

Survey Research Operations

Monthly Project Report

Sponsored Projects

October 2013



Sponsored Projects

(Army STARRS) *Army Study to Assess Risk and Resilience in Servicemembers*
 (CogEcon2013 Web/Mail Study) *Cognitive Economics 2013*
 (COGUSA 6_7) *Assessing and Improving Cognitive Measures in the HRS*
 (DUST II 2013) *Health and Daily Life*
 (H&C) *The Role of Housing in Children's Healthy Development*
 (HealthDisp) *Health Disparities*
 (HRS CAMS13) *HRS Consumption and Activity Study*
 (HRS Internet 2013) *HRS Internet 2013*
 (HRS Screening Initiative) *HRS Screening Initiative*
 (HRSVA) *HRS-VA Data linkage Project - HRS Veterans Administration Consent Collection Project*
 (IMDU) *Intensive Measurement of Drug Use during Transition to Adulthood*
 (MCEE) *Michigan Council on Educator Effectiveness*
 (MDRC) *MDRC - Reading Partners Program Evaluation Project*
 (MRRS III) *Effects of Recession and Economic Stimulus in Southeast Michigan Wave III*
 (MTF-WPSP Year 2) *Monitoring the Future Web Programming and Survey Pilot*
 (NSFG 2010-2020) *National Survey of Family Growth*
 (PSID 2013) *Panel Study of Income Dynamics 2013 (Family Economics Study)*
 (SCA 2013) *Surveys of Consumer Attitudes*
 (SCIP) *Sustainability Cultural Indicators Project*
 (SHOS-B) *Army STARRS SHOS-B*
 (TA 2013) *Transition to Adulthood (2013)*
 (Transcript Study) *Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Studen*

Project Name	Army STARRS SHOS-B (SHOS-B)				
Project Mode	Primary: Telephone		Secondary: Web	Total of Modes: 2	
Project Type	Sponsored Projects			Project Status	Current
Budget	Direct Budget:	918,952.00	Indirect Budget:	238,927.52	Total Budget: 1,157,879.52
Principal Investigator/Client					
Project Team	Project Lead:	Nancy J Gebler			
	Budget Analyst:	William Lokers			
	Production Manager:	Lisa J Carn			
	Senior Project Advisor:				
	Production Manager:	Margaret Lee Hudson			
	Production Manager:				
Description:	<p>SHOS-B stands for Solder Health Outcomes Study B. The primary research aim addressed by SHOS-B is to find the risk and protective factors for suicide death among Army Soldiers. SHOS-B will assess potential risk and protective factors from multiple domains including: the presence and accumulation of mental disorders, receipt of psychological treatment, developmental history and medical family history, the experience of specific military or general life stressors, and recent experiences/state of mind prior to death.</p> <p>The Soldier Health Outcomes Study B (SHOS-B) represents the psychological autopsy component of the Army STARRS project and broadly aims to identify risk and protective factors for suicide among Army Soldiers. SHOS-B is the study of those Soldiers who have died by suicide while on active duty in the Army. Soldiers who are regular Army, as well as Soldiers who are Reserve and National Guard are included in the study.</p> <p>A "psychological autopsy" is a term for a detailed and broad investigation of a person and the circumstances surrounding that person's death. It is frequently used if the death was from suicide. The investigators attempt to reconstruct what the person thought, felt, and did before death, based on information gathered from personal documents, police reports, medical and coroner's records, and interviews with families, friends and others who had contact with the person before death.</p> <p>There are many advantages to using psychological autopsy. These studies aim to reconstruct an individual's psychological makeup (e.g., thoughts, feelings, behaviors, intentions, motivations, life circumstances), identify risk factors for death, and understand the mode and details of the suicidal behavior. Psychological autopsy studies offer a unique opportunity to gather information on a number of areas linked to suicide that are not generally accessible to epidemiological studies.</p> <p>In addition to the strengths of psychological autopsy studies in general, SHOS-B is unique relative to other Army STARRS components as it is the only component of the study to obtain new data on risk and protective factors for suicide among Soldiers who have recently died by suicide. SHOS-A will collect information on risk and protective factors from recent suicide attempters (a group known to differ somewhat from those who actually die by suicide), and the aggregate database component will examine information about risk and protective factors available among Army records.</p> <p>The SHOS-B study seeks to recruit and interview two Informants (a next of kin and an Army Supervisor) for each Soldier who has died. The research team will also examine administrative data for the Soldiers, in order to better understand the circumstances of that Soldier's time in the Army, and subsequent death.</p> <p>SHOS-B is a case/control study. For every Case Soldier (a Soldier who has died), we will recruit two Control Soldiers. These will be Soldiers who may have similar backgrounds and/or experiences but have not died. SHOS-B will interview two Informants (next of kin and Army Supervisor) for each Control Soldier. The inclusion of this control group allows for the possibility of assessing which risk factors are most linked with suicide. In other words, we will compare the two groups of Soldiers to determine what leads some Soldiers to be more resilient to experiences common to Soldiers, and what decreases resilience in others.</p> <p>The SHOS-B project is necessary to provide previously unavailable information about a wide range of factors that may be useful in better understanding and predicting suicide death among Army Soldiers. Ultimately, we hope that this information will help to prevent unnecessary deaths among Soldiers.</p>				
Project Period	01/2010 - 06/2014			Proposal No:	
Data Collection	03/2012 - 12/2013				

Milestone Dates

PreProduction Start:
Pretest End:
Staffing Completed:
SS Train Start:
DC Start:

Pretest Start:
Recruitment Start:
GIT Start:
SS Train End:
DC End:

Other Project
Team Members

Report Period Oct, 2013 (SHOS-B) **Project Phase** Initiation

Risk Level Not Rated

Monthly Update Update included in Army STARRS report.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	1,157,879.52
Variance (Budget minus E\$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Army Study to Assess Risk and Resilience in Servicemembers (Army STARRS)			
Project Mode	Primary: Class SAQ	Secondary: Mixed	Total of Modes: 2	
Project Type	Sponsored Projects		Project Status	Current
Budget	Direct Budget: 24,375,004.00	InDirect Budget: 6,332,159.00	Total Budget:	30,707,164.00
Principal Investigator/Client	Steve Heeringa (University of Michigan)			
Project Team	Project Lead: Nancy J Gebler Budget Analyst: Mary Anne Kern Production Manager: Dante Vasquez Senior Project Advisor: Beth-Ellen Pennell Production Manager: Margaret Lee Hudson Production Manager: Andrew L Hupp			
Description:	The Study to Assess Risk and Resilience in Service Members (STARRS) is the largest study of suicide and mental health among military personnel ever undertaken. The purpose of the collaborative study is to identify modifiable risk and protective factors and moderators of suicidal behavior, to help inform the Army's ongoing efforts to prevent suicide and improve Soldiers' overall psychological health and functioning. To do this, investigators from the Uniformed Services University of the Health Sciences (USUHS), the University of Michigan, Harvard Medical School, Columbia University, and the National Institute of Mental Health will conduct an epidemiologic study of mental health, psychosocial resilience, suicide risk, suicide-related behaviors, and suicide deaths in the Army. The study will evaluate representative samples of Soldiers across all phases of Army service, both retrospectively and prospectively.			
Project Period	07/2009 - 06/2014		Proposal No:	09-0046
Data Collection	01/2011 - 12/2013			

Milestone Dates

PreProduction Start:
Pretest End:
Staffing Completed:
SS Train Start:
DC Start:

Pretest Start:
Recruitment Start:
GIT Start:
SS Train End:
DC End:

Other Project Team Members

Lead Team: Mary Kern; Barbara Lohr_Ward, Lisa Holland, Lisa Wood, Kathy LaDronka, Margaret Hudson, Andrew Hupp, ZoAnne Balckburn, Meredith House, Dante Vasquez, Lisa Lewandowski-Romps, LaMont Manley, Louis Daher.

Report Period

Oct, 2013 (Army STARRS)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

Updates are given directly to Admin.

Special Issues**Cost**

Nov 30, 2013

Total Cost to Date (Direct + Indirect): 0.00
Estimated Cost at Completion 0.00
Total Budget: 30,707,164.00
Variance (Budget minus E\$AC): 0.00

Measures**Units Complete****RR****HPI**

Current Goal:
Goal at Completion:
Current actual:
Estimate at Complete:
Variance:

Other Measures**Project Name**

Assessing and Improving Cognitive Measures in the HRS (COGUSA 6_7)

Project Mode

Primary: Telephone Secondary: Web

Project Type

Sponsored Projects

Project Status

Current

Budget

Direct Budget: 391,530.00 **InDirect Budget:** 213,384.00 **Total Budget:** 604,914.00

Principal Investigator/Client

Robert Willis (University of Michigan)
 Jack McArdle (University of Southern California)
 Gwen Fisher (Colorado State University)

Project Team

Project Lead: Zoanne Blackburn
Budget Analyst: Dean E Stevens
Production Manager: Esther H Ullman
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager: Lisa J Carn
Production Manager:

Description:

The purpose of this study is to continue the work done for Assessing and Improving Cognitive Measurements in the HRS last conducted in 2012/2013 (CogUSA 4/5 and CogUSA NGCS Supplement) – exploring the ways to best collect cognitive ability information from respondents across various modes. One of the research goals of this project is to consider whether unbiased cognitive measures of adults can be collected in a reliable and valid fashion via the Web.

Project Period

07/2011 - 04/2015

Proposal No: SO #: 10-0032R02**Data Collection**

02/2014 - 07/2014

Milestone Dates

PreProduction Start:
Pretest End:
Staffing Completed:
SS Train Start:
DC Start: 02/20/2014

Pretest Start:
Recruitment Start:
GIT Start:
SS Train End:
DC End: 07/31/2014

Other Project Team Members ZoAnne Blackburn, Kirsten Alcser, Esther Ullman, Hueichun Peng, Youhong Liu, Dave Dybicki, Lisa Carn, Joel Devonshire, Emily Blasczyk, Dean Stevens, Winter Freeman

Report Period Oct, 2013 (COGUSA 6_7) **Project Phase** Planning

Risk Level On Track

Monthly Update Kickoff meeting held. Revised questionnaire specs for both telephone and web questionnaires received on time. Telephone questionnaire revisions made and application is ready to test in CTT. Web revisions will be made in November.

Special Issues Web revisions pose some difficulty. Changes to cognitive tests require Hueichun's level of expertise. Other revisions can be made by a new Illume programmer. Resource availability is limited.

Cost Sep 30, 2013

Total Cost to Date (Direct + Indirect):	5,446.76
Estimated Cost at Completion	586,726.28
Total Budget:	604,914.00
Variance (Budget minus E\$AC):	18,187.12

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Cognitive Economics 2013 (CogEcon2013 Web/Mail Study)

Project Mode Primary: Mixed Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 87,247.00 **Indirect Budget:** 47,550.00 **Total Budget:** 134,797.00

Principal Investigator/Client Robert Willis (SRO)

Project Team

Project Lead: Esther H Ullman

Budget Analyst: Janelle P Cramer

Production Manager:

Senior Project Advisor: Gina-Qian Yang Cheung

Production Manager: Maryam N Buageila

Production Manager: Stanley W Hasper

Description: This project would include all HRS Cognition and Aging respondents who participated in the first wave of the Cognitive Economics Internet/mail survey in 2008, except for those who refused to be part of the parent cognition study any longer, or that we know are deceased. The total sample size is approximately 900. Respondents will be invited to complete the survey in the same mode (mail or web) they used to complete the last wave of data collection. It is expected there will be some mode switching once production starts, and we will develop protocols and technical systems to allow for this. The assumed breakdown is 30-40% of participants will respond via mail and the remainder will complete the web survey. The web survey instrument will be programmed by project staff with some additional features and formatting added by SRO (including integration of special "slider" programming from the MiNYVan study), and the entire web survey project will be hosted (sample management system) by SRO.

Project Period 06/2013 - 03/2014 **Proposal No:** SRO# 13-0040

Data Collection 09/2013 - 01/2014

Milestone Dates	PreProduction Start:	Pretest Start:
	Pretest End:	Recruitment Start:
	Staffing Completed:	GIT Start:
	SS Train Start:	SS Train End:
	DC Start:	DC End:

Other Project Team Members Winter Freeman (Project Associate), Emily Blasczyk, Hueichun Peng, Maryam Buageila

Report Period Oct, 2013 (CogEcon2013) **Project Phase** Implementing

Risk Level On Track

Monthly Update Production began 10/2/13 with the mailout of invitations and activation of the web survey. The rate of response after two weeks is similar to the previous wave. The data entry application was completed, tested, changed and implemented. Good progress at this point.

Special Issues Very tight budget, need to be careful with any additional programming requests.

Cost
Oct 10, 2013

Total Cost to Date (Direct + Indirect):	74,081.95
Estimated Cost at Completion	134,364.18
Total Budget:	134,797.00
Variance (Budget minus E\$AC):	431.82

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name Effects of Recession and Economic Stimulus in Southeast Michigan Wave III (MRRS III)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 557,873.00 **Indirect Budget:** 78,409.00 **Total Budget:** 636,282.00

Principal Investigator/Client Sheldon Danziger (University of Michigan National Poverty Center)
 Kristen Seefeldt (University of Michigan School of Social Work)
 Sarah Burgard (University of Michigan School of Social Work)

Project Team **Project Lead:** Jennifer C Arrieta
Budget Analyst: Christine Evanchek
Production Manager: Dianne G Casey
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager:
Production Manager:

Description: - aka Michigan Recession and Recovery Study (MRRSIII)

The purpose of this project is to explore who is most negatively affected by the economic crises and who benefits most from the economic stimulus package on a variety of dimensions. SRO will be responsible for a 68-minute survey to approximately 767 respondents (who participated in the wave 2 interview) of an expected sample size of 847 respondents from within the Wayne, Oakland, and Macomb tri-county area. When respondents are within a 50 mile radius of the tri-county area, they will be given the option of being interviewed in-person or by telephone. We will attempt to conduct telephone interviews with respondents located outside of the area.

Project Period 03/2013 - 02/2014 **Proposal No:** #13-0019R01

Data Collection 06/2013 - 10/2013

Milestone Dates

PreProduction Start: 03/05/2013	Pretest Start:
Pretest End:	Recruitment Start: 03/15/2013
Staffing Completed: 04/16/2013	GIT Start:
SS Train Start: 06/11/2013	SS Train End: 06/12/2013
DC Start: 06/17/2013	DC End: 10/31/2013

Other Project Team Members

Jeff Smith - Tech Lead/STrak Programmer
 Jim Hagerman - Blaise Programmer
 Holly Ackerman - WebTrak/Weblog Programmer
 Data Manager - Jennie Williams
 Help Desk Supervisor - Genise Pattullo
 Help Desk Lead - Deb Wilson
 Instrument Testing - ZoAnne Blackburn
 Tech Specs/Project Assistant - Jeannie Baker

Report Period Oct, 2013 (MRRS III) **Project Phase** Implementing

Risk Level On Track

Monthly Update

Due to the recent addition of the unspent MacArthur funds from Wave II of the study to the SRO budget, the September cost report had been updated, showing a slight increase in the direct, indirect and total budget lines. This is due to the change in the funding "mix", and is an offset in the funds dedicated to the data collection by adding the Wave II carry-over funds and reducing the expected contributions to be needed from the OVPR correspondingly. The PIs began the process of ensuring the remaining OVPR funds for the main study would be transferred to SRO.

As of October 30, 2013, 776 interviews were completed (24 above goal below goal). The average interview length is 73.13 minutes (5.13 minutes above budgeted). The cumulative HPI (4.79) is higher than than the budgeted HPI (4.34). The higher percent of phone interviews (74%) than budgeted (61%) has helped keep the HPI down at 4.79. Thirty percent of the total sample had been placed in tracking (note: In wave 2, 25% of the sample had been placed in tracking during data collection) of which the field staff has located 94%. Of those located, 212 (89% have completed the interview). Fifty-seven respondents (7% of the total sample) have expressed resistance at least once since the start of data collection, of which, 30 (52%) have completed the interview. Data collection is scheduled to end today, October 31, 2013. There is one appointment scheduled for this evening. Beginning November 1st, the team leaders will review and code out the remaining non-final sample.

IRB approved the amendment for the Callbacks and the PIs approved the workscope/budget (\$17,643.00). A separate 6-digit account code has been established for the callback effort and the October cost report will reflect this additional workscope/budget. Training for the MRRS III callbacks began with the SSL team leaders and some interviewers on Wednesday, October 30, 2013 so that callbacks of the 524 respondents who need to be re-consented and/or be asked a question(s) that was skipped during the original interview.

Special Issues

Cost

Sep 30, 2013

Total Cost to Date (Direct + Indirect):	432,057.16
Estimated Cost at Completion	619,336.16
Total Budget:	636,282.00
Variance (Budget minus E\$AC):	16,945.84

Measures	Units Complete	RR	HPI
Current Goal:	752	90%	4.34
Goal at Completion:	752	90%	4.34
Current actual:	776	93%	4.79
Estimate at Complete:			
Variance:			

Other Measures

Project Name Health and Daily Life (DUST II 2013)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget

Direct Budget:	744,423.00	Indirect Budget:	459,804.00	Total Budget:	1,204,227.00
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Principal Investigator/Client Vicki Freedman (UM, ISR, SRC)

Project Team

Project Lead:	Robert Lee
Budget Analyst:	William Lokers
Production Manager:	Russell W Stark
Senior Project Advisor:	Stephanie A Chardoul

Production Manager: _UnAssigned
Production Manager: _UnAssigned

Description:

This project is a supplement to the 2013 Panel Study of Income Dynamics. Respondents from PSID 2013, fitting the proper age criteria, will comprise the survey sample. The PSID Staff will be responsible for selecting the sample that meets the demographics desired for this project. The sample will consist of both coupled households, and single person households. For all sample members, interviews will be obtained for one random weekday and one random weekend day. Among coupled households, interviews will be obtained for husbands and wives on the same random weekday and random weekend day. In total, 4,698 diaries will be completed. Two instruments will be administered - the first interview will have a CATI Time Diary averaging 40 minutes in length and a Blaise instrument averaging 15 minutes in length (55 minute total); the second interview will have a second Time Diary and a smaller Blaise instrument that, combined, will average 40 minutes. Each respondent will be interviewed twice in the course of the study, once on a weekday and once on a weekend day. For each respondent, one interview will average 50 minutes and the second will average 40 minutes. The data collection period is from June, 2013 to January, 2014. All interviews will be conducted by telephone in the Survey Services Lab (SSL) using a Blaise instrument, using SurveyTrak on PC's.

Project Period

01/2013 - 04/2017

Proposal No:**Data Collection**

06/2013 - 01/2014

Milestone Dates**PreProduction Start:**01/01/2013**Pretest Start:**04/11/2013**Pretest End:**05/02/2013**Recruitment Start:**03/15/2013**Staffing Completed:**05/31/2013**GIT Start:**06/15/2013**SS Train Start:**06/17/2013**SS Train End:**06/19/2013**DC Start:**06/20/2013**DC End:**01/31/2013**Other Project Team Members**

Jas Sokhal, Tech Lead; Jeff Smith (SurveyTrak), Jim Hagerman (Blaise), Holly Ackerman (WebTrak), Genise Pattullo (Help Desk), Minako Edgar (Data Ops), Beth Jones (Site Coordinator)

Report Period

Oct, 2013 (DUST II 2013)

Project Phase

Implementing

Risk Level

Some Concerns

Monthly Update

DUST is a diary study of English-speaking PSID respondents, age 60 and older, who completed the 2013 PSID interview, plus their spouse or communal partner. Each respondent is asked to complete two telephone interviews, each on specified days of the week, and report on their activities over a 24-hour period. Studies of this sort are often referred to as "Time Use" studies. There is a screening interview (CS) that is used to verify eligibility and to set specific appointments with the eligibles. The first time diary (TD1) averages about 55 minutes in length, while the second one (TD2) averages about 35 minutes. Both TD1 and TD2 also contain a small amount of non-diary content. The months of August and September have been spent in completing diaries. All of the CS sample has been attempted now (although a small bit of additional sample will be provided at the end of October), and a lot of effort is being made to complete more CS, which will in turn generate appointments for the diaries. We are working to try to determine whether or not the desired response rate will be attainable, given the status of the sample. Our initial projections were that the 80% response rate would be difficult to attain, however a number of interventions in the last month have helped to boost production and these now make that projected rate more likely. A "refresher" training session was held in early October and this seems to have had a positive effect on production. In addition, we have contacted some R's by email in an effort to reach some who have been particularly hard to contact, and we have started to place outgoing calls with a 734 area code rather than an 866#. Those steps, plus the mailing of persuasion letters to another large minority of cases have combined to improve production.

Special Issues

There are three measures of project progress, each specified in a project goal chart, one for the CS, one for TD1's and the other for TD2's. While we are ahead of schedule with CS completions, we were somewhat behind with each of the TD types. We have revised the goal chart to better reflect the larger than expected number of ineligible (proxies, deceased, Spanish-speaker, etc) with the result that the data collection might finish in January, as planned.

Cost

Oct 14, 2013

Total Cost to Date (Direct + Indirect): 666,063.77
Estimated Cost at Completion 1,204,227.00
Total Budget: 1,204,227.00
Variance (Budget minus E\$AC): 0.00

Measures

	Units Complete	RR	HPI
Current Goal:	761	63.8%	8.87
Goal at Completion:	1515	80%	8.99
Current actual:	761	60.4%	6.79
Estimate at Complete:	1515	80%	8.99
Variance:	0	0.00%	0

Other Measures We are in the midst of a projection of the likely response rate based upon the current status of the sample and applying likelihood to complete estimates to the outstanding cases. We will be sharing that projection with our SPA very soon.

Project Name Health Disparities (HealthDisp)
Project Mode Primary: Web Total of Modes: 1
Project Type Sponsored Projects **Project Status** Current
Budget **Direct Budget:** 8,180.00 **Indirect Budget:** 4,265.00 **Total Budget:** 12,466.00
Principal Investigator/Client Dr. James Jackson (Research Center for Group Dynamics - ISR)

Project Team
Project Lead: Andrew L Hupp
Budget Analyst: Andrew L Hupp
Production Manager:
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Description: The study involves recruiting patients participating in Cardiac Rehab at the UM Hospital. Project staff will collect biological measures, extract information from patient records and administer a web based survey. SRO's involvement is in developing the web based instrument and providing support once the survey is launched.

Project Period 01/2009 - 06/2013

Proposal No: 09-0007

Data Collection

Milestone Dates

PreProduction Start:

Pretest Start:

Pretest End:

Recruitment Start:

Staffing Completed:

GIT Start:

SS Train Start:

SS Train End:

DC Start:

DC End:

Other Project Team Members Marta Murray Close, Paul Schulz

Report Period Oct, 2013 (HealthDisp)

Project Phase Closing

Risk Level On Track

Monthly Update The project staff tested the latest version of the instrument and has given a list of items they want changed/updated/fixed. Those changes will be made. The project staff asked the SPA in a meeting about the follow-up instruments (which they had not provided) and a budget for a new project with a similar instrument.

Most of the changes/updates/fixes have been made. The project staff will be given a new version to test in March. Paul Schulz will be coming on to finish any fixes after this and will work on the subsequent waves of the instrument. A meeting is scheduled with the project staff, Andrew and Paul to transition the work of finalizing the main instrument and begin work on the follow-up instruments.

Andrew and Paul met with the project staff about the new changes and fixes that are still needed and the next follow-up survey that needs to be programmed. Paul is taking over the programming moving forward. Paul will make the changes and give a testing version to the project staff. Once the initial instrument is finalized the work on the follow-up instrument will begin. The project staff has been learning about the instrument as they interview participants using paper surveys which have prompted changes in the programming of things they had not foreseen. The follow-up instrument is largely based on the main instrument. Once everything is working there, that instrument will be used as the basis for the follow-up instruments.

May '12

Paul continues to provide testing version and makes corrections and additions as necessary as they test. The main instrument is close to being ready. After that Paul will begin programming the follow-up instruments (which are largely subsets of the main instrument. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them.

June '12

Paul continues to provide testing version and makes corrections and additions as necessary as they test. The main instrument is close to being ready. After that Paul will begin programming the follow-up instruments (which are largely subsets of the main instrument. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds, but they are awaiting all of the funds from

SPH.

July '12

Paul has most of the instrument programmed. There are a few remaining items that need to be fixed. Once those items work, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds, but they are awaiting all of the funds from SPH.

August '12

Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH.

September '12

Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH.

October '12

Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH. Andrew spoke with the research team and they have provided SRO with access to an account on the RCGD side for Paul to charge to. We will be able to move the overrun to their accounts once they have their year 3 funding from SPH.

November/December '12

Paul made the last few updates to the instrument. The project staff tested and signed off on the production instrument. Paul worked with them on the best way to handle loading the sample and is available to answer questions. He has begun working on the follow-up instruments now that they have signed off on the base instrument.

January '13

Paul has been working on the Wave 2 follow-up instrument. That is close to being finished with a few changes expected after further testing has occurred. After that he will program the next two waves which are based on the Wave 2 instrument with only minor wording changes expected. All time is being charged to a project staff account. I spoke with the financial person on their side about the overrun. They will roll the SRO balance up into the RCGD balance thereby absorbing the overdraft.

February '13

Paul provided the Wave 2 instrument and has been working on the Wave 3 instruments. The client has come back with changes to the Wave 1 instrument they would like made. Time continues to be charged directly to project accounts. We have been in contact about absorbing the SRO overrun.

March '13

The Wave 3 instrument has been provided for testing. A bug in the medication grid is being fixed. Next month work on the Wave 4 instrument should begin. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

April '13

The bug in the medication grid was fixed and work on the Wave 4 instrument has begun. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

May '13

Work in May was focused on the Wave 4 instrument. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

June '13

Paul finished the Wave 4 instrument and delivered for testing. Work on the Wave 5 instrument will occur in July and the Wave 6 (the last instrument) instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

July '13

Paul finished the Wave 5 instrument in July and will work on the Wave 6 instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

August/September '13

Paul finished the Wave 6 instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun. Project staff contacted Paul about programming the instrument for the Diabetes survey (which has overlap with the instruments he has been programming). He has started and continues to charge the project staff account.

October '13

Paul has programmed Wave 1 of the Diabetes survey. They have tested and provided the first set of revisions that he will work on in the coming weeks.

Special Issues

This project has been slow to get started. The development time for the questionnaire was quite long. The project shows a slight overrun. A staff member not working on this project mistakenly charged time. That time was removed.

Cost

Oct 31, 2013

Total Cost to Date (Direct + Indirect):	14,399.95
Estimated Cost at Completion	14,399.95
Total Budget:	12,466.00
Variance (Budget minus E\$AC):	-1,933.95

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	HRS Consumption and Activity Study (HRS CAMS13)																			
Project Mode	Primary: Mail Total of Modes: 1																			
Project Type	Sponsored Projects			Project Status	Current															
Budget	Direct Budget:	336,960.00	Indirect Budget:	121,307.00	Total Budget: 458,267.00															
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Michael Hurd (RAND)																			
Project Team	Project Lead: Maryam N Buageila Budget Analyst: Richard Warren Krause Production Manager: Stanley W Hasper Senior Project Advisor: Mary P Maher Production Manager: Heidi Marie Guyer Production Manager: Bonnie C Andree																			
Description:	CAMS 2013 is part of the Health and Retirement Study (HRS) umbrella of studies. The 2013 CAMS Mail Survey will consist of approximately 8784 Health and Retirement Study respondents, 6025 primary respondents who will be sent the full questionnaire, and 2759 spouse respondents who will receive one section of the questionnaire. The purpose of this effort is to collect additional data on household consumption and activities of daily living from participants in the Health and Retirement Study. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail.																			
Project Period	07/2013 - 04/2014			Proposal No:	14-0008															
Data Collection	10/2013 - 03/2014																			
Milestone Dates	<table><tr><td>PreProduction Start:</td><td>08/07/2013</td><td>Pretest Start:</td></tr><tr><td>Pretest End:</td><td></td><td>Recruitment Start:</td></tr><tr><td>Staffing Completed:</td><td></td><td>GIT Start:</td></tr><tr><td>SS Train Start:</td><td></td><td>SS Train End:</td></tr><tr><td>DC Start:</td><td></td><td>DC End:</td></tr></table>					PreProduction Start:	08/07/2013	Pretest Start:	Pretest End:		Recruitment Start:	Staffing Completed:		GIT Start:	SS Train Start:		SS Train End:	DC Start:		DC End:
PreProduction Start:	08/07/2013	Pretest Start:																		
Pretest End:		Recruitment Start:																		
Staffing Completed:		GIT Start:																		
SS Train Start:		SS Train End:																		
DC Start:		DC End:																		

Important Project Dates

Initial Mailing:10/10/2013
2nd Follow Up (postcard):11/20/2013

1st Follow Up Mailing:11/06/2013
3rd Follow Up Mailing:12/04/2013

Other Project Team Members

Maryam Buageila (management), Heidi Guyer (management), Stan Hasper (management), Heather Rejto (management), Bonnie Andree (management), Holly Ackerman (Programming), Joel Devonshire (Data Ops), Qi Zhu (Data Ops), Karen Donahue (Respondent Payment), Vicki Wagner (assembly coordinator)

Report Period

Oct, 2013 (HRS CAMS13)

Project Phase

Implementing

Risk Level

On Track

Monthly Update

In October IRB approved the project. Sample was reviewed and removals were made where there was concern about ancillary contact jeopardizing HRS main participation. Final sample size is 8607. In 2013 it was decided that respondents living outside of the US and territories would not be included in the mail studies to eliminate any burden incurred by mailing back a questionnaire. Some problems occurred which were identified and rectified promptly. They did necessitate some reprinting which may have some budget implications. Initial mailing was printed, assembled and mailed on October 10, which was a week earlier than had previously been estimated. This will enable us to complete all reminder mail outs by the first week in December, so should avoid major impact by holidays.

The Help Desk has answered calls and addressed concerns. Call volume is lower than anticipate, and no unusual concerns have presented. A large influx of completed questionnaires arrived the 4th week of October. Sufficient logging staff should keep us caught up by the start of assembly for the next mail out.

Special Issues

Unexpected requirement of IRB full board review has set us behind our desired launch date, although a request for expedition is being considered.

Cost

Oct 10, 2013

Total Cost to Date (Direct + Indirect): 186,579.84
Estimated Cost at Completion 450,000.00
Total Budget: 458,267.00
Variance (Budget minus E\$AC): 8,276.00

Measures

	Units Complete	RR	HPI
Current Goal:	na	na	
Goal at Completion:	6412	73%	
Current actual:	1122	13%	
Estimate at Complete:	6412	73%	
Variance:			

Other Measures**Project Name**

HRS Internet 2013 (HRS Internet 2013)

Project Mode

Primary: Web Total of Modes: 1

Project Type

Sponsored Projects

Project Status

Current

Budget

Direct Budget: 263,974.00 **Indirect Budget:** 137,019.00 **Total Budget:** 400,933.00

Principal**Investigator/Client**

David Weir (SRC)
 Mary Beth Ofstedal (SRC)
 Kenneth Langa (SRC)

Project Team

Project Lead: Maryam N Buageila
Budget Analyst: Richard Warren Krause
Production Manager:
Senior Project Advisor: Mary P Maher
Production Manager: James Koopman
Production Manager:

Description: Survey Research Operations will host and manage the HRS 2013 Internet Project. The Health and Retirement Study Internet Project has previously been conducted in 2003, 2006, 2007, 2009 and 2011. The current study will include all those previously invited to participate in the HRS Internet projects as well as a random sample of the additional core HRS sample members who reported using the Internet during their HRS 2012 interview. HRS staff will develop the questionnaire and program it in Illume. The programmed instrument and sample information including unique IDs for the preload will be provided to SRO by the Principal Investigator and his staff. SRO will host and manage the Illume survey and produce reports outlining the progress of the project. This project will utilize a sample of approximately 7,761 participants including previous Internet sample and random selection of new respondents who self select by indicating that they use the internet. The sample will be released in two replicates; the first being a 200 case pilot test and the second incorporating the remaining sample. SRO will send invitations and up to three reminders via mail and will utilize a specific help desk to address respondent concerns by phone and email.

Project Period 03/2013 - 08/2013

Proposal No: 13-PAF05070

Data Collection 04/2013 - 07/2013

Milestone Dates

PreProduction Start: 03/10/2013	Pretest Start:
Pretest End:	Recruitment Start:
Staffing Completed:	GIT Start:
SS Train Start:	SS Train End:
DC Start: 04/22/2013	DC End:

Important Project Dates

Initial Invitation Pilot: 04/22/2013	Initial Invitation Production: 05/15/2013
1st follow up Pilot: 05/06/2013	1st follow up Production: 05/29/2013
2nd follow up Pilot: 05/20/2013	2nd Follow Up Production: 06/12/2013
3rd follow up Pilot: 06/03/2013	3rd Follow Up Production: 06/26/2013
Survey close: 08/26/2013	

Other Project Team Members

Maryam Buageila, Jaime Koopman, management; Rick Krause, budget analyst; Hueichun Peng, programmer; Cathy Myles, project assistant; Karen Donahue, respondent payments; Adam Pocock, Peg Cooley, Megan Hromco, Help Desk

Report Period

Oct, 2013 (HRS Internet 2013)

Project Phase

Closing

Risk Level

On Track

Monthly Update

The Internet survey was closed on 08/26/2013. All work production work has stopped on the project. A debriefing was held with SRO and SRC programming staff reviewing problems encountered, lessons learned, and strategies for next wave. The response rate almost reached our minimum expectation of 75%. Staff hours have risen slightly above budget, while nonsalary total remained low enough to absorb this without an overrun. New IRB approval came through in October to acknowledge the transfer of Internet funding and PI from RAND to USC.

Special Issues

Cost

Oct 31, 2013

Total Cost to Date (Direct + Indirect):	387,550.36
Estimated Cost at Completion	397,220.17
Total Budget:	400,933.00
Variance (Budget minus E\$AC):	8,772.83

Measures

	Units Complete	RR	HPI
Current Goal:	5650	75%	
Goal at Completion:	5700	75%	
Current actual:	5649	74.6%	
Estimate at Complete:	5675	74.6%	
Variance:	25	.4%	

Other Measures

Project Name

HRS Screening Initiative (HRS Screening Initiative)

Project Mode

Primary: Face to Face Secondary: Telephone Total of Modes: 2

Project Type

Sponsored Projects

Project Status

Current

Budget

Direct Budget:	400,000.00	Indirect Budget:	0.00	Total Budget:	400,000.00
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Principal Investigator/Client David Weir (UM Survey Research Center)
Mary Beth Ofstedal (UM Survey Research Center)

Project Team

Project Lead: Frost Alexander Hubbard
Budget Analyst: Richard Warren Krause
Production Manager: Theresa Camelo
Senior Project Advisor: Nicole G Kirgis
Production Manager:
Production Manager:

Description: The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. A detailed analysis of the HRS 2010-11 screening results, an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts) and a feasibility test of using a smartphone or tablet to screen households have been and will be conducted during the first three years of the HRS 2012-2017 proposal in order to design the optimal 2016 screening methods.

Note: After a 9/18 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. Thus, I have reduced the direct budget from \$512,453 to \$400,000.

In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.

Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.

Address lists will be compiled utilizing information from external databases such as MSG, DMV, Aristotle and Valassis lists. PSUs and segments will be selected to reflect geographic and demographic variations. Experienced interviewers will be hired and trained for the screening validation project. Each interviewer will validate listings and complete screening interviews in two segments within one PSU (total: 5 PSUs, 10 segments). Each interviewer will complete 20 hours of training. The estimated hours of updating the address listing using a stratified sampling frame is 10 hours per segment. The estimated hours per completed screener is 1.5 resulting in approximately 520 completed screening interviews. The distribution of interviewer hours is as follows:

Training Hours	100
Update address listing	100
Debriefing	20
Screening (1.5 HPS)	780
Total Hours	1000

Project Period 09/2012 - 12/2014
Data Collection 08/2013 - 10/2013

Proposal No: SRO # 11-0010R01

Milestone Dates

PreProduction Start: 03/01/2013
Pretest End:
Staffing Completed:
SS Train Start: 08/20/2013
DC Start: 08/22/2013

Pretest Start:
Recruitment Start:
GIT Start:
SS Train End: 08/21/2013
DC End: 11/03/2013

Important Project Dates**2nd Phase Implemented:**10/21/2013**Other Project Team Members**

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghye Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blasczyk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause,

Report Period

Oct, 2013 (HRS Screening

Project Phase

Implementing

Risk Level*On Track***Monthly Update**

September updates by task:

2013 Screening Experiment

With the HPS at ~2.4, higher than the initially projected 1.6, we thought we would have to cut the data collection period down from 10 weeks to 7 weeks to stay within our budget, which had been reduced (no exact amount given by HRS PIs) due to the sequestration and fall 2013 government shutdown. However, at Heidi Guyer's suggestion, we proposed to

the HRS PIs potentially allowing for a second phase if we kept the screening experiment cost at complete at no greater

than \$256,000. Dr. Weir agreed to this, specifically noting he was interested in seeing the HPI curve needed to try to achieve a weighted 85% screening completion rate. For the 2nd phase, we sorted the remaining, nonfinal lines by segment and geographic order within each segment, and systematically selected half of them. We selected 156 cases for the 2nd phase. The 2nd phase included the following changes to the essential survey conditions:

1. A high priority mailing sent to all cases selected for the 2nd phase with a reluctance conversion letter and \$5 bill enclosed
2. Only the two (or one) most productive interviewer in each PSU were kept for the 2nd phase data collection
3. Iwers were allowed to complete a screener by talking with a non-household member (e.g. neighbor, housekeeper, nanny)
4. Since we had >82% screening completion rates in the LA High Hispanic and the Denver High Afr-American segments prior to the 2nd phase, we closed those segments out prior to the second phase data collection.

As for the telephone screening efforts, only 24% of all ~1100 telephone screening attempts resulted in contact and only 2% of all telephone attempts produced completed screeners.

Obtaining DMV lists

Emily Blasczyk has gained a much clearer sense of how UMTRI and MDOS create and update the DMV lists. She has begun to aggregate these person level files up to the address level. After that, we will compare the DMV data to what NSFG found in their HH rosters.

Exploration with the Census Bureau

Due to the government shutdown, the work on this effort has been delayed. Our 2nd conference call with the group will be on Friday, 11/1.

Aristotle

No movement on this. Focusing more on getting the DMV data and analyzing it.

Valassis

No analysis done. Unlikely that we will do further analysis because of the lack of HU commercial data from Valassis.

LBB Tracking Experiment:

Nothing new but work will start on this in early December in preparation for the January 2014 HRS newsletter.

Special Issues**Cost**

Oct 31, 2013

Total Cost to Date (Direct + Indirect):

220,713.05

Estimated Cost at Completion

392,417.54

Total Budget:

400,000.00

Variance (Budget minus E\$AC):

123,937.00

Measures	Units Complete	RR	HPI
Current Goal:	942	.85	2.4
Goal at Completion:	942	.85	2.4
Current actual:	880	.75	2.41
Estimate at Complete:	910	.80	2.4
Variance:	-137	-0.22	-0.6

Other Measures

Project Name	HRS-VA Data linkage Project - HRS Veterans Administration Consent Collection Project (HRSVA)		
Project Mode	Primary: Mail	Secondary: Telephone	Total of Modes: 2
Project Type	Sponsored Projects		Project Status Current
Budget	Direct Budget: 93,139.00	InDirect Budget: 33,531.00	Total Budget: 126,670.00
Principal Investigator/Client	David Weir (SRC) Ken Langa (SRC) Mary Beth Ofstedal (SRC)		

Project Team	Project Lead:	Rebecca Gatward
	Budget Analyst:	Richard Warren Krause
	Production Manager:	Sara D Freeland
	Senior Project Advisor:	Mary P Maher
	Production Manager:	
	Production Manager:	

Description: The Health and Retirement Study and the Veterans Health Administration are collaborating to combine VHA health care information with HRS data. The purpose of the study is to gain a more complete understanding of the health care Veterans receive, and the impact of the care on Veterans' health. SRO's role in this study is to gain permission from HRS participants for their VA health care data to be released and linked to their HRS data. We will also be collecting information about military history and their use and experience of VA health care via a short mail survey. Approximately 4,000 HRS panel members, who are not known to be deceased and who have not requested to be removed from the HRS core sample, are eligible to receive Veterans Administration (VA) benefits. These respondents will be asked for consent to release their VA health care data to the HRS and to complete a brief mail survey. There will be no face-to-face contact with respondents during this study. All contact with the respondent will be via mail or telephone. During the production period, a maximum of three mailings will be completed.

Project Period	05/2013 - 11/2013	Proposal No:	13-0014
Data Collection	05/2013 - 08/2013		

Milestone Dates	PreProduction Start: 02/01/2013	Pretest Start:
	Pretest End:	Recruitment Start:
	Staffing Completed:	GIT Start:
	SS Train Start:	SS Train End:
	DC Start:	DC End: 07/31/2013

Other Project Team Members	Rebecca Gatward	Project Lead
	Patty Maher	SPA
	Sara Freeland	Production Manager
	Holly Ackerman	Programmer Analyst (WebTrak/Weblog)
	Joel Devonshire	Data Manager
	Rick Krause	Financial Analyst
	Heather Rejto	Survey specialist Associate – Project Assistant

Report Period	Oct, 2013 (HRSVA)	Project Phase	Implementing
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Risk Level On Track

Monthly Update Sample: Approximately 3,800 HRS panel members who have self-reported military service in a prior wave of the HRS and eligible to receive Veterans Administration (VA) benefits. These respondents were asked for consent to release their VA health care data to the HRS and to complete a brief mail survey.

Response: To date we have received 1,965 mail questionnaires (52% unadjusted RR) and 1,675 data authorisation forms (44% unadjusted RR) – of these cases, around 260 respondents only returned the questionnaire and five

respondents chose just to return the data authorisation form.

Data delivery: On Sept. 18th we delivered the first batch of data and scanned images to the HRS project team. We will deliver a final data file and set of images once a cut off date is reached.

HRS project staff are monitoring the number of returns to determine when we will set the cut off point for returns - this date is also dependent on when they need to start to build preload for HRS 2014 main.

Special Issues

Cost	Total Cost to Date (Direct + Indirect):	94,002.87
Sep 30, 2013	Estimated Cost at Completion	113,152.89
	Total Budget:	126,670.00
	Variance (Budget minus E\$AC):	13,517.11

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Student Outcomes Project (Transcript Study)				
Project Mode	Primary: Data Processing		Secondary: Not Available		
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	226,610.00	Indirect Budget:	123,503.00	Total Budget: 350,113.00
Principal Investigator/Client	Barbara Schneider (Michigan State University) Brian Jacobs (University of Michigan) Kenneth Frank (Michigan State University)				
Project Team	Project Lead:	Donnalee Ann			
	Budget Analyst:	Christine Evanchek			
	Production Manager:				
	Senior Project Advisor:	Heidi Marie Guyer			
	Production Manager:				
	Production Manager:	Donnalee Ann Grey-Farquharson			

Description:

SRO will implement technical system and protocol development, and data collection activities for a five-school pilot study. The objectives of the data collection pilot include 1) design instruments, protocols and technical systems for the collection of student transcripts and other course-related materials; 2) estimate the uncertainties and contingencies that would likely ensue for the eventual full scale study (150 schools); and 3) define/propose the work scope and costs for the full scale data collection effort.

Survey Research Operations involvement will cover a period of approximately 7 months, starting in June and continuing through December 2012.

Between June , 2012 and December 31, 2012, a small SRO team will develop and implement the pilot study in five Michigan schools designed to obtain the following:

- Transcripts on high school seniors from the initial time period (2002-2003) to the present.
- End of course assessments (math & science) from the initial time period to the present.
- Syllabi of math & science courses, textbooks, and other materials from the initial time period to the present.
- Teacher rosters of class assignments from the initial time period to the present.
- School surveys.

Post Collection Processing:

- All collected materials will be imported into the sample management system, requiring scanning of paper forms. No additional coding or data entry is included in the SRO budget.
- All data file management and analysis will be performed by the EWB research staff.

Weighting & Estimating:

- There are no sample weights or estimates expected for this pilot project.

Deliverables:

- Data files and documentation of instruments, protocols, and technical systems.
- Proposal for the work scope/budget associated with data collection and coding activities for the full study sample.

Project Period

06/2012 - 12/2012

Proposal No:**Data Collection**

08/2012 - 12/2012

Milestone Dates***PreProduction Start:******Pretest Start:******Pretest End:******Recruitment Start:******Staffing Completed:******GIT Start:******SS Train Start:******SS Train End:******DC Start:******DC End:*****Other Project
Team Members**

Lesli Scott, Heidi Guyer, Karin Schneider, Donnalee Grey-Farquharson, Katie Huang, Hueichun Peng, Rebecca Loomis

Report Period

Oct, 2013 (Transcript Study)

Project Phase

Implementing

Risk Level*Not Rated***Monthly Update**

Our current response rate is 70%. We will continue collection activity into December 2013.

We have outreached to the replacement schools. So far there is has been no refusal from schools we have been able to contact. Data has come in Wayne schools.

Catalog information is harder to come by. Schools tend not to have the earlier years 2001-2001 to 2003-2004. Older hard documents are non-existent or hard to find. Electronic catalogs from earlier years are also difficult to find: We find that administrative staff tend to directly edit the catalog file from the previous year instead of say...copying the document before editing for a new year. As a result, electronic catalog files from previous years are hard to come by.

Special Issues**Cost**

Sep 30, 2013

Total Cost to Date (Direct + Indirect):

301,328.29

Estimated Cost at Completion

317,209.24

Total Budget:

350,113.00

Variance (Budget minus E\$AC):

32,903.24

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Intensive Measurement of Drug Use during Transition to Adulthood (IMDU)		
Project Mode	Primary: Web Secondary: Mail		
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 103,117.00	InDirect Budget: 57,584.00	Total Budget: 160,701.00
Principal Investigator/Client	Megan Patrick (ISR)		

Project Team	Project Lead:	Esther H Ullman
	Budget Analyst:	William Lokers
	Production Manager:	Barbara Aghababian-Homburg
	Senior Project Advisor:	Sue Ellen Hansen
	Production Manager:	
	Production Manager:	

Description: During May and June 2012 approximately 600 high-school seniors will be recruited to complete a paper baseline questionnaire in three high schools in the southern part of Michigan. In September 2012 a letter and email invitation will be sent to 300 of the recruited respondents inviting them to complete a 30 minute web based questionnaire (Wave 1). The respondents will receive three email remainders over 10-14 days and a reminder phone call to complete the survey. They will then be sent, on a rolling basis, an email invitation to complete 14 daily diary surveys with daily email reminders. They will also receive texts and phone call reminders at designated intervals. They will be sent incentive checks based on amount of participation in each phase (i.e. number of daily diary's completed). There will be a second wave of the Web survey January 2013 following the same protocol as Wave 1. A third Wave will be conducted in May 2013 following the same protocol as earlier waves. In addition during the May 2013 administration a control group (N=300) will also receive the mail and email invitations to complete a web questionnaire. The control group will receive the three email reminders over 10-14 days and then phone or text messages but no daily diary questionnaires. In each of these waves the option of mailing a paper questionnaire will be included for those who do not have internet access. There will also be the need to obtain assent based on age at each administration

Project Period	02/2012 - 07/2013	Proposal No:	10-0050R02
Data Collection	05/2012 - 06/2013		

Milestone Dates	PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
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Other Project Team Members Minako Edgars, Rebecca Loomis

Report Period	Oct, 2013 (IMDU)	Project Phase	Closing
Risk Level	On Track		
Monthly Update	In October accounts for charging were closed (only the budget analyst will submit charges). The P.I. supported the submission of an abstract for IFDTC.		
Special Issues			

Cost	Total Cost to Date (Direct + Indirect):	159,846.37
Oct 10, 2013	Estimated Cost at Completion	160,696.46
	Total Budget:	160,701.00
	Variance (Budget minus E\$AC):	4.54

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	MDRC - Reading Partners Program Evaluation Project (MDRC)		
Project Mode	Primary: Class SAQ	Secondary: Face to Face	Total of Modes: 2
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 612,409.00	Indirect Budget: 122,481.00	Total Budget: 734,890.00
Principal Investigator/Client	Robin Jacob (EWB)		

Project Team	Project Lead: Sarah Crane
	Budget Analyst: Christine Evanchek
	Production Manager: Sarah Crane
	Senior Project Advisor: Nicole G Kirgis
	Production Manager:
	Production Manager:

Description: Reading program assessment project in three different areas of the country. School-based group SAQ administration as well as individual assessments to evaluate student progress.

Project Period	08/2012 - 09/2013	Proposal No:
Data Collection	10/2012 - 08/2013	

Milestone Dates	PreProduction Start: 07/11/2012 Pretest End: Staffing Completed: 08/22/2012 SS Train Start: 09/25/2012 DC Start: 10/01/2012	Pretest Start: Recruitment Start: 07/27/2012 GIT Start: SS Train End: 09/27/2012 DC End: 06/15/2012
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Other Project Team Members	Becky Loomis Jessica Huff Rachel Rifkin
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Report Period	Oct, 2013 (MDRC)	Project Phase	Closing
Risk Level	On Track		
Monthly Update	Remaining work on MDRC has been put on hold while we negotiate the submission of a supplementary budget to the client.		
Special Issues	<p>The project is currently projecting an overrun of almost \$10,000. SRO had additional discussions with the client (MDRC) regarding a supplementary budget intended to cover the cost of a limited number of upcoming tasks.</p> <p>The Proposals Dept is submitting it to MDRC the week of 10/27 and we expect to complete the deliverables by end of November.</p>		

Cost	Total Cost to Date (Direct + Indirect):	745,910.55
Oct 31, 2013	Estimated Cost at Completion	744,876.06
	Total Budget:	734,890.00
	Variance (Budget minus E\$AC):	-9,986.06

Measures	Units Complete	RR	HPI
Current Goal:	19 Schools Overall	90% Overall	N/A
Goal at Completion:	19 Schls Fall/Spring	90% Overall	N/A
Current actual:	19 Schools Fall	98% Fall	N/A
Estimate at Complete:	19 Schls Fall/Spring	94% Spring	N/A
Variance:			

Other Measures Teacher survey Response Rate = 80%
RR at Completion = 97%

Project Name	Michigan Council on Educator Effectiveness (MCEE)		
Project Mode	Primary: Mixed Secondary: Observation Total of Modes: 3		
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 0.00 Indirect Budget: 0.00 Total Budget: 4,900,000.00		
Principal Investigator/Client	Brian Rowan (U of M: Education and Well Being and SOE)		
Project Team	Project Lead: Stephanie A Chardoul Budget Analyst: Christine Evanchek Production Manager: Barbara Aghababian-Homburg Senior Project Advisor: Stephanie A Chardoul Production Manager: Meredith A House Production Manager: Evanthis Leissou		

Description:

In 2011, Governor Snyder appointed a special advisory council, the Michigan Council for Educator Effectiveness (MCEE), to provide a recommendation to the State on standard teacher evaluation protocol that would be implemented State-wide. Last spring, the Council issued a preliminary report, stating that a pilot study was needed before they could make a recommendation. The chair of MCEE is Deborah Ball (UM School of Education Dean, and member of SRC-EWB faculty); she engaged Brian Rowan (and subsequently, SRC) in conducting the planned Pilot. SRO became involved in summer 2012, with the Pilot project officially starting in August.

The main components of the Pilot are teacher observation tools (4 proprietary tools were selected to be part of the Pilot) and standardized student assessments. With basically no preproduction or planning time, 14 school districts from across the State were selected and recruited into the Pilot sample. The districts were assigned one of the four observation protocols, and the principals and other administrators from every district attended 4 days of training (provided by the vendors but arranged by SRO). The training sessions occurred from mid-August through late September, and 8 SRO field staff ("school researchers") were also trained on the protocols with the principals. As part of the Pilot protocol, the principals are required to complete 3 observations (using their assigned tool) on every classroom teacher, and a subset of those observations will be "paired observations" with our SRO school researchers. We will use the paired observations to measure inter-rater reliability, as a way of assessing the validity of each tool.

In addition to the observations, each district is required to implement the Pilot student testing regime. The regime includes computer-adaptive testing (NWEA-MAP) for all K – 6 grade students, ACT-EXPLORE for 7th and 8th grade, ACT-PLAN for 9th and 10th grade, and ACT for 11th and 12th. All students will take at least two tests (fall and spring), and the results will be used to measure student growth during the year, and will be used to calculate Value Added Measurements (VAMs) for the teachers. SRO is responsible for contracting with the testing companies, providing training to the districts, coordinating all testing activities between the vendors and the districts, and collecting the results to prepare for analysis by EWB.

In order to implement the VAM modeling, links of students and teachers are required. As part of our SRIS sample management system, SRO is developing a "rostering" system that uses student and teacher data provided by the districts to format course lists that are accessed by teachers through a secure portal. The teachers confirm their students, and these rosters are then used as part of the analysis of teacher effectiveness.

In addition to the observation and testing components, SRO is also administering additional surveys of teachers and administrators in the districts, to collect information on their teacher evaluation process, and also their experience with the Pilot. SRO is also coordinating overall communication with the districts, including things such as an interactive web site, newsletters, etc.

The final deliverable is a report to MCEE that provides all analyses of the observations and student growth data, as well as descriptive information of the observation tools, the testing regime, and the general experience of the districts. This report will also include bids that we collect from the observation and VAM vendors, providing estimated costs for implementing their tools State-wide.

Project Period

08/2012 - 06/2013

Proposal No: 13-0007**Data Collection**

08/2012 - 05/2013

Milestone Dates**PreProduction Start:****Pretest End:****Staffing Completed:****SS Train Start:****DC Start:****Pretest Start:****Recruitment Start:****GIT Start:****SS Train End:****DC End:****Other Project
Team Members**

Stephanie Chardoul, Meredith House, Eva Leissou, Donnalee Grey-Farquharson, Cathy Myles.
Veronica Connors Burge is a second Production Manager.
Programmers are Hueichun Peng and Ahmad Chehade.
Lesli Scott of EWB is a "consultant".

Report Period

Oct, 2013 (MCEE)

Project Phase

Implementing

Risk Level*Not Rated***Monthly Update**

The contract has officially been extended through the end of December.

The Teacher survey is closed and completed data files have been delivered to the PI. Raw files showed 1116 cases completed out of 2529 (RR=44.1%); 92 partials (3.6%); 1321 not started (52.2%).

The principal survey will be closed this month. The survey was extended to accommodate the fact that many administrators are almost unreachable and/or do not have time during the summer. They are usually on vacation during July, and then in August they are gearing for the re-opening of school. To encourage participation multiple reminder emails were sent. Phone calls were also made to encourage participation during August and September. Interim data was delivered to the PI early in September. To date the 75% of the principal/administrator sample have completed the survey.

We are currently completing some data processing tasks; teacher observation, student assessment, and demographic files. We have outlined the plan for the final SRO report/documentation and have started working on that.

Special Issues

Cost	Total Cost to Date (Direct + Indirect):	2,654,154.09
Sep 30, 2013	Estimated Cost at Completion	3,100,409.69
	Total Budget:	4,900,000.00
	Variance (Budget minus E\$AC):	1,799,590.31

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2)				
Project Mode	Primary: Web	Secondary: Mail	Total of Modes: 2		
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	168,852.00	Indirect Budget:	93,713.00	Total Budget: 262,564.00
Principal Investigator/Client	Megan Patrick (UM-SRC)				

Project Team	Project Lead:	Donnalee Ann
	Budget Analyst:	Christine Evanchek
	Production Manager:	Lloyd Fate Hemingway
	Senior Project Advisor:	Gina-Qian Yang Cheung
	Production Manager:	
	Production Manager:	

Description: In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Project Period	08/2012 - 08/2015	Proposal No:	12-0003R04
Data Collection	04/2014 - 08/2014		

Milestone Dates	PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
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Other Project Team Members Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski, Aaron Pearson, Max Malhotra, Lloyd Hemingway

Report Period Oct, 2013 (MTF-WPSP Year 2) **Project Phase** Implementing

Risk Level Not Rated

Monthly Update Testing is being carried out on Forms 1, 2, 6.

A comprehensive testing is being planned to be carried out in November 2013. This test will include all systems, both those programmed here and at Thompson and will mimic the entire MTF process including Winter location calling, non-response calling, and the fielding of the survey. SSA's Winter F. and Becky L. will be helping to test.

Jennie Williams has now been added the team as data manager.

Special Issues

Cost Sep 30, 2013

Total Cost to Date (Direct + Indirect):	57,212.81
Estimated Cost at Completion	192,699.81
Total Budget:	262,564.00
Variance (Budget minus E\$AC):	69,864.19

Measures	Units Complete RR HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:	

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)					
Project Mode	Primary: Face to Face		Total of Modes: 1			
Project Type	Sponsored Projects			Project Status	Current	
Budget	Direct Budget:	29,705,303.00	InDirect Budget:	10,436,998.00	Total Budget:	40,142,301.00
Principal Investigator/Client	William Mosher (NCHS) Mick Couper (ISR)					
Project Team	<div>Project Lead: Nicole G Kirgis</div> <div>Budget Analyst: Nancy Oeffner</div> <div>Production Manager: Sharon K Parker</div> <div>Senior Project Advisor: Mary P Maher</div> <div>Production Manager: Jennifer M Kelley</div> <div>Production Manager: Sarrah Ahmed Buageila</div>					
Description:	The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year’s non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.					
Project Period	09/2010 - 07/2020			Proposal No:		
Data Collection	09/2011 - 09/2019					

Milestone Dates

PreProduction Start:03/01/2011**Pretest End:****Staffing Completed:**08/17/2011**SS Train Start:**09/15/2011**DC Start:**09/20/2011**Pretest Start:****Recruitment Start:**06/01/2011**GIT Start:**09/13/2011**SS Train End:**09/19/2011**DC End:**07/01/2019Other Project
Team Members

Chrissy Evanchek--Budget Analyst, Dan Tomlin--Project Support, Heidi Guyer--Project Lead (January 2014)

Report Period

Oct, 2013 (NSFG 2010-2020)

Project Phase

Implementing

Risk Level

On Track

Monthly Update

In this reporting period, data collection continued for Year 3 (Quarter 9). We have put our experimental work on model-based listing reduction (not listing in some segments for the next quarter) on hold for Quarter 10. We continue our feasibility testing of data entry of interview observations on a smart phone application. After struggling with low eligibility in Quarters 7 and 8, eligibility in Quarter 9 has resumed to normal levels (52%). In Year 3, we're running an incentive experiment to see if paying \$60 instead of \$40 in Phase 1 improves efficiency and response rates.

Special Issues

Contract modification 7 raised the contract amount by \$95,037 to fund the incentive experiment (this modification has now been processed). Modification 8 provided additional funding to the contract. Modification 9 is in-process; this modification will change the field director to Heidi Guyer and will also provide further details (flexibility) for data destruction at the end of the contract.

Cost

Oct 31, 2013

Total Cost to Date (Direct + Indirect): 10,469,408.29
Estimated Cost at Completion 40,142,301.00
Total Budget: 40,142,301.00
Variance (Budget minus E\$AC): 0.00

Measures

	Units Complete	RR	HPI
Current Goal:	1300	75%	9.1
Goal at Completion:	1300	75%	9.1
Current actual:	629 (current Q9)	43% (current Q9)	9.8 (cumulative)
Estimate at Complete:	1300	75%	9.8
Variance:	0	0	.7

Other Measures

Project Name

Panel Study of Income Dynamics 2013 (Family Economics Study) (PSID 2013)

Project Mode

Primary: Telephone Secondary: Face to Face Total of Modes: 2

Project Type

Sponsored Projects

Project Status

Current

Budget

Direct Budget: 3,238,350.00 **Indirect Budget:** 1,797,280.00 **Total Budget:** 5,035,630.00

Principal

Investigator/Client

Charles Brown (Director) (ISR-SRC)
 Vicki Freedman & Narayan Sastry (Associate Dirs) (ISR-SRC)
 Katherine McGonagle (Assistant Dir) (ISR-SRC)

Project Team

Project Lead: Shonda R Kruger-Ndiaye
Budget Analyst: William Lokers
Production Manager: Sara D Freeland
Senior Project Advisor: Stephanie A Chardoul
Production Manager: _UnAssigned
Production Manager: Jennifer C Arrieta

Description: PSID (known to Respondents as the Family Economics Study or FES) is a longitudinal survey of several thousand individuals and their families, carried out since 1968 and conducted every two years. The sample is comprised of respondents from the 4,800 original families as well as new (immigrant) sample added in 1997 and 1999. The total 2013 sample size will be approx. 10,500, with approx. 9,650 completed interviews expected. Most of the information collected is about family composition and changes (marriages, divorces, births, deaths, people moving in and out), income sources and amounts, employment and pensions and wealth. There are also questions about housing, education, vehicles, health, and money spent on food, healthcare, and school. The main focus is on how these family composition and financial factors interact with each other and how they change over time.

The 2013 wave features substantial questionnaire changes, including both content additions and more extensive use of preload. The increased preload is intended to reduce interview length and respondent/interviewer burden by permitting the interview to be streamlined based upon information already known. Those efficiencies are hoped to off-set the increase in length due to content additions.

Additionally, the DUST and TA ancillary studies will follow PSID Core data collection, interviewing eligible PSID sample members via telephone. In an additional ancillary effort, PSID Heads and spouses may be contacted via mail and asked to consent to Social Security Administration record linkage.

The project is also in the midst of an SRO leadership transition, with Shonda Kruger Ndiaye transitioning to the role of SRO Project Lead after data collection is launched.

Project Period 04/2012 - 03/2014 **Proposal No:** SO # 10-0056
Data Collection 03/2013 - 12/2013

Milestone Dates

PreProduction Start: 06/14/2012	Pretest Start: 10/31/2012
Pretest End: 11/13/2012	Recruitment Start: 09/28/2012
Staffing Completed: 01/01/2013	GIT Start:
SS Train Start: 02/23/2013	SS Train End: 03/08/2013
DC Start: 03/11/2013	DC End: 12/31/2013

**Other Project
Team Members**

2011 Study Director/Advisor--Eva Leissou
 Tech Lead--Jeff Smith
 Blaise Programming--Youhong Liu
 STrak Programming--Brant Zhang
 Data Ops--Brad Goodwin, Minako Edgar, and Emily Blasczyk
 WTrak/WLog Programming--Holly Ackerman
 Help Desk Lead--Andrea Pierce
 Production Manager Support--Peggy Lavanger

Report Period Oct, 2013 (PSID 2013) **Project Phase** Implementing

Risk Level *Some Concerns*

Monthly Update October work (to-date) included:

- On-going Production Monitoring
 - o Evaluation of progress against goals (on-going challenges meeting production goals)
 - o Consolidation of Iwers and reassignment of sample to keep strongest Iwers efficient
 - o The start of travel for Face-to-Face work!
- On-going Budget Monitoring
- On-going use of e-mail per approved protocol
- Drafting End Game materials and plans; submission to IRB 10/23
- 10/17 DM release to fix a skip error (minor)

Face-to-Face work has been successful to-date in boosting yield and even in lowering HPI.

Special Issues The "Some Concerns" status indicator reflects the fact that the weekly HPI is outpacing projections and we have not been able to achieve the target weekly iw yield for many weeks. It's likely that we will conclude with a lower yield and RR. Project Staff are aware of this concern.

**Cost
Sep 30, 2013**

Total Cost to Date (Direct + Indirect):	4,003,146.97
Estimated Cost at Completion	4,826,474.47
Total Budget:	5,035,630.00
Variance (Budget minus E\$AC):	209,154.53

Measures	Units Complete	RR	HPI
Current Goal:			5.54
Goal at Completion:		92.8% overall	5.8
Current actual:	8,482	86%	5.62
Estimate at Complete:	9,171	92.8% overall	6.0
Variance:	0	0	0.2 hrs

Other Measures Note: Completes, RR and HPI are through week 32 (10/19/2013). HPI is Cumulative Production HPI.

Target completes and RR have been revised to reflect numbers projected as of 9/30/2013 and presented to PIs 10/1/2013.

Project Name	Surveys of Consumer Attitudes (SCA 2013)		
Project Mode	Primary: Telephone Total of Modes: 1		
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 855,961.00	Indirect Budget: 0.00	Total Budget: 855,961.00
Principal Investigator/Client	Dr. Richard T. Curtin (SRC)		

Project Team	Project Lead:	Joseph Matthew
	Budget Analyst:	
	Production Manager:	Bonnie C Andree
	Senior Project Advisor:	Mary P Maher
	Production Manager:	
	Production Manager:	

Description: The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.

The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.

Project Period	01/2013 - 12/2013	Proposal No:	13-0036
Data Collection	01/2013 - 12/2013		

Milestone Dates	PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
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Other Project Team Members
 Dave Dybicki
 Pamela Swanson
 Bonnie C Andree
 Ann Munster

Report Period	Oct, 2013 (SCA 2013)	Project Phase	Initiation
Risk Level	Not Rated		
Monthly Update	No update information added for October.		

Special Issues

Cost	Total Cost to Date (Direct + Indirect):	0.00
Nov 30, 2013	Estimated Cost at Completion	0.00
	Total Budget:	855,961.00
	Variance (Budget minus E\$AC):	0.00

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	Sustainability Cultural Indicators Project (SCIP)				
Project Mode	Primary: Web Total of Modes: 1				
Project Type	Sponsored Projects			Project Status	Current
Budget	Direct Budget:	426,980.00	Indirect Budget:	0.00	Total Budget: 426,980.00
Principal Investigator/Client	John Callewaert (Graham Environmental Sustaibility Institute) Robert Marans (ISR) Michael Schriberg (LSA UG: Environment)				
Project Team	Project Lead: Cheryl Wiese Budget Analyst: Rhonda R McCammon Production Manager: Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:				
Description:	<p>The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018. In the current IRB application, we are requesting approval only for the 2012 survey questionnaire. Amendments will be submitted each year in order to re-approve each wave of the survey.</p> <p>The survey component of this project conducted in the Fall 2012 builds on the previously-approved Focus Group Initiative, which resulted in 15 focus groups being conducted in the Spring 2012.</p>				
Project Period	07/2012 - 06/2017			Proposal No:	11-0042R03
Data Collection	10/2012 - 12/2016				
Milestone Dates	<div><div>PreProduction Start:01/01/2012 Pretest End:09/12/2012 Staffing Completed: SS Train Start: DC Start:10/23/2012</div><div>Pretest Start:09/04/2012 Recruitment Start:10/21/2012 GIT Start: SS Train End: DC End:11/26/2012</div></div>				
Other Project Team Members	Dave Dybicki & Meredith House providing Illume programming support. Becky Loomis providing some administrative assistance. Heather Schroeder providing weighting and data prep-to-analysis.				
Report Period	Oct, 2013 (SCIP)		Project Phase	Planning	
Risk Level	Some Concerns				
Monthly Update	Totals above reflect Year 2 budget & estimates.				
Special Issues	Although we'd hoped Dave might be able to handle the programming, given SCA and TA demands, I am doing the Illume programming myself but will need assistance from Hueichun to include a graphic/map (not interactive; just informative), and I will need assistance setting up the paradata collection and with sample management.				
Cost Sep 30, 2013	Total Cost to Date (Direct + Indirect):		497.88		
	Estimated Cost at Completion		63,029.01		
	Total Budget:		426,980.00		
	Variance (Budget minus E\$AC):		6,108.99		

Measures	Units Complete	RR	HPI
Current Goal:	6600		
Goal at Completion:			
Current actual:	0		
Estimate at Complete:			
Variance:			

Other Measures

Project Name	The Role of Housing in Children's Healthy Development (H&C)				
Project Mode	Primary: Face to Face		Total of Modes: 1		
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	257,730.00	Indirect Budget:	67,010.00	Total Budget: 324,740.00
Principal Investigator/Client	Dan Keating (University of Michigan) Sandra Newman (Johns Hopkins University) Tama Leventhal (Tufts University)				
Project Team	Project Lead: Barbara Lohr Ward Budget Analyst: William Lokers Production Manager: Barbara Aghababian-Homburg Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Evanthia Leissou Production Manager:				
Description:	<p>Low-income parents face serious constraints when they seek housing, and these constraints may undermine their children's development. In many cases, low-income parents will face tradeoffs between dwelling unit quality, neighborhood quality, and school quality. This project has four main aims: (1) to learn how parents negotiate these tradeoffs and make choices about where to live; (2) to assess how features of the child's social contexts--home, neighborhood, and school--combine to influence key cognitive socioemotional and health outcomes among parents and their children; (3) to examine how the quality of housing affects parenting practices and outcomes for children and their caregivers; and (4) to enhance the study of child development through theoretical and methodological advances in the study of housing and the other social contexts related to housing.</p> <p>We will conduct three waves of data collection, separated by about 20 months, with families in Seattle, Denver, Dallas, and Cleveland. In-person interviews will be completed with ~2,650 parents and ~3,350 children ages 3-8. Half of the sample of households will be applicants to local Public Housing Authorities (PHA) for a federal housing voucher, with winners selected randomly by lottery. This experimental sample will include both winners (treatment group) and losers (control group). The other half of the sample of households will be generated by random screening located in census blocks that vary by household income weighted toward lower-income blocks. Each interview will last approximately two hours, and will include the collection of anthropometric measures (height, weight, waist and hip measures, blood pressure monitoring), Woodcock-Johnson cognitive tests of children, dried blood drawn from caregivers and children via pinprick (experimental sample only), and measurement of room sizes using a laser tape measure. Wave 2 interviews will be completed with these same Wave 1 households in years 2/3 and Wave 3 interviews will be completed in years 4/5 of the study.</p>				
Project Period	07/2013 - 03/2016		Proposal No:	13-0071, 14-0018,	
Data Collection	06/2014 - 12/2015				
Milestone Dates	<div><div>PreProduction Start:07/01/2013 Pretest End:03/14/2014 Staffing Completed:05/15/2014 SS Train Start:07/11/2014 DC Start:07/21/2014</div><div>Pretest Start:02/19/2014 Recruitment Start:01/06/2014 GIT Start:07/09/2014 SS Train End:07/17/2014 DC End:01/31/2016</div></div>				
Other Project Team Members	Barbara Ward (Proj Lead), Eva Leissou (Surv Dir), Genise Pattullo (Tech Lead), Judi Clemens, (SSS), DonnaLee Grey-Farquharson (SSI), Becky Loomis, Mike Zeddies, Winter Freeman, Alicia Giordimaina (SSAs), Barb Homburg (Prod Mgr Lead), Veronica Connors-Burge (Prod Mgr), Jim Hagerman (Blaise), Holly Ackerman (Weblog/Webtrak), Pam Swanson, Jeff Smith (SurveyTrak), Emily Blasczyk (Data Mgt), Andrea Pierce (Helpdesk)				
Report Period	Oct, 2013 (H&C)		Project Phase	Planning	
Risk Level	Attention!				

Housing & Children
October 2013 Activities/Update

Funding:

As of 10/25/2013, we are awaiting an award from Johns Hopkins for work from September through December 2013. The SRC Director and SRO Pre-Award staffs have established a regular meeting with the PIs to discuss funding and workscope. When total funding for the project is known, a Wave 1 work scope and budget must be established. We do know that the federal proposals for the project are being cut by 17-18%, which implies work scope cuts. The full Wave 1 work scope is estimated at ~ 9.5 million, and it appears that total funding for the all work on the project is around \$6 million, which implies quite a gap between funding available and work scope.

Project Schedule:

The project schedule was discussed several times with the PIs in September and October. A detailed schedule was reviewed, as was a bare-bones, high-level "floating" schedule. The PIs were not able to make an early October delivery date for the questionnaire and protocol, and requested a delay in submission of the final pretest questionnaires and protocol until October 31, 2013. Pretest training has been moved to begin Feb 12, 2014, and additional staff will need to be added to the project in order to make up for delays in delivery of the questionnaire and other specifications. Production training will be pushed back to start no earlier than July 9, 2014, assuming that the October 31 deadline is met.

Sampling:

The SRO sampling team has been meeting regularly to discuss various methods of achieving the goals of the project for the population sample. Following the SDG meeting in September, a number of options have been pursued, including school-based sampling. The best option now appears to be sampling based in block-group income level. The SRO team is preparing a memorandum to elaborate what appears to be the best option for preparation of a production population sample.

Questionnaire/Protocol Design:

The project team has met with the research team multiple times to review each and every questionnaire item. Minutes from each meeting were produced and assignments to the research team and to SRO were outlined. SRO completed assignments and provided information to the research team, however no feedback from the research team has been received. In addition, the format for delivery of updates to the questionnaire has been changed several times by the research team. On Friday Oct 24, it appeared that another format was being requested. Grant Benson and Lisa Holland have met with the research team several times to review the income, assets, and a few other key sections of the questionnaire. No approval for these sections has been received.

The screening instrument was discussed with the research team in September. However in questionnaire review it appears that the requirements for screening have changed (instead of requesting a primary caregiver, the team would like to interview a mother). This means that the screening instrument may need to be completely redesigned. We do not have an endorsement from the team on which approach to use.

A fully-specified child-session and child-post interview observations was delivered to the research team on Sept 23, and is currently under discussion. While some sections were approved by one PI, the other PI retracted that approval.

We have held several conversations about other measures in the protocol and provided information where necessary. The research team would like to add time stampers to the child time diary protocol. A substantial training/validation/calibration protocol (which may include video recording) may need to be added to the q-sort activity that interviewers will carry out.

The SRO team communicated several times with the vendor for noise meters. SRO learned that it will not be possible to send command-line parameters to the noise metering device, or to deactivate the "off" button. Interviewers must be trained to navigate a complex menu in order to set up, start, and capture data from the noise meters. Interviewers will be required to manually save files to the laptop desktop for capture by SurveyTrak. SRO received a cost estimate from the vendor. While the vendor is willing to provide a 15% discount, the minimum order quantity for the noise meters is high (300 minimum). If the noise meters are to be returned in the mail by respondents, a sufficient quantity must be ordered to accommodate breakage and respondent failure to return the noise meters.

IRB:

The UM IRB was reviewed on September 19. We have received approval with minor contingencies, and expect to receive full approval in early October. We negotiated several rounds of contingency submissions with the UM IRB, and received final approval for the study protocol. Our expectation was that the JHU PI would submit an amendment in October 2013 in order to calibrate the consent forms and submit an application for a Certificate of Confidentiality. However the PI has now indicated that she will not submit an IRB amendment until later, which introduces schedule risk into the plan for the pretest.

Programming/Technical Systems:

Blaise programming has not progressed given that none of the adult survey protocol has been approved for programming. The Hearts & Flowers program was tested, and revisions to the programming were made in order to bring the program into spec with respect to timing and display. SurveyTrak has been restored. The design is under review to determine if it is still applicable to the current work scope. SurveyTrak specifications are being updated to reflect the current state of the instrument. The team met several times to clarify the flow of work and steps required by interviewers and programs to carry out the survey protocol as is it currently understood. Mobile application testing was put on hold pending decisions about the project work scope. Testing is being done on an application that will allow the laptop camera to read barcodes (eliminating the need for a separate and costly barcode reading device). A small team is developing specifications for a tracking/address update system.

Production Mgt/Field Recruitment & Hiring:

The production team is in the process of revising and preparing materials for training and data collection, recruitment & hiring, and field communications & management. Team leader positions were filled, as were pretest interviewer positions. A small team began meeting to discuss the design of interviewer reports & communication. A small team began meeting to develop an agenda for pretest training, with estimated module duration. The pretest training may need to be extended to 7+ days in order to cover the current work scope, including recent unbudgeted additions.

Procurement:

The procurement team responded to several inquiries for cost estimates of various materials. The procurement/materials team met several times to prepare lists of all items that would be needed to support interviewing, including show cards. Purchasing supplies & materials for the pretest was put on hold pending decisions about funding and work scope. Work continued to elaborate and prepare bid documents that could be used as soon as funding is received and the work scope is clarified.

Special Issues

The project does not appear to have the funding available to launch the scope that is being requested. The research team has missed a key deadline, and may not be able to make a second deadline of Oct 31 to deliver a final pretest adult questionnaire or decisions on the protocol. Schedule risk regarding the IRB and submission of the Certificate of Confidentiality have arisen. The production lead-time for the noise meters may mean that they are not available for the pretest, if it is held in February.

**Cost
Sep 30, 2013**

The financial data represent current awards to date, and projections through 12/31/2013.

Total Cost to Date (Direct + Indirect):	295,477.09
Estimated Cost at Completion	584,061.44
Total Budget:	324,740.00
Variance (Budget minus E\$AC):	-259,321.44

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Transition to Adulthood (2013) (TA 2013)				
Project Mode	Primary: Telephone	Total of Modes: 1			
Project Type	Sponsored Projects	Project Status		Current	
Budget	Direct Budget:	441,640.00	Indirect Budget:	245,109.00	Total Budget: 686,749.00
Principal Investigator/Client	Narayan Sastry (SRC) Kate McGonagle (SRC)				
Project Team	Project Lead:	Piotr Dworak			
	Budget Analyst:	William Lokers			
	Production Manager:				
	Senior Project Advisor:	Stephanie A Chardoul			
	Production Manager:				
	Production Manager:				

Description: Transition to Adulthood is part of the PSID suite of projects. The purpose of this survey is to collect data from 18 – 27 years old, whose families participate in 2013 PSID. The goal of the project is to collect variety of information during these critical transition years when major investments are made in education and when carriers are planned and initiated.

This is the 5th wave of TA. SRO provided data collection services for four waves Transition to Adulthood (TA; in 2005, 2007, 2009, 2011) involving CAI and systems programming, managing national data collection. This wave (TA 2013) will be conducted using centralized SROs Survey Services Lab. The TA project provides SRO with the opportunity to continue its collaboration with the PSID research program and expand competencies (in particular in targeting younger Respondents (18 – 27)).

Project Period 06/2013 - 08/2014

Proposal No:

Data Collection 10/2013 - 04/2014

Milestone Dates

PreProduction Start:07/01/2013

Pretest Start:

Pretest End:

Recruitment Start:08/01/2013

Staffing Completed:08/28/2013

GIT Start:09/17/2013

SS Train Start:09/20/2013

SS Train End:09/21/2013

DC Start:10/01/2013

DC End:04/30/2014

Other Project Team Members Stephanie Chardoul, Piotr Dworak, Tony Romanowski

Report Period Oct, 2013 (TA 2013) **Project Phase** Implementing

Risk Level On Track

Monthly Update Note: Budget projections need to be updated in the CRS.

In its 6th the project looks strong on several indicators, HPI, RR, completion rates.

We are tracking with 2011 progress in terms of completes and our cost/complete ratio appears lower (HPI so far is ~0.8 lower than expected given 2011 experience).

Special Issues

Cost
Nov 07, 2013

Total Cost to Date (Direct + Indirect):	255,827.00
Estimated Cost at Completion	686,118.00
Total Budget:	686,749.00
Variance (Budget minus E\$AC):	-631.00

Measures	Units Complete	RR	HPI
Current Goal:	604	28%	4.00
Goal at Completion:	2146	92%	5.00
Current actual:	724	35%	3.18
Estimate at Complete:	aval. sample?	92%	4.46
Variance:			-1.54

Other Measures