055.07
Estimated Cost at Completion (E$AC):	732,690.15
Total Budget:	699,673.00
Variance (Budget minus E$AC):	-33,017.15
Reason For Variance:	Our projected deficit ticked up just slightly. Costs per interviewer hours remain higher than were originally projected for this budget, but changes in our protocols appear to be keeping this under control.

Projections
Oct 13, 2015

Dollars Projected For Month:	60,725.00
Actual Dollars Used:	3,958.89
Variance (Projected minus Actual):	0.00
Reason For Variance:	October's charges may increase our deficit slightly, since it was a longer instrument and we used more hours from Survey Tech IIs for interviewing as we struggled to find the needed level of hours.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	500	10	2.6
Current actual:			
Estimate at Complete:	503	10	2.82
Variance:	3	0	0.22

Other Measures

Project Name	Sustainability Cultural Indicators Program-2015 (SCIP-2015)
Project Mode	Primary: Web Total of Modes: 1

Project Type	Sponsored Projects	**Project Status**	Current

Budget	**Direct Budget:** 69,535.00	**InDirect Budget:** 0.00	**Total Budget:** 69,535.00

Principal Investigator/Client   John Callewart (Graham Environmental Sustainability Institute)
Robert Marans (UM-Survey Research Center)

Funding Agency

IRB	**HUM#:** 00068573	**Period Of Approval:** 6/5/2015-6/4/2016
Project Team	**Project Lead:**	Andrew L Hupp	
	Budget Analyst:	Sherri Cranson	
	Production Manager:		
	Senior Project Advisor:	Stephanie A Chardoul	
	Production Manager:		
	Production Manager:		

Proposal #:   no data

Description: The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018.

SRO Project Period   07/2015 - 06/2016
Data Col Period   10/2015 - 11/2015
Security Plan   NA
Milestone Dates

PreProduction Start:	**Pretest Start:**
Pretest End:	**Recruitment Start:**
Staffing Completed:	**GIT Start:**
SS Train Start:	**SS Train End:**
DC Start: 10/21/2015	**DC End:**

Other Project Team Members: Andrew Hupp - instrument revisions/project management/methodological experimental design
Mick Couper/James Wagner- methodological experimental design
Sherri Cranson - financial support and analysis
Hueichun Peng - e-mail tracking programming
Minako Edgar - sample prep, dataset creation, GIS analysis
Dan Zahs - weighting and sampling support
Paul Burton - analysis
Will Chan - analysis (PSM graduate students working on PI side)

Other Project Names: Campus Sustainability

Sample Mgmt Sys   Illume
Data Col Tool   Illume
Hardware   NA
DE Software   N/A
QC Recording Tool   N/A
Incentive   Yes, Other (A portion of R's (a raffle))
   Administration   SRO Group
   Payment Type   Other (Amazon gift code)
   Payment Method   Other (Amazon gift code sent via e-mail)

Report Period	Oct, 2015 (SCIP-2015)	**Project Phase**	Implementing

Risk Level   *On Track*

Monthly Update   July '15
Work in July included:
-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey.

-Minako continues to do some analysis for Bob.
-Andrew and Paul B. are working on methodological analysis from the 2014 survey.

To do:
1. Produce final datasets once all weights have been created and values recoded.
2. Continue writing 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
3. Analyze data (experiments, e-mail, device usage, etc.).
4. Work with research team on appending other data sources to survey data.
5. IRB amendment for the Fall 2015 survey

Aug. '15
Work in August included:
-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey and about the 2014 report to the university.
-Minako continues to do analysis for Bob.
-Andrew and Paul B. are working on methodological analysis from the 2014 survey.
-Andrew provided a methodological summary for the report to the university.

To do:
1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for the Fall 2015 survey
5. Video of women's basketball coach
6. Programming changes and testing of 2015 survey

September '15
Work in September included:
-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on the upcoming plan for this fall's data collection and a visit from a scholar in November.
-Andrew and Paul B. are working on methodological analysis from the 2014 survey, Will (an PSM student) has time and will be assisting in October.
-Andrew created (and John submitted) the IRB amendment for fall data collection.
-We received the video from the U-M's head women's basketball coach to be used in one of the reminders.

To do:
1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for questionnaire revision
5. Programming changes and testing of 2015 survey
6. Create data collection schedule

October '15
Work in October included:
-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on the upcoming plan for this fall's data collection and a visit from a scholar in November.
-Andrew, Paul B., and Will (PSM student) are working on methodological analysis from the 2014 survey.
-Andrew created (and John submitted) a second IRB amendment for fall data collection (minor questionnaire revisions).
-Andrew programmed and tested (along with the PIs) the updated datamodels.
-Minako created the preload files.
-Andrew uploaded the preload files and published the surveys.
-Andrew created and shared data collection timeline/plan.
-A researcher from SNRE is interested in the survey results for a class. She has signed an ISR Pledge of Confidentiality (Andrew has). She will join the team at the meeting with the visitor from Turkey to become more familiar with the project.
-Data collection began on 10/26.

To do:
1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. Prepare for meeting with visitor from Turkey.

Special Issues

Cost
Oct 31, 2015

Total Cost to Date (Direct + Indirect):	4,935.89
Estimated Cost at Completion (E$AC):	69,509.53
Total Budget:	69,535.00
Variance (Budget minus E$AC):	25.47
Reason For Variance:	

Projections
Oct 31, 2015

Dollars Projected For Month:	6,725.85
Actual Dollars Used:	1,946.35
Variance (Projected minus Actual):	4,779.50
Reason For Variance:	July '15 - Unused project manager hours due to other projects. Moved forward.
	August '15 - Unused project manager hours and data analyst hours due to other projects and vacations. Unused moved forward.

Measures

	Units Complete	RR	HPI
Current Goal:	4,950	30%	NA
Goal at Completion:			NA
Current actual:	0	0%	NA
Estimate at Complete:			NA
Variance:			NA

Other Measures

Project Name	Transitions from Preschool through High School: Family, Schools and Neighborhoods (CDS 2014)
Project Mode	Primary: Telephone Secondary: Face to Face Total of Modes: 3

Project Type	Sponsored Projects	**Project Status**	Current

Budget	**Direct Budget:** 4,216,495.00	**InDirect Budget:** 2,340,558.00	**Total Budget:** 6,557,053.00

Principal Investigator/Client
Narayan Sastry (University of Michigan Survey Research Center)
Kate McGonagle (University of Michigan Survey Research Center)

Funding Agency   National Institute of Child Health and Human Development

IRB   **HUM#:**   HUM00075944   **Period Of Approval:**   2/6/2014 - 2/5/2015

Project Team
Project Lead:	Jennifer C Arrieta
Budget Analyst:	William Lokers
Production Manager:	Dianne G Casey
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	Shonda R Kruger-Ndiaye
Production Manager:	Maryam N Buageila

Proposal #:   no data

Description:

The Child Development Study is part of the Panel Study of Income Dynamics (PSID) suite. The goal of the CDS is to gather comprehensive and nationally representative, longitudinal data about children and their families to study how social, economic, and other factors affect children's and adolescents' development. The original CDS followed a cohort of children in PSID families who were 0–12 years of age in 1997 through three waves of data collection and focused on understanding the socio-demographic, psychological, and economic aspects of childhood in an on-going nationally-representative longitudinal study of families. In 2014, all of the children in the original cohort have reached adulthood, and a new generation of children has replaced them in PSID families. The goal is to collect information in 2014 on all children aged 0–17 years in this new generation, shifting the orientation from a cohort study to one that obtains information on the childhood experiences of all children in PSID families, who will become primary respondents in the Core PSID when they form their own economically-independent households. These new data will support studies of health, development, and well-being in childhood; the relationship between children's characteristics and contemporaneous family decision-making and behavior; and the effects of childhood factors on subsequent social, demographic, economic, and health outcomes over the entire life course for these individuals as they are followed into the future as part of PSID. The sample will consist of approximately 6,400 children aged 0-17 and 3,500 primary caregivers.

Data collection will be conducted in a variety of modes (FTF, TEL, MAIL) and will include the following:
•   A cover screen interview with an adult member of the household, preferably the expected primary caregiver, other caregiver, or the PSID 2013 respondent, to identify the actual primary caregiver and children;
•   A telephone interview with the child's primary caregiver;
•   A telephone interview with each child in the family unit ages 12- 17;
•   An interactive voice response (IVR) administration of sensitive questions with each child ages 12-17;
•   An in-person interview with a sub-set of children ages 8-11;
•   Woodcock Johnson assessments with a sub-set of primary caregivers and children ages 3-17;
•   A weekday and weekend time diary about the primary caregiver's activities;
•   A weekday and a weekend time diary about each child's activities;
•   Height and weight measurements for each child ages 3-17;
•   Height, weight, and waist circumference measurements for the primary caregiver;
•   Collection of a saliva sample from the primary caregiver and from children ages 5-17;
•   School records and birth records linkage consent forms for the primary caregiver and each child ages 0-17; and
•   Neighborhood and in-home interviewer observations with a sub-set of households.

SRO Project Period   03/2014 - 08/2015
Data Col Period   10/2014 - 04/2015
Security Plan   Yes
Milestone Dates

PreProduction Start:	03/01/2014	**Pretest Start:**	07/24/2014
Pretest End:	08/14/2014	**Recruitment Start:**	06/01/2014
Staffing Completed:	09/08/2014	**GIT Start:**	10/15/2014
SS Train Start:	10/17/2014	**SS Train End:**	10/22/2014
DC Start:	10/27/2014	**DC End:**	04/26/2015

Other Project Team Members:	Jeff Smith/Louis Daher - Tech Team Leads Sara Freeland - Training Coordinator Youhong Liu/Peter Sparks/Karl Dinkleman- CAI Programmers Marsha Skoman/Holly Ackerman - Sample Management System Programmers Lingling Zhang/Brad Goodwin - Data Managers Genise Pattullo - Help Desk Supervisor Winter Freeman - Project Assistant Ryan Yoder - Instrument testing and instrument specs Jay Lin - Instrument testing Andrea Pierce - Help Desk
Other Project Names:	New Age Child Development Study, Child Development Supplement, CDS IV
Sample Mgmt Sys	SurveyTrak; Other (Weblog, WebTrak)
Data Col Tool	Blaise 4.8; SAQ
Hardware	Laptop; Desktop; [UM cell] Phone; Paper and Pencil
DE Software	Other (PSID Study Staff developed system)
QC Recording Tool	DRI-CARI; Camtasia
Incentive	Yes, R; Yes, INF
Administration	SRO Group; ISR Group (PSID Study Staff)
Payment Type	Check, post (between $5 and $180); Cash, post (between $5 and $180); Other (Money Order)
Payment Method	Check through other system (PSID Study Staff processes check and money order payments); Interviewer paym

---

Report Period	Oct, 2015 (CDS 2014)	**Project Phase**	Closing

Risk Level   *On Track*

Monthly Update   Time Diary coding and data entry was finished in the month of October. Coding application was delivered to SRO mid-October and occ/Ind coding efforts have begun.

Special Issues   - Study staff request for occ/ind coding to be completed by end of November likely not realistic based on the fact that the application was not delivered to SRO until mid-October. I am working with Stan to assess the workscope to provide study staff a realistic deliverable date.

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect):	5,533,912.42
Estimated Cost at Completion (E$AC):	5,570,966.22
Total Budget:	6,557,053.00
Variance (Budget minus E$AC):	986,086.78
Reason For Variance:	Smaller sample size than projected, workscope changes since budget approved, fewer actual programmer hours than budgeted, and hosting costs less than budgeted. $310,308 from the original CDS 2014 budget has been moved from the CDS 2014 account to the CDS 2015 Fall Follow-up Account.

Projections
Sep 30, 2015

Dollars Projected For Month:	40,188.46
Actual Dollars Used:	31,174.58
Variance (Projected minus Actual):	9,013.88
Reason For Variance:	SRO is still waiting the coding application for the occ/ind coding effort so hours projected for that work are being pushed forward.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	2881	93%	4.29
Current actual:	2,854	89% unweighted	4.09
Estimate at Complete:			
Variance:			

Other Measures   Coverscreen Interviews: 93% RR goal (listed in the chart above)
From those families who complete the coverscreen interview, the response rate goals by component are listed below:
PCG Blaise Interviews: 95% (tentative final RR is 88% RR)
Child Blaise Interviews: 92% (final RR is 81% RR)
Birth Linkage Consents: 92% (current 38% RR)
School Linkage Consents: 92% (current 36% RR)
Saliva Collection: 85% (current 45%RR)
Child Time Diaries: 85% (current 46%)
IVR: SRO feels 50% RR is achievable although research indicates 30% RR is norm for IVR with adults in market research. PIs have indicated that they expected a 75% RR for IVR. (Final is 59% RR)