

Survey Research Operations

Monthly Project Report

Sponsored Projects

July 2015



Sponsored Projects

(A-STARRS LS) *Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study*
 (BAM2) *Becoming A Man 2*
 (Biobanks) *Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation*
 (HRS 2016) *Health and Retirement Study*
 (CAMS 2015) *HRS 2015 Consumption and Activity Mail Study*
 (CogVal) *HRS Cognitive Diagnosis Validation Study*
 (HRS Screening Initiatives) *HRS Screening Initiatives*
 (Forgiveness2015) *Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison*
 (MTTS) *Mathematics Teachers & Teaching Study*
 (MTF-WPSP Year 2) *Monitoring the Future Web Programming and Survey Pilot*
 (NSFG 2010-2020) *National Survey of Family Growth*
 (AHRB) *Neurodevelopmental Pathways in Adolescent Health Risk Behavior*
 (YRS) *Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department*
 (PSID-CE (aka FES-CE)) *Panel Study of Income Dynamics Childhood Experiences Web/Mail Project*
 (TA15) *PSID Transition to Adulthood Study 2015*
 (SRS W3) *Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3*
 (SCA 2015) *Surveys of Consumer Attitudes*
 (SCIP-2015) *Sustainability Cultural Indicators Program-2015*
 (CDS 2014) *Transitions from Preschool through High School: Family, Schools and Neighborhoods*

Project Name	Army Study to Assess Risk and Resilience in Servicemembers-Longitudinal Study (A-STARRS LS)			
Project Mode	Primary: Web	Secondary: Telephone	Total of Modes: 2	
Project Type	Sponsored Projects		Project Status	Current
Budget	Direct Budget:	5,696,399.00	Indirect Budget:	3,133,016.00
			Total Budget:	8,829,415.00
Principal Investigator/Client	James Wagner (University of Michigan) Robert Ursano (Uniformed Services University of the Health Scienc) Murray Stein (University of California San Diego)			
Funding Agency	Department of Defense			
IRB	HUM#:	HUM00099203	Period Of Approval:	Not submitted Yet
Project Team	Project Lead:	Nancy J Gebler		
	Budget Analyst:	William Lokers		
	Production Manager:	Ruth B Philippou		
	Senior Project Advisor:	Mary P Maher		
	Production Manager:	Margaret Lee Hudson		
	Production Manager:			

Proposal #: no data

Description: This project is a continuation of the Army STARRS study (Army Study to Assess Risk and Resilience in Servicemembers). For STARRS LS, we will attempt to reinterview all respondents from the All Army Study (AAS), New Soldier Study (NSS) and Pre-Post Deployment Study (PPDS) samples using a web-phone multi mode study. Each of the approximately 70,000 eligible respondents will be invited to participate once every two years. In addition to reinterviewing the AAS, NSS and PPDS samples; STARRS LS will continue to maintain and support the Research Data Enclave, allowing members of the research team and collaborators to analyze primary Army STARRS data as well as de-identified historical administrative data received from the Army and Department of Defense (DoD). Additionally, STARRS LS will continue to receive and link de-identified administrative data to the survey data (from the original Army STARRS data collection as well as STARRS LS surveys). These data will also be made available in the Research Data Enclave.

SRO Project Period 02/2015 - 11/2019

Data Col Period 10/2015 - 11/2019

Security Plan NA

Milestone Dates

PreProduction Start: 02/01/2015
Pretest End: 01/31/2016
Staffing Completed:
SS Train Start:
DC Start: 04/01/2016

Pretest Start: 10/01/2015
Recruitment Start:
GIT Start:
SS Train End:
DC End: 08/30/2019

Other Project Team Members:

Other Project Names:

Sample Mgmt Sys

MSMS

Data Col Tool

Blaise 5

Hardware

Desktop

DE Software

N/A

QC Recording Tool

NA

Incentive

Yes, R

Administration

SRO Group

Payment Type

Check, post (\$20-\$50)

Payment Method

NA

Report Period July, 2015 (A-STARRS LS)

Project Phase

Planning

Risk Level

Some Concerns

Monthly Update

This report provides a summary of the July activities of the Michigan team for the STARRS LS project, as well as our monthly expenses for June 2015 and estimated cost to complete for Year 1 of the project. The cost estimates are not commitments to our final cost or scope, but are intended for planning purposes to give the Principal Investigators our current and best estimates of Michigan activities and costs through November 2015.

BLUF:

- Preparation continues for the October pilot. We are in the process of adding a non-response component in January, and the start of main data collection has been moved to April 2016.
- IRB protocol will be reviewed July 30.
- Costs are increasing as we ramp up pre-production activities. We are projecting a 9% over-run for Year 1 due to scope increase. We are monitoring this closely and will make staffing adjustments as needed to bring our costs within budget by the end of Year 1.
- New budget (incorporating scope additions) is in process.
- We have begun preparing to migrate our eRoom files to a new online file sharing system.
- Data loading, data export, and user support activities are ongoing for the Enclave staff.
- We continue to process requests for Flux access. Requests for background checks are still on hold, until the e-QIP system is back online.
- We continue to monitor areas of risk, and work on mitigation strategies.

Activities for July 2015 include:**Project Planning:**

- We continue to plan for the launch of our pilot in October. We are planning to add a nonresponse follow up in January 2016 for the pilot, and have moved the start of the first wave of production data collection to April.
- We are submitting a letter asking for Army (ODUSA) assistance with the safety plan.
- We are working on procurement and programming to include a system for automated interviewing with voice recording. This will be used for the short nonresponse interviews.
- The IRB board meeting has been moved to July 30. James Wagner (UM site PI) and Margaret Hudson (project manager) will attend the meeting to answer any questions the board members may have about the pilot materials or protocols.
- We continued to meet with Harvard to discuss and adjust our data collection protocols.
- We met with the Michigan Office of General Counsel on the legal implications of recent changes in interpretations of the Telephone Consumer Protection Act.
- We have been informed that the eRoom system is being retired in the near future. We have begun reviewing user lists and files, and are preparing to migrate the files to a new system.

Enclave and User Support:

- We processed and loaded the last of the biomarker data files (telomere and proteomics) onto Flux and the Enclave.
- We continue to await delivery of the Genotype intensity data for NSS2 blood samples. Rutgers reports that the structure and size of intensity data output files are posing difficulties with the ability to parse out results for NSS2 study component. The Michigan team worked to develop a process that may help Rutgers accomplish this task. Thus far neither Rutgers nor Michigan has been able to write a program that can handle these large and complex files.
- We requested a final blood tube inventory from Rutgers, and worked on the final report format.
- Team members were called on to prepare a variety of additional tables and flow charts as analysts work with the AAS/PPDS and SHOS-B data files.
- We continue to receive, check, and store the incoming Army/DoD quarterly administrative data files. Quarter 17 files were received in July.
- We continue to work with HJF and UCSD to provide Flux access to new users as data use agreements are signed.
- The e-QIP system has been taken down due to security concerns, so requests for background checks are on hold.

Financial Planning, Cost Monitoring

- We are continuing to work on revising our five-year budget for STARRS LS, incorporating the scope changes made this month.
- The anticipated award from the VA will require a revised budget when the scope and timeline are finalized.
- Any additional work to create public use data release(s) will require a revised budget when the scope and timeline are finalized.

Technical Systems Development, Programming

- We finished initial programming of the web questionnaire, and have begun testing.
- We created a telephone version of the web questionnaire which will be programmed in August.
- Optimizing the main STARRS LS questionnaire for use with mobile devices will not be ready in time for the October pilot.
- We plan to optimize the 10-minute nonresponse questionnaire for use with mobile devices.
- We received the new Blaise 5 release from Statistics Netherlands and are working with their developers on a design that will allow us to use the same data model for both web and telephone modes. This increases the amount of up-front hours needed for programming and testing, but will reduce the amount of data management needed for post processing and analysis.
- SRC is continues to develop additional modules in our new sample management system (MSMS) that will be

needed for STARRS LS. The project team continued work on specifying the contact and tracking protocols, as well as reports to be used for the pilot. Initial testing has begun on the MSMS modules that have been programmed.

- We plan to have all programming and basic testing completed by the end of August. September will focus on testing the integration of the Blaise and MSMS systems, to ensure that we are ready for the October launch of the pilot.

Cost Report:

Our estimate of current costs, and a preliminary cost-to-complete projection for Year 1 is shown in Table 1 below.

Table 1: STARRS LS Cost Report for June 2015

Component	Data Collection + Project Management	Enclave and User Support	STARRS LS Total Project
Year 1 Budget*	\$824,120	\$245,783	\$1,069,903
Year 1 Costs through May 2015	\$81,413	\$0	\$81,413
Costs for Current Month (June 2015)	\$26,915	\$0	\$26,915
Costs to Date	\$108,328	\$0	\$108,328
Year 1 Projections (July-Nov 2015)	\$789,414	\$267,842	\$1,057,256
Total Year 1 Projected Cost	\$897,414	\$268,842	\$1,166,256
Variance (Budget-Total)	-\$73,622	-\$22,059	-\$95,681
Variance last month	-\$71,611	-\$12,617	-\$84,228

*February 2015 budget. Budget revisions are in process to incorporate added scope.

Cost Explanation:

Our costs for June 2015 continued to be modest, reflecting the small number of staff working on STARRS LS, and the fact that Enclave costs were covered by Year 6 funds. Our costs will continue increase in the coming months, as we ramp up our activities in preparation for the start of the October pilot study. Costs for the Enclave and user support are moved to the STARRS LS account starting in July.

We are showing an over-run of \$95,681 (8.9%) for Year 1. This is an increase of \$11,453 from last month (\$2,011 from the main data collection and \$9,452 for the enclave). The \$71,611 total cost over-run in the management/data collection component is due to new scope transferred from Harvard and USUHS (increase in the number of interviewer hours for the pilot, and respondent incentives), and additional planning needed as we continue to adjust our data collection protocols. The projected over-run for the Enclave grew to \$22,059 last month, and we are monitoring this closely. We have had quite a few requests related to year 6 activities (including processing and transferring biomarker data; updating AAS/PPDS and SHOS-B summary sample tables and response rate flow charts; as well as working with Rutgers to process the GWAS data for Emory). If necessary, we will reduce staff hours to bring our Enclave costs back within budget by the end of Year 1, and work with the research team to prioritize the tasks in our queue.

We are working on revising our cost estimates, and will include the new budget figures in these tables as soon as they have been finalized and approved.

Special Issues

Areas of Risk, Mitigation Strategies:

We continue to track several areas of risk, and develop mitigation strategies.

- Locating respondents, and response rate. Our contact information (particularly for AAS and NSS) is limited and outdated. The Army address updates are helpful, but they provide only military addresses. Harvard has requested approval for the Army to include home address, telephone number, and personal email information with the quarterly address updates. If approved, the added information will be a great help.
- In addition, we know from PPDS Time 3 and other studies that contact rates are declining, with more individuals choosing to not answer phone calls. We are working to set up our calling and locating protocols (including using email, text message and letting contact persons know we are trying to reach the participants) to maximize our contact and completion rates. We are also asking Harvard to identify cases with the greatest analytic interest, so we can focus our location activities on high priority cases.
- New interpretation of the Telephone Consumer Protection Act (TCPA). The new interpretation of the TCPA includes the requirement of express consent from respondents before using automated calling or text messaging to mobile devices. We believe our telephone calling protocols are within the legal guidelines, as our interviewers manually enter the telephone number for each call. The text message software that we use is considered automated. We believe our consent language is sufficiently specific that it will allow us to use text messages for STARRS LS. We are compiling our study introduction and consent language and will submit it for administrative and legal review. We will also add language in our next IRB modification to increase the specificity of our request for updated contact information.
- New technical systems. We still have a substantial amount of development and testing left to do before we launch the pilot. We are monitoring progress, and working with the technical teams to prioritize the development to ensure that the most important pieces are finished first. It is likely that we will use a "beta" version for the pilot, with development continuing to get us ready for an April 2016 production launch.
- Questionnaire length. The questionnaire is very lengthy. This will result in additional programming and testing time, and also may increase the number of partial interviews as respondents start but do not finish the interview. We will monitor this during the pilot and work with Harvard to implement adjustments as necessary.

Cost
Jul 15, 2015

Total Cost to Date (Direct + Indirect): 108,328.00
Estimated Cost at Completion (E\$AC): 8,925,096.00
Total Budget: 8,829,415.00
Variance (Budget minus E\$AC): -95,681.00
Reason For Variance: We have added data collection scope that has not yet been budgeted. We are also projecting an overrun in the enclave component of this budget, due to scope creep (that has not been approved or funded). We are monitoring closely and will adjust as necessary to bring variance down closer to zero.

Projections
Jul 15, 2015

Dollars Projected For Month: 45,639.00
Actual Dollars Used: 26,915.00
Variance (Projected minus Actual): 18,724.00
Reason For Variance: Many of our June costs were included in the Army STARRS Year 6 budget.

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Becoming A Man 2 (BAM2)												
Project Mode	Primary: Face to Face	Total of Modes: 1											
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 1,210,708.00	Indirect Budget: 671,522.00	Total Budget: 1,882,230.00										
Principal Investigator/Client	Jens Ludwig (University of Chicago)												
Funding Agency	NIH												
IRB	HUM#:	Period Of Approval:											
Project Team	Project Lead:	Sarah Crane											
	Budget Analyst:	Christine Evanchek											
	Production Manager:	Barbara Aghababian-Homburg											
	Senior Project Advisor:	Nicole G Kirgis											
	Production Manager:	Hongyu Johnson											
	Production Manager:												
Proposal #:	no data												
Description:	The purpose of this study is to complete in-person interviews with approximately 1200 male students aged 12-18 from 21 pre-selected Chicago Public Schools.												
SRO Project Period	06/2015 - 05/2016												
Data Col Period	11/2015 - 04/2016												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start:</td> <td style="padding: 5px;">Pretest Start:</td> </tr> <tr> <td style="padding: 5px;">Pretest End:</td> <td style="padding: 5px;">Recruitment Start:</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed:</td> <td style="padding: 5px;">GIT Start:</td> </tr> <tr> <td style="padding: 5px;">SS Train Start:</td> <td style="padding: 5px;">SS Train End:</td> </tr> <tr> <td style="padding: 5px;">DC Start:</td> <td style="padding: 5px;">DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project	Jeff Smith SurveyTrak												
Team Members:	Holly Ackerman WebTrak/WebLog/reports												
	Jim Hagerman CAI												
	Minako Edgar Data Manager												
	Shaowei Sun SRIS												
Other Project Names:	Remediating Academic and Non-Academic Skills Deficit Among Disadvantaged Youth												
Sample Mgmt Sys	SurveyTrak; Other (SRIS)												
Data Col Tool	Blaise 4.8; Other (PAPI math assessment)												
Hardware	Laptop; Paper and Pencil; Other (barcode scanners)												
DE Software	Blaise 4.8 BIA ; Other (post collection transcription from audio files)												
QC Recording Tool	DRI-CARL; Camtasia												
Incentive	Yes, R												
Administration	SRO Group												
Payment Type	Cash, prepaid (\$50.00); Other (Cash, prenotification letter)												
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office												

Report Period	July, 2015 (BAM2)	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on July activities.		
Special Issues			

Cost
Aug 31, 2015

<i>Total Cost to Date (Direct + Indirect):</i>	0.00
<i>Estimated Cost at Completion (E\$AC):</i>	0.00
<i>Total Budget:</i>	1,882,230.00
<i>Variance (Budget minus E\$AC):</i>	0.00
<i>Reason For Variance:</i>	

Projections
Aug 31, 2015

<i>Dollars Projected For Month:</i>	0.00
<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00
<i>Reason For Variance:</i>	

Measures			
	Units Complete	RR	HPI
<i>Current Goal:</i>			
<i>Goal at Completion:</i>			
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Project Name	Donors' Moral Concerns About Biobanks: National Survey and Public Deliberation												
Project Mode	(Biobanks) Primary: Mail Secondary: Telephone Total of Modes: 4												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 115,017.00	Indirect Budget: 63,834.00	Total Budget: 178,851.00										
Principal Investigator/Client	Raymond De Vries (University of Michigan) Tom Tomlinson (Michigan State University)												
Funding Agency	National Institute of Health												
IRB	HUM#:	Period Of Approval:											
Project Team	Project Lead:	Lisa J Carn											
	Budget Analyst:	Dean E Stevens											
	Production Manager:	Lisa J Carn											
	Senior Project Advisor:	Stephanie A Chardoul											
	Production Manager:	Lisa J Carn											
	Production Manager:												
Proposal #:	no data												
Description:	<p>The purpose of this IRB exempt project is to explore public attitudes toward non- welfare interests in biobank research, especially around issues of consent. Eligibility requires agreement (from an adult at least 21-years-old) to attend an all-day democratic deliberation (DD) forum (if selected) plus the completion of three surveys. A packet will be mailed to residents of this ABS pool – drawn from households within a 50-60 mile radius of the forum locations in Ann Arbor and Lansing.</p> <p>Respondents will express interest by submitting their contact information through an Illume application or by mailing back a response card. The SSL will follow up with phone contact using a Blaise screener to confirm eligibility, ask some basic (primarily demographic) questions, and address any respondent questions. The SSL will deliver data for all confirmed respondents to project staff, who will resume responsibility for all subsequent respondent contact (survey-sending&reminding, random assignment of respondent group, incentive-sending).</p> <p>A pilot will take place in January-February to test current assumptions and to further refine overall design - for recruitment purposes, as well as for project team administration of the democratic deliberation event.</p>												
SRO Project Period	09/2013 - 06/2016												
Data Col Period	01/2015 - 12/2015												
Security Plan	NA												
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 10/05/2014</td> <td style="padding: 5px;">Pretest Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">Pretest End: 02/23/2015</td> <td style="padding: 5px;">Recruitment Start: 12/03/2014</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed: 12/03/2014</td> <td style="padding: 5px;">GIT Start: 01/05/2015</td> </tr> <tr> <td style="padding: 5px;">SS Train Start: 12/15/2014</td> <td style="padding: 5px;">SS Train End: 12/20/2014</td> </tr> <tr> <td style="padding: 5px;">DC Start: 01/05/2015</td> <td style="padding: 5px;">DC End: 10/15/2015</td> </tr> </table>			PreProduction Start: 10/05/2014	Pretest Start: 01/05/2015	Pretest End: 02/23/2015	Recruitment Start: 12/03/2014	Staffing Completed: 12/03/2014	GIT Start: 01/05/2015	SS Train Start: 12/15/2014	SS Train End: 12/20/2014	DC Start: 01/05/2015	DC End: 10/15/2015
PreProduction Start: 10/05/2014	Pretest Start: 01/05/2015												
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Staffing Completed: 12/03/2014	GIT Start: 01/05/2015												
SS Train Start: 12/15/2014	SS Train End: 12/20/2014												
DC Start: 01/05/2015	DC End: 10/15/2015												
Other Project Team Members:	Dean Stevens, Budget Analyst Dave Dybicki, Blaise Programmer Jas Sokhal, Illume Design Qi Zhu, Data Manager Paul Burton, Sampling Paul Schulz, Sampling Dan Zahs, Sampling Becky Loomis, Production Assistant												

Other Project Names:	Biobanks
Sample Mgmt Sys	SMS
Data Col Tool	Blaise 4.8; Illume
Hardware	NA
DE Software	Illume
QC Recording Tool	N/A
Incentive	Yes, R
Administration	UM Group (Medical School, Center for Bioethics and Medicine Science)
Payment Type	Check, post (\$120, \$30)
Payment Method	N/A

Report Period	July, 2015 (Biobanks)	Project Phase	Initiation
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Risk Level	<i>Not Rated</i>
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Monthly Update	No update information provided on July activities.
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Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Aug 31, 2015	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	178,851.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Aug 31, 2015	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	Health and Retirement Study (HRS 2016)																								
Project Mode	Primary: Mixed Total of Modes: 2																								
Project Type	Sponsored Projects		Project Status	Current																					
Budget	Direct Budget:	23,744,874.00	Indirect Budget:	8,548,154.00	Total Budget: 32,293,028.00																				
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Ken Langa (SRC)																								
Funding Agency	NIA																								
IRB	HUM#:	HUM00061128	Period Of Approval:	1/15/2015 - 1/14/201																					
Project Team	Project Lead:	Nicole G Kirgis																							
	Budget Analyst:	Richard Warren Krause																							
	Production Manager:	Stephanie Sullivan																							
	Senior Project Advisor:	Mary P Maher																							
	Production Manager:	Jennifer C Arrieta																							
	Production Manager:	Piotr Dworak																							
Proposal #:	no data																								
Description:	The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort will be added. A series of physical measures and biomarkers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records and Veterans Administration (VA) records is requested.																								
SRO Project Period	04/2015 - 06/2017																								
Data Col Period	02/2016 - 04/2017																								
Security Plan	NA																								
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>04/01/2015</td><td>Pretest Start:</td><td>10/16/2015</td></tr><tr><td>Pretest End:</td><td>11/07/2015</td><td>Recruitment Start:</td><td>06/01/2015</td></tr><tr><td>Staffing Completed:</td><td>12/31/2015</td><td>GIT Start:</td><td>02/11/2016</td></tr><tr><td>SS Train Start:</td><td>02/13/2016</td><td>SS Train End:</td><td>04/24/2016</td></tr><tr><td>DC Start:</td><td>02/21/2016</td><td>DC End:</td><td>04/01/2017</td></tr></table>					PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015	Pretest End:	11/07/2015	Recruitment Start:	06/01/2015	Staffing Completed:	12/31/2015	GIT Start:	02/11/2016	SS Train Start:	02/13/2016	SS Train End:	04/24/2016	DC Start:	02/21/2016	DC End:	04/01/2017
PreProduction Start:	04/01/2015	Pretest Start:	10/16/2015																						
Pretest End:	11/07/2015	Recruitment Start:	06/01/2015																						
Staffing Completed:	12/31/2015	GIT Start:	02/11/2016																						
SS Train Start:	02/13/2016	SS Train End:	04/24/2016																						
DC Start:	02/21/2016	DC End:	04/01/2017																						
Other Project Team Members:	Rebecca Gatward (Survey Director), Sharon Parker (Production Management Coordinator), Frost Hubbard (New Cohort), Jennifer Kelley (Respondent Contact Coordinator), Jaime Koopman (Project Manager), Russ Stark (SSL Production Manager), Ian Ogden (Project Assistant), Heather Rejto (Project Assistant), Lisa deRamos (Project Assistant)																								
Other Project Names:																									
Sample Mgmt Sys	SurveyTrak; MSMS																								
Data Col Tool	Blaise 4.8																								
Hardware	Laptop																								
DE Software	NA																								
QC Recording Tool	DRI-CXM																								
Incentive	Yes, R																								
Administration	SRO Group																								
Payment Type	Check, prepaid (80.00)																								
Payment Method	Check through STrak RPay System																								

Report Period	July, 2015 (HRS 2016)	Project Phase	Initiation
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Risk Level	On Track
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Monthly Update	<p>Panel: During the month of July, we continued with pre-production activities including field staff recruitment, respondent materials development, specifications and programming of technical systems, and training material preparation. In addition, whole blood draw planning meetings began as this effort will impact both panel and HCAP.</p> <p>New Cohort: Sampling released count of lines by PSU, mapping continues. Listing project scheduled for September.</p>
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Technical development as specified below moving on target for the Gamma test (following Alpha and Beta) in later August. Finalizing contact protocols and pre-contact materials for the new cohort screening and baseline interview.

Technical Development:

The team is working towards a second field test of the touch screen screener instrument and SurveyTrak starting around 24th August.

The HRS-SRC Blaise programming team continues to work on changes to the Main interview. We will receive a datamodel which includes the majority of changes expected for 2016 on 20th August.

Work continues on the following key developments for HRS 2016 ...

- Whole Blood Draw - flow of data between SRO (HRS and HCAP) and Hooper Holmes (Phlebotomists)
- Touch screen Screening instrument
- Optimising ST for touch screen data entry
- Operationalising eligibility criteria and logic in ST and Blaise screener
- Systematic collection of Respondent interactions and outcomes
- Move from the update database to a 'Living Address Database'
- Verifications in MSMS

No current TSG resource issues.

Special Issues

Cost

Jun 30, 2015

Total Cost to Date (Direct + Indirect):	399,516.87
Estimated Cost at Completion (E\$AC):	30,869,337.99
Total Budget:	32,293,028.00
Variance (Budget minus E\$AC):	1,423,690.10
Reason For Variance:	Projection refinements continue for both Panel and New Cohort.

Projections

Jun 30, 2015

Dollars Projected For Month:	239,601.98
Actual Dollars Used:	194,328.10
Variance (Projected minus Actual):	45,273.88
Reason For Variance:	Actual salary came in lower than projected salary for the month of June, mostly due to staff vacation time.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS 2015 Consumption and Activity Mail Study (CAMS 2015)													
Project Mode	Primary: Mail Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	305,700.00	Indirect Budget:	110,052.00 Total Budget: 415,752.00										
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC)													
Funding Agency	National Institute on Aging (NIA)													
IRB	HUM#:	HUM00079949	Period Of Approval:	8/28/2015-8/27/2015										
Project Team	Project Lead:	Jennifer C Arrieta												
	Budget Analyst:	Richard Warren Krause												
	Production Manager:													
	Senior Project Advisor:	Mary P Maher												
	Production Manager:													
	Production Manager:													
Proposal #:	no data													
Description:	CAMS is part of the Health and Retirement Study (HRS). The goal of CAMS is to gather additional data on household consumption and activities of daily living from participants in the HRS. In 2015, a paper questionnaire will be mailed to approximately 8,784 respondents of which 6,000 will receive the full questionnaire and 2,784 spouse/partners will receive a brief questionnaire.													
SRO Project Period	06/2015 - 02/2016													
Data Col Period	09/2015 - 01/2016													
Security Plan	Yes													
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start: 06/01/2015</td> <td style="padding: 5px;">Pretest Start:</td> </tr> <tr> <td style="padding: 5px;">Pretest End:</td> <td style="padding: 5px;">Recruitment Start:</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed:</td> <td style="padding: 5px;">GIT Start:</td> </tr> <tr> <td style="padding: 5px;">SS Train Start:</td> <td style="padding: 5px;">SS Train End:</td> </tr> <tr> <td style="padding: 5px;">DC Start: 09/16/2015</td> <td style="padding: 5px;">DC End: 01/31/2016</td> </tr> </table>				PreProduction Start: 06/01/2015	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 09/16/2015	DC End: 01/31/2016
PreProduction Start: 06/01/2015	Pretest Start:													
Pretest End:	Recruitment Start:													
Staffing Completed:	GIT Start:													
SS Train Start:	SS Train End:													
DC Start: 09/16/2015	DC End: 01/31/2016													
Other Project Team Members:	Data Manager: Joel Devonshire Project Assistant: Jeannie Baker Programmer: Holly Ackerman Assembly Coordinator: Vicki Wagner													
Other Project Names:	CAMS													
Sample Mgmt Sys	Other (Weblog)													
Data Col Tool	SAQ													
Hardware	Paper and Pencil													
DE Software	Other (HRS study staff is responsible for data entry)													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, Other (spouse)													
Administration	SRO Group													
Payment Type	Check, prepaid (\$25 to main R and \$10 to spouse R)													
Payment Method	Check through STrak RPay System													

Report Period	July, 2015 (CAMS 2015)	Project Phase	Planning
Risk Level	On Track		
Monthly Update	During the month of July, questionnaire changes were implemented and translated, technical specs were updated, weblog programming started, material procurement began, and the ammendment was submitted to IRB.		
Special Issues	Large sample size presents a challenge for finding space and staff resources for assembly and logging.		

Cost
Jun 30, 2015

Total Cost to Date (Direct + Indirect): 5,891.09
Estimated Cost at Completion (E\$AC): 412,596.90
Total Budget: 415,752.00
Variance (Budget minus E\$AC): 3,155.10
Reason For Variance: Based on initial projections entered into CRS using CAMS 2013 as a model.
 Projecting to be over in salary but under in non-salary.

Projections
Jun 30, 2015

Dollars Projected For Month: 7,381.72
Actual Dollars Used: 5,891.09
Variance (Projected minus Actual): 1,490.63
Reason For Variance: 23 hours less than projected were worked in month of June.

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	6,149	70%	
<i>Goal at Completion:</i>			
<i>Current actual:</i>			
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Project Name	HRS Cognitive Diagnosis Validation Study (CogVal)													
Project Mode	Primary: Face to Face Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	334,652.00	Indirect Budget:	120,475.00 Total Budget: 455,127.00										
Principal Investigator/Client	David Weir (ISR) Mary Beth Ofstedal (ISR) Ken Langa (ISR)													
Funding Agency														
IRB	HUM#:		Period Of Approval:											
Project Team	Project Lead:	Evanthia Leissou												
	Budget Analyst:	Richard Warren Krause												
	Production Manager:	Kathleen S Ladronka												
	Senior Project Advisor:	Mary P Maher												
	Production Manager:													
	Production Manager:													
Proposal #:	no data													
Description:	For this project a sample of 60 main subjects and 60 family informants of those main subjects will be interviewed in person. The goal will be to complete interviews with 12 main sample members who have normal cognitive function (as determined by Michigan Alzheimer's Disease Center [MADC] information), 24 with mild cognitive impairment, and 24 with dementia, as well as to interview a family informant of each of the main sample members. SRO will administer a one-hour cognitive assessment to the main subjects and a 15 minute proxy assessment to the family informants. Both of those interview types will be completed with a Blaise instrument. In addition, SRO will obtain feedback from respondents regarding their experiences with the assessments via a brief paper and pencil interview.													
SRO Project Period	01/2014 - 06/2014													
Data Col Period	09/2014 - 11/2014													
Security Plan	No													
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">PreProduction Start:</td> <td style="padding: 5px;">Pretest Start:</td> </tr> <tr> <td style="padding: 5px;">Pretest End:</td> <td style="padding: 5px;">Recruitment Start:</td> </tr> <tr> <td style="padding: 5px;">Staffing Completed:</td> <td style="padding: 5px;">GIT Start:</td> </tr> <tr> <td style="padding: 5px;">SS Train Start:</td> <td style="padding: 5px;">SS Train End:</td> </tr> <tr> <td style="padding: 5px;">DC Start:</td> <td style="padding: 5px;">DC End:</td> </tr> </table>				PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:													
Pretest End:	Recruitment Start:													
Staffing Completed:	GIT Start:													
SS Train Start:	SS Train End:													
DC Start:	DC End:													
Other Project Team Members:	The team will be comprised of a survey director, production manager, six field interviewers, a Blaise programmer, help desk supervisor, help desk specialist, application programming supervisor, data ops research associate, office assistant, and a SPA.													
Other Project Names:														
Sample Mgmt Sys	SurveyTrak													
Data Col Tool	Blaise 4.8													
Hardware	Laptop; Paper and Pencil													
DE Software	N/A													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, INF													
Administration	SRO Group													
Payment Type	Cash, post													
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox)													

Report Period	July, 2015 (CogVal)	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	<p>In late June we trained 13 interviewers--10 for the Cog USA sample and 3 for the Seattle ACT sample. The training was 2 days long for the Seattle and 2.5 for the Cog USA interviewers.</p> <p>Prenotification letters were mailed on June 23rd and completed the first interview on July 1. s of July 31 we completed 55 Respondent interviews and have 10 appointments through August 21. The debriefing is scheduled for August 20th.</p> <p>Interviewing in Seattle did not start until July 29 due to delays with IRB (ceding of control issue). The first batch of</p>		

sample was delivered on July 27 and included 14 cases (Mild Impairment diagnosis). More batches will be delivered on a weekly basis until we receive enough sample to complete 60 interviews. The goal is to complete interviews with respondents who have the following diagnosis:s 12 Normal, 24 Mild Impairment, and 24 Dementia.

Special Issues

Cost Jul 17, 2015	Total Cost to Date (Direct + Indirect):	322,877.05
	Estimated Cost at Completion (E\$AC):	450,423.88
	Total Budget:	455,127.00
	Variance (Budget minus E\$AC):	4,703.12
	Reason For Variance:	

Projections Jul 17, 2015	Dollars Projected For Month:	0.00
	Actual Dollars Used:	0.00
	Variance (Projected minus Actual):	0.00
	Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	HRS Screening Initiatives (HRS Screening Initiatives)				
Project Mode	Primary: Face to Face		Secondary: Telephone	Total of Modes: 3	
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	512,452.00	Indirect Budget:	184,484.00	Total Budget: 696,936.00
Principal Investigator/Client	David Weir (UM Survey Research Center) Mary Beth Ofstedal (UM Survey Research Center)				
Funding Agency					
IRB	HUM#:	Period Of Approval:			
Project Team	Project Lead:	Frost Alexander Hubbard			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:	Theresa Camelo			
	Senior Project Advisor:	Nicole G Kirgis			
	Production Manager:	Kyle Steven Kwaiser			
	Production Manager:				
Proposal #:	no data				
Description:	<p>The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. In addition, since the funding for the sampling work for HRS 2016 new cohort screening will not be received by the ISR until January 2015, the production sampling work of determining the number of PSUs and segments to select, creating the PSU sampling frame, and selecting PSUs, were all done under this budget.</p> <p>The following were all conducted under this project's budget in order to design the optimal 2016 screening methods:</p> <p>(1) A detailed analysis of the HRS 2010-11 screening results</p> <p>(2) an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts)</p> <p>(3) a tracking experiment to determine the most cost effective method(s) for determining the current address of the LBB birth cohort members identified during the 2010,</p> <p>(4) developing a 2016 sample design which was submitted as part of the proposal sent to NIA for sending for the 2016 new birth cohort screening.</p> <p>Note: After a 9/18/2013 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. However, the PI's did not specify the amount to which the budget should be limited</p> <p>In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.</p> <p>Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.</p> <p>Address lists will be compiled utilizing information from external databases such as MSG and Aristotle. The DMV data was too difficult to obtain for states other than Michigan and the Valassis data did not have commercial data at the address level. Three PSUs and 3 segments per PSU were selected to reflect geographic and demographic variations. Experienced interviewers were be hired and trained for the screening experiment during August 2013. Each interviewer completed screening interviews in at least one segment.</p>				
SRO Project Period	09/2012 - 12/2015				
Data Col Period	08/2013 - 10/2015				
Security Plan	Yes				

Milestone Dates**PreProduction Start:** 03/01/2013**Pretest End:****Staffing Completed:****SS Train Start:** 08/20/2013**DC Start:** 08/22/2013**Pretest Start:****Recruitment Start:****GIT Start:****SS Train End:** 08/21/2013**DC End:** 11/03/2013**Other Project****Team Members:**

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blasczyk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman, Paul Burton, Kyle Kwaiser, Ann Vernier, Heather Reijto, Jeannie Baker

Other Project**Names:**

All included under this initiative:
LBB Mail Survey, LBB Tracking, HRS Screening Experiment

Sample Mgmt Sys

SurveyTrak; Other (Weblog for LBB/EGENX mailings)

Data Col Tool

Blaise 4.8

Hardware

Laptop; Tablet; [UM cell] Phone; Paper and Pencil

DE Software

NA

QC Recording Tool

Other (None used)

Incentive

Yes, R

Administration

SRO Group

Payment Type

Cash, prepaid (\$10 mailed to half of the LBB Mail Survey cases.)

Payment Method

NA

Report Period

July, 2015 (HRS Screening Initiatives)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

No update information provided on July activities.

Special Issues**Cost**

Aug 31, 2015

Total Cost to Date (Direct + Indirect):

0.00

Estimated Cost at Completion (E\$AC):

0.00

Total Budget:

696,936.00

Variance (Budget minus E\$AC):

0.00

Reason For Variance:

Projections

Aug 31, 2015

Dollars Projected For Month:

0.00

Actual Dollars Used:

0.00

Variance (Projected minus Actual):

0.00

Reason For Variance:

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Humility, Forgiveness and Social Relations: Ethnic & Racial Comparison (Forgiveness2015)				
Project Mode	Primary: Telephone				
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	445,806.00	Indirect Budget:	66,870.00	Total Budget: 512,676.00
Principal Investigator/Client	Toni Antonucci (Life Course Development Program - SRC) Kristine Ajrouch (Life Course Development Program - SRC) Kira Birditt & Noah Webster (Life Course Development Program - SRC)				
Funding Agency	Templeton Foundation				
IRB	HUM#:	HUM00099310	Period Of Approval:	thru 3/3/2016	
Project Team	Project Lead:	Cheryl Wiese			
	Budget Analyst:	Christine Evanchek			
	Production Manager:	Ruth B Philippou			
	Senior Project Advisor:	Jody Dougherty			
	Production Manager:				
	Production Manager:				
Proposal #:	no data				
Description:	<p>Humility and forgiveness represent two key temperance virtues that have significant implications for well-being on an individual and societal level. Both can inform individuals' understanding of their own lives, how they interpret the actions of others, and their willingness to work for a better society. Each signify personal characteristics, yet develop through social relationships. We propose that social networks are centrally important for character development in that they constitute the circle of significant others through which efficacy emerges, support is received and overall trust is generated. We argue these may work as key pathways through which social networks lead to the development of humility and forgiveness, and ultimately well-being. Yet, there is little population-level empirical data exploring the direct and indirect ways in which social networks influence the character virtues of humility and forgiveness and whether this process varies by ethnicity or race.</p> <p>We propose an innovative approach to survey racially and ethnically diverse adults from the Detroit metropolitan area. The method includes an experimental component that will test hypothesized pathways through which individuals acquire the virtues of humility and forgiveness as well as a dyadic component. Expected outputs include a data archive, scientific presentations and publications, as well as media and practitioner outreach. Anticipated outcomes include creating a new focus within social relations research that links to character development and well-being across the life span. One of our goals is to create a focus on the virtues of humility and forgiveness in media discourse. We also hope to stimulate practice and program initiatives that enhance character development through social relations. Finally, we envision this work being expanded internationally in an effort to foster humility, forgiveness and peace world-wide.</p> <p>The present proposal builds upon recent scientific developments in the field of social relations, and benefits from ongoing advances in the areas of humility and forgiveness. We target humility and forgiveness because they are uniquely associated with positive group relations as well as better health and well-being. We hypothesize that humility and forgiveness are essential not only for interactions between social partners, but extend to interactions between ethnic and racial groups.</p> <p>We propose to examine humility and forgiveness among three groups prominent in the metro-Detroit area: Black Americans (300), Arab Americans (300), and Non-Hispanic White Americans (300) using survey and experimental data to address the following questions:</p> <p>1) How do social networks influence the virtues of humility and forgiveness? 2) Do social networks influence well-being via humility and forgiveness? 3) Do links among social relations, humility/forgiveness and well-being vary by ethnicity/race? 4) Do patterns of social relations, humility, and forgiveness predict acceptance and/or discrimination between ethnic groups?</p> <p>The experimental component is intended to identify causal pathways in survey findings. Inclusion of dyadic data (100 spouses within each racial group) will furthermore provide a unique opportunity for in-depth examination of relational dimensions of humility and forgiveness. Deliverables include a data archive, scientific dissemination, as well as media and practitioner outreach. We envision this work as providing important insights into how individuals develop humility and forgiveness in the context of their social relations.</p>				
SRO Project Period	04/2015 - 12/2014				
Data Col Period	07/2015 - 11/2015				
Security Plan	NA				

Milestone Dates

PreProduction Start: 05/01/2015
Pretest End: 08/21/2015
Staffing Completed: 07/07/2015
SS Train Start: 08/31/2015
DC Start: 09/02/2015

Pretest Start: 07/27/2015
Recruitment Start: 09/01/2015
GIT Start: 07/19/2015
SS Train End: 08/31/2015
DC End: 11/25/2015

Other Project
Team Members:

Project Team:
 Ruth Philippou, Production Manager
 Admin Asst/Prod Asst TBD
 Dan Zahs, Statistician
 Tech Lead TBD
 Paul Schulz, Research Associate Stats
 Julie de Jong, Consultant
 Dave Dybicki, Programmer
 Chrissy Evanchek, Budget Analyst
 Emily Blasczyk, Data Manager
 Jody Dougherty, Senior Project Advisor

25 interviewers, 4 TLs

Other Project
Names:

Sample Mgmt Sys NA
Data Col Tool NA
Hardware NA
DE Software NA
QC Recording Tool NA
Incentive NA
Administration NA
Payment Type NA
Payment Method NA

Report Period

July, 2015 (Forgiveness2015)

Project Phase

Initiation

Risk Level

Some Concerns

Monthly Update

Project delayed. Training originally scheduled for 7/20 has been postponed to late August (24th or 31st). We suffered attrition of 7 interviewers (from 25 down to 18) and 1 TL (to car problems, health problems, full-time employment, and general flakiness), so we are re-posting in hopes we can pick up some interviewers and team leaders coming off MTF. In lieu of pretest, we are conducting an experiment to test the effectiveness of an ABS sample, inviting those who receive letters to complete either a web survey or mail back a completed PAPI. If effective, it may resolve the issue of oversampling older whites and African Americans and result in a more cooperative pool to phone, reducing HPI. In addition, it may allow us to make fewer attempts to ineligible households (due to our goal of completing 300 interviews with each of Middle Easterners, African Americans, and Whites.

Special Issues

Training and fielding delayed by about a month (see monthly update).

Cost

Jul 31, 2015

Total Cost to Date (Direct + Indirect): 23,002.82
Estimated Cost at Completion (E\$AC): 512,676.00
Total Budget: 512,676.00
Variance (Budget minus E\$AC): 0.00
Reason For Variance:

Projections

Jul 31, 2015

Dollars Projected For Month: 56,356.85
Actual Dollars Used: 16,571.77
Variance (Projected minus Actual): 39,785.08
Reason For Variance:

Data collection did not begin as originally budgeted.

Measures

Units Complete		RR	HPI
<i>Current Goal:</i>	1200		4
<i>Goal at Completion:</i>	1200		<4
<i>Current actual:</i>	0		
<i>Estimate at Complete:</i>	1200		
<i>Variance:</i>			

Other Measures

Project Name Mathematics Teachers & Teaching Study (MTTS)

Project Mode Primary: Mail Secondary: Telephone Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 792,030.00 ***Indirect Budget:*** 438,195.00 ***Total Budget:*** 1,230,225.00

Principal Investigator/Client Heather Hill (Harvard Graduate School of Education)
Patty Maher (ISR PI)

Funding Agency

IRB ***HUM#:*** HUM90379 ***Period Of Approval:*** 6/25/2014-6/25/2015

Project Team ***Project Lead:*** Barbara Lohr Ward
Budget Analyst: Dean E Stevens
Production Manager: Russell W Stark
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Anthony Romanowski
Production Manager:

Proposal #: no data

Description: For the last 25 years, three major goals have animated the U.S. mathematics education community: the need for more knowledgeable teachers, more challenging curricula for students, and more ambitious instruction in classrooms. And yet despite volumes of policy guidance, on-the-ground effort and research over the past decades, few comprehensive and representative portraits of teacher and teaching quality in U.S. mathematics classrooms exist. Instead, most research into these topics has been conducted with small samples or non-representative samples (e.g., Kane & Staiger, 2012), with the result that it is difficult to ascertain what, if any, progress has been made toward the three goals. To provide information on such progress, we will collect data on teacher content knowledge, curriculum use, and instruction from a nationally representative sample of U.S. middle school mathematics teachers. A written survey will build on a similar study conducted in 2005 – 06 (Hill, 2007), allowing for the comparison of teachers' curriculum use and content knowledge – and more specifically, their mathematical knowledge for teaching (MKT) – across time periods. An observational component will record and score videotapes of instruction, allowing for a description of current instruction as well as a comparison of current instruction to that observed during the TIMSS video study (Heibert et al., 2005). The new video dataset will also serve as a baseline for future studies of instruction, for instance ones comparing current instruction to that in 2025, to assess whether Common Core State Standards have been met.

SRO Project Period 09/2014 - 06/2016

Data Col Period 01/2015 - 12/2015

Security Plan NA

Milestone Dates

PreProduction Start: 10/01/2014

Pretest End:

Staffing Completed:

SS Train Start:

DC Start: 03/02/2015

Pretest Start:

Recruitment Start: 01/26/2015

GIT Start:

SS Train End:

DC End: 03/31/2016

Other Project Team Members:

Barb Ward - Lead
Russ Stark - Production Lead
Judi Clemens, Donnalee Grey-Farquharson - District IRB
Dan Zahs, Paul Burton - Sampling
Hueichun Peng - Technical Lead, SRIS
Jim Hagerman - Blaise
Shaowei Sun- SRIS
Laura Yoder - Data Mgt

Other Project**Names:****Sample Mgmt Sys**

SMS; Project specific system (SRIS)

Data Col Tool

SAQ; Other (video recorded on tablet)

Hardware

Desktop; Tablet; Other (Tablets, Swivls, Tripods provided by research team)

DE Software

Blaise 4.8 BIA

QC Recording Tool

N/A

Incentive

NA

Administration

NA

Payment Type

Check, post (\$50 for SAQ, \$200 video); Cash, prepaid (5)

Payment Method

Check through other system (ISR Business Office); Imprest Cash Fund from ISR Business Office (ISR Business

Report Period

July, 2015 (MTTS)

Project Phase

Implementing

Risk Level*On Track***Monthly Update**

During July, 2015, SRO activities included the following:

Task 1: Management, Budget and Work Plan

- Participated in weekly project management meetings with Barb Gilbert to discuss preparation progress, production schedule, and work scope.

Held a project review.

- Adjusted monthly projections and staffing plan based on estimated project schedule and district recruitment activity.
- Prepared June 2015 monthly report.

Task 2: Sampling

- Evaluated current status; consulted on new study design
- Provided replacement schools as needed for district-level research applications

Task 3: Questionnaire Development

Task 4: CAI Programming

Task 5: Systems Programming

- Data Management
 - o Met with project team to discuss reports for Fall production
 - o Loaded alternative schools as needed
- SRIS Development
 - o No activity
 - o Tested MKT web invite.

Task 6: Interviewer Recruitment & Hiring

Task 7: Training

Task 8: Main Data Collection

- District Recruitment –Research Applications
 - o Prepared and submitted research applications for 6 districts.
 - o Responded to questions and requests for protocol updates from districts.
 - o Contacted districts for status updates.
- Rostering
 - o Defined protocol for roster re-verification (schools rostered in the Spring but not included in data collection cohorts).
- MKT Production
 - o Reconciled imprest cash fund (pre-paid respondent incentives).
- MQI Production
 - o Received and logged equipment from two teachers (the teachers did not record).
 - o Ordered supplies for MQI production
 - o Cut foam and assembled boxes
 - o Packed boxes with paired equipment. Tested equipment prior to packing.

Task 9: Post Collection Processing

Task 10: Weighting

Task 11: Final Data Deliverables

Cost information: Harvard subcontract funded by the National Science Foundation

Total survey funding available:	\$	1,230,225
Total Expended as of 6/30/2015	\$	433,816
Expected cost at complete:	\$	1,218,338
Expected Variance:	\$	11,890

Cost explanation:

The cost estimate reflects survey funding available and awarded to Michigan, current expenditures, and estimated expenses to the end of the award based on the current estimates of work scope, and without elimination of the MKT. The report does not include supplemental funding awarded for video storage and processing.

This report incorporates a modest amount of additional labor for processing research applications. The cost estimate includes the purchase of SD micro storage cards for the tablet computers (\$15,550 in total cost) and an extension of data collection to 3/31/2016. The cost estimate does not include release of an additional replicate of districts, or other work scope related to processing classroom videos submitted by teachers that will be incurred by Lesli Scott's group in EWB (budgeted and monitored separately).

The projected variance anticipates a possible underrun due to anticipated SRO work scope decreases, however there is uncertainty in these projections. There is uncertainty regarding the total effort that will be needed to recruit districts, schools and teachers. The MQI shipment protocol will be more complex due to the need to tailor shipping & contact activities by district. Teacher participation rates are not yet known. All projections are based on historical averages for similar work. These are areas that are being carefully monitored and projections will be updated as needed.

Note: the cost estimate does not incorporate the removal of the MKT work scope, which is currently being discussed.

Special Issues

Special Issue (arising late July): The project team proposed a major redesign of the study. The project team proposes to remove the MKT data collection (the paper and pencil portion) from SRO workscope in order to improve response rates to both the MKT and the video data collection. The project team has sought additional funding from NSF in order to draw another sample for the MKT and to run the paper & pencil portion as a separate study. Michigan has been asked to assist with design, sample development, sample monitoring, and final study reports and documentation for the paper & pencil data collection. The actual data collection would be conducted by Harvard.

Areas of risk:

There exists some schedule risk due to the production schedule.

- District recruitment has been both slower than had been anticipated and has required more effort than previously anticipated. These factors are delaying the launch of both MKT and MQI production. The slower pace of district recruitment will push more sample into the Fall 2015 schedule. District recruitment will extend into the Fall of 2015. We are anticipating that data collection will extend at least until March 2016.

There exists some financial risk due to work scope changes, however other work scope reductions may offset some of the risk. The project will need to be rebudgeted after final decisions on work scope have been made.

- Scope increases include a larger effort to complete research applications, addition of district recruitment replicate, launching multiple small mailings, and tailoring shipping activities by district due to district requirements. Other scope increases include the use of color printing for recruitment, increased equipment shipment costs, and printing more recruitment pages than planned. We are carefully monitoring costs and updating projections as we move through the spring data collection in order to better anticipate costs in the larger Fall 2015 production period.
 - o As we gain more experience with the sample it is becoming clear that the video data collection activities will need to be tailored by district, reducing the efficiency of bulk-mailing operations. We are incorporating multiple flags and other information into the technical systems to provide directions for those assigned to prepare materials for the video data collection effort. We will be increasing the estimate for programming to accommodate these changes.
 - o Rostering costs to date have been lower than projected, however we note that most districts coming on board were "early adopters" and eager to participate in the study. We are retaining the more robust estimates for rostering in the Fall, assuming a lower level of cooperation as the majority of the sample hits the field. Rostering costs will be carefully monitored as production progresses.
 - o The project anticipates issuing at least two additional replicates in order to reach the target number of participating districts. This is a small increment in shipping for SRO, but may result in a more substantial increase in labor hours (not currently included in cost projections) depending upon the number of research applications that SRO is asked to process. Michigan will carefully monitor the labor necessary to complete IRB applications and will make adjustments to the level of effort and cost estimates as needed.
- Anticipated work scope decreases include elimination of the pilot, some initial district recruitment effort, and questionnaire printing. Teacher thank you notes and most reminder calls will be replaced with email communications.

The delay in the launch of production will impact SRO staffing projections and financial projections. Cost projections are being closely monitored and adjusted as necessary.

Cost
Jul 24, 2015

Total Cost to Date (Direct + Indirect): 433,816.00
Estimated Cost at Completion (E\$AC): 1,218,338.00
Total Budget: 1,230,225.00
Variance (Budget minus E\$AC): 11,890.00
Reason For Variance: Some work scope decreases are leading to the lower cost estimates

Projections
Jul 24, 2015

Dollars Projected For Month: 0.00
Actual Dollars Used: 0.00
Variance (Projected minus Actual): 0.00
Reason For Variance: Slow production led to an underrun in most non-salary categories. Fewer TSG hours were charged than anticipated.

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Expected Vs Actual

District Participation	55%	26%
School Rostering	85%	58%
Teacher MKT	60%	33%
Teacher MQI	75%	no participation data yet, consent rate 55%

Project Name	Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2)													
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2											
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	226,233.00	Indirect Budget:	125,560.00										
			Total Budget:	351,793.00										
Principal Investigator/Client	Megan Patrick (UM-SRC)													
Funding Agency	U.S. Department of Health & Human Services, National Institutes of Health													
IRB	HUM#:	00081391	Period Of Approval:	8/1/2012 - 4/30/2017										
Project Team	Project Lead:	Donnalee Ann Grey-Farquharson												
	Budget Analyst:	Christine Evanchek												
	Production Manager:	Lloyd Fate Hemingway												
	Senior Project Advisor:	Gina-Qian Yang Cheung												
	Production Manager:													
	Production Manager:													
Proposal #:	no data													
Description:	<p>In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.</p> <p>Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.</p> <p>Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets</p> <p>SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.</p> <p>Monitoring budget against the budget for the first two years 2012 - 2014</p>													
SRO Project Period	08/2012 - 08/2015													
Data Col Period	04/2014 - 08/2014													
Security Plan	Yes													
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>				PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:													
Pretest End:	Recruitment Start:													
Staffing Completed:	GIT Start:													
SS Train Start:	SS Train End:													
DC Start:	DC End:													
Other Project Team Members:	Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski, Aaron Pearson, Max Malhotra, Lloyd Hemingway													

Other Project MTF Web
Names:
Sample Mgmt Sys NA
Data Col Tool NA
Hardware NA
DE Software NA
QC Recording Tool NA
Incentive NA
Administration NA
Payment Type NA
Payment Method NA

Report Period July, 2015 (MTF-WPSP Year 2) **Project Phase** Initiation

Risk Level *Not Rated*

Monthly Update No update information provided on July activities.

Special Issues

Cost
Aug 31, 2015

<i>Total Cost to Date (Direct + Indirect):</i>	0.00
<i>Estimated Cost at Completion (E\$AC):</i>	0.00
<i>Total Budget:</i>	351,793.00
<i>Variance (Budget minus E\$AC):</i>	0.00
<i>Reason For Variance:</i>	

Projections
Aug 31, 2015

<i>Dollars Projected For Month:</i>	0.00
<i>Actual Dollars Used:</i>	0.00
<i>Variance (Projected minus Actual):</i>	0.00
<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)													
Project Mode	Primary: Face to Face Total of Modes: 1													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	29,713,370.00	Indirect Budget:	10,439,833.00 Total Budget: 40,153,203.00										
Principal Investigator/Client	Joyce Abma (NCHS) Mick Couper (ISR)													
Funding Agency	NCHS, CDC, NICHD													
IRB	HUM#:	0002716	Period Of Approval:	7/17/13 - 7/17/14										
Project Team	Project Lead: Heidi Marie Guyer Budget Analyst: Nancy Oeffner Production Manager: Theresa Camelo Senior Project Advisor: Mary P Maher Production Manager: Maureen Joan O'Brien Production Manager: Daniel Tomlin													
Proposal #:	no data													
Description:	<p>The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.</p>													
SRO Project Period	09/2010 - 07/2020													
Data Col Period	09/2011 - 06/2019													
Security Plan	Yes													
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 03/01/2011</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start: 06/01/2011</td> </tr> <tr> <td>Staffing Completed: 08/17/2011</td> <td>GIT Start: 09/13/2011</td> </tr> <tr> <td>SS Train Start: 09/15/2011</td> <td>SS Train End: 09/19/2011</td> </tr> <tr> <td>DC Start: 09/20/2011</td> <td>DC End: 07/01/2019</td> </tr> </table>				PreProduction Start: 03/01/2011	Pretest Start:	Pretest End:	Recruitment Start: 06/01/2011	Staffing Completed: 08/17/2011	GIT Start: 09/13/2011	SS Train Start: 09/15/2011	SS Train End: 09/19/2011	DC Start: 09/20/2011	DC End: 07/01/2019
PreProduction Start: 03/01/2011	Pretest Start:													
Pretest End:	Recruitment Start: 06/01/2011													
Staffing Completed: 08/17/2011	GIT Start: 09/13/2011													
SS Train Start: 09/15/2011	SS Train End: 09/19/2011													
DC Start: 09/20/2011	DC End: 07/01/2019													
Other Project Team Members:	Chrissy Evanchek--Budget Analyst, Jennifer Kelley--Project Manager													
Other Project Names:														
Sample Mgmt Sys	SurveyTrak													
Data Col Tool	Blaise 4.8													
Hardware	Tablet; [UM cell] Phone; Paper and Pencil													
DE Software	Other (ODK)													
QC Recording Tool	N/A													
Incentive	Yes, R; Yes, Other (babysitting fee)													
Administration	SRO Group													
Payment Type	Cash, prepaid (\$5; \$40); Cash, post (\$40; \$60)													
Payment Method	Interviewer payment of cash (reimbursed/reconciled via Tenrox); Imprest Cash Fund from ISR Business Office													

Report Period	July, 2015 (NSFG 2010-2020)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	<p>In the months of June and July, year 5 staffing plans were finalized and interviewer recruitment began. It is anticipated that 17 current interviewers will remain on staff in year 5 and will be staffed in a PSU; 8 current interviewers will continue on the project as travelers/back-up and only work as needed; 6 SRO on-staffers new to NSFG will join the project; 20 new hires will be recruited in new year 5 PSUs. Interviewer wages will be increased in year 5 to be compatible with the contract and cycle 7 hourly wages in hopes of recruiting a more highly qualified field staff thereby reducing the HPI, reducing attrition, reducing travel, recruitment and training costs, and improving outcomes. Year 4 data collection ends on September 12. Year 5 preparations are well underway. All interviewers will attend training in September to receive their new laptop and become familiar with the new touchscreen screening instrument, changes</p>		

to the main interview and updates to other study materials and processes. A quarterly meeting was held at NCHS in July to report on Q14 activities and the overall financial and production status. The goals below represent current overall data collection as of 7/30/2015 and goals through year 4. This represents the first two public release files in this contract period.

Special Issues

The security clearance process has been a special issue in the months of June and July due to processing delays at NCHS/CDC, the eQip process being taken offline, and the OPM security breach.

Cost

Jul 13, 2015

Total Cost to Date (Direct + Indirect): 19,493,212.00
Estimated Cost at Completion (E\$AC): 42,962,289.00
Total Budget: 40,153,203.00
Variance (Budget minus E\$AC): -2,361,081.00

Reason For Variance:

A large variance is currently shown for the remaining years of the contract (2015-2019). This is primarily due to increased data collection costs in comparison to the original budget proposed in 2010 for the ten year contract. Projections are being updated for the remaining years to try to bring this in line. NCHS has annual meetings with their funders to discuss the potential need for increased funding above the original award. Additional funding was received in prior data collection years and is anticipated for year 5 (Sept2015-Aug2016).

Projections

Jul 13, 2015

Dollars Projected For Month: 446,837.45
Actual Dollars Used: 437,985.21
Variance (Projected minus Actual): -8,852.24

Reason For Variance:

The 2% variance in the month of June was due to increased interviewer hours and very high travel costs.

Measures

	Units Complete	RR	HPI
Current Goal:	19400	75%	9.0
Goal at Completion:	20000	75%	9.0
Current actual:	19996	71%	10.2
Estimate at Complete:	20650	72%	10.0
Variance:	650	3%	1.0

Other Measures

Project Name	Neurodevelopmental Pathways in Adolescent Health Risk Behavior (AHRB)												
Project Mode	Primary: Class SAQ	Secondary: Web	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 804,447.61	Indirect Budget: 446,468.49	Total Budget: 1,250,916.10										
Principal Investigator/Client	Daniel Keating (U-M SRC)												
Funding Agency	Health and Human Services (HHS), Department of-National Institutes of Health												
IRB	HUM#: HUM00084650	Period Of Approval:	3/4/2015 - 3/3/2016										
Project Team	Project Lead: Meredith A House Budget Analyst: Bethany Benton Production Manager: Kathleen S Ladronka Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>During early adolescence systems in the brain that are characterized by heightened reactivity to motivational stimuli and rewards mature rapidly, while systems that enable more effective cognitive control and judgment mature more slowly. This "developmental maturity mismatch" has been proposed as a key contributor to health risk behavior among adolescents, which is of critical importance because: (1) risk behaviors are the leading cause of morbidity and mortality in this age group, including diseases arising from unprotected sexual activity and casualties arising from reckless behavior (including driving fatalities and serious injuries); (2) it is the peak age for the onset of a wide range of risk behavior patterns with potential long-term consequences, including substance use and abuse, and delinquency. The "developmental maturity mismatch" hypothesis, however, has not been directly tested in relation to risk behavior at a level sufficient to inform this critical health area. The primary aim of the ANDH study is to understand the behavioral, cognitive, and neural bases of risk taking, through integrated analyses of age differences, developmental trajectories, and individual differences in psychosocial, neurocognitive and neural imaging assessments.</p> <p>The study will involve data collection from 10th and 12th grade students (~2000 students total) in 7-8 local high schools (approximately 150 students from each age group per school), with group administration in the schools using laptops in a baseline data collection to be completed over a 3-month period in the fall of 2014. Each respondent will attend 2 ~45 minute sessions: one survey and one neurocognitive tests. After the baseline data collection, SRO will modify the survey questionnaire to operate as a web-based survey, and will administer the web survey to all 2,000 respondents in years 2, 3, and 4 of the project (in the fall of 2015, 2016 and 2017). A small number of respondents (150-160) will be sub-selected to undergo neural imaging at U-M facilities in Ann Arbor (SRO will not be directly involved in this portion of the study).</p>												
SRO Project Period	04/2014 - 03/2018												
Data Col Period	03/2015 - 06/2015												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 08/01/2014</td> <td>Pretest Start: 11/10/2014</td> </tr> <tr> <td>Pretest End: 11/13/2014</td> <td>Recruitment Start: 02/02/2015</td> </tr> <tr> <td>Staffing Completed: 01/23/2015</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start: 02/25/2015</td> <td>SS Train End: 02/26/2015</td> </tr> <tr> <td>DC Start: 03/02/2015</td> <td>DC End: 10/31/2015</td> </tr> </table>			PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014	Pretest End: 11/13/2014	Recruitment Start: 02/02/2015	Staffing Completed: 01/23/2015	GIT Start:	SS Train Start: 02/25/2015	SS Train End: 02/26/2015	DC Start: 03/02/2015	DC End: 10/31/2015
PreProduction Start: 08/01/2014	Pretest Start: 11/10/2014												
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Staffing Completed: 01/23/2015	GIT Start:												
SS Train Start: 02/25/2015	SS Train End: 02/26/2015												
DC Start: 03/02/2015	DC End: 10/31/2015												
Other Project Team Members:	Louis Daher, Larry Daher, Emmanuel Ellis + other help desk (private network tech team), Donnalee Grey-Farquharson, Kyle Kwaiser (tech lead, data manager), Becky Loomis, Max Malhotra, Shaowei Sun, Laura Yoder (data management)												

Other Project Names:	Adolescent Neurodevelopmental Health (ANDH) (Internal) Adolescent Health Risk Behavior Study (Public)
Sample Mgmt Sys	Illume; Project specific system (SRIS)
Data Col Tool	Illume; SAQ; Other (Inquisit neurocognitive task software; NC helper app)
Hardware	Laptop
DE Software	Other (SRIS)
QC Recording Tool	N/A
Incentive	Yes, R; Yes, Other (School)
Administration	SRO Group; ISR Group (Dan Keating, PNG Group)
Payment Type	Check, post (Rs, \$50 year 1, \$20 years 2-4; schools, \$1000)
Payment Method	Check through other system (RPay not through STRak (R payments)); Other (ISR mechanism (school payments))

Report Period	July, 2015 (AHRB)	Project Phase	Implementing
Risk Level	<i>On Track</i>		
Monthly Update	<p>Activity level was very low in July. We -</p> <ul style="list-style-type: none"> - handled a few questions/requests from the researchers - did some analysis of the survey time-outs - processed the paradata and created some reports using the paradata (scope increase - see below) - established Illume access, instructions, and training information for study staff (first steps in training them to use Illume for their brain imaging phase of the project). (scope increase - see below) <p>2 pieces of scope were added in June-July:</p> <ol style="list-style-type: none"> 1. Illume training and support; SD to provide to study staff for brain imaging component. ~\$5950 total cost (\$3,850 direct + \$2,100 indirect) 2. Paradata processing and reporting (DM and SD). ~\$714.79 direct. 		
Special Issues	Rick O'Neil has been working hard to recruit more high schools for this fall, but has not had much luck. There is general concern that we will not have the number of schools/students needed to make the study successful.		
Cost			
Jul 31, 2015	<p>Total Cost to Date (Direct + Indirect): 587,448.26</p> <p>Estimated Cost at Completion (E\$AC): 1,257,601.65</p> <p>Total Budget: 1,250,916.10</p> <p>Variance (Budget minus E\$AC): -175,548.65</p> <p>Reason For Variance:</p>		
Projections			
Jul 31, 2015	<p>Dollars Projected For Month: 45,509.92</p> <p>Actual Dollars Used: 43,860.43</p> <p>Variance (Projected minus Actual): 1,649.49</p> <p>Reason For Variance:</p>		

Measures			
	Units Complete	RR	HPI
Current Goal:	2,000		
Goal at Completion:	2,000		
Current actual:	469		
Estimate at Complete:	1,500		
Variance:			

Other Measures

Project Name Optimizing Youth Suicide Risk Screening and Triage In the Emergency Department (YRS)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 917,405.00 **Indirect Budget:** 505,822.00 **Total Budget:** 1,423,227.00

Principal Investigator/Client Cheryl King (Professor of Psychiatry, University of Michigan)

Funding Agency

IRB **HUM#:** **Period Of Approval:**

Project Team **Project Lead:** Esther H Ullman
Budget Analyst: Janelle P Cramer
Production Manager:
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager:
Production Manager:

Proposal #: no data

Description: This multi-site collaborative project proposes to implement a "universal suicide risk screen" strategy with eligible youths, ages 12-17, who present at one of 14 emergency departments across the country. The research team will conduct initial screening of approximately 9,090 youths randomly chosen in these emergency departments (ED), over a period of two years. Based on the results of the screening, youths will be contacted for follow-up (youths who present with an actual suicide or self-injury concern, youths who present with at least two suicide risk factors, and youths at low/no risk for suicide) by the Survey Research Center's (SRC) interviewing staff in Survey Research Operations (SRO). SRO will receive electronic files with contact information for the selected youths on a flow basis, with the expectation of receiving approximately 4,360 in total. Using computer-assisted interviewing techniques from our centralized telephone facility (Survey Services Lab, or SSL) on the Ann Arbor campus, we will attempt contact with each selected respondent's parent and then the respondent, with the goal of completing brief (10-minute) interviews with ~85% of the respondents 3 months after their ED screening, and ~80% of these same respondents 6 months after their ED screening

SRO Project Period 03/2015 - 12/2017

Data Col Period 07/2015 - 07/2017

Security Plan NA

Milestone Dates

PreProduction Start:	Pretest Start:
Pretest End:	Recruitment Start:
Staffing Completed:	GIT Start:
SS Train Start:	SS Train End:
DC Start:	DC End:

Other Project

Team Members:

Other Project

Names:

Sample Mgmt Sys NA

Data Col Tool NA

Hardware NA

DE Software NA

QC Recording Tool NA

Incentive NA

Administration NA

Payment Type NA

Payment Method NA

Report Period July, 2015 (YRS) **Project Phase** Planning

Risk Level On Track

Monthly Update In July we received additional spec material as well as preload information which is allowing us to move forward to completing Blaise specs, program instrument and conduct CTT testing. Also actual "preload" has been provided which also has helped with system development. Jas and Showei are working on mechanisms with Boys Town for

Safety protocol (secure transmission of client information).

Special Issues

Cost

Jul 31, 2015

Total Cost to Date (Direct + Indirect):	75,527.25
Estimated Cost at Completion (E\$AC):	1,294,051.51
Total Budget:	1,423,227.00
Variance (Budget minus E\$AC):	53,965.49
Reason For Variance:	Early in development phase so not all costs known yet, no HPI estimate was included for parent interview (English and Spanish) so will add projections for this after production start.

Projections

Jul 31, 2015

Dollars Projected For Month:	30,486.68
Actual Dollars Used:	18,524.33
Variance (Projected minus Actual):	11,962.35
Reason For Variance:	Client has been "slow" to provide all spec's for questionnaire so not as much programming or testing has occurred at this point

Measures

	Units Complete	RR	HPI
Current Goal:	2000	85%	3.0
Goal at Completion:	2000	85%	3.0
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

There will actually be two surveys in phase 1 (at 3 months and 6 months)...and then a second phase survey. Each has their own RR expected

Project Name	Panel Study of Income Dynamics Childhood Experiences Web/Mail Project (PSID-CE (aka FES-CE))												
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 412,530.00	Indirect Budget: 228,954.00	Total Budget: 641,484.00										
Principal Investigator/Client	Vicki Freedman (U of M Survey Research Center) James Smith (RAND) Kate McGonagle (U of M Survey Research Center)												
Funding Agency	Note:												
IRB	HUM#: HUM00051456	Period Of Approval:	Approved w/Conting.										
Project Team	Project Lead: Shonda R Kruger-Ndiaye Budget Analyst: William Lokers Production Manager: Anthony Romanowski Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Proposal #:	no data												
Description:	<p>PSID-CE is the first web survey associated with the PSID. The sample for the study is comprised of virtually all PSID respondents and spouses and will include approximately 13,100 individuals. Potential respondents will be invited either to complete an on-line instrument or—in the case of those who have not reported Internet access at home—given the option to complete the instrument on-line or on paper. Follow-up efforts will consist of both hard-copy and e-mailed reminders as well as non-response calling. The interview content includes questions about childhood health conditions, socioeconomic status, neighborhood(s), friendships, school experiences, criminal activity as well as the parenting experienced as children. To help respondents accurately recall their ages when various events occurred, the on-line version of the questionnaire features a custom-built dynamic life history calendar. Due to the sensitivity of the content, a Certificate of Confidentiality will be obtained.</p>												
SRO Project Period	08/2013 - 11/2014												
Data Col Period	05/2014 - 10/2014												
Security Plan	Yes												
Milestone Dates	<table border="1" style="width: 100%;"> <tr> <td>PreProduction Start: 08/01/2013</td> <td>Pretest Start: 02/10/2014</td> </tr> <tr> <td>Pretest End: 03/31/2014</td> <td>Recruitment Start: 03/10/2014</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start: 05/08/2014</td> <td>DC End:</td> </tr> </table>			PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014	Pretest End: 03/31/2014	Recruitment Start: 03/10/2014	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 05/08/2014	DC End:
PreProduction Start: 08/01/2013	Pretest Start: 02/10/2014												
Pretest End: 03/31/2014	Recruitment Start: 03/10/2014												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start: 05/08/2014	DC End:												
Other Project Team Members:	Emily Blasczyk--Data Manager and Report Programmer Hueichun Peng--Custom Project SMS Programmer Donnalee Grey-Farquharson--Custom Project SMS Design/Specifications Robert Fenton--Illume Programmer Youhong Liu--Illume Programmer Consultant Meredith House--Web Consultant Becky Loomis & Gail Arnold--R Materials Assistance Family Economics Study Childhood Experiences Project PSID Web/Mail												
Other Project Names:	PSID Web/Mail												
Sample Mgmt Sys	Web SMS												
Data Col Tool	Illume; SAQ												
Hardware	Laptop; Desktop; Paper and Pencil												
DE Software	Illume												
QC Recording Tool	N/A												
Incentive	Yes, R												
Administration	ISR Group (PSID)												
Payment Type	Check, post (\$20); Cash, prepaid (\$0, \$5 or \$10 to End Game Rs (planned for early Oct 2014))												
Payment Method	Check through other system (PSID's RAPS); Imprest Cash Fund from ISR Business Office (PSID's RAPS)												

Report Period	July, 2015 (PSID-CE (aka FES-CE))	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information provided on July activities.		

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Aug 31, 2015	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	641,484.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Aug 31, 2015	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name PSID Transition to Adulthood Study 2015 (TA15)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 674,017.00 ***Indirect Budget:*** 373,236.00 ***Total Budget:*** 1,047,253.00

Principal Investigator/Client Narayan Sastry (SRC)
Katherine McGonagle (SRC)

Funding Agency NICHD

IRB ***HUM#:*** HUM00102914 ***Period Of Approval:*** 06/3/15 - 06/2/16

Project Team ***Project Lead:*** Maryam N Buageila
Budget Analyst: Janelle P Cramer
Production Manager: Sara D Freeland
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager:

Proposal #: no data

Description: The Transition to Adulthood (TA) study is a supplemental study in the PSID suite. 2015 is TA's sixth wave; SRO conducted the first five waves of data collection for this project in 2005, 2007, 2009, 2011 and 2013. The study's purpose is to collect data from youth ages 18 – 27 years old, whose families participated in the PSID during the 2015 data collection year. The goal is to collect information on education and employment during the time when major investments are made in education and when careers are planned and initiated.

The 2015 wave will be conducted via decentralized CATI. The 2015 sample will be comprised of approximately 2,000 respondents who 1) have previously completed an interview during one of the waves of CDS (Child Development Supplement), 2) are born between 1988 and 1997, and 3) have completed the main PSID 2015 interview (either their own interview, or as a member of another household's interview). The number of interviews targeted for completion for TA 2015 is 1,809 (92% Response Rate).

The interview will be conducted using the CAI instrument used in previous waves of data collection for the Transition into Adulthood project with minor modifications. The instrument is estimated to average 62 minutes in length (72.5 minutes for the OFUMS respondents and 50.4 minutes for the H/W respondents) and will be programmed in Blaise. The average HPI is assumed to be 6.0 (6.1 hours for the OFUMS respondents and 5.9 hours for the H/W respondents). This survey will be conducted concurrently with the main PSID study during 2015. All interviewing will be done by the SRO decentralized field staff. As in past waves of TA, SRO will provide CAI and systems programming, hiring and training of field staff, and data collection management.

SRO Project Period 06/2015 - 07/2016

Data Col Period 09/2015 - 04/2015

Security Plan NA

Milestone Dates

PreProduction Start: 05/20/2015

Pretest Start:

Pretest End:

Recruitment Start: 07/01/2013

Staffing Completed: 07/31/2015

GIT Start:

SS Train Start: 09/01/2015

SS Train End: 09/03/2015

DC Start: 09/09/2015

DC End: 04/30/2016

Other Project Team Members: Jeff Smith, Tech Lead, ST programmer, Youhong Liu, CAI Programmer, Holly Smith, WebTrak, WebLog Programmer, Qi Zhu, Data Manager, Brad Goodwin, Data Manager, Peggy Lavanger, Production Assistant, Andrea Pierce, Help Desk Coordinator, TBD, Project Assistant

Other Project**Names:**

Sample Mgmt Sys SurveyTrak
Data Col Tool Blaise 4.8
Hardware Laptop; Desktop
DE Software Blaise 4.8 BIA
QC Recording Tool DRI-CARI; Camtasia
Incentive Yes, R; Yes, INF
Administration SRO Group
Payment Type Check, post (\$5 - \$90); Other (Money Order)
Payment Method Check through other system (PSID Study Staff processes check and money order payments)

Report Period July, 2015 (TA15) **Project Phase** Initiation

Risk Level On Track

Monthly Update Majority of Blaise programming completed. Systems programming continuing. Decentralized staff has been recruited and should be finalized by the end of July. All staffing needs were met with experienced on-staffers. Training materials and presentations are in development for 2 day webinar training. Regular meetings continue with technical staff, project and production team and have begun with TA PIs. Respondent contact materials have been approved by IRB. The instrument is due to be reviewed in early August. A new SSA has been added to the TA team to help with training and respondent contact materials. Evaluation and verification work with QC implementation team and TA tech team is underway.

Special Issues TA had planned to used texting as a respondent contact mode and is closely watching the OCG decisions regarding it's use.

Cost
Jul 31, 2015

Total Cost to Date (Direct + Indirect):	40,248.36
Estimated Cost at Completion (E\$AC):	1,039,471.37
Total Budget:	1,047,253.00
Variance (Budget minus E\$AC):	1,771.12
Reason For Variance:	Too early for exact costs.

Projections
Jul 31, 2015

Dollars Projected For Month:	24,477.68
Actual Dollars Used:	26,936.16
Variance (Projected minus Actual):	-2,458.00
Reason For Variance:	Work began earlier than projected.

Measures		Units Complete	RR	HPI
Current Goal:	na	na	na	na
Goal at Completion:	1809	92%	6.0	
Current actual:	na	na	na	na
Estimate at Complete:	1809	92%	6.0	
Variance:				

Other Measures

Project Name	Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3 (SRS W3)				
Project Mode	Primary: Telephone	Secondary: Web	Total of Modes: 2		
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 950,999.00	Indirect Budget: 527,805.00	Total Budget: 1,478,804.00		
Principal Investigator/Client	Toni Antonucci (SRC) Kira Birditt (SRC)				
Funding Agency	National Institute of Health				
IRB	HUM#: 00074983	Period Of Approval:	Exp3-11-15		
Project Team	Project Lead: Esther H Ullman Budget Analyst: Bethany Benton Production Manager: Joseph Matthew Matuzak Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Maryam N Buageila Production Manager:				
Proposal #:	no data				
Description:	<p>SRO's work on this project will include the conduct of centralized telephone interviews with panel respondents and identified members of their 'core network'. After completing their centralized telephone interview, all respondents (both panel respondents and core network members) will be asked to complete monthly web-based journals for twelve months to demonstrate instances where they have relied on their "core network" to assist in dealing with life course events that they have faced, or in the case of core network members (CNMs) instances where they have provided support to the panel respondents in dealing with life course events that they have faced. The sample for the panel respondents will include the surviving members of the 1993 adult and child Social Relations cohorts (panel).</p>				
SRO Project Period	01/2014 - 01/2017				
Data Col Period	07/2014 - 10/2016				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014 </td> <td style="padding: 5px;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End: </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 06/24/2014 DC Start: 07/13/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 06/25/2014 DC End:				
Other Project Team Members:	Rebecca Loomis, Dave Dybicki, Dan Zabs, Hueichun Peng, Max Malhortra, Minako Edgar, Robert Fenton, Shaowei Sun				
Other Project Names:	Social Relations 2014				
Sample Mgmt Sys	SMS; Web SMS; Illume; Project specific system (WebSMS)				
Data Col Tool	Blaise 4.8				
Hardware	Laptop; Desktop				
DE Software	Illume				
QC Recording Tool	DRI-CARI				
Incentive	Yes, R				
Administration	SRO Group				
Payment Type	Check, post (\$25,\$20, \$5-\$95)				
Payment Method	Check through other system				

Report Period	July, 2015 (SRS W3)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update	<p>Plan was agreed to with PI defining end-game and how cost overruns would be covered. CNM calling will end in mid-August, outbound Panel calling will end at the end of August. Web calling for "no internet" cases will continue the first 10 days of the month and call-ins for Panel and CNM will be taken until Dec. LCD proposed one more increase in panel incentive go into place in August for \$90.</p>		
Special Issues			

Cost
Jul 31, 2015

Total Cost to Date (Direct + Indirect): 1,069,433.41
Estimated Cost at Completion (E\$AC): 1,255,869.94
Total Budget: 1,478,804.00
Variance (Budget minus E\$AC): -50,494.36
Reason For Variance: Memo regarding end-game and coverage of over-run was agreed to by P.I.

Projections
Jul 31, 2015

Dollars Projected For Month: 40,333.47
Actual Dollars Used: 36,072.93
Variance (Projected minus Actual): 4,260.54
Reason For Variance: Lower respondent costs than projected, however cost to complete remains the same as we agreed to extend CNM calling into August (memo had indicated would end in July).

Measures

	Units Complete	RR	HPI
Current Goal:	1317		5.5
Goal at Completion:	1356	.75	5.2
Current actual:	995	.56	4.09
Estimate at Complete:	1282	.57	
Variance:			

Other Measures

we are also collecting monthly web surveys. PI has also said Panel interviews are top priority (above CNM and web)

Project Name	Surveys of Consumer Attitudes (SCA 2015)				
Project Mode	Primary: Telephone				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 699,673.00	Indirect Budget: 0.00	Total Budget: 699,673.00		
Principal Investigator/Client	Dr. Richard T. Curtin (SRC)				
Funding Agency	Bloomberg, others for Riders.				
IRB	HUM#:	Period Of Approval:	thru 10/30/2015		
Project Team	Project Lead: Joseph Matthew Matuzak Budget Analyst: Dean E Stevens Production Manager: Senior Project Advisor: Mary P Maher Production Manager: Andrea Sims Production Manager:				
Proposal #:	no data				
Description:	<p>The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.</p> <p>The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.</p>				
SRO Project Period	01/2015 - 12/2015				
Data Col Period	01/2015 - 12/2015				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start: </td> <td style="padding: 5px;"> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:				
Other Project Team Members:	Dave Dybicki Ann Munster Pamela Swanson Jennie Williams LaVelvet Harrison				
Other Project Names:					
Sample Mgmt Sys	SMS				
Data Col Tool	Blaise 4.8				
Hardware	Desktop				
DE Software	Blaise 4.8 BIA				
QC Recording Tool	DRI-CXM				
Incentive	Yes, R				
Administration	SRO Group				
Payment Type	Check, post (\$5); Cash, prepaid (\$5)				
Payment Method	Check through STRak RPay System; Imprest Cash Fund from ISR Business Office				

Report Period	July, 2015 (SCA 2015)	Project Phase	Implementing
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Risk Level	On Track
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Monthly Update	SCA finished its July study one day early, the eleventh month in a row we have managed an early finish. We completed 503 interviews, with 339 RDDs and 164 Recons. This month was the first month where all of sample, including Recontact cases, came from cell phone sample. The instrument was 32.3 minutes in length, and our HPI
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was about 2.65. We used 1332.8 interviewer hours in production. We introduced a significant change in our methodology, as we stopped leaving messages each time we reached voice mail, and instead focused on leaving only one message in the first three dials as well as leaving messages when a missed appointment occurred. Since about two-thirds of our dials reach voice mail, and leaving a message adds about a minute to each call, this meant that not only did we see a reduction in overall interviewer hours, and our lowest HPI on a 30+ minute instrument since January 2014. It also pushed our dials per hour up considerably, to over 16 dials per hour, our highest recorded rate.

Special Issues

Cost

Jul 31, 2015

Total Cost to Date (Direct + Indirect):	369,575.21	
Estimated Cost at Completion (E\$AC):	741,379.08	
Total Budget:	699,673.00	
Variance (Budget minus E\$AC):	-41,706.08	
Reason For Variance:	Our projected deficit dipped slightly, and we expect that to continue as we see the effect of our protocol changes, but costs per interviewer hours remain higher than were originally projected for this budget.	

Projections

Jul 31, 2015

Dollars Projected For Month:	61,256.38	
Actual Dollars Used:	6,424.00	
Variance (Projected minus Actual):	-8,727.38	
Reason For Variance:	Our HPI was still somewhat higher than projected, and our cost per interviewer hour remains higher that was originally projected. We anticipate savings as we move forward via our increased dials and lowered SSI charges.	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	500	10	2.7
Current actual:			
Estimate at Complete:	503	10	2.65
Variance:	3	0	-0.05

Other Measures

Project Name Sustainability Cultural Indicators Program-2015 (SCIP-2015)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 69,535.00 ***Indirect Budget:*** 0.00 ***Total Budget:*** 69,535.00

Principal Investigator/Client John Callewart (Graham Environmental Sustainability Institute)
Robert Marans (UM-Survey Research Center)

Funding Agency

IRB ***HUM#:*** 00068573 ***Period Of Approval:*** 6/5/2015-6/4/2016

Project Team ***Project Lead:*** Andrew L Hupp
Budget Analyst: Sherri Cranson
Production Manager:
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Proposal #: no data

Description: The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018.

SRO Project Period 07/2015 - 06/2016

Data Col Period 10/2015 - 11/2015

Security Plan NA

Milestone Dates

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i>	<i>SS Train End:</i>
<i>DC Start:</i>	<i>DC End:</i>

Other Project Team Members: Andrew Hupp - instrument revisions/project management/methodological experimental design
Mick Couper/James Wagner- methodological experimental design
Sherri Cranson - financial support and analysis
Hueichun Peng - e-mail tracking programming
Minako Edgar - sample prep, dataset creation, GIS analysis
Dan Zahs - weighting and sampling support
Paul Burton - analysis
Will Chan - analysis (PSM graduate students working on PI side)
Campus Sustainability

Other Project Names:

Sample Mgmt Sys Illume

Data Col Tool Illume

Hardware NA

DE Software N/A

QC Recording Tool N/A

Incentive Yes, Other (A portion of R's (a raffle))

Administration SRO Group

Payment Type Other (Amazon gift code)

Payment Method Other (Amazon gift code sent via e-mail)

Report Period July, 2015 (SCIP-2015) **Project Phase** Planning

Risk Level On Track

Monthly Update July '15

Work in July included:

-Andrew and Minako continue to meet with the PIs regularly. This month the meeting focused on revisions to the questionnaire for the Fall 2015 survey.

-Minako continues to do some analysis for Bob.

-Andrew and Paul B. are working on methodological analysis from the 2014 survey.

To do:

1. Produce final datasets once all weights have been created and values recoded.
2. Continue writing 2014 methods report. This includes rewriting the previous years into a comprehensive report that has information on each of the years (with tables for comparisons) rather than a separate report each year.
3. Analyze data (experiments, e-mail, device usage, etc.).
4. Work with research team on appending other data sources to survey data.
5. IRB amendment for the Fall 2015 survey

Special Issues

Cost

Jul 31, 2015

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion (E\$AC):	69,364.83
Total Budget:	69,535.00
Variance (Budget minus E\$AC):	170.17
Reason For Variance:	

Projections

Jul 31, 2015

Dollars Projected For Month:	6,625.62
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Transitions from Preschool through High School: Family, Schools and Neighborhoods (CDS 2014)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 3

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 4,416,693.00 ***Indirect Budget:*** 2,450,668.00 ***Total Budget:*** 6,867,361.00

Principal Investigator/Client Narayan Sastry (University of Michigan Survey Research Center)
Kate McGonagle (University of Michigan Survey Research Center)

Funding Agency National Institute of Child Health and Human Development

IRB ***HUM#:*** HUM00075944 ***Period Of Approval:*** 2/6/2014 - 2/5/2015

Project Team ***Project Lead:*** Jennifer C Arrieta
Budget Analyst: William Lokers
Production Manager: Dianne G Casey
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager: Maryam N Buageila

Proposal #: no data

Description: The Child Development Study is part of the Panel Study of Income Dynamics (PSID) suite. The goal of the CDS is to gather comprehensive and nationally representative, longitudinal data about children and their families to study how social, economic, and other factors affect children's and adolescents' development. The original CDS followed a cohort of children in PSID families who were 0–12 years of age in 1997 through three waves of data collection and focused on understanding the socio-demographic, psychological, and economic aspects of childhood in an on-going nationally-representative longitudinal study of families. In 2014, all of the children in the original cohort have reached adulthood, and a new generation of children has replaced them in PSID families. The goal is to collect information in 2014 on all children aged 0–17 years in this new generation, shifting the orientation from a cohort study to one that obtains information on the childhood experiences of all children in PSID families, who will become primary respondents in the Core PSID when they form their own economically-independent households. These new data will support studies of health, development, and well-being in childhood; the relationship between children's characteristics and contemporaneous family decision-making and behavior; and the effects of childhood factors on subsequent social, demographic, economic, and health outcomes over the entire life course for these individuals as they are followed into the future as part of PSID. The sample will consist of approximately 6,400 children aged 0-17 and 3,500 primary caregivers.

Data collection will be conducted in a variety of modes (FTF, TEL, MAIL) and will include the following:

- A cover screen interview with an adult member of the household, preferably the expected primary caregiver, other caregiver, or the PSID 2013 respondent, to identify the actual primary caregiver and children;
 - A telephone interview with the child's primary caregiver;
 - A telephone interview with each child in the family unit ages 12- 17;
 - An interactive voice response (IVR) administration of sensitive questions with each child ages 12-17;
 - An in-person interview with a sub-set of children ages 8-11;
 - Woodcock Johnson assessments with a sub-set of primary caregivers and children ages 3-17;
 - A weekday and weekend time diary about the primary caregiver's activities;
 - A weekday and a weekend time diary about each child's activities;
 - Height and weight measurements for each child ages 3-17;
 - Height, weight, and waist circumference measurements for the primary caregiver;
 - Collection of a saliva sample from the primary caregiver and from children ages 5-17;
 - School records and birth records linkage consent forms for the primary caregiver and each child ages 0-17;
- and
- Neighborhood and in-home interviewer observations with a sub-set of households.

SRO Project Period 03/2014 - 08/2015

Data Col Period 10/2014 - 04/2015

Security Plan Yes

Milestone Dates

PreProduction Start: 03/01/2014

Pretest End: 08/14/2014

Staffing Completed: 09/08/2014

SS Train Start: 10/17/2014

DC Start: 10/27/2014

Pretest Start: 07/24/2014

Recruitment Start: 06/01/2014

GIT Start: 10/15/2014

SS Train End: 10/22/2014

DC End: 04/26/2015

Other Project Team Members:	Jeff Smith/Louis Daher - Tech Team Leads Sara Freeland - Training Coordinator Youhong Liu/Peter Sparks/Karl Dinkleman- CAI Programmers Marsha Skoman/Holly Ackerman - Sample Management System Programmers Lingling Zhang/Brad Goodwin - Data Managers Genise Pattullo - Help Desk Supervisor Winter Freeman - Project Assistant Ryan Yoder - Instrument testing and instrument specs Jay Lin - Instrument testing Andrea Pierce - Help Desk
Other Project Names:	New Age Child Development Study, Child Development Supplement, CDS IV
Sample Mgmt Sys	SurveyTrak; Other (Weblog, WebTrak)
Data Col Tool	Blaise 4.8; SAQ
Hardware	Laptop; Desktop; [UM cell] Phone; Paper and Pencil
DE Software	Other (PSID Study Staff developed system)
QC Recording Tool	DRI-CARI; Camtasia
Incentive	Yes, R; Yes, INF
Administration	SRO Group; ISR Group (PSID Study Staff)
Payment Type	Check, post (between \$5 and \$180); Cash, post (between \$5 and \$180); Other (Money Order)
Payment Method	Check through other system (PSID Study Staff processes check and money order payments); Interviewer paym

Report Period	July, 2015 (CDS 2014)	Project Phase	Closing
Risk Level	On Track		
Monthly Update	<p>During the month of July, SRO met again with the PIs to discuss a fall follow-up effort. During that meeting the PIs verified their interest in planning a follow-up on the following components: IVR, Linkage Consents, and Time Diaries. SRO project manager and data managers worked with study staff to clearly define the eligible sample in order to obtain sample counts for the fall follow-up. In addition, CDS project managers and SPA will be meeting with the PIs at the end of the month in hopes to finalize design decisions the fall effort.</p> <p>In addition to fall follow-up efforts, the PIs confirmed workscope for SRO to code 28 open-ends, in addition to the already budgeted occ/ind coding. Data managers delivered the remainder of the special data sets that had been requested by study staff. Time diary coding/data entry continued.</p>		
Special Issues	<ul style="list-style-type: none">- Coding application delivery to SRO pending so all coding activities (occ/ind as well as the 28 new variables) on hold.- Fall follow-up has potential of overlap with PSID Web-Mail study in spring 2017.		
Cost			
Jun 30, 2015	Total Cost to Date (Direct + Indirect):	5,432,166.49	
	Estimated Cost at Completion (E\$AC):	5,608,222.88	
	Total Budget:	6,867,361.00	
	Variance (Budget minus E\$AC):	1,259,138.12	
	Reason For Variance:	Smaller sample size than projected, workscope changes since budget approved, fewer actual programmer hours than budgeted, and hosting costs less than budgeted.	
Projections			
Jun 30, 2015	Dollars Projected For Month:	75,177.66	
	Actual Dollars Used:	52,158.55	
	Variance (Projected minus Actual):	23,019.11	
	Reason For Variance:	Hours for the month were over-projected as coding activities were delayed pending programming of applications by study staff.	

Measures	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	2881	93%	4.29
Current actual:	2,854	89% unweighted	4.09
Estimate at Complete:			
Variance:			

Other Measures

Coverscreen Interviews: 93% RR goal (listed in the chart above)

From those families who complete the coverscreen interview, the response rate goals by component are listed below:

PCG Blaise Interviews: 95% (tentative final RR is 88% RR)

Child Blaise Interviews: 92% (final RR is 81% RR)

Birth Linkage Consents: 92% (current 38% RR)

School Linkage Consents: 92% (current 36% RR)

Saliva Collection: 85% (current 45%RR)

Child Time Diaries: 85% (current 46%)

IVR: SRO feels 50% RR is achievable although research indicates 30% RR is norm for IVR with adults in market research. Pls have indicated that they expected a 75% RR for IVR. (Final is 59% RR)