

Survey Research Operations

Monthly Project Report

Sponsored Projects

September 2015



Sponsored Projects

(A-STARRS LS) *Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study*
 (Biobanks) *Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation*
 (HRS 2016) *Health and Retirement Study*
 (CAMS 2015) *HRS 2015 Consumption and Activity Mail Study*
 (CogVal) *HRS Cognitive Diagnosis Validation Study*
 (HRS LHMS 2015) *HRS Life History Mail Survey 2015*
 (HRS Screening Initiatives) *HRS Screening Initiatives*
 (MTTS) *Mathematics Teachers & Teaching Study*
 (MTF-WPSP Year 2/MTF Illume Web 2016) *Monitoring the Future Web Programming and Survey Pilot*
 (NSFG 2010-2020) *National Survey of Family Growth*
 (AHRB) *Neurodevelopmental Pathways in Adolescent Health Risk Behavior*
 (YRS) *Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department*
 (PSID-CE (aka FES-CE)) *Panel Study of Income Dynamics Childhood Experiences Web/Mail Project*
 (SRS W3) *Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3*
 (SCA 2015) *Surveys of Consumer Attitudes*
 (SCIP-2015) *Sustainability Cultural Indicators Program-2015*
 (CDS 2014) *Transitions from Preschool through High School: Family, Schools and Neighborhoods*

Project Name Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study (A-STARRS LS)

Project Mode Primary: Web Secondary: Telephone Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 8,218,215.00 **Indirect Budget:** 4,520,018.00 **Total Budget:** 12,738,233.00

Principal Investigator/Client James Wagner (University of Michigan)
Robert Ursano (Uniformed Services University of the Health Scienc)
Murray Stein (University of California San Diego)

Funding Agency Department of Defense

IRB **HUM#:** HUM00099203 **Period Of Approval:** 3/3/2015-3/2/2016

Project Team **Project Lead:** Nancy J Gebler
Budget Analyst: William Lokers
Production Manager: Ruth B Philippou
Senior Project Advisor: Mary P Maher
Production Manager: Margaret Lee Hudson
Production Manager:

Proposal #: no data

Description: This project is a continuation of the Army STARRS study (Army Study to Assess Risk and Resilience in Servicemembers). For STARRS LS, we will attempt to reinterview all respondents from the All Army Study (AAS), New Soldier Study (NSS) and Pre-Post Deployment Study (PPDS) samples using a web-phone multi mode study. Each of the approximately 70,000 eligible respondents will be invited to participate once every two years. In addition to reinterviewing the AAS, NSS and PPDS samples; STARRS LS will continue to maintain and support the Research Data Enclave, allowing members of the research team and collaborators to analyze primary Army STARRS data as well as de-identified historical administrative data received from the Army and Department of Defense (DoD). Additionally, STARRS LS will continue to receive and link de-identified administrative data to the survey data (from the original Army STARRS data collection as well as STARRS LS surveys). These data will also be made available in the Research Data Enclave.

SRO Project Period 02/2015 - 11/2019

Data Col Period 10/2015 - 11/2019

Security Plan NA

Milestone Dates

PreProduction Start: 02/01/2015
Pretest End: 12/31/2015
Staffing Completed:
SS Train Start:
DC Start: 04/04/2016

Pretest Start: 10/01/2015
Recruitment Start:
GIT Start:
SS Train End:
DC End: 08/30/2019

Other Project Team Members:

Other Project Names:

Sample Mgmt Sys MSMS

Data Col Tool Blaise 5

Hardware Desktop

DE Software N/A

QC Recording Tool NA

Incentive Yes, R

Administration SRO Group

Payment Type Check, post (\$20-\$50)

Payment Method NA

Report Period Sep, 2015 (A-STARRS LS)

Project Phase Planning

Risk Level Some Concerns

Monthly Update

This report provides a summary of the September activities of the Michigan team for the STARRS LS project, as well as our monthly expenses for August 2015 and estimated cost to complete for Year 1 of the project. The cost estimates are not commitments to our final cost or scope, but are intended for planning purposes to give the Principal Investigators our current and best estimates of Michigan activities and costs through November 2019.

BLUF:

- Preparation continues for the October pilot. The start date has been delayed by one week (to October 13) at the request of the Army.
- We have an October 8 cutoff. This is the date by which we need to have all approvals in place for the pilot if we are to launch the web survey on October 13.
- The revised budget has been approved and submitted to HJF.
- Our costs remain stable and we have updated our cost report to include the new budget numbers. As a result, our projected Year 1 deficit has been eliminated.
- We have been loading the Q16/17 administrative files throughout the month and are on target to finish this work by the end of September.
- We have prepared a budget proposal for a small subaward from Johns Hopkins to provide added data manager support for Dr. Kaufman's analysis grant.

Activities for September 2015 include:**Project Management and Planning:**

- We continue to plan for the launch of our pilot in October. At the Army's request, we have moved the start date back from October 5 to October 13. We still plan to complete the data collection before SRO closes for the holiday break (December 23).
- We are awaiting Army (ODUSA) response to our request for Chaplain assistance with the safety plan.
- We submitted and received expedited review for a small number of questionnaire changes that will be implemented for the pilot. This modification has been forwarded to USUHS for secondary IRB review.
- We received approval for the modification to our Certificate of Confidentiality adding the STARRS LS component and changing the Michigan PI from Steve Heeringa to James Wagner.
- We received clarification on the approved use of text messaging. We will limit the number of text messages to three per respondent for the pilot.
- We continued work on the eRoom transition. The user list has been updated. We will move all files to WorkZone in early October, retaining the folder structure to help minimize the burden of adjusting to the new system.
- We worked with USUHS to produce sample tables for the Army STARRS final report, and for the STARRS LS sample.
- Heeringa, Wagner, and Gebler traveled to Washington, D.C. to attend the September 28 IPR.

Enclave and User Support:

- The Genotype intensity data for NSS2 blood samples is in the queue for processing and transfer to Emory.
- The final blood tube inventory from Rutgers is in the queue for processing and loading.
- We have been loading the Q16/17 administrative files throughout the month and are on target to finish this work by the end of September.
- Background check and Flux user access requests have been processed throughout the month.
- The enclave team continues to answer user questions and process data transfer requests as needed.
- Dr. Heeringa provided results of the Michigan team's work to replicate the suicidality results in Nock et al (2014) paper using the full AAS/PPDS T0 data set for Regular Army soldiers.

Financial, Cost Monitoring

- We submitted the revised budget, and are in the process of updating our reports to include the new budget amounts.
- We received a request to develop a budget to provide additional data management support for the biomarker working group. The budget is currently being processed at Michigan and will be submitted to Johns Hopkins in the near future.
- The anticipated award from the VA will require a revised budget when the scope and timeline are finalized.
- Any additional work to create public use data release(s) will require a revised budget when the scope and timeline are finalized.
- We have prepared a cost estimate for developing and conducting a training course for users of the ICPSR public use data files.

Technical Systems Development, Programming

- In September the team has focused on integrated testing, to ensure that the new Blaise questionnaire program works with our new sample management system. We continue to identify and resolve problems, and are on track to have everything ready for an October 13 launch.
- We are also testing the CATI (telephone) instrument to ensure that it is ready to go for the November 5 launch of telephone interviewing.

Cost Report:

Our estimate of current costs, and a preliminary cost-to-complete projection for Year 1 is shown in Table 1 below.

Table 1: STARRS LS Cost Report for August 2015

Component	Data Collection + Project Management	Enclave and
User Support	STARRS LS Total Project	
Year 1 Budget*	\$873,695	\$245,622 \$1,119,317
Year 1 Costs through July 2015		\$218,006 \$40,381 \$258,387
Costs for Current Month (August 2015)		\$123,788 \$44,241 \$168,029
Costs to Date	\$341,795	\$84,623 \$426,418
Year 1 Projections (Sept-Nov 2015)	\$530,896	\$161,711 \$692,607
Total Year 1 Projected Cost	\$872,691	\$246,334 \$1,119,025
Variance (Budget-Total)	\$1,003	-\$712 \$291
Variance last month**	-\$58,196	\$7,228 -\$50,968

*August 2015 budget.

**Variance last month was based on the February budget (with the Year 1 total cost budgeted at \$1,069,903).

Cost Explanation:

Our costs are stable, with August 2015 expenses comparable to July. We anticipate our monthly costs will increase slightly each month through November as we continue ramping up and launch the pilot.

Our Total year 1 Projected Cost has changed by less than \$2,000 since last month. This month we are projecting our total cost year 1 cost to complete at \$1,119,025 with a variance of \$291 for Year 1. Last month we projected a total year 1 cost to complete of \$1,120,870, with an over-run of almost \$51,000. The change in variance from August to September is due to the change in the Year 1 budget which reflects our increase in scope.

Special Issues

Areas of Risk, Mitigation Strategies:

We continue to track several areas of risk, and develop mitigation strategies.

- Army approval to start data collection. At the Army's request, we pushed the start of pilot data collection back eight days, from October 5 to October 13. We have provided all the requested information to the ODUSA (IRB and Certificate of Confidentiality approvals, data collection protocols and instruments). We expect final Army approval on or before October 8. If we do not receive approval by that time, we will need to further delay the start of the pilot.
- IRB approval. We have one final IRB hurdle to clear before we can begin production. USUHS has submitted a modification with some minor questionnaire changes that have been included in our programming. The changes are minor and we anticipate this modification will get expedited review. We cannot start the pilot, however, until we have this final IRB approval from USUSH.
- Locating respondents, and response rate. Our contact information (particularly for AAS and NSS) is limited and outdated. The Army address updates are helpful, but they provide only military addresses.
 - o Harvard has requested approval for the Army to include home address, telephone number, and personal email information with the quarterly address updates. We have received IRB approval at Michigan and USUHS for Army address updates. We will also need the following in place and files received by 18 December to allow sufficient time to process and load the files before the start of Wave 1 data collection.
 - A signed DoD concurrence letter for this amendment or continuing review (OSUDA staff will coordinate)
 - An approved Special Project Attachment (SPA) to the MOU between DMDC and APHC (Provisional). (Mr Weir at APHC (Prov) will coordinate)
- We know from PPDS Time 3 and other studies that contact rates are declining, with more individuals choosing to not answer phone calls. We are working to set up our calling and locating protocols (including using email, text message and letting contact persons know we are trying to reach the participants) to maximize our contact and completion rates. We will monitor results and work with Harvard to adjust calling protocols to optimize our results as needed. In addition, Harvard has provided us with a priority flag which will help us focus our location activities on high priority cases.
- New technical systems. We continue to make progress on the development and testing of the Blaise 5 questionnaire programming and our new sample management system. We are working with the technical teams to prioritize resources to ensure that the most important pieces are finished first. It is likely that we will use a "beta" version for the pilot, with development continuing to get us ready for an April 2016 production launch.
- Questionnaire length. The questionnaire is very lengthy. This will result in additional programming and testing time, and also may increase the number of partial interviews as respondents start but do not finish the interview. We have received a number of questionnaire changes that cannot be implemented in time for the pilot due to programming and IRB deadlines. These will be added to the queue and implemented for production. We will monitor questionnaire length through the pilot and early months of Wave 1, and will work with Harvard to make adjustments as needed.
- We are waiting for Army approval allowing the limited set of administrative variables to be treated as primary data. These variables will be used in the preload (variables used to determine skip logic) as well as the variable used to identify high priority cases. Army approval will be needed by mid-December to give the team sufficient time to incorporate the data into files and systems used with the initial production sample releases.

Cost
Sep 16, 2015

Total Cost to Date (Direct + Indirect):	426,418.00
Estimated Cost at Completion (E\$AC):	12,737,942.00
Total Budget:	12,738,233.00
Variance (Budget minus E\$AC):	291.00
Reason For Variance:	

The variance is 0% because we have just revised the budget to reflect our current cost projections for the new scope.

Projections
Sep 16, 2015

Dollars Projected For Month: 195,249.00
Actual Dollars Used: 168,029.00
Variance (Projected minus Actual): 27,220.00
Reason For Variance: There is a positive variance because fewer hours were worked than projected. This was due in part to staff being pulled to other projects, and in part because scope (and costs) have been moved to future months.

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation												
Project Mode	(Biobanks) Primary: Mail Secondary: Telephone Total of Modes: 4												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 115,017.00	Indirect Budget: 63,834.00	Total Budget: 178,851.00										
Principal Investigator/Client	Raymond De Vries (University of Michigan) Tom Tomlinson (Michigan State University)												
Funding Agency	National Institute of Health												
IRB	HUM#:	Period Of Approval:											
Project Team	Project Lead:	Lisa J Carn											
	Budget Analyst:	Dean E Stevens											
	Production Manager:	Lisa J Carn											
	Senior Project Advisor:	Stephanie A Chardoul											
	Production Manager:	Lisa J Carn											
	Production Manager:												
Proposal #:	no data												
Description:	<p>The purpose of this IRB exempt project is to explore public attitudes toward non- welfare interests in biobank research, especially around issues of consent. Eligibility requires agreement (from an adult at least 21-years-old) to attend an all-day democratic deliberation (DD) forum (if selected) plus the completion of three surveys. A packet will be mailed to residents of this ABS pool – drawn from households within a 50-60 mile radius of the forum locations in Ann Arbor and Lansing.</p> <p>Respondents will express interest by submitting their contact information through an Illume application or by mailing back a response card. The SSL will follow up with phone contact using a Blaise screener to confirm eligibility, ask some basic (primarily demographic) questions, and address any respondent questions. The SSL will deliver data for all confirmed respondents to project staff, who will resume responsibility for all subsequent respondent contact (survey-sending&reminding, random assignment of respondent group, incentive-sending).</p> <p>A pilot will take place in January-February to test current assumptions and to further refine overall design - for recruitment purposes, as well as for project team administration of the democratic deliberation event.</p>												
SRO Project Period	09/2013 - 06/2016												
Data Col Period	01/2015 - 12/2015												
Security Plan	NA												
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 10/05/2014</td> <td style="padding: 5px;">Pretest Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">Pretest End: 02/23/2015</td> <td style="padding: 5px;">Recruitment Start: 12/03/2014</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed: 12/03/2014</td> <td style="padding: 5px;">GIT Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">SS Train Start: 12/15/2014</td> <td style="padding: 5px;">SS Train End: 12/20/2014</td> </tr> <tr> <td style="padding: 5px;">DC Start: 01/05/2015</td> <td style="padding: 5px;">DC End: 10/15/2015</td> </tr> </table>			PreProduction Start: 10/05/2014	Pretest Start: 01/05/2015	Pretest End: 02/23/2015	Recruitment Start: 12/03/2014	Staffing Completed: 12/03/2014	GIT Start: 01/05/2015	SS Train Start: 12/15/2014	SS Train End: 12/20/2014	DC Start: 01/05/2015	DC End: 10/15/2015
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Staffing Completed: 12/03/2014	GIT Start: 01/05/2015												
SS Train Start: 12/15/2014	SS Train End: 12/20/2014												
DC Start: 01/05/2015	DC End: 10/15/2015												
Other Project Team Members:	Dean Stevens, Budget Analyst Dave Dybicki, Blaise Programmer Jas Sokhal, Illume Design Qi Zhu, Data Manager Paul Burton, Sampling Paul Schulz, Sampling Dan Zahs, Sampling Becky Loomis, Production Assistant												

Other Project Names:	Biobanks
Sample Mgmt Sys	SMS
Data Col Tool	Blaise 4.8; Illume
Hardware	NA
DE Software	Illume
QC Recording Tool	N/A
Incentive	Yes, R
Administration	UM Group (Medical School, Center for Bioethics and Medicine Science)
Payment Type	Check, post (\$120, \$30)
Payment Method	N/A

Report Period	Sep, 2015 (Biobanks)	Project Phase	Initiation
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Risk Level	<i>Not Rated</i>
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Monthly Update	No update information provided on September activities.
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Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Oct 31, 2015	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	178,851.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Oct 31, 2015	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Health and Retirement Study (HRS 2016)																								
Project Mode	Primary: Mixed Total of Modes: 2																								
Project Type	Sponsored Projects		Project Status	Current																					
Budget	Direct Budget:	23,744,874.00	Indirect Budget:	8,548,154.00	Total Budget: 32,293,028.00																				
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Ken Langa (SRC)																								
Funding Agency	NIA																								
IRB	HUM#:	HUM00061128	Period Of Approval:	1/15/2015 - 1/14/201																					
Project Team	Project Lead:	Nicole G Kirgis																							
	Budget Analyst:	Richard Warren Krause																							
	Production Manager:	Stephanie Sullivan																							
	Senior Project Advisor:	Mary P Maher																							
	Production Manager:	Jennifer C Arrieta																							
	Production Manager:	Piotr Dworak																							
Proposal #:	no data																								
Description:	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort will be added. A series of physical measures and biomarkers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records and Veterans Administration (VA) records is requested.																								
SRO Project Period	04/2015 - 06/2017																								
Data Col Period	02/2016 - 04/2017																								
Security Plan	NA																								
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>04/01/2015</td><td>Pretest Start:</td><td>10/16/2015</td></tr><tr><td>Pretest End:</td><td>11/07/2015</td><td>Recruitment Start:</td><td>06/01/2015</td></tr><tr><td>Staffing Completed:</td><td>12/31/2015</td><td>GIT Start:</td><td>02/11/2016</td></tr><tr><td>SS Train Start:</td><td>02/13/2016</td><td>SS Train End:</td><td>04/24/2016</td></tr><tr><td>DC Start:</td><td>02/21/2016</td><td>DC End:</td><td>04/01/2017</td></tr></table>					PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015	Pretest End:	11/07/2015	Recruitment Start:	06/01/2015	Staffing Completed:	12/31/2015	GIT Start:	02/11/2016	SS Train Start:	02/13/2016	SS Train End:	04/24/2016	DC Start:	02/21/2016	DC End:	04/01/2017
PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015																						
Pretest End:	11/07/2015	Recruitment Start:	06/01/2015																						
Staffing Completed:	12/31/2015	GIT Start:	02/11/2016																						
SS Train Start:	02/13/2016	SS Train End:	04/24/2016																						
DC Start:	02/21/2016	DC End:	04/01/2017																						
Other Project Team Members:	Rebecca Gatward (Survey Director), Sharon Parker (Production Management Coordinator), Frost Hubbard (New Cohort), Jennifer Kelley (Respondent Contact Coordinator), Jaime Koopman (Project Manager), Russ Stark (SSL Production Manager), Ian Ogden (Project Assistant), Heather Rejto (Project Assistant), Lisa deRamos (Project Assistant)																								
Other Project Names:																									
Sample Mgmt Sys	SurveyTrak; MSMS																								
Data Col Tool	Blaise 4.8																								
Hardware	Laptop																								
DE Software	NA																								
QC Recording Tool	DRI-CXM																								
Incentive	Yes, R																								
Administration	SRO Group																								
Payment Type	Check, prepaid (80.00)																								
Payment Method	Check through STrak RPay System																								

Report Period	Sep, 2015 (HRS 2016)	Project Phase	Initiation
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Risk Level	On Track
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Monthly Update	Panel: During the month of September, we continued with pre-production activities including field staff recruitment, respondent materials development, updates to specifications, programming and testing of technical systems, and pretest training preparation. Planning for whole blood draw and hearing test continued. In addition, the study received IRB approval for pretest.
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New Cohort: We are finalizing pretest preparations for screening and baseline interviewing. Sample has been selected for the new cohort pretest (50 fresh and approximately 2 -3 pre-identified LBBs per pretest interviewer). Pretest training materials and interviewer / respondent contact materials are being finalized. Gamma testing has been completed, specs updated, and the new datamodel released in September to address Gamma feedback. Technical systems are undergoing the last round of testing. For production preparations: Sample selection and release strategy has been discussed and approved by the PIs, however, continued analysis is being performed to optimize use of commercial lists in sample selection. Listing activities are scheduled to begin this month. We are also focusing on debriefing pretest interviewers to update and finalize protocols for production.

Technical Development: The Tech team are currently focusing on testing and finalising systems in preparation for the laptop load freeze date (29th Sept.). Current testing is focused on the Main questionnaire, Screener touch screen instrument, ensuring correct preload carries with a case as it is spawned from screener to main and the 'Call note builder' which has been developed to make touchscreen data entry in ST more efficient.

Special Issues

Cost Sep 30, 2015

Total Cost to Date (Direct + Indirect):	893,117.59
Estimated Cost at Completion (E\$AC):	30,550,347.59
Total Budget:	32,293,028.00
Variance (Budget minus E\$AC):	1,742,680.41
Reason For Variance:	Projection refinements continue for both Panel and New Cohort.

Projections Sep 30, 2015

Dollars Projected For Month:	399,514.59
Actual Dollars Used:	284,922.93
Variance (Projected minus Actual):	114,591.66
Reason For Variance:	Actual salary came in lower than projected salary for the month of August, mostly due to staff vacation time. Actual non-salary was less than projected; refinements in projections are being made based on 2016 workscope. For now, 2014 actuals/projecting to budget serve as place holders. We are close to having revised non-salary projections for physical measures and biomarkers added to CRS. Projections for travel and respondent payments will take a few more months to refine in CRS.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS 2015 Consumption and Activity Mail Study (CAMS 2015)													
Project Mode	Primary: Mail Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	305,700.00	Indirect Budget:	110,052.00 Total Budget: 415,752.00										
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC)													
Funding Agency	National Institute on Aging (NIA)													
IRB	HUM#:	HUM00079949	Period Of Approval:	8/28/2015-8/27/2015										
Project Team	Project Lead:	Jennifer C Arrieta												
	Budget Analyst:	Richard Warren Krause												
	Production Manager:													
	Senior Project Advisor:	Mary P Maher												
	Production Manager:													
	Production Manager:													
Proposal #:	no data													
Description:	CAMS is part of the Health and Retirement Study (HRS). The goal of CAMS is to gather additional data on household consumption and activities of daily living from participants in the HRS. In 2015, a paper questionnaire will be mailed to approximately 8,784 respondents of which 6,000 will receive the full questionnaire and 2,784 spouse/partners will receive a brief questionnaire.													
SRO Project Period	06/2015 - 02/2016													
Data Col Period	09/2015 - 01/2016													
Security Plan	Yes													
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 06/01/2015</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start: 09/16/2015</td> <td>DC End: 01/31/2016</td> </tr> </table>				PreProduction Start: 06/01/2015	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 09/16/2015	DC End: 01/31/2016
PreProduction Start: 06/01/2015	Pretest Start:													
Pretest End:	Recruitment Start:													
Staffing Completed:	GIT Start:													
SS Train Start:	SS Train End:													
DC Start: 09/16/2015	DC End: 01/31/2016													
Other Project Team Members:	Data Manager: Joel Devonshire Project Assistant: Jeannie Baker Programmer: Holly Ackerman Assembly Coordinator: Vicki Wagner Logging Coordinator: Stan Hasper CAMS													
Other Project Names:														
Sample Mgmt Sys	Other (Weblog)													
Data Col Tool	SAQ													
Hardware	Paper and Pencil													
DE Software	Other (HRS study staff is responsible for data entry)													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, Other (spouse)													
Administration	SRO Group													
Payment Type	Check, prepaid (\$25 to main R and \$10 to spouse R)													
Payment Method	Check through STrak RPay System													

Report Period	Sep, 2015 (CAMS 2015)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	During the month of September, the team finished work on the weblog programming & testing, completed the first mailing assembly, training of SSL logging was conducted, and production launched. On 9/16/15, the first questionnaire was mailed to 8,039 respondents. Calls to the toll-free line began 9/18/15 and questionnaires started coming in on 9/22/15. As of 9/23/15, 59 completed questionnaires were logged (0.7% RR).		
Special Issues			

Cost
Aug 31, 2015

Total Cost to Date (Direct + Indirect): 46,979.48
Estimated Cost at Completion (E\$AC): 411,216.50
Total Budget: 415,752.00
Variance (Budget minus E\$AC): 4,535.50
Reason For Variance: Based on initial projections entered into CRS using CAMS 2013 as a model. Projecting to be over in salary but under in non-salary.

Projections
Aug 31, 2015

Dollars Projected For Month: 281,076.99
Actual Dollars Used: 33,797.69
Variance (Projected minus Actual): 247,279.30
Reason For Variance: Respondent incentives (checks) and printing costs did not hit the account in the month of August as originally projected. These items are being pushed forward in the projections.

Measures

	Units Complete	RR	HPI
Current Goal:	5,627	70%	
Goal at Completion:			
Current actual:	59	0.7%	
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Cognitive Diagnosis Validation Study (CogVal)					
Project Mode	Primary: Face to Face Total of Modes: 1					
Project Type	Sponsored Projects		Project Status	Current		
Budget	Direct Budget:	334,652.00	Indirect Budget:	120,475.00 Total Budget: 455,127.00		
Principal Investigator/Client	David Weir (ISR) Mary Beth Ofstedal (ISR) Ken Langa (ISR)					
Funding Agency						
IRB	HUM#:		Period Of Approval:			
Project Team	Project Lead:	Evanthia Leissou				
	Budget Analyst:	Richard Warren Krause				
	Production Manager:	Kathleen S Ladronka				
	Senior Project Advisor:	Mary P Maher				
	Production Manager:					
	Production Manager:					
Proposal #:	no data					
Description:	For this project a sample of 60 main subjects and 60 family informants of those main subjects will be interviewed in person. The goal will be to complete interviews with 12 main sample members who have normal cognitive function (as determined by Michigan Alzheimer's Disease Center [MADC] information), 24 with mild cognitive impairment, and 24 with dementia, as well as to interview a family informant of each of the main sample members. SRO will administer a one-hour cognitive assessment to the main subjects and a 15 minute proxy assessment to the family informants. Both of those interview types will be completed with a Blaise instrument. In addition, SRO will obtain feedback from respondents regarding their experiences with the assessments via a brief paper and pencil interview.					
SRO Project Period	01/2014 - 06/2014					
Data Col Period	09/2014 - 11/2014					
Security Plan	No					
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start: </td> <td style="text-align: center; padding: 5px;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </td> </tr> </table>				PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:					
Other Project Team Members:	The team will be comprised of a survey director, production manager, six field interviewers, a Blaise programmer, help desk supervisor, help desk specialist, application programming supervisor, data ops research associate, office assistant, and a SPA.					
Other Project Names:						
Sample Mgmt Sys	SurveyTrak					
Data Col Tool	Blaise 4.8					
Hardware	Laptop; Paper and Pencil					
DE Software	N/A					
QC Recording Tool	N/A					
Incentive	Yes, R; Yes, INF					
Administration	SRO Group					
Payment Type	Cash, post					
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)					

Report Period	Sep, 2015 (CogVal)	Project Phase	Implementing
Risk Level	Not Rated		
Monthly Update	<p>In September we continued data collection for the Seattle ACT samples and completed 18 Respondent and 16 Informant interviews. Sample delivery from Group Health in Seattle was very slow and inefficient. We are expecting to receive any remaining sample by September 30th. Data collection is ending on October 5th and interviewer debriefing will be held on October 8th.</p> <p>The next pretest will use MADC sample in the Ann Arbor area and possibly in Detroit. Interviewer training is scheduled tentatively for early December. The dates will not be firmed up until after a mid-October meeting between the research</p>		

team and ELSA project collaborators.

Special Issues

In order to finish the work we scheduled a Cog USA pretest interviewer is traveling to Seattle on October 1-5th to finish a late arriving sample (approximately 8 cases --16 pairs).

Cost

Sep 30, 2015

Total Cost to Date (Direct + Indirect): 436,295.13

Estimated Cost at Completion (E\$AC): 469,703.86

Total Budget: 455,127.00

Variance (Budget minus E\$AC): -14,576.86

Reason For Variance: The sample delivery has been very slow and inefficient. Several tasks have been affected by that; production management, data management, and interviewer tasks. Additional overnight costs are being projected for a traveler to complete the late arriving sample.

Projections

Sep 30, 2015

Dollars Projected For Month: 0.00

Actual Dollars Used: 0.00

Variance (Projected minus Actual): 0.00

Reason For Variance:

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Life History Mail Survey 2015 (HRS LHMS 2015)				
Project Mode	Primary: Mail				
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	0.00	Indirect Budget:	0.00	Total Budget: 500,000.00
Principal Investigator/Client	Jacqui Smith Mary Beth Ofstedal				
Funding Agency	NIA with SSA				
IRB	HUM#:	HUM00106904	Period Of Approval:	10/01/15 - 04/30/16	
Project Team	Project Lead:	Piotr Dworak			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:				
	Senior Project Advisor:				
	Production Manager:				
Production Manager:					
Proposal #:	no data				
Description:	<p>The HRS Life History Mail Survey (LHMS) is conducted for the first time in 2015. This research will provide important input into efforts to optimize the design of self-administered paper questionnaires to collect different types of life events. Obtained data will foster harmonization of available and newly collected data on HRS participants' life course.</p> <p>LHMS sample includes English-speaking respondents who are not participating in the concurrent HRS 2015 CAMS mail study. Approximately 12,000 HRS participants will be invited to respond to the HRS 2015 LHMS paper questionnaire. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail although some respondents may call the dedicated HRS toll-free line. All of the mailings will be completed during the period of October 2015, through January 2016. The project will be finalized during the months of February and March 2016.</p> <p>The LHMS questionnaire includes the following sections:</p> <ul style="list-style-type: none">• A life history calendar where respondents are asked to note important events from their lives and age at when they occurred. This is intended to serve as a guide for them when completing the remainder of the questionnaire;• A residential history section where respondents are asked to list all places of residence and any special circumstances (e.g., residing in institutional setting, military housing, etc.);• An educational history section where respondents are asked about their schools and educational experiences such as the degrees they obtained, special skills attained, learning disabilities, participation in school and other activities and in organized sports or physical activities. <p>The LHMS questionnaire is expected to take 40 – 50 minutes to complete. The questionnaires will be available in English only.</p> <p>Respondent protocol:</p> <p>Respondents will be contacted a maximum of four times via mail. In the first mailing all subjects will receive relevant study materials including an invitation letter with the informed consent information sheet, a \$25 incentive check, a questionnaire, a pre-addressed prepaid return envelope, and an address update card. Mailings will be separated by a minimum of three weeks.</p> <p>Non-respondents may receive reminders and/or up to two repeat follow up questionnaire mailings. Some participants may also receive a pencil in the mailing to facilitate filling out the questionnaire. The last mailing may be sent via USPS priority mailer. All participants who return a completed survey will receive a thank you note.</p> <p>The Survey Research Operations (SRO) unit of the Survey Research Center that conducts field activities for this project will also receive and handle any respondent calls regarding the survey; we expect approximately 100 respondent calls per week during production. A unique toll free line has been set up to accommodate these calls which will be answered by specifically trained contingent staff from the Survey Services Lab.</p>				
SRO Project Period	09/2015 - 04/2016				
Data Col Period	10/2015 - 01/2016				
Security Plan	NA				

Milestone Dates

PreProduction Start: 09/01/2015**Pretest End:****Staffing Completed:****SS Train Start:****DC Start:****Pretest Start:****Recruitment Start:** 10/26/2015**GIT Start:****SS Train End:****DC End:**

Other Project

Piotr Dworak, Jeannie Baker

Team Members:

Other Project

Names:

Sample Mgmt Sys

SurveyTrak

Data Col Tool

SAQ

Hardware

Paper and Pencil

DE Software

External vendor (Caso (formerly Apperson))

QC Recording Tool

NA

Incentive

Yes, R

Administration

SRO Group

Payment Type

Check, prepaid (25)

Payment Method

NA

Report Period

Sep, 2015 (HRS LHMS 2015)

Project Phase

Initiation

Risk Level

On Track

Monthly Update

The final budget for the project is still being worked out after confirming the specs with PIs for the total sample, total questionnaire length, and the specs for data collection including optical character recognition.

We expect to sample 11,800 HRS respondents who are not participate in CAMS and are English-speaking. Caso (formerly Apperson) will print and mail questionnaire for the project. They will also collect the data from closed-ended and open-ended questions and provide scanned survey images.

The questionnaire was finalized on 9/22 and the IRB application was submitted on the same day. IRB expedited review is currently pending.

Special Issues

Piotr may be on paternity leave as we near the first mailing. Nicole and Rebecca will provide backup while Jeannie Baker will be the point person for working with the vendor.

Cost

Sep 30, 2015

Total Cost to Date (Direct + Indirect): 0.00**Estimated Cost at Completion (E\$AC):** 0.00**Total Budget:** 500,000.00**Variance (Budget minus E\$AC):** 0.00**Reason For Variance:**

Projections

Sep 30, 2015

Dollars Projected For Month: 0.00**Actual Dollars Used:** 0.00**Variance (Projected minus Actual):** 0.00**Reason For Variance:**

Measures

	Units Complete	RR	HPI
Current Goal:	8260		
Goal at Completion:	8260		
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Screening Initiatives (HRS Screening Initiatives)				
Project Mode	Primary: Face to Face		Secondary: Telephone	Total of Modes: 3	
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	512,452.00	Indirect Budget:	184,484.00	Total Budget: 696,936.00
Principal Investigator/Client	David Weir (UM Survey Research Center) Mary Beth Ofstedal (UM Survey Research Center)				
Funding Agency					
IRB	HUM#:	Period Of Approval:			
Project Team	Project Lead:	Frost Alexander Hubbard			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:	Theresa Camelo			
	Senior Project Advisor:	Nicole G Kirgis			
	Production Manager:	Kyle Steven Kwaizer			
	Production Manager:				
Proposal #:	no data				
Description:	<p>The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. In addition, since the funding for the sampling work for HRS 2016 new cohort screening will not be received by the ISR until January 2015, the production sampling work of determining the number of PSUs and segments to select, creating the PSU sampling frame, and selecting PSUs, were all done under this budget.</p> <p>The following were all conducted under this project's budget in order to design the optimal 2016 screening methods:</p> <p>(1) A detailed analysis of the HRS 2010-11 screening results</p> <p>(2) an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts)</p> <p>(3) a tracking experiment to determine the most cost effective method(s) for determining the current address of the LBB birth cohort members identified during the 2010,</p> <p>(4) developing a 2016 sample design which was submitted as part of the proposal sent to NIA for sending for the 2016 new birth cohort screening.</p> <p>Note: After a 9/18/2013 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. However, the PI's did not specify the amount to which the budget should be limited</p> <p>In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.</p> <p>Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.</p> <p>Address lists will be compiled utilizing information from external databases such as MSG and Aristotle. The DMV data was too difficult to obtain for states other than Michigan and the Valassis data did not have commercial data at the address level. Three PSUs and 3 segments per PSU were selected to reflect geographic and demographic variations. Experienced interviewers were be hired and trained for the screening experiment during August 2013. Each interviewer completed screening interviews in at least one segment.</p>				
SRO Project Period	09/2012 - 12/2015				
Data Col Period	08/2013 - 10/2015				
Security Plan	Yes				

Milestone Dates

PreProduction Start: 03/01/2013**Pretest End:****Staffing Completed:****SS Train Start:** 08/20/2013**DC Start:** 08/22/2013**Pretest Start:****Recruitment Start:****GIT Start:****SS Train End:** 08/21/2013**DC End:** 11/03/2013

Other Project

Team Members:

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blasczyk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman, Paul Burton, Kyle Kwaiser, Ann Vernier, Heather Reijto, Jeannie Baker

Other Project

Names:

All included under this initiative:

Sample Mgmt Sys

LBB Mail Survey, LBB Tracking, HRS Screening Experiment

Data Col Tool

SurveyTrak; Other (Weblog for LBB/EGENX mailings)

Hardware

Blaise 4.8

DE Software

Laptop; Tablet; [UM cell] Phone; Paper and Pencil

QC Recording Tool

NA

Incentive

Other (None used)

Administration

Yes, R

Payment Type

SRO Group

Payment Method

Cash, prepaid (\$10 mailed to half of the LBB Mail Survey cases.)

NA

Report Period

Sep, 2015 (HRS Screening Initiatives)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

No update information provided on September activities.

Special Issues

Cost

Oct 31, 2015

Total Cost to Date (Direct + Indirect):

0.00

Estimated Cost at Completion (E\$AC):

0.00

Total Budget:

696,936.00

Variance (Budget minus E\$AC):

0.00

Reason For Variance:

Projections

Oct 31, 2015

Dollars Projected For Month:

0.00

Actual Dollars Used:

0.00

Variance (Projected minus Actual):

0.00

Reason For Variance:

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Mathematics Teachers & Teaching Study (MTTS)

Project Mode Primary: Mail Secondary: Telephone Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 792,030.00 ***Indirect Budget:*** 438,195.00 ***Total Budget:*** 1,230,225.00

Principal Investigator/Client Heather Hill (Harvard Graduate School of Education)
Patty Maher (ISR PI)

Funding Agency

IRB ***HUM#:*** HUM90379 ***Period Of Approval:*** 6/25/2014-6/25/2015

Project Team ***Project Lead:*** Barbara Lohr Ward
Budget Analyst: Dean E Stevens
Production Manager: Russell W Stark
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Anthony Romanowski
Production Manager:

Proposal #: no data

Description: For the last 25 years, three major goals have animated the U.S. mathematics education community: the need for more knowledgeable teachers, more challenging curricula for students, and more ambitious instruction in classrooms. And yet despite volumes of policy guidance, on-the-ground effort and research over the past decades, few comprehensive and representative portraits of teacher and teaching quality in U.S. mathematics classrooms exist. Instead, most research into these topics has been conducted with small samples or non-representative samples (e.g., Kane & Staiger, 2012), with the result that it is difficult to ascertain what, if any, progress has been made toward the three goals. To provide information on such progress, we will collect data on teacher content knowledge, curriculum use, and instruction from a nationally representative sample of U.S. middle school mathematics teachers. A written survey will build on a similar study conducted in 2005 – 06 (Hill, 2007), allowing for the comparison of teachers' curriculum use and content knowledge – and more specifically, their mathematical knowledge for teaching (MKT) – across time periods. An observational component will record and score videotapes of instruction, allowing for a description of current instruction as well as a comparison of current instruction to that observed during the TIMSS video study (Heibert et al., 2005). The new video dataset will also serve as a baseline for future studies of instruction, for instance ones comparing current instruction to that in 2025, to assess whether Common Core State Standards have been met.

SRO Project Period 09/2014 - 06/2016

Data Col Period 01/2015 - 12/2015

Security Plan NA

Milestone Dates

PreProduction Start: 10/01/2014

Pretest End:

Staffing Completed:

SS Train Start:

DC Start: 03/02/2015

Pretest Start:

Recruitment Start: 01/26/2015

GIT Start:

SS Train End:

DC End: 05/31/2016

Other Project Team Members:

Barb Ward - Lead
Russ Stark - Production Lead
Judi Clemens, Donnalee Grey-Farquharson - District IRB
Dan Zahs, Paul Burton - Sampling
Hueichun Peng - Technical Lead, SRIS
Jim Hagerman - Blaise
Shaowei Sun- SRIS
Laura Yoder - Data Mgt

Other Project**Names:**

Sample Mgmt Sys	SMS; Project specific system (SRIS)
Data Col Tool	SAQ; Other (video recorded on tablet)
Hardware	Desktop; Tablet; Other (Tablets, Swivls, Tripods provided by research team)
DE Software	Blaise 4.8 BIA
QC Recording Tool	N/A
Incentive	NA
Administration	NA
Payment Type	Check, post (\$50 for SAQ, \$200 video); Cash, prepaid (5)
Payment Method	Check through other system (ISR Business Office); Imprest Cash Fund from ISR Business Office (ISR Business

Report Period	Sep, 2015 (MTTS)	Project Phase	Implementing
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Risk Level	<i>Some Concerns</i>
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Monthly Update	Survey Research Operations Mathematics Teachers & Teaching Survey (MTTS) Monthly Report Period Covered: Sept 2015
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Prepared by: Barbara Ward, SRO

Submitted to: Heather Hill, Corrine Herlihy and Barbara Gilbert, Harvard Graduate School of Education, Stephanie Chardoul, SRO

During Sept, 2015, SRO activities included the following:

Task 1: Management, Budget and Work Plan

- Participated in project management meetings with the research team to discuss work scope changes, budget, and production preparation
- Revised monthly projections and staffing plan to reflect new work scope incorporating only the MQI data collection, but with added work scope for additional sample, video QC.
- Prepared Aug 2015 monthly report.

Task 2: Sampling

- Delivered new MKT sample, ran QC checks, report on overlap with MQI sample
- Evaluated implications of selecting more than 2 teachers per school for MQI. Prepared new sample estimates for number of schools, districts needed for MQI.
- Developed and proposed a teacher sharing (roster sharing) plan for districts with schools selected for both the MKT and the MQI sample.

Task 3: Questionnaire Development

Task 4: CAI Programming

Task 5: Systems Programming

- SRIS
 - o Began updating SRIS to remove MKT and enhance MQI reporting
- Show up to 4 teachers per school
- Improve display for teacher MQI production details (move to one teacher per page)
- Add variables to track overlap between districts and schools (updates to district, school and teacher page).
- Add variable to track contact method for each teacher
- Data Management
- Ran reports to show overlap between MKT and MQI
- Loaded new sample into rostering program, SRIS
- Began updating databases, queries, and rostering sample to account for overlap between MKT and MQI
- Began updating databases, SRIS and all queries to allow selection of up to 4 teachers per district in non-shared districts, plus implement a sharing algorithm for districts that are shared.
- Added variable to track contact method for each teacher
- Prepared reports
- Began preparation of queries and reports to facilitate MQI production shipping

Task 6: Interviewer Recruitment & Hiring

Task 7: Training

- Began recruitment of additional staff for rostering, shipping preparation

Task 8: Main Data Collection

- District Recruitment –Research Applications
- Revised district and principal recruitment materials.
- Prepared and submitted research applications for 6 districts.
- Responded to questions and requests for protocol updates from districts.
- Contacted districts for status updates.
- Contacted principals (where necessary) to recruit them into the sample.
- Rostering
- Contacted > 80 schools for rosters, sent PDFs to collect rosters
- Received 55 completed rosters.
- Modified roster calling process to include weekly follow-up emails to schools
- MQI Production
- Finalized teacher recruitment protocol, finalized teacher letters/emails
- Prepped assent mailings for cohorts 4 and 5
- Prepped shipments for cohort 4

Task 9: Post Collection Processing

Task 10: Weighting

Task 11: Final Data Deliverables

Cost information: Harvard subcontract funded by the National Science Foundation

Total survey funding awarded:	\$	1,230,225
Total Expended as of 8/31/2015	\$	502,870
Expected cost at complete (w/o MKT):	\$	1,012,193*
Expected Variance:	\$	218,032

Cost explanation:

The cost estimate reflects survey funding awarded to Michigan (SRO) for data collection activities, current expenditures, and estimated expenses to the end of the award based on an initial estimate of the impact of elimination of the MKT workscope. The estimate includes some additional staffing for handling research applications, mailing effort to recruit teachers into the MQI sample as well as shipping expense for the MQI equipment. The cost estimate includes effort to complete rosters in 575 schools and mailing recruitment materials to approximately 1352 teachers. This includes re-mailing recruitment materials to non-participating teachers selected in Spring of 2015.

The estimate includes additional workscope to draw a sample for the MKT, periodically monitor the MKT sample using reports prepared by Harvard, and production of weights and non-response adjustments and assist with production of a methodology report. The estimate also includes staffing to conduct an initial round of quality control on MQI videos received.

The report does not include does not include supplemental funding awarded to Michigan for video storage and processing.

The projected variance anticipates a possible underrun due to anticipated SRO work scope decreases, however there is uncertainty in these projections. There remains considerable uncertainty regarding the total effort that will be needed to recruit districts, schools and teachers in order to reach a goal of having 400 teachers participate in the data collection. Teacher participation rates are not yet known. All projections are based on historical averages for similar work. These are areas that are being carefully monitored and projections will be updated as needed and as work scope continues to be defined and tailored to needs.

Special Issues**Areas of risk or concern:**

We are experiencing continuing changes or “tweaks” to the production program; many of these arise from complications resulting from the “divorce” of the MKT and MQI. Management burden for the project has increased significantly, and it is difficult to finalize budget estimates. We will continue to monitor our progress and budget carefully.

District Recruitment

- District recruitment has been both slower than had been anticipated, has a lower response rate than anticipated, and has required more research applications than previously anticipated. District recruitment activities are extending beyond what was projected.

Slower district recruitment has delayed the launch of MQI production. We are anticipating that data collection will extend at least until March 2016.

- We released two additional district replicates in July and August. Another, smaller replicate is currently being discussed. This is a small increment in printing and shipping cost, but may result in a much larger need to prepare research applications. Michigan will carefully monitor the labor necessary to complete IRB applications and will make adjustments to the level of effort and cost estimates as needed.

School Rostering

- In the late Winter and Spring, we achieved a rostering completion rate of 58%, which is slightly lower than anticipated. Early Fall rostering efforts are yielding a response rate of 69%, which is still slightly lower than anticipated. We have modified procedures to quickly default to the school front desk personnel if the designated “research contact” person does not respond to a roster request in a timely manner. Rostering cost and productivity will be carefully monitored as production progresses.

MQI Teacher Recruitment

- We do not yet have enough data to project a teacher response rate for the MQI data collection. Lower teacher response rates may impact both the length of the study and the number of teachers that must be recruited in order to obtain the desired number of completed videos.
- Previous research (conducted in 2009) indicates that mail is the best method to contact teachers to request survey participation, however much has changed in the school environment since 2009. We will incorporate an experiment to determine if email reminders are now more cost efficient and effective than mail reminders. Recruitment strategies will be tailored to utilize the most cost efficient method of recruitment.
- Video data collection activities will need to be tailored by district, reducing the efficiency of bulk-mailing operations. We are incorporating multiple flags and other information into the technical systems to provide directions for those assigned to prepare materials for the video data collection effort.

Sample Overlap

- We are implementing data management strategies and triggers to manage the overlap of sample between the MKT and MQI portions of the study. Implementing a “divorce” of the two aspects of the study has increased programming, sampling and management effort. Some increases have been incorporated into new cost estimates. The additional effort will be monitored carefully as the implications of managing the overlapping sample become more clear.
- Data from rostering will need to be passed manually between Harvard and Michigan for overlap schools.
- Teacher selection for schools already rosters, or schools that will be passed manually between Harvard and Michigan will likely need to be handled manually.

**Cost
Sep 25, 2015**

Total Cost to Date (Direct + Indirect):	502,870.00
Estimated Cost at Completion (E\$AC):	1,012,193.00
Total Budget:	1,230,225.00
Variance (Budget minus E\$AC):	218,032.00
Reason For Variance:	The variance results from the decrease in workscope related to removing the MKT portion of production.

**Projections
Sep 25, 2015**

Dollars Projected For Month:	57,309.00
Actual Dollars Used:	36,447.00
Variance (Projected minus Actual):	20,843.00
Reason For Variance:	Salary & fringe costs were much lower than projected due to vacations, and deferral of work until the implications of the separation of the MKT and MQI could be worked out.

Measures			
	Units Complete	RR	HPI
	<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures

Project Name Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2/MTF Illume Web 2016)

Project Mode Primary: Web Secondary: Mail Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 243,829.00 **Indirect Budget:** 134,105.00 **Total Budget:** 377,934.00

Principal Investigator/Client Megan Patrick (UM-SRC)

Funding Agency U.S. Department of Health & Human Services, National Institutes of Health

IRB **HUM#:** 00081391 **Period Of Approval:** 8/1/2012 - 4/30/2017

Project Team **Project Lead:** Donnalee Ann Grey-Farquharson
Budget Analyst: Christine Evanchek
Production Manager: Lloyd Fate Hemingway
Senior Project Advisor: Gina-Qian Yang Cheung
Production Manager:
Production Manager:

Proposal #: no data

Description: In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Year 3 of the project began August 2015 and the budget has been redone to reflect future effort:

	TOTAL	YEAR 1	YEAR 2
TOTAL DIRECT COSTS	\$243,829	\$195,210	\$48,619
INDIRECT COSTS	\$134,105	\$107,365	\$26,740
GRAND TOTAL	\$377,934	\$302,575	\$75,359

The MPR budget will be updated to reflect total cost of effort moving forward and not total cost over all years..

SRO Project Period 08/2012 - 08/2017

Data Col Period 04/2016 - 08/2016

Security Plan Yes

Milestone Dates

PreProduction Start:

Pretest End:

Staffing Completed:

SS Train Start:

DC Start:

Pretest Start:

Recruitment Start:

GIT Start:

SS Train End:

DC End:

Other Project Team Members: Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski (years 1 & 2), (Aaron Pearson - year 1), Max Malhotra, Lloyd Hemingway

Other Project Names: MTF Web
Sample Mgmt Sys SMS; Illume
Data Col Tool NA
Hardware NA
DE Software N/A
QC Recording Tool N/A
Incentive Yes, Other (Managed by SRC Study Staff)
Administration NA
Payment Type N/A
Payment Method N/A

Report Period Sep, 2015 (MTF-WPSP Year 2/MTF Illu **Project Phase** Initiation

Risk Level *Not Rated*

Monthly Update No update information provided on September activities.

Special Issues

Cost
Oct 31, 2015

<i>Total Cost to Date (Direct + Indirect):</i>	0.00
<i>Estimated Cost at Completion (E\$AC):</i>	0.00
<i>Total Budget:</i>	377,934.00
<i>Variance (Budget minus E\$AC):</i>	0.00
<i>Reason For Variance:</i>	

Projections
Oct 31, 2015

<i>Dollars Projected For Month:</i>	0.00
<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00
<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)													
Project Mode	Primary: Face to Face Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	29,713,370.00	Indirect Budget:	10,439,833.00 Total Budget: 40,601,208.00										
Principal Investigator/Client	Joyce Abma (NCHS) Mick Couper (ISR)													
Funding Agency	NCHS, CDC, NICHD													
IRB	HUM#:	0002716	Period Of Approval:	7/17/13 - 7/17/14										
Project Team	Project Lead: Heidi Marie Guyer Budget Analyst: Nancy Oeffner Production Manager: Theresa Camelo Senior Project Advisor: Mary P Maher Production Manager: Maureen Joan O'Brien Production Manager: Daniel Tomlin													
Proposal #:	no data													
Description:	<p>The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.</p>													
SRO Project Period	09/2010 - 07/2020													
Data Col Period	09/2011 - 06/2019													
Security Plan	Yes													
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 03/01/2011</td> <td style="padding: 5px;">Pretest Start:</td> </tr> <tr> <td style="padding: 5px;">Pretest End:</td> <td style="padding: 5px;">Recruitment Start: 06/01/2011</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed: 08/17/2011</td> <td style="padding: 5px;">GIT Start: 09/13/2011</td> </tr> <tr> <td style="padding: 5px;">SS Train Start: 09/15/2011</td> <td style="padding: 5px;">SS Train End: 09/19/2011</td> </tr> <tr> <td style="padding: 5px;">DC Start: 09/20/2011</td> <td style="padding: 5px;">DC End: 07/01/2019</td> </tr> </table>				PreProduction Start: 03/01/2011	Pretest Start:	Pretest End:	Recruitment Start: 06/01/2011	Staffing Completed: 08/17/2011	GIT Start: 09/13/2011	SS Train Start: 09/15/2011	SS Train End: 09/19/2011	DC Start: 09/20/2011	DC End: 07/01/2019
PreProduction Start: 03/01/2011	Pretest Start:													
Pretest End:	Recruitment Start: 06/01/2011													
Staffing Completed: 08/17/2011	GIT Start: 09/13/2011													
SS Train Start: 09/15/2011	SS Train End: 09/19/2011													
DC Start: 09/20/2011	DC End: 07/01/2019													
Other Project Team Members:	Chrissy Evanchek--Budget Analyst, Jennifer Kelley--Project Manager													
Other Project Names:														
Sample Mgmt Sys	SurveyTrak													
Data Col Tool	Blaise 4.8													
Hardware	Tablet; [UM cell] Phone; Paper and Pencil													
DE Software	Other (ODK)													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, Other (babysitting fee)													
Administration	SRO Group													
Payment Type	Cash, prepaid (\$5; \$40); Cash, post (\$40; \$60)													
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office													

Report Period	Sep, 2015 (NSFG 2010-2020)	Project Phase	Implementing
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Risk Level	On Track
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Monthly Update	<p>NSFG Year 4 data collection ended on September 12, 2014. Interviewer training was conducted in September and included 15 new hires and 6 on-staffers new to NSFG. Additionally, 25 continuing on-staff iwers were invited to return to training for 3 days during which they received new laptops and updated study materials and gained experience with the new touchscreen screener and revised male and female questionnaires, as well as participating in sessions with NCHS and SRC Methodologists. Year 5 data collection began on September 20, 2015. In addition to the data collection activities, the next public use release file (PUF2) will be prepared beginning in October with data collected between Sept 2013 and Sept 2015. The next quarterly meeting will be held at NCHS in October to report on Q16 activities and the overall financial and production status. The goals below represent current overall data collection as</p>
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of 7/30/2015 and goals through year 4. This represents the first two public release files in this contract period.

Special Issues

Cost
Sep 14, 2015

Total Cost to Date (Direct + Indirect): 20,347,994.00
Estimated Cost at Completion (E\$AC): 43,157,586.00
Total Budget: 40,601,208.00
Variance (Budget minus E\$AC): -2,556,378.00
Reason For Variance:

A large variance is currently shown for the remaining years of the contract (2015-2019). This is primarily due to increased data collection costs in comparison to the original budget proposed in 2010 for the ten year contract. Projections are being updated for the remaining years to try to bring this in line. NCHS has annual meetings with their funders to discuss the potential need for increased funding above the original award. Additional funding was received in prior data collection years as well as for year 5 of data collection (Sept2015-Aug2016). The total cost of year 4 data collection was \$5,331,080.

Projections
Sep 14, 2015

Dollars Projected For Month: 424,593.75
Actual Dollars Used: 433,283.75
Variance (Projected minus Actual): 8,690.00
Reason For Variance:

The actual dollars used shown above includes a \$9,000 erroneous charge to the project. Once that is corrected, the projections for the month will be in line with the actuals.

Measures

	Units Complete	RR	HPI
Current Goal:	20000	75%	9.0
Goal at Completion:	20000	75%	9.0
Current actual:	20628	71%	10.2
Estimate at Complete:	20628	71%	10.2
Variance:	628	4%	1.0

Other Measures

The measures above reflect years 1-4 of data collection. The year 4 HPI was 11.0-- 2 hours higher than originally budgeted.

Project Name	Neurodevelopmental Pathways in Adolescent Health Risk Behavior (AHRB)												
Project Mode	Primary: Class SAQ	Secondary: Web	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 804,447.61	Indirect Budget: 446,468.49	Total Budget: 1,250,916.10										
Principal Investigator/Client	Daniel Keating (U-M SRC)												
Funding Agency	Health and Human Services (HHS), Department of-National Institutes of Health												
IRB	HUM#: HUM00084650	Period Of Approval:	3/4/2015 - 3/3/2016										
Project Team	Project Lead: Meredith A House Budget Analyst: Bethany Benton Production Manager: Kathleen S Ladronka Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>During early adolescence systems in the brain that are characterized by heightened reactivity to motivational stimuli and rewards mature rapidly, while systems that enable more effective cognitive control and judgment mature more slowly. This "developmental maturity mismatch" has been proposed as a key contributor to health risk behavior among adolescents, which is of critical importance because: (1) risk behaviors are the leading cause of morbidity and mortality in this age group, including diseases arising from unprotected sexual activity and casualties arising from reckless behavior (including driving fatalities and serious injuries); (2) it is the peak age for the onset of a wide range of risk behavior patterns with potential long-term consequences, including substance use and abuse, and delinquency. The "developmental maturity mismatch" hypothesis, however, has not been directly tested in relation to risk behavior at a level sufficient to inform this critical health area. The primary aim of the ANDH study is to understand the behavioral, cognitive, and neural bases of risk taking, through integrated analyses of age differences, developmental trajectories, and individual differences in psychosocial, neurocognitive and neural imaging assessments.</p> <p>The study will involve data collection from 10th and 12th grade students (~2000 students total) in 7-8 local high schools (approximately 150 students from each age group per school), with group administration in the schools using laptops in a baseline data collection to be completed over a 3-month period in the fall of 2014. Each respondent will attend 2 ~45 minute sessions: one survey and one neurocognitive tests. After the baseline data collection, SRO will modify the survey questionnaire to operate as a web-based survey, and will administer the web survey to all 2,000 respondents in years 2, 3, and 4 of the project (in the fall of 2015, 2016 and 2017). A small number of respondents (150-160) will be sub-selected to undergo neural imaging at U-M facilities in Ann Arbor (SRO will not be directly involved in this portion of the study).</p>												
SRO Project Period	04/2014 - 03/2018												
Data Col Period	03/2015 - 06/2015												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 08/01/2014</td> <td>Pretest Start: 11/10/2014</td> </tr> <tr> <td>Pretest End: 11/13/2014</td> <td>Recruitment Start: 02/02/2015</td> </tr> <tr> <td>Staffing Completed: 01/23/2015</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start: 02/25/2015</td> <td>SS Train End: 02/26/2015</td> </tr> <tr> <td>DC Start: 03/02/2015</td> <td>DC End: 12/04/2015</td> </tr> </table>			PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014	Pretest End: 11/13/2014	Recruitment Start: 02/02/2015	Staffing Completed: 01/23/2015	GIT Start:	SS Train Start: 02/25/2015	SS Train End: 02/26/2015	DC Start: 03/02/2015	DC End: 12/04/2015
PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014												
Pretest End: 11/13/2014	Recruitment Start: 02/02/2015												
Staffing Completed: 01/23/2015	GIT Start:												
SS Train Start: 02/25/2015	SS Train End: 02/26/2015												
DC Start: 03/02/2015	DC End: 12/04/2015												
Other Project Team Members:	Larry Daher, Emmanuel Ellis, David Bolt, Kyle Goodman, Donnalee Grey-Farquharson, Kyle Kwaiser (tech lead, data manager), Becky Loomis, Max Malhotra, Shaowei Sun, Laura Yoder (data management)												

Other Project Names:	Adolescent Neurodevelopmental Health (ANDH) (Internal) Adolescent Health Risk Behavior Study (Public)
Sample Mgmt Sys	Illume; Project specific system (SRIS)
Data Col Tool	Illume; SAQ; Other (Inquisit neurocognitive task software; NC helper app)
Hardware	Laptop
DE Software	Other (SRIS)
QC Recording Tool	N/A
Incentive	Yes, R; Yes, Other (School)
Administration	SRO Group; ISR Group (Dan Keating, PNG Group)
Payment Type	Check, post (Rs, \$50 year 1, \$20 years 2-4; schools, \$1000); Cash, post (Ypsilanti Rs, \$50 year 1)
Payment Method	Check through other system (RPay not through STRak (R payments)); Imprest Cash Fund from ISR Business OI

Report Period	Sep, 2015 (AHRB)	Project Phase	Implementing
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Risk Level	<i>Not Rated</i>
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Monthly Update

The team kicked into gear and brought all systems on-line in preparation for administrations at Ypsilanti - 10/7-10/9 and 10/19-10/22. A challenge at Ypsilanti will be cash incentive payment to students as opposed to checks. The proctor script was modified for the cash payment. Permanent staff will need to be on site at all times with the cash. It looks like the school would like us to pay students at the end of the day from the school office, which will lengthen the amount of time we need to be in the school, but will be easier to administer (cash only taken out one time from a more secure location).

Belleville is scheduled for Oct 12-16. It should be our largest school so far; we will run two sessions of up to 50 students at a time.

Jackson is also very likely on board and has chosen dates before and after the Thanksgiving holiday.

David Bolt and Kyle Goodman have joined the tech team and have come up to speed very quickly on all aspects of the project. Kyle Kwaiser has stepped into the role Louis played, taking on the responsibility for school site visits and other planning activities.

Of our original 7 proctors, only 4 remain. We have sought out proctor-helpers from the SSL - 3 to 3 have been identified. They will help with activities like changing batteries, setting up and cleaning laptops, wiring, seating students, etc.

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Sep 30, 2015	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	1,250,916.10
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Sep 30, 2015	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department (YRS)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 917,405.00 ***Indirect Budget:*** 505,822.00 ***Total Budget:*** 1,423,227.00

Principal Investigator/Client Cheryl King (Professor of Psychiatry, University of Michigan)

Funding Agency

IRB ***HUM#:*** ***Period Of Approval:***

Project Team ***Project Lead:*** Esther H Ullman
Budget Analyst: Janelle P Cramer
Production Manager:
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager:
Production Manager:

Proposal #: no data

Description: This multi-site collaborative project proposes to implement a “universal suicide risk screen” strategy with eligible youths, ages 12-17, who present at one of 14 emergency departments across the country. The research team will conduct initial screening of approximately 9,090 youths randomly chosen in these emergency departments (ED), over a period of two years. Based on the results of the screening, youths will be contacted for follow-up (youths who present with an actual suicide or self-injury concern, youths who present with at least two suicide risk factors, and youths at low/no risk for suicide) by the Survey Research Center’s (SRC) interviewing staff in Survey Research Operations (SRO). SRO will receive electronic files with contact information for the selected youths on a flow basis, with the expectation of receiving approximately 4,360 in total. Using computer-assisted interviewing techniques from our centralized telephone facility (Survey Services Lab, or SSL) on the Ann Arbor campus, we will attempt contact with each selected respondent’s parent and then the respondent, with the goal of completing brief (10-minute) interviews with ~85% of the respondents 3 months after their ED screening, and ~80% of these same respondents 6 months after their ED screening

SRO Project Period 03/2015 - 12/2017

Data Col Period 07/2015 - 07/2017

Security Plan NA

Milestone Dates

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i> 09/21/2015	<i>SS Train End:</i> 09/24/2015
<i>DC Start:</i> 09/28/2015	<i>DC End:</i>

Other Project

Team Members:

Other Project

Names:

Sample Mgmt Sys NA

Data Col Tool NA

Hardware NA

DE Software NA

QC Recording Tool NA

Incentive NA

Administration NA

Payment Type NA

Payment Method NA

Report Period Sep, 2015 (YRS) **Project Phase** Planning

Risk Level On Track

Monthly Update September was a very busy pre-production month with programming, testing of systems and preparations for training which was held 9/21/15. Production is scheduled to launch 9/29/15. Training included representative from Boys Town and interviewers will practice transferring cases as part of their training.

Special Issues

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect): 150,824.19
Estimated Cost at Completion (E\$AC): 1,308,427.57
Total Budget: 1,423,227.00
Variance (Budget minus E\$AC): 39,589.43
Reason For Variance: Early in development phase so not all costs known yet, no HPI estimate was included for parent interview (English and Spanish) so will add projections for this after production start.

Projections
Sep 30, 2015

Dollars Projected For Month: 32,469.34
Actual Dollars Used: 37,908.60
Variance (Projected minus Actual): -5,439.26
Reason For Variance: Additional costs to program the the system for delivering data to BoysTown

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	2000	85%	3.0
<i>Goal at Completion:</i>	2000	85%	3.0
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

There will actually be two surveys in phase 1 (at 3 months and 6 months)...and then a second phase survey. Each has their own RR expected

Project Name	Panel Study of Income Dynamics Childhood Experiences Web/Mail Project (PSID-CE (aka FES-CE))												
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 412,530.00	Indirect Budget: 228,954.00	Total Budget: 641,484.00										
Principal Investigator/Client	Vicki Freedman (U of M Survey Research Center) James Smith (RAND) Kate McGonagle (U of M Survey Research Center)												
Funding Agency	Note:												
IRB	HUM#: HUM00051456	Period Of Approval:	Approved w/Conting.										
Project Team	Project Lead: Shonda R Kruger-Ndiaye Budget Analyst: William Lokers Production Manager: Anthony Romanowski Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>PSID-CE is the first web survey associated with the PSID. The sample for the study is comprised of virtually all PSID respondents and spouses and will include approximately 13,100 individuals. Potential respondents will be invited either to complete an on-line instrument or—in the case of those who have not reported Internet access at home—given the option to complete the instrument on-line or on paper. Follow-up efforts will consist of both hard-copy and e-mailed reminders as well as non-response calling. The interview content includes questions about childhood health conditions, socioeconomic status, neighborhood(s), friendships, school experiences, criminal activity as well as the parenting experienced as children. To help respondents accurately recall their ages when various events occurred, the on-line version of the questionnaire features a custom-built dynamic life history calendar. Due to the sensitivity of the content, a Certificate of Confidentiality will be obtained.</p>												
SRO Project Period	08/2013 - 11/2014												
Data Col Period	05/2014 - 10/2014												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 08/01/2013</td> <td>Pretest Start: 02/10/2014</td> </tr> <tr> <td>Pretest End: 03/31/2014</td> <td>Recruitment Start: 03/10/2014</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start: 05/08/2014</td> <td>DC End:</td> </tr> </table>			PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014	Pretest End: 03/31/2014	Recruitment Start: 03/10/2014	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 05/08/2014	DC End:
PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014												
Pretest End: 03/31/2014	Recruitment Start: 03/10/2014												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start: 05/08/2014	DC End:												
Other Project Team Members:	Emily Blasczyk--Data Manager and Report Programmer Hueichun Peng--Custom Project SMS Programmer Donnalee Grey-Farquharson--Custom Project SMS Design/Specifications Robert Fenton--Illume Programmer Youhong Liu--Illume Programmer Consultant Meredith House--Web Consultant Becky Loomis & Gail Arnold--R Materials Assistance Family Economics Study Childhood Experiences Project PSID Web/Mail												
Other Project Names:	PSID Web/Mail												
Sample Mgmt Sys	Web SMS												
Data Col Tool	Illume; SAQ												
Hardware	Laptop; Desktop; Paper and Pencil												
DE Software	Illume												
QC Recording Tool	N/A												
Incentive	Yes, R												
Administration	ISR Group (PSID)												
Payment Type	Check, post (\$20); Cash, prepaid (\$0, \$5 or \$10 to End Game Rs (planned for early Oct 2014))												
Payment Method	Check through other system (PSID's RAPS); Imprest Cash Fund from ISR Business Office (PSID's RAPS)												

Report Period	Sep, 2015 (PSID-CE (aka FES-CE))	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on September activities.		

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Oct 31, 2015	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	641,484.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Oct 31, 2015	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3 (SRS W3)					
Project Mode	Primary: Telephone	Secondary: Web	Total of Modes: 2			
Project Type	Sponsored Projects		Project Status	Current		
Budget	Direct Budget:	950,999.00	Indirect Budget:	527,805.00		
			Total Budget:	1,478,804.00		
Principal Investigator/Client	Toni Antonucci (SRC) Kira Birditt (SRC)					
Funding Agency	National Institute of Health					
IRB	HUM#:	00074983	Period Of Approval:	Exp3-11-15		
Project Team	Project Lead: Esther H Ullman Budget Analyst: Bethany Benton Production Manager: Joseph Matthew Matuzak Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Maryam N Buageila Production Manager:					
Proposal #:	no data					
Description:	<p>SRO's work on this project will include the conduct of centralized telephone interviews with panel respondents and identified members of their 'core network'. After completing their centralized telephone interview, all respondents (both panel respondents and core network members) will be asked to complete monthly web-based journals for twelve months to demonstrate instances where they have relied on their "core network" to assist in dealing with life course events that they have faced, or in the case of core network members (CNMs) instances where they have provided support to the panel respondents in dealing with life course events that they have faced. The sample for the panel respondents will include the surviving members of the 1993 adult and child Social Relations cohorts (panel).</p>					
SRO Project Period	01/2014 - 01/2017					
Data Col Period	07/2014 - 10/2016					
Security Plan	Yes					
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014 </td> <td style="padding: 5px;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End: </td> </tr> </table>				PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End:					
Other Project Team Members:	Rebecca Loomis, Dave Dybicki, Dan Zabs, Hueichun Peng, Max Malhortra, Minako Edgar, Robert Fenton, Shaowei Sun					
Other Project Names:	Social Relations 2014					
Sample Mgmt Sys	SMS; Web SMS; Illume; Project specific system (WebSMS)					
Data Col Tool	Blaise 4.8					
Hardware	Laptop; Desktop					
DE Software	Illume					
QC Recording Tool	DRI-CARI					
Incentive	Yes, R					
Administration	SRO Group					
Payment Type	Check, post (\$25,\$20, \$5-\$95)					
Payment Method	Check through other system					

Report Period	Sep, 2015 (SRS W3)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	<p>Plan was agreed to with PI defining end-game and how cost overruns would be covered. PI requested we re-start FTF effort and offered to provide \$5,000 direct for this activity. Two field interviewers were sent coversheets to make FTF visits to clustered non-finalized lines. In September PI asked for FTF activities to be extended and agreed to provide another \$2500</p>		
Special Issues			

Cost
Sep 30, 2015

Total Cost to Date (Direct + Indirect): 1,129,741.58
Estimated Cost at Completion (E\$AC): 1,253,799.84
Total Budget: 1,478,804.00
Variance (Budget minus E\$AC): -29,423.74
Reason For Variance: Memo regarding end-game and coverage of over-run was agreed to by P.I.
 In September PI agreed to provide additional \$2500 to extend the FTF effort

Projections
Sep 30, 2015

Dollars Projected For Month: 34,431.90
Actual Dollars Used: 29,350.43
Variance (Projected minus Actual): 5,081.47
Reason For Variance: Staff are conserving hours for close-out tasks at the end of the project
 (Nov/Dec).

Measures

	Units Complete	RR	HPI
Current Goal:	1317		5.5
Goal at Completion:	1356	.75	5.2
Current actual:	1081	.62	4.00
Estimate at Complete:	1091	.63	4.00
Variance:			

Other Measures

we are also collecting monthly web surveys. PI has also said Panel interviews are top priority (above CNM and web)

Project Name	Surveys of Consumer Attitudes (SCA 2015)				
Project Mode	Primary: Telephone				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 699,673.00	Indirect Budget: 0.00	Total Budget: 699,673.00		
Principal Investigator/Client	Dr. Richard T. Curtin (SRC)				
Funding Agency	Bloomberg, others for Riders.				
IRB	HUM#:	Period Of Approval:	thru 10/30/2015		
Project Team	Project Lead: Joseph Matthew Matuzak Budget Analyst: Dean E Stevens Production Manager: Senior Project Advisor: Mary P Maher Production Manager: Andrea Sims Production Manager:				
Proposal #:	no data				
Description:	<p>The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.</p> <p>The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.</p>				
SRO Project Period	01/2015 - 12/2015				
Data Col Period	01/2015 - 12/2015				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start: </td> <td style="width: 50%; vertical-align: top;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:				
Other Project Team Members:	Dave Dybicki Ann Munster Pamela Swanson Jennie Williams LaVelvet Harrison				
Other Project Names:					
Sample Mgmt Sys	SMS				
Data Col Tool	Blaise 4.8				
Hardware	Desktop				
DE Software	Blaise 4.8 BIA				
QC Recording Tool	DRI-CXM				
Incentive	Yes, R				
Administration	SRO Group				
Payment Type	Check, post (\$5); Cash, prepaid (\$5)				
Payment Method	Check through STRak RPay System; Imprest Cash Fund from ISR Business Office				

Report Period	Sep, 2015 (SCA 2015)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	SCA completed its September 2015 study month a day early. This marked the thirteenth consecutive early finish, and our the thirtieth consecutive on time finish. We ended with a total of 500 completed interviews, with 392 RDDs and 172 Recons. The instrument averaged 24.1 minutes in length, and our HPI was 2.54. We used 1270.3 interviewer hours in		

production. We continued our reduced level of voice mail messages, leaving only one message in the first three dials as well as leaving messages when a missed appointment occurred. We also increased our dial rate to the highest ever, averaging 19.64 dials per hour, an increase of almost two dials over last month, our previously highest recorded rate.

Special Issues

Cost

Sep 10, 2015

Total Cost to Date (Direct + Indirect):	481,970.51
Estimated Cost at Completion (E\$AC):	732,328.50
Total Budget:	699,673.00
Variance (Budget minus E\$AC):	-32,665.50
Reason For Variance:	Our projected deficit dropped just slightly, and we expect it to continue to drop as we go forward. Costs per interviewer hours remain higher than were originally projected for this budget, but changes in our protocols appear to be keeping this under control.

Projections

Sep 10, 2015

Dollars Projected For Month:	60,725.00
Actual Dollars Used:	5,610.91
Variance (Projected minus Actual):	0.00
Reason For Variance:	We anticipate saving some money once Septembers charges completely hit, as we had increased dials, lower interviewer hours, and slightly lessened SSI charges.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	500	10	2.4
Current actual:			
Estimate at Complete:	500	10	2.54
Variance:	0	0	0.14

Other Measures

Project Name Sustainability Cultural Indicators Program-2015 (SCIP-2015)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 69,535.00 ***Indirect Budget:*** 0.00 ***Total Budget:*** 69,535.00

Principal Investigator/Client John Callewart (Graham Environmental Sustainability Institute)
Robert Marans (UM-Survey Research Center)

Funding Agency

IRB ***HUM#:*** 00068573 ***Period Of Approval:*** 6/5/2015-6/4/2016

Project Team ***Project Lead:*** Andrew L Hupp
Budget Analyst: Sherri Cranson
Production Manager:
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Proposal #: no data

Description: The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018.

SRO Project Period 07/2015 - 06/2016

Data Col Period 10/2015 - 11/2015

Security Plan NA

Milestone Dates

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i> 10/21/2015	<i>DC End:</i>

Other Project Andrew Hupp - instrument revisions/project management/methodological experimental design

Team Members: Mick Couper/James Wagner- methodological experimental design
Sherri Cranson - financial support and analysis
Hueichun Peng - e-mail tracking programming
Minako Edgar - sample prep, dataset creation, GIS analysis
Dan Zahs - weighting and sampling support
Paul Burton - analysis
Will Chan - analysis (PSM graduate students working on PI side)
Campus Sustainability

Other Project Names:

Sample Mgmt Sys Illume

Data Col Tool Illume

Hardware NA

DE Software N/A

QC Recording Tool N/A

Incentive Yes, Other (A portion of R's (a raffle))

Administration SRO Group

Payment Type Other (Amazon gift code)

Payment Method Other (Amazon gift code sent via e-mail)

Report Period Sep, 2015 (SCIP-2015) **Project Phase** Planning

Risk Level On Track

Monthly Update July '15

Work in July included:

-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey.

-Minako continues to do some analysis for Bob.

-Andrew and Paul B. are working on methodological analysis from the 2014 survey.

To do:

1. Produce final datasets once all weights have been created and values recoded.
2. Continue writing 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
3. Analyze data (experiments, e-mail, device usage, etc.).
4. Work with research team on appending other data sources to survey data.
5. IRB amendment for the Fall 2015 survey

Aug. '15

Work in August included:

-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey and about the 2014 report to the university.

-Minako continues to do analysis for Bob.

-Andrew and Paul B. are working on methodological analysis from the 2014 survey.

-Andrew provided a methodological summary for the report to the university.

To do:

1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for the Fall 2015 survey
5. Video of women's basketball coach
6. Programming changes and testing of 2015 survey

September '15

Work in September included:

-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on the upcoming plan for this fall's data collection and a visit from a scholar in November.

-Andrew and Paul B. are working on methodological analysis from the 2014 survey, Will (an PSM student) has time and will be assisting in October.

-Andrew created (and John submitted) the IRB amendment for fall data collection.

-We received the video from the U-M's head women's basketball coach to be used in one of the reminders.

To do:

1. Continue writing the full 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
2. Continuing to analyze data (experiments, e-mail, device usage, etc.).
3. Work with research team on appending other data sources to survey data.
4. IRB amendment for questionnaire revision
5. Programming changes and testing of 2015 survey
6. Create data collection schedule

Special Issues

Cost

Oct 31, 2015

Total Cost to Date (Direct + Indirect): 4,935.89

Estimated Cost at Completion (E\$AC): 69,509.53

Total Budget: 69,535.00

Variance (Budget minus E\$AC): 25.47

Reason For Variance:

Projections

Oct 31, 2015

Dollars Projected For Month: 6,725.85

Actual Dollars Used: 1,946.35

Variance (Projected minus Actual): 4,779.50

Reason For Variance:

July '15 - Unused project manager hours due to other projects. Moved forward.

August '15 - Unused project manager hours and data analyst hours due to other projects and vacations. Unused moved forward.

Measures	Units Complete		RR	HPI
	<i>Current Goal:</i>		30%	NA
	<i>Goal at Completion:</i>			NA
	<i>Current actual:</i>		0%	NA
	<i>Estimate at Complete:</i>			NA
	<i>Variance:</i>			NA

Other Measures

Project Name Transitions from Preschool through High School: Family, Schools and Neighborhoods (CDS 2014)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 3

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 4,416,693.00 ***Indirect Budget:*** 2,450,668.00 ***Total Budget:*** 6,867,361.00

Principal Investigator/Client Narayan Sastry (University of Michigan Survey Research Center)
Kate McGonagle (University of Michigan Survey Research Center)

Funding Agency National Institute of Child Health and Human Development

IRB ***HUM#:*** HUM00075944 ***Period Of Approval:*** 2/6/2014 - 2/5/2015

Project Team ***Project Lead:*** Jennifer C Arrieta
Budget Analyst: William Lokers
Production Manager: Dianne G Casey
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager: Maryam N Buageila

Proposal #: no data

Description: The Child Development Study is part of the Panel Study of Income Dynamics (PSID) suite. The goal of the CDS is to gather comprehensive and nationally representative, longitudinal data about children and their families to study how social, economic, and other factors affect children's and adolescents' development. The original CDS followed a cohort of children in PSID families who were 0–12 years of age in 1997 through three waves of data collection and focused on understanding the socio-demographic, psychological, and economic aspects of childhood in an on-going nationally-representative longitudinal study of families. In 2014, all of the children in the original cohort have reached adulthood, and a new generation of children has replaced them in PSID families. The goal is to collect information in 2014 on all children aged 0–17 years in this new generation, shifting the orientation from a cohort study to one that obtains information on the childhood experiences of all children in PSID families, who will become primary respondents in the Core PSID when they form their own economically-independent households. These new data will support studies of health, development, and well-being in childhood; the relationship between children's characteristics and contemporaneous family decision-making and behavior; and the effects of childhood factors on subsequent social, demographic, economic, and health outcomes over the entire life course for these individuals as they are followed into the future as part of PSID. The sample will consist of approximately 6,400 children aged 0-17 and 3,500 primary caregivers.

Data collection will be conducted in a variety of modes (FTF, TEL, MAIL) and will include the following:

- A cover screen interview with an adult member of the household, preferably the expected primary caregiver, other caregiver, or the PSID 2013 respondent, to identify the actual primary caregiver and children;
 - A telephone interview with the child's primary caregiver;
 - A telephone interview with each child in the family unit ages 12- 17;
 - An interactive voice response (IVR) administration of sensitive questions with each child ages 12-17;
 - An in-person interview with a sub-set of children ages 8-11;
 - Woodcock Johnson assessments with a sub-set of primary caregivers and children ages 3-17;
 - A weekday and weekend time diary about the primary caregiver's activities;
 - A weekday and a weekend time diary about each child's activities;
 - Height and weight measurements for each child ages 3-17;
 - Height, weight, and waist circumference measurements for the primary caregiver;
 - Collection of a saliva sample from the primary caregiver and from children ages 5-17;
 - School records and birth records linkage consent forms for the primary caregiver and each child ages 0-17;
- and
- Neighborhood and in-home interviewer observations with a sub-set of households.

SRO Project Period 03/2014 - 08/2015

Data Col Period 10/2014 - 04/2015

Security Plan Yes

Milestone Dates

PreProduction Start: 03/01/2014

Pretest End: 08/14/2014

Staffing Completed: 09/08/2014

SS Train Start: 10/17/2014

DC Start: 10/27/2014

Pretest Start: 07/24/2014

Recruitment Start: 06/01/2014

GIT Start: 10/15/2014

SS Train End: 10/22/2014

DC End: 04/26/2015

Other Project Team Members: Jeff Smith/Louis Daher - Tech Team Leads
 Sara Freeland - Training Coordinator
 Youhong Liu/Peter Sparks/Karl Dinkleman- CAI Programmers
 Marsha Skoman/Holly Ackerman - Sample Management System Programmers
 Lingling Zhang/Brad Goodwin - Data Managers
 Genise Pattullo - Help Desk Supervisor
 Winter Freeman - Project Assistant
 Ryan Yoder - Instrument testing and instrument specs
 Jay Lin - Instrument testing
 Andrea Pierce - Help Desk

Other Project Names: New Age Child Development Study, Child Development Supplement, CDS IV

Sample Mgmt Sys SurveyTrak; Other (Weblog, WebTrak)

Data Col Tool Blaise 4.8; SAQ

Hardware Laptop; Desktop; [UM cell] Phone; Paper and Pencil

DE Software Other (PSID Study Staff developed system)

QC Recording Tool DRI-CARI; Camtasia

Incentive Yes, R; Yes, INF

Administration SRO Group; ISR Group (PSID Study Staff)

Payment Type Check, post (between \$5 and \$180); Cash, post (between \$5 and \$180); Other (Money Order)

Payment Method Check through other system (PSID Study Staff processes check and money order payments); Interviewer paym

Report Period Sep, 2015 (CDS 2014)

Project Phase Closing

Risk Level On Track

Monthly Update Specific to CDS 2014 work, SRO is still waiting the coding application for the occ/ind coding effort. Time Diary coding and data entry continued and should wrap up by end of October.

During the month of September, SRO obtained written approval from the PIs to move forward with pre-production work on the CDS Time Diary/Follow-up Effort which will launch data collection November 9, 2015 and go through end of February 2016. Workscope additions and clarifications were discussed so that a budget justification could be developed, resources were assigned to the project, and preproduction activities began. A new sub-pg is being set up for the CDS follow-up efforts so that the project and costs can be monitored separately. Under-run from CDS 2014 will be moved over to the new sub-pg.

Special Issues - Coding application delivery to SRO pending so coding activities on hold.

Cost *Total Cost to Date (Direct + Indirect):* 5,510,684.84

Aug 31, 2015 *Estimated Cost at Completion (E\$AC):* 5,571,984.57

Total Budget: 6,867,361.00

Variance (Budget minus E\$AC): 1,295,376.43

Reason For Variance: Smaller sample size than projected, workscope changes since budget approved, fewer actual programmer hours than budgeted, and hosting costs less than budgeted.

Projections *Dollars Projected For Month:* 40,188.46

Aug 31, 2015 *Actual Dollars Used:* 31,174.58

Variance (Projected minus Actual): 9,013.88

Reason For Variance: SRO is still waiting the coding application for the occ/ind coding effort so hours projected for that work are being pushed forward.

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>			
<i>Goal at Completion:</i>	2881	93%	4.29
<i>Current actual:</i>	2,854	89% unweighted	4.09
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Coverscreen Interviews: 93% RR goal (listed in the chart above)

From those families who complete the coverscreen interview, the response rate goals by component are listed below:

PCG Blaise Interviews: 95% (tentative final RR is 88% RR)

Child Blaise Interviews: 92% (final RR is 81% RR)

Birth Linkage Consents: 92% (current 38% RR)

School Linkage Consents: 92% (current 36% RR)

Saliva Collection: 85% (current 45%RR)

Child Time Diaries: 85% (current 46%)

IVR: SRO feels 50% RR is achievable although research indicates 30% RR is norm for IVR with adults in market research. Pls have indicated that they expected a 75% RR for IVR. (Final is 59% RR)