Survey Research Operations

Monthly Project Report

Sponsored Projects

November 2013

Sponsored Projects

(CogEcon2013 Web/Mail Study) Cognitive Economics 2013
(COGUSA 6_7) Assessing and Improving Cognitive Measures in the HRS
(DUST II 2013) Health and Daily Life
(H&C) The Role of Housing in Children's Healthy Development
(HealthDisp) Health Disparities
(HRS CAMS13) HRS Consumption and Activity Study
(HRS HCNS) HRS Health and Nutrition Mail Study
(HRS Screening Initiative) HRS Screening Initiative
(HRSVA) HRS-VA Data linkage Project - HRS Veterans Administration Consent Collection Project
(MCEE) Michigan Council on Educator Effectiveness
(MDRC) MDRC - Reading Partners Program Evaluation Project
(MRRS III) Effects of Recession and Economic Stimulus in Southeast Michigan Wave III
(MTF-WPSP Year 2) Monitoring the Future Web Programming and Survey Pilot
(NSFG 2010-2020) National Survey of Family Growth
(PSID 2013) Panel Study of Income Dynamics 2013 (Family Economics Study)
(SCA 2013) Surveys of Consumer Attitudes
(SCIP) Sustainability Cultural Indicators Project
(TA 2013) Transition to Adulthood (2013)
(Transcript Study) Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Studen

Project Name	Assessing and Improving Cognitive Measures in the HRS (COGUSA 6_7)
Project Mode	Primary: Telephone Secondary: Web
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 391,530.00 ***InDirect Budget:*** 213,384.00 ***Total Budget:*** 604,914.00
Principal Investigator/Client	Robert Willis (University of Michigan) Jack McArdle (University of Southern California) Gwen Fisher (Colorado State University)

Project Team

Project Lead:	Zoanne Blackburn
Budget Analyst:	Dean E Stevens
Production Manager:	Esther H Ullman
Senior Project Advisor:	Kirsten Haakan Alcser
Production Manager:	Lisa J Carn
Production Manager:	

Description: The purpose of this study is to continue the work done for Assessing and Improving Cognitive Measurements in the HRS last conducted in 2012/2013 (CogUSA 4/5 and CogUSA NGCS Supplement) – exploring the ways to best collect cognitive ability information from respondents across various modes. One of the research goals of this project is to consider whether unbiased cognitive measures of adults can be collected in a reliable and valid fashion via the Web.

Project Period 07/2011 - 04/2015 **Proposal No:** SO #: 10-0032R02

Data Collection 02/2014 - 07/2014

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:	02/20/2014	***DC End:***	07/31/2014

Other Project Team Members ZoAnne Blackburn, Kirsten Alcser, Esther Ullman, Hueichun Peng, Youhong Liu, Dave Dybicki, Lisa Carn, Joel Devonshire, Emily Blasczyk, Dean Stevens, Winter Freeman

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Report Period Nov, 2013 (COGUSA 6_7) **Project Phase** Planning

Risk Level *On Track*

Monthly Update Programming completed on Telephone questionnaire. Programming completed on Sections A/C/D/W in Web questionnaire and in progress on Cognitive tests. Testing completed on Telephone questionnaire and started on Web questionnaire. Team met to go over schedule, review preload requirements, and discuss upcoming assignments.

Special Issues

Cost
Oct 31, 2013

Total Cost to Date (Direct + Indirect):	27,443.22
Estimated Cost at Completion	580,101.17
Total Budget:	604,914.00
Variance (Budget minus E$AC):	24,812.83

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Cognitive Economics 2013 (CogEcon2013 Web/Mail Study)
Project Mode	Primary: Mixed Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 87,247.00 ***InDirect Budget:*** 47,550.00 ***Total Budget:*** 134,797.00

Principal Investigator/Client Robert Willis (SRO)

Project Team

Project Lead:	Esther H Ullman
Budget Analyst:	Janelle P Cramer
Production Manager:	
Senior Project Advisor:	Gina-Qian Yang Cheung
Production Manager:	Maryam N Buageila
Production Manager:	Stanley W Hasper

Description: This project would include all HRS Cognition and Aging respondents who participated in the first wave of the Cognitive Economics Internet/mail survey in 2008, except for those who refused to be part of the parent cognition study any longer, or that we know are deceased. The total sample size is approximately 900. Respondents will be invited to complete the survey in the same mode (mail or web) they used to complete the last wave of data collection. It is expected there will be some mode switching once production starts, and we will develop protocols and technical systems to allow for this. The assumed breakdown is 30-40% of participants will respond via mail and the remainder will complete the web survey. The web survey instrument will be programmed by project staff with some additional features and formatting added by SRO (including integration of special “slider” programming from the MiNYVan study), and the entire web survey project will be hosted (sample management system) by SRO.

Project Period 06/2013 - 03/2014 **Proposal No:** SRO# 13-0040

Data Collection 09/2013 - 01/2014

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members Winter Freeman (Project Associate), Emily Blasczyk, Hueichun Peng, Maryam Buageila

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Report Period Nov, 2013 (CogEcon2013 **Project Phase** Implementing

Risk Level *On Track*

Monthly Update Production continued in November with production rates mostly exceeding those of the previous wave. Data entry of the paper questionnaires continues as well. Good progress at this point.

Special Issues Very tight budget, need to be careful with any additional programming requests.

Cost Nov 30, 2013

Total Cost to Date (Direct + Indirect):	89,291.32
Estimated Cost at Completion	134,520.35
Total Budget:	134,797.00
Variance (Budget minus E$AC):	275.65

Measures

	Units Complete	RR	HPI
Current Goal:	650	74%	
Goal at Completion:	690	80%	
Current actual:	641	74%	
Estimate at Complete:	680	78%	
Variance:		2%	

Other Measures

Project Name Effects of Recession and Economic Stimulus in Southeast Michigan Wave III (MRRS III)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 575,516.00 ***InDirect Budget:*** 78,409.00 ***Total Budget:*** 653,925.00

Principal Investigator/Client
Sheldon Danziger (University of Michigan National Poverty Center)
Kristen Seefeldt (University of Michigan School of Social Work)
Sarah Burgard (University of Michigan School of Social Work)

Project Team	***Project Lead:***	Jennifer C Arrieta
	Budget Analyst:	Christine Evanchek
	Production Manager:	Dianne G Casey
	Senior Project Advisor:	Kirsten Haakan Alcser
	Production Manager:	
	Production Manager:	

Description:

- aka Michigan Recession and Recovery Study (MRRSIII)

The purpose of this project is to explore who is most negatively affected by the economic crises and who benefits most from the economic stimulus package on a variety of dimensions. SRO will be responsible for a 68-minute survey to approximately 767 respondents (who participated in the wave 2 interview) of an expected sample size of 847 respondents from within the Wayne, Oakland, and Macomb tri-county area. When respondents are within a 50 mile radius of the tri-county area, they will be given the option of being interviewed in-person or by telephone. We will attempt to conduct telephone interviews with respondents located outside of the area.

Project Period 03/2013 - 02/2014 **Proposal No:** #13-0019R01

Data Collection 06/2013 - 10/2013

Milestone Dates

PreProduction Start:	03/05/2013	***Pretest Start:***	
Pretest End:		***Recruitment Start:***	03/15/2013
Staffing Completed:	04/16/2013	***GIT Start:***	
SS Train Start:	06/11/2013	***SS Train End:***	06/12/2013
DC Start:	06/17/2013	***DC End:***	10/31/2013

Other Project Team Members

Jeff Smith - Tech Lead/STrak Programmer
Jim Hagerman - Blaise Programmer
Holly Ackerman - WebTrak/Weblog Programmer
Data Manager - Jennie Williams
Help Desk Supervisor - Genise Pattullo
Help Desk Lead - Deb Wilson
Instrument Testing - ZoAnne Blackburn
Tech Specs/Project Assistant - Jeannie Baker

Report Period Nov, 2013 (MRRS III) **Project Phase** Implementing

Risk Level *On Track*

Monthly Update

Main production interviewing wrapped up on October 31, 2013 with 781 completed interviews (29 interviews above goal). The response rate was 93.4%, the average interview length was 73.11 minutes, the average attempts per interview was 13.01, and the HPI was 4.79. Fifty-three respondents (6% of the total sample) had expressed resistance at least once since the start of data collection, of which, 31 (59%) completed the interview. A total of 251 respondents (30% of the total sample) had been placed in tracking since the start of data collection. Of the 251 that have been placed in tracking this wave, 235 (94%) had been located. Of the 235 located, 213 (91%) completed interviews, six (2%) were reported as deceased, nine (4%) were coded final refusal, and seven (3%) were coded final interview other reason.

The MRRS missing data only callbacks began Thursday, October 31, 2013 and the reconsent callbacks began Thursday,
November 7th. As of Sunday, November 24, 2013, 352 (67.2%) respondents completed the callback and 1 (0.2%) respondent (a missing data only case) refused to participate in the callback.

Special Issues

Cost
Oct 31, 2013

Total Cost to Date (Direct + Indirect):	501,321.36
Estimated Cost at Completion	635,971.75
Total Budget:	653,925.00
Variance (Budget minus E$AC):	17,953.25

Measures

	Units Complete	RR	HPI
Current Goal:	752	90%	4.34
Goal at Completion:	752	90%	4.34
Current actual:	781	93.4%	4.79
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Health and Daily Life (DUST II 2013)
Project Mode	Primary: Telephone Total of Modes: 1
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 744,423.00 ***InDirect Budget:*** 459,804.00 ***Total Budget:*** 1,204,227.00
Principal Investigator/Client	Vicki Freedman (UM, ISR, SRC)

Project Team

Project Lead:	Robert Lee
Budget Analyst:	William Lokers
Production Manager:	Russell W Stark
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	_UnAssigned
Production Manager:	_UnAssigned

Description:

This project is a supplement to the 2013 Panel Study of Income Dynamics. Respondents from PSID 2013, fitting the proper age criteria, will comprise the survey sample. The PSID Staff will be responsible for selecting the sample that meets the demographics desired for this project. The sample will consist of both coupled households, and single person households. For all sample members, interviews will be obtained for one random weekday and one random weekend day. Among coupled households, interviews will be obtained for husbands and wives on the same random weekday and random weekend day. In total, 4,698 diaries will be completed. Two instruments will be administered - the first interview will have a CATI Time Diary averaging 40 minutes in length and a Blaise instrument averaging 15 minutes in length (55 minute total); the second interview will have a second Time Diary and a smaller Blaise instrument that, combined, will average 40 minutes. Each respondent will be interviewed twice in the course of the study, once on a weekday and once on a weekend day. For each respondent, one interview will average 50 minutes and the second will average 40 minutes. The data collection period is from June, 2013 to January, 2014. All interviews will be conducted by telephone in the Survey Services Lab (SSL) using a Blaise instrument, using SurveyTrak on PC's.

Project Period	01/2013 - 04/2017	**Proposal No:**
Data Collection	06/2013 - 01/2014	

Milestone Dates

PreProduction Start: 01/01/2013	***Pretest Start:*** 04/11/2013
Pretest End: 05/02/2013	***Recruitment Start:*** 03/15/2013
Staffing Completed: 05/31/2013	***GIT Start:*** 06/15/2013
SS Train Start: 06/17/2013	***SS Train End:*** 06/19/2013
DC Start: 06/20/2013	***DC End:*** 01/31/2013

Other Project Team Members

Jas Sokhal, Tech Lead; Jeff Smith (SurveyTrak), Jim Hagerman (Blaise), Holly Ackerman (WebTrak), Genise Pattullo (Help Desk), Minako Edgar (Data Ops), Beth Jones (Site Coordinator)

Report Period	Nov, 2013 (DUST II 2013)	**Project Phase**	Implementing
Risk Level	*Some Concerns*		

Monthly Update

DUST is a diary study of English-speaking PSID respondents, age 60 and older, who completed the 2013 PSID interview, plus their spouse or communal partner. Each respondent is asked to complete two telephone interviews, each on specified days of the week, and report on their activities over a 24-hour period. Studies of this sort are often referred to as "Time Use" studies. There is a screening interview (CS) that is used to verify eligibility and to set specific appointments with the eligibles. The first time diary (TD1) averages about 55 minutes in length, while the second one (TD2) averages about 35 minutes. Both TD1 and TD2 also contain a small amount of non-diary content. The months of August and September have been spent in completing diaries. All of the CS sample has been attempted now (although a small bit of additional sample will be provided at the end of October), and a lot of effort is being made to complete more CS, which will in turn generate appointments for the diaries. We are working to try to determine whether or not the desired response rate will be attainable, given the status of the sample. Our initial projections were that the 80% response rate would be difficult to attain, however a number of interventions in the last month have helped to boost production and these now make that projected rate more likely. Following the interventions mentioned in the previous month's report, plans have begun to announce a bonus incentive of $25 additional that will be provided to all remaining sample member after they complete their diaries.

Special Issues

There are three measures of project progress, each specified in a project goal chart, one for the CS, one for TD1's and the other for TD2's. While we are ahead of schedule with CS completions, we were somewhat behind with each of the TD types. We have revised the goal chart to better reflect the larger than expected number of ineligibles (proxies, deceased, Spanish-speaker, etc) with the result that the data collection might finish in January, as planned.

Cost
Nov 07, 2013

Total Cost to Date (Direct + Indirect):	744,404.86
Estimated Cost at Completion	1,204,227.00
Total Budget:	1,204,227.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:	1035	72.6%	8.67
Goal at Completion:	1425	80%	8.99
Current actual:	911	63.9%	7.0
Estimate at Complete:	1425	80%	8.99
Variance:	0	0.00%	0

Other Measures We are in the midst of a projection of the likely response rate based upon the current status of the sample and applying likelihood to complete estimates to the outstanding cases. We will be sharing that projection with our SPA very soon.

Project Name Health Disparities (HealthDisp)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 8,180.00 ***InDirect Budget:*** 4,265.00 ***Total Budget:*** 12,466.00

Principal Investigator/Client Dr. James Jackson (Research Center for Group Dynamics - ISR)

Project Team

Project Lead:	Andrew L Hupp
Budget Analyst:	Andrew L Hupp
Production Manager:	
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	
Production Manager:	

Description: The study involves recruiting patients participating in Cardic Rehab at the UM Hospital. Project staff will collect biological measures, extract information from patient records and administer a web based survey. SRO's involvement is in developing the web based instrument and providing support once the survey is launched.

Project Period Data Collection 01/2009 - 06/2013 **Proposal No:** 09-0007

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members Marta Murray Close, Paul Schulz

Report Period Nov, 2013 (HealthDisp) **Project Phase** Closing

Risk Level *On Track*

Monthly Update

The project staff tested the latest version of the instrument and has given a list of items they want changed/updated/fixed. Those changes will be made. The project staff asked the SPA in a meeting about the follow-up instruments (which they had not provided) and a budget for a new project with a similar instrument.

Most of the changes/updates/fixes have been made. The proejct staff will be given a new version to test in March. Paul Schulz will be coming on to finsih any fixes after this and will work on the subsequent waves of the instrument. A meeting is scheduled with the project staff, Andrew and Paul to transition the work of finalizing the main instrument and begin work on the follow-up instruments.

Andrew and Paul met with the project staff about the new changes and fixes that are still needed and the next follow-up survey that needs to be programmed. Paul is taking over the programming moving forward. Paul will make the changes and give a testing verison to the project staff. Once the initial instrument is finalized the work on the follow-up instrument will begin. The project staff has been learning about the instrument as they interview participants using paper surveys which have prompted changes in the programming of things they had not forseen. The follow-up instrument is largely based on the main instrument. Once everything is working there, that instrument will be used as the basis for the follow-up instruments.

May '12
Paul continues to provide testing version and makes corrections and additions as necesarry as they test. The main instrument is close to being ready. After that Paul will begin programming the follow-up instruments (which are largely subsets of the main instrument. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them.

June '12
Paul continues to provide testing version and makes corrections and additions as necesarry as they test. The main instrument is close to being ready. After that Paul will begin programming the follow-up instruments (which are largely subsets of the main instrument. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds, but they are awaiting all of the funds from SPH.

July '12
Paul has most of the instrument programmed. There are a few remaining items that need to be fixed. Once those items work, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds, but they are awaiting all of the funds from SPH.

August '12
Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH.

September '12
Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH.

October '12
Paul has most of the instrument programmed. The research team continues to make changes to the instrument. Once those items have been implemented, Paul will begin working on the follow-up instruments. Stephanie C. has been working with the client on all of the scope changes and getting more funds from them. They have agreed to provide more funds (cover our overrun and provide additional money), but they are awaiting all of the funds from SPH. Andrew spoke with the research team and they have provided SRO with access to an account on the RCGD side for Paul to charge to. We will be able to move the overrun to their accounts once they have their year 3 funding from SPH.

November/December '12
Paul made the last few updates to the instrument. The project staff tested and signed off on the production instrument. Paul worked with them on the best way to handle loading the sample and is available to answer questions. He has begun working on the follow-up instruments now that they have signed off on the base instrument.

January '13
Paul has been working on the Wave 2 follow-up instrument. That is close to being finished with a few changes expected after further testing has occurred. After that he will program the next two waves which are based on the Wave 2 instrument with only minor wording changes expected. All time is being charged to a project staff account. I spoke with the financial person on their side about the overrun. They will roll the SRO balance up into the RCGD balance thereby absorbing the overdraft.

February '13
Paul provided the Wave 2 instrument and has been working on the Wave 3 instruments. The client has come back with changes to the Wave 1 instrument they would like made. Time continues to be charged directly to project accounts. We have been in contact about absorbing the SRO overrun.

March '13
The Wave 3 instrument has been provided for testing. A bug in the medication grid is being fixed. Next month work on the Wave 4 instrument should begin. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

April '13
The bug in the medication grid was fixed and work on the Wave 4 instrument has begun. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

May '13
Work in May was focused on the Wave 4 instrument. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

June '13
Paul finished the Wave 4 instrument and delivered for testing. Work on the Wave 5 instrument will occur in July and the Wave 6 (the last instrument) instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

July '13
Paul finished the Wave 5 instrument in July and will work on the Wave 6 instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun.

August/September '13
Paul finished the Wave 6 instrument in August. Time continues to be charged directly to project accounts. We have been in contact with the project staff about them absorbing the SRO overrun. Project staff contacted Paul about programming the instrument for the Diabetes survey (which has overlap with the instruments he has been programming). He has started and continues to charge the project staff account.

October '13
Paul has programmed Wave 1 of the Diabetes survey. They have tested and provided the first set of revisions that he will work on in the coming weeks.

November '13
Paul has updated the first set of revisions.

Special Issues

This project has been slow to get started. The development time for the questionnaire was quite long. The project shows a slight overrun. A staff member not working on this project mistakenly charged time. That time was be removed.

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	14,399.95
Estimated Cost at Completion	14,399.95
Total Budget:	12,466.00
Variance (Budget minus E$AC):	-1,933.95

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name HRS Consumption and Activity Study (HRS CAMS13)

Project Mode Primary: Mail Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 336,960.00 ***InDirect Budget:*** 121,307.00 ***Total Budget:*** 458,267.00

Principal Investigator/Client
David Weir (SRC)
Mary Beth Ofstedal (SRC)
Michael Hurd (RAND)

Project Team

Project Lead:	Maryam N Buageila
Budget Analyst:	Richard Warren Krause
Production Manager:	Stanley W Hasper
Senior Project Advisor:	Mary P Maher
Production Manager:	Heidi Marie Guyer
Production Manager:	Bonnie C Andree

Description: CAMS 2013 is part of the Health and Retirement Study (HRS) umbrella of studies. The 2013 CAMS Mail Survey will consist of approximately 8784 Health and Retirement Study respondents, 6025 primary respondents who will be sent the full questionnaire, and 2759 spouse respondents who will receive one section of the questionnaire. The purpose of this effort is to collect additional data on household consumption and activities of daily living from participants in the Health and Retirement Study. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail.

Project Period 07/2013 - 04/2014 **Proposal No:** 14-0008

Data Collection 10/2013 - 03/2014

Milestone Dates

PreProduction Start:	08/07/2013	***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Important Project Dates

Initial Mailing:	10/10/2013	***1st Follow Up Mailing:***	11/06/2013
2nd Follow Up (postcard):	11/20/2013	***3rd Follow Up Mailing:***	12/04/2013

Other Project Team Members Maryam Buageila (management), Heidi Guyer (management), Stan Hasper (management), Heather Rejto (management), Bonnie Andree (management), Holly Ackerman(Programming), Joel Devonshire (Data Ops), Qi Zhu (Data Ops), Karen Donahue (Respondent Payment), Vicki Wagner (assembly coordinator)

Report Period Nov, 2013 (HRS CAMS13) **Project Phase** Implementing

Risk Level *On Track*

Monthly Update A second questionnaire packet was mailed to non-Responders Wednesday, November 6. This lead to an increase of response the week of the 18th. Current response rate is on par with previous waves.

On November 20th thank you postcards were mailed to Respondents who had completed interviews while reminder postcards were mailed to non-Responders.

Help Desk call volume is low but steady; no unusual concerns.

Special Issues Low response rates from new respondents screened in in 2010-11 continues to lower overall response rate.

Cost
Nov 14, 2013

Total Cost to Date (Direct + Indirect):	327,424.45
Estimated Cost at Completion	386,981.67
Total Budget:	458,267.00
Variance (Budget minus E$AC):	58,110.33

Measures

	Units Complete	RR	HPI
Current Goal:	na	na	
Goal at Completion:	6412	73%	
Current actual:	5021	59%	
Estimate at Complete:	6412	73%	
Variance:			

Other Measures

Project Name HRS Health and Nutrition Mail Study (HRS HCNS)

Project Mode Primary: Mail Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 647,082.00 ***InDirect Budget:*** 258,491.00 ***Total Budget:*** 976,523.00

Principal Investigator/Client David Weir (SRC)
Kenneth Langa (SRC)
Mary Beth Ofstedal (SRC)

Project Team	***Project Lead:***	Maryam N Buageila
	Budget Analyst:	Richard Warren Krause
	Production Manager:	Bonnie C Andree
	Senior Project Advisor:	Mary P Maher
	Production Manager:	Heidi Marie Guyer
	Production Manager:	

Description: The Health Care and Nutrition Mail Study (HCNS) is a part of the Health and Retirement Study (HRS) umbrella of studies. The content of the study includes sections on health care access similar to content included in the HRS 2011 mail survey to determine health care access and satisfaction pre-health care reform; food security measures; and a food frequency questionnaire. The benefits of collecting nutritional data on HRS include the large, national sample, and representation of minority populations, as well as the breadth of health, economic and social variable. This will provide important new opportunities for researchers across multiple disciplines. The questionnaire is expected to take approximately 40 minutes to complete. The protocol will be similar to other HRS mail studies although condensed slightly to accommodate HRS core data collection. An initial questionnaire mailing with a $20 incentive check will be followed up by reminder mailings at 3 weeks (questionnaire), 5 weeks (postcard), and 7 weeks (questionnaire). Printing, mailing, logging, and data scan will be done by Apperson. Respondent concerns will be addressed by SRO/SSL.

Project Period 07/2013 - 04/2014 **Proposal No:** 14-0024

Data Collection 11/2013 - 02/2015

Milestone Dates

PreProduction Start:	08/01/2013	***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:	11/20/2013	***DC End:***	04/30/2014

Important Project Dates

Eng Initial Mailing:	11/20/2013	***Eng 2nd Follow Up:***	12/11/2013
Eng 3rd Follow Up:	12/23/2013	***Eng 4th Follow Up:***	01/08/2013

Other Project Team Members Maryam Buageila, Project Lead; Heidi Guyer, HRS Study Director; Patty Maher, SPA; Bonnie Andree, Help Desk supervisor; Rick Krause, budget analyst; Holly Ackerman, WebLog programmer; Joel Devonshire, data manager; Winter Taylor, project assistant

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Report Period Nov, 2013 (HRS HCNS) **Project Phase** Implementing

Risk Level *On Track*

Monthly Update IRB approved both English and Spanish questionnaires and materials. The English questionnaire was finalized, and an initial mailing was sent by Apperson to the 11,425 English sample members on 11/20/13. The Spanish data-form document is in final draft. The initial mail out to the 961 Spanish sample is yet to be determined.

Special Issues Earlier launch of the HRS core data collection and the holiday season were considerations for modifying the reminder follow up schedule. Extra diligence will be given to timely exchange of production data around the holiday closure to ensure accurate processing of the early January reminder mailing. An innocuous administrative error has caused some increase in respondent phone calls which are being handled satisfactorily.

Cost
Nov 13, 2013

Total Cost to Date (Direct + Indirect):	320,745.00
Estimated Cost at Completion	598,982.00
Total Budget:	976,523.00
Variance (Budget minus E$AC):	377,540.00

Measures

	Units Complete	RR	HPI
Current Goal:	na	na	na
Goal at Completion:	8692	70%	na
Current actual:	na	na	na
Estimate at Complete:	8940	72%	na
Variance:	248	2%	

Other Measures

Project Name	HRS Screening Initiative (HRS Screening Initiative)
Project Mode	Primary: Face to Face Secondary: Telephone Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 400,000.00 ***InDirect Budget:*** 0.00 ***Total Budget:*** 400,000.00
Principal Investigator/Client	David Weir (UM Survey Research Center) Mary Beth Ofstedal (UM Survey Research Center)

Project Team

Project Lead:	Frost Alexander Hubbard
Budget Analyst:	Richard Warren Krause
Production Manager:	Theresa Camelo
Senior Project Advisor:	Nicole G Kirgis
Production Manager:	
Production Manager:	

Description:

The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11
A detailed analysis of the HRS 2010-11 screening results, an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts) and a feasibility test of using a smartphone or tablet to screen households have been and will be conducted during the first three years of the HRS 2012-2017 proposal in order to design the optimal 2016 screening methods.

Note: After a 9/18 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. Thus, I have reduced the direct budget from $512,453 to $400,000.

In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.

Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.

Address lists will be compiled utilizing information from external databases such as MSG, DMV, Aristotle and Valassis lists. PSUs and segments will be selected to reflect geographic and demographic variations. Experienced interviewers will be hired and trained for the screening validation project. Each interviewer will validate listings and complete screening interviews in two segments within one PSU (total: 5 PSUs, 10 segments). Each interviewer will complete 20 hours of training. The estimated hours of updating the address listing using a stratified sampling frame is 10 hours per segment. The estimated hours per completed screener is 1.5 resulting in approximately 520 completed screening interviews. The distribution of interviewer hours is as follows:

Training Hours 100
Update address listing 100
Debriefing 20
Screening (1.5 HPS) 780
Total Hours 1000

Project Period	09/2012 - 12/2014	**Proposal No:**	SRO # 11-0010R01
Data Collection	08/2013 - 10/2013		

Milestone Dates

PreProduction Start: 03/01/2013	***Pretest Start:***
Pretest End:	***Recruitment Start:***
Staffing Completed:	***GIT Start:***
SS Train Start: 08/20/2013	***SS Train End:*** 08/21/2013
DC Start: 08/22/2013	***DC End:*** 11/03/2013

Important Project Dates

2nd Phase Implemented: 10/21/2013

Other Project Team Members

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blascyzk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause,

Report Period Nov, 2013 (HRS Screening **Project Phase** Initiation

Risk Level *Not Rated*

Monthly Update No update information available.

Special Issues

Cost
Dec 31, 2013

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	400,000.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name HRS-VA Data linkage Project - HRS Veterans Administration Consent Collection Project (HRSVA)

Project Mode Primary: Mail Secondary: Telephone Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 93,139.00 ***InDirect Budget:*** 33,531.00 ***Total Budget:*** 126,670.00

Principal Investigator/Client

David Weir (SRC)
Ken Langa (SRC)
Mary Beth Ofstedal (SRC)

Project Team

Project Lead:	Rebecca Gatward
Budget Analyst:	Richard Warren Krause
Production Manager:	Sara D Freeland
Senior Project Advisor:	Mary P Maher
Production Manager:	
Production Manager:	

Description: The Health and Retirement Study and the Veterans Health Administration are collaborating to combine VHA health care
information with HRS data. The purpose of the study is to gain a more complete understanding of the health care Veterans receive, and the impact of the care on Veterans' health. SRO's role in this study is to gain permission from HRS participants for their VA health care data to be released and linked to their HRS data. We will also be collecting information about military history and their use and experience of VA health care via a short mail survey. Approximately 4,000 HRS panel members, who are not known to be deceased and who have not requested to be removed from the HRS core sample, are eligible to receive Veterans Administration (VA) benefits. These respondents will be asked for consent to release their VA health care data to the HRS and to complete a brief mail survey. There will be no face-to-face contact with respondents during this study. All contact with the respondent will be via mail or telephone.
During the production period, a maximum of three mailings will be completed.

Project Period 05/2013 - 11/2013 **Proposal No:** 13-0014

Data Collection 05/2013 - 08/2013

Milestone Dates

PreProduction Start:	02/01/2013	***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	07/31/2013

Other Project Team Members

Rebecca Gatward Project Lead
Patty Maher SPA
Sara Freeland Production Manager
Holly Ackerman Programmer Analyst (WebTrak/Weblog)
Joel Devonshire Data Manager
Rick Krause Financial Analyst
Heather Rejto Survey specialist Associate – Project Assistant

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Report Period Nov, 2013 (HRSVA) **Project Phase** Closing

Risk Level *Not Rated*

Monthly Update

Sample: Approximately 3,800 HRS panel members who have self-reported military service in a prior wave of the HRS and eligible to receive Veterans Administration (VA) benefits. These respondents were asked for consent to release their VA health care data to the HRS and to complete a brief mail survey.

Response: To date we have received 1,968 mail questionnaires (52% unadjusted RR) and 1,677 data authorisation forms (44% unadjusted RR) – of these cases, around 260 respondents only returned the questionnaire and five respondents chose just to return the data authorisation form.

In consultation with HRS-SRC we set a cut off date of 15th November as the deadline for returned questionnaires and data authorisation forms.

Data delivery: On Nov. 19th we delivered the final batch of data and scanned images to the HRS project team. We will deliver a final report in the next few weeks. Hard copies of the consent forms will be delivered to the VA.

Budget and costs: We expect to receive a final invoice from Apperson in the next few days.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	109,870.52
Estimated Cost at Completion	115,514.18
Total Budget:	126,670.00
Variance (Budget minus E$AC):	11,155.82

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Student Outcomes Project (Transcript Study)

Project Mode Primary: Data Processing Secondary: Not Available

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 226,610.00 ***InDirect Budget:*** 123,503.00 ***Total Budget:*** 350,113.00

Principal Investigator/Client
Barbara Schneider (Michigan State University)
Brian Jacobs (University of Michigan)
Kenneth Frank (Michigan State University)

Project Team
Project Lead: Donnalee Ann
Budget Analyst: Christine Evanchek
Production Manager:
Senior Project Advisor: Heidi Marie Guyer
Production Manager:
Production Manager: Donnalee Ann Grey-Farquharson

Description:
SRO will implement technical system and protocol development, and data collection activities for a five-school pilot study. The objectives of the data collection pilot include 1) design instruments, protocols and technical systems for the collection of student transcripts and other course-related materials; 2) estimate the uncertainties and contingencies that would likely ensue for the eventual full scale study (150 schools); and 3) define/propose the work scope and costs for the full scale data collection effort.

Survey Research Operations involvement will cover a period of approximately 7 months, starting in June and continuing through December 2012.

Between June , 2012 and December 31, 2012, a small SRO team will develop and implement the pilot study in five Michigan schools designed to obtain the following:

- Transcripts on high school seniors from the initial time period (2002-2003) to the present.
- End of course assessments (math & science) from the initial time period to the present.
- Syllabi of math & science courses, textbooks, and other materials from the initial time period to the present.
- Teacher rosters of class assignments from the initial time period to the present.
- School surveys.

Post Collection Processing:
- All collected materials will be imported into the sample management system, requiring scanning of paper forms. No additional coding or data entry is included in the SRO budget.
- All data file management and analysis will be performed by the EWB research staff.

Weighting & Estimating:
- There are no sample weights or estimates expected for this pilot project.

Deliverables:
- Data files and documentation of instruments, protocols, and technical systems.
- Proposal for the work scope/budget associated with data collection and coding activities for the full study sample.

Project Period 06/2012 - 12/2012 **Proposal No:**

Data Collection 08/2012 - 12/2012

Milestone Dates

PreProduction Start:	***Pretest Start:***
Pretest End:	***Recruitment Start:***
Staffing Completed:	***GIT Start:***
SS Train Start:	***SS Train End:***
DC Start:	***DC End:***

Other Project Team Members Lesli Scott, Heidi Guyer, Karin Schneider, Donnalee Grey-Farquharson, Katie Huang, Hueichun Peng, Rebecca Loomis

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Report Period Nov, 2013 (Transcript Study) **Project Phase** Implementing

Risk Level *Not Rated*

Monthly Update
Collection activity will end December 2013.

The total actual dollars is currently more than the estimated cost at completion but we are expecting a $20,000 credit from respondent checks that are being voided.

Special Issues

Cost
Oct 31, 2013

Total Cost to Date (Direct + Indirect):	297,328.29
Estimated Cost at Completion	280,692.13
Total Budget:	350,113.00
Variance (Budget minus E$AC):	69,420.87

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name MDRC - Reading Partners Program Evaluation Project (MDRC)

Project Mode Primary: Class SAQ Secondary: Face to Face Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 612,409.00 ***InDirect Budget:*** 122,481.00 ***Total Budget:*** 734,890.00

Principal Investigator/Client Robin Jacob (EWB)

Project Team

Project Lead:	Sarah Crane
Budget Analyst:	Christine Evanchek
Production Manager:	Sarah Crane
Senior Project Advisor:	Nicole G Kirgis
Production Manager:	
Production Manager:	

Description: Reading program assessment project in three different areas of the country. School-based group SAQ administration as well as individual assessments to evaluate student progress.

Project Period 08/2012 - 09/2013 **Proposal No:**
Data Collection 10/2012 - 08/2013

Milestone Dates

PreProduction Start: 07/11/2012	***Pretest Start:***
Pretest End:	***Recruitment Start:*** 07/27/2012
Staffing Completed: 08/22/2012	***GIT Start:***
SS Train Start: 09/25/2012	***SS Train End:*** 09/27/2012
DC Start: 10/01/2012	***DC End:*** 06/15/2012

Other Project Team Members
Becky Loomis
Jessica Huff
Rachel Rifkin

Report Period Nov, 2013 (MDRC) **Project Phase** Closing

Risk Level *On Track*

Monthly Update Remaining work on MDRC has been put on hold while we negotiate the submission of a supplementary budget to the client.

Special Issues The project is currently projecting an overrun of $8,600.
SRO submitted a supplementary budget intended to cover the cost of a limited number of upcoming tasks.

The Proposals Dept is submitting it to MDRC the week of 10/27 but we have not received a final decision from the client.

We had expected to complete the deliverables by end of November, but will push the work into early December.

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	741,884.08
Estimated Cost at Completion	743,503.86
Total Budget:	734,890.00
Variance (Budget minus E$AC):	-8,613.86

Measures

	Units Complete	RR	HPI
Current Goal:	19 Schools Overall	90% Overall	N/A
Goal at Completion:	19 Schls Fall/Spring	90% Overall	N/A
Current actual:	19 Schools Fall	98% Fall	N/A
Estimate at Complete:	19 Schls Fall/Spring	94% Spring	N/A
Variance:			

Other Measures
Teacher survey Response Rate = 80%
RR at Completion = 97%

Project Name Michigan Council on Educator Effectiveness (MCEE)

Project Mode Primary: Mixed Secondary: Observation Total of Modes: 3

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 0.00 ***InDirect Budget:*** 0.00 ***Total Budget:*** 4,900,000.00

Principal Investigator/Client Brian Rowan (U of M: Education and Well Being and SOE)

Project Team

Project Lead:	Stephanie A Chardoul
Budget Analyst:	Christine Evanchek
Production Manager:	Barbara Aghababian-Homburg
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	Meredith A House
Production Manager:	Evanthia Leissou

Description: In 2011, Governor Snyder appointed a special advisory council, the Michigan Council for Educator Effectiveness (MCEE), to provide a recommendation to the State on standard teacher evaluation protocol that would be implemented State-wide. Last spring, the Council issued a preliminary report, stating that a pilot study was needed before they could make a recommendation. The chair of MCEE is Deborah Ball (UM School of Education Dean, and member of SRC-EWB faculty); she engaged Brian Rowan (and subsequently, SRC) in conducting the planned Pilot. SRO became involved in summer 2012, with the Pilot project officially starting in August.

The main components of the Pilot are teacher observation tools (4 proprietary tools were selected to be part of the Pilot) and standardized student assessments. With basically no preproduction or planning time, 14 school districts from across the State were selected and recruited into the Pilot sample. The districts were assigned one of the four observation protocols, and the principals and other administrators from every district attended 4 days of training (provided by the vendors but arranged by SRO). The training sessions occurred from mid-August through late September, and 8 SRO field staff ("school researchers") were also trained on the protocols with the principals. As part of the Pilot protocol, the principals are required to complete 3 observations (using their assigned tool) on every classroom teacher, and a subset of those observations will be "paired observations" with our SRO school researchers. We will use the paired observations to measure inter-rater reliability, as a way of assessing the validity of each tool.

In addition to the observations, each district is required to implement the Pilot student testing regime. The regime includes computer-adaptive testing (NWEA-MAP) for all K – 6 grade students, ACT-EXPLORE for 7th and 8th grade, ACT-PLAN for 9th and 10th grade, and ACT for 11th and 12th. All students will take at least two tests (fall and spring), and the results will be used to measure student growth during the year, and will be used to calculate Value Added Measurements (VAMs) for the teachers. SRO is responsible for contracting with the testing companies, providing training to the districts, coordinating all testing activities between the vendors and the districts, and collecting the results to prepare for analysis by EWB.

In order to implement the VAM modeling, links of students and teachers are required. As part of our SRIS sample management system, SRO is developing a "rostering" system that uses student and teacher data provided by the districts to format course lists that are accessed by teachers through a secure portal. The teachers confirm their students, and these rosters are then used as part of the analysis of teacher effectiveness.

In addition to the observation and testing components, SRO is also administering additional surveys of teachers and administrators in the districts, to collect information on their teacher evaluation process, and also their experience with the Pilot. SRO is also coordinating overall communication with the districts, including things such as an interactive web site, newsletters, etc.

The final deliverable is a report to MCEE that provides all analyses of the observations and student growth data, as well as descriptive information of the observation tools, the testing regime, and the general experience of the districts. This report will also include bids that we collect from the observation and VAM vendors, providing estimated costs for implementing their tools State-wide.

Project Period 08/2012 - 06/2013 **Proposal No:** 13-0007

Data Collection 08/2012 - 05/2013

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members Stephanie Chardoul, Meredith House, Eva Leissou, Donnalee Grey-Farquharson, Cathy Myles.
Verononica Connors Burge is a second Production Manager.
Programmers are Hueichun Peng and Ahmad Chehade.
Lesli Scott of EWB is a "consultant".

Report Period Nov, 2013 (MCEE) **Project Phase** Implementing

Risk Level *Not Rated*

Monthly Update The contract has officially been extended through the end of December.

The Teacher survey is closed and completed data files have been delivered to the PI. Raw files showed 1116 cases completed out of 2529 (RR=44.1%); 92 partials (3.6%); 1321 not started (52.2%).

The principal survey will be closed this month. The survey was extended to accommodate the fact that many administrators are almost unreachable and/or do not have time during the summer. They are usually on vacation during July, and then in August they are gearing for the re-opening of school. To encourage participation multiple reminder emails were sent. Phone calls were also made to encourage participation during August and September. Interim data was delivered to the PI early in September. To date the 75% of the principal/administrator sample have completed the survey.

We are currently completing some data processing tasks; teacher observation, student assessment, and demographic files. We have outlined the plan for the final SRO report/documentation and have started working on that.

Special Issues

Cost
Oct 31, 2013

Total Cost to Date (Direct + Indirect):	2,743,752.76
Estimated Cost at Completion	2,852,183.29
Total Budget:	4,900,000.00
Variance (Budget minus E$AC):	2,047,816.71

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2)

Project Mode Primary: Web Secondary: Mail Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 168,852.00 ***InDirect Budget:*** 93,713.00 ***Total Budget:*** 262,564.00

Principal Investigator/Client Megan Patrick (UM-SRC)

Project Team

Project Lead:	Donnalee Ann
Budget Analyst:	Christine Evanchek
Production Manager:	Lloyd Fate Hemingway
Senior Project Advisor:	Gina-Qian Yang Cheung
Production Manager:	
Production Manager:	

Description:

In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Project Period 08/2012 - 08/2015 **Proposal No:** 12-0003R04

Data Collection 04/2014 - 08/2014

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski, Aaron Pearson, Max Malhotra, Lloyd Hemingway

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Report Period Nov, 2013 (MTF-WPSP Year 2) **Project Phase** Implementing

Risk Level *Not Rated*

Monthly Update

Comprehensive testing is being carried out in November 2013. This completed test will includes all systems, both those programmed here and at Thompson and mimic the entire MTF process including Winter location calling, non-response calling, and the fielding of the survey. Communication between systems is being tested as well as data integrity.

77 testing lines are being used. Testing includes scenarios with international address, other address changes. bounce back emails, no emails so the detection features for these that have been programmed can be tested. Skip logic is also being tested. Each testing line is assigned to a form (1, 2, or 3).

Testing revealed several issues with the RLM system which are now fixed. Winter location testing is complete and all systems there are working well. The survey is now being fielded with several scenarios that attempt to encompass as many possibilities as we can envision.

In early December we will carry out non-response follow-up testing on testing lines that are spec'd to be non-responsive. This will be followed up by survey close-out, data cleaning and delivery.

Special Issues

Cost
Oct 31, 2013

Total Cost to Date (Direct + Indirect):	66,720.08
Estimated Cost at Completion	184,302.07
Total Budget:	262,564.00
Variance (Budget minus E$AC):	78,261.93

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name National Survey of Family Growth (NSFG 2010-2020)

Project Mode Primary: Face to Face Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 29,705,303.00 ***InDirect Budget:*** 10,436,998.00 ***Total Budget:*** 40,142,301.00

Principal Investigator/Client
William Mosher (NCHS)
Mick Couper (ISR)

Project Team

Project Lead:	Nicole G Kirgis
Budget Analyst:	Nancy Oeffner
Production Manager:	Sharon K Parker
Senior Project Advisor:	Mary P Maher
Production Manager:	Jennifer M Kelley
Production Manager:	Sarrah Ahmed Buageila

Description: The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.

Project Period 09/2010 - 07/2020 **Proposal No:**

Data Collection 09/2011 - 09/2019

Milestone Dates

PreProduction Start:03/01/2011	***Pretest Start:***
Pretest End:	***Recruitment Start:***06/01/2011
Staffing Completed:08/17/2011	***GIT Start:***09/13/2011
SS Train Start:09/15/2011	***SS Train End:***09/19/2011
DC Start:09/20/2011	***DC End:***07/01/2019

Other Project Team Members Chrissy Evanchek--Budget Analyst, Dan Tomlin--Project Support, Heidi Guyer--Project Lead (January 2014)

Report Period Nov, 2013 (NSFG 2010-2020) **Project Phase** Implementing

Risk Level *On Track*

Monthly Update In this reporting period, data collection continued for Year 3 (Quarter 9). We have put our experimental work on model-based listing reduction (not listing in some segments for the next quarter) on hold for Quarter 10. We continue our feasibility testing of data entry of interview observations on a smart phone application. After struggling with low eligibility in Quarters 7 and 8, eligibility in Quarter 9 has resumed to normal levels (52%). In Year 3, we're running an incentive experiment to see if paying $60 instead of $40 in Phase 1 improves efficiency and response rates.

Special Issues We have loaded the full contract budget into the CRS (instead of only Cycle 8). We currently show an overrun in the CRS until we can work on projection edits for Cycles 9 and 10 to get the budget back in-line. Contract modification 7 raised the contract amount by $95,037 to fund the incentive experiment (this modification has now been processed). Modification 8 provided additional funding to the contract. Modification 9 is in-process; this modification will change the field director to Heidi Guyer and will also provide further details (flexibility) for data destruction at the end of the contract.

Cost Oct 31, 2013

Total Cost to Date (Direct + Indirect):	10,967,014.11
Estimated Cost at Completion	40,142,301.00
Total Budget:	40,142,301.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:	1300	75%	9.1
Goal at Completion:	1300	75%	9.1
Current actual:	1077 (current Q9)	60% (current Q9)	9.8 (cumulative)
Estimate at Complete:	1300	75%	9.8
Variance:	0	0	.7

Other Measures

Project Name Panel Study of Income Dynamics 2013 (Family Economics Study) (PSID 2013)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 3,238,350.00 ***InDirect Budget:*** 1,797,280.00 ***Total Budget:*** 5,035,630.00

Principal Investigator/Client
Charles Brown (Director) (ISR-SRC)
Vicki Freedman & Narayan Sastry (Associate Dirs) (ISR-SRC)
Katherine McGonagle (Assistant Dir) (ISR-SRC)

Project Team

Project Lead:	Shonda R Kruger-Ndiaye
Budget Analyst:	William Lokers
Production Manager:	Sara D Freeland
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	_UnAssigned

Production Manager: Jennifer C Arrieta

Description: PSID (known to Respondents as the Family Economics Study or FES) is a longitudinal survey of several thousand individuals and their families, carried out since 1968 and conducted every two years. The sample is comprised of respondents from the 4,800 original families as well as new (immigrant) sample added in 1997 and 1999. The total 2013 sample size will be approx. 10,500, with approx. 9,650 completed interviews expected. Most of the information collected is about family composition and changes (marriages, divorces, births, deaths, people moving in and out), income sources and amounts, employment and pensions and wealth. There are also questions about housing, education, vehicles, health, and money spent on food, healthcare, and school. The main focus is on how these family composition and financial factors interact with each other and how they change over time.

The 2013 wave features substantial questionnaire changes, including both content additions and more extensive use of preload. The increased preload is intended to reduce interview length and respondent/interviewer burden by permitting the interview to be streamlined based upon information already known. Those efficiencies are hoped to off-set the increase in length due to content additions.

Additionally, the DUST and TA ancillary studies will follow PSID Core data collection, interviewing eligible PSID sample members via telephone. In an additional ancillary effort, PSID Heads and spouses may be contacted via mail and asked to consent to Social Security Administration record linkage.

The project is also in the midst of an SRO leadership transition, with Shonda Kruger Ndiaye transitioning to the role of SRO Project Lead after data collection is launched.

Project Period 04/2012 - 03/2014 **Proposal No:** SO # 10-0056

Data Collection 03/2013 - 12/2013

Milestone Dates

PreProduction Start: 06/14/2012	***Pretest Start:*** 10/31/2012
Pretest End: 11/13/2012	***Recruitment Start:*** 09/28/2012
Staffing Completed: 01/01/2013	***GIT Start:***
SS Train Start: 02/23/2013	***SS Train End:*** 03/08/2013
DC Start: 03/11/2013	***DC End:*** 12/31/2013

Other Project Team Members

2011 Study Director/Advisor--Eva Leissou
Tech Lead--Jeff Smith
Blaise Programming--Youhong Liu
STrak Programming--Brant Zhang
Data Ops--Brad Goodwin, Minako Edgar, and Emily Blasczyk
WTrak/WLog Programming--Holly Ackerman
Help Desk Lead--Andrea Pierce
Production Manager Support--Peggy Lavanger

Report Period Nov, 2013 (PSID 2013) **Project Phase** Implementing

Risk Level *Some Concerns*

Monthly Update

November work (to-date) included:
- On-going Production Monitoring
  - o Evaluation of progress against goals (on-going challenges meeting production goals)
  - o Consolidation of Iwers and reassignment of sample to keep iwers efficient (large consolidation week of 11/24)
  - o On-going travel for Face-to-Face work
- On-going Budget Monitoring including reassessment of future projections (resulting in much reduced projected underrun)
- On-going use of e-mail per approved protocol
- End Game--verbal offers beginning 11/5; 1st mailings received ~11/12
- Monitoring of End Game outcomes against targets
- Release of STrak patch to fix back-end process of pulling SIDs from laptops (11/13)

Special Issues The "Some Concerns" status indicator reflects the fact that the weekly HPI is outpacing projections and we have not been able to achieve the target weekly iw yield for many weeks. It's likely that we will conclude with a lower yield and RR. Project Staff are aware of this concern.

Cost Oct 31, 2013

Total Cost to Date (Direct + Indirect):	4,255,248.82
Estimated Cost at Completion	5,006,986.42
Total Budget:	5,035,630.00
Variance (Budget minus E$AC):	28,642.58

Measures

	Units Complete	RR	HPI
Current Goal:			5.64
Goal at Completion:		92.8% overall	5.8
Current actual:	8,835	89%	5.89
Estimate at Complete:	9,171	92.8% overall	6.0
Variance:	0	0	0.2 hrs

Other Measures

Note: Completes, RR and HPI are through week 37 (11/23/2013). HPI is Cumulative Production HPI.

Target completes and RR have been revised to reflect numbers projected as of 9/30/2013 and presented to PIs 10/1/2013.

Project Name Surveys of Consumer Attitudes (SCA 2013)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 855,961.00 ***InDirect Budget:*** 0.00 ***Total Budget:*** 855,961.00

Principal Investigator/Client Dr. Richard T. Curtin (SRC)

Project Team

Project Lead: Joseph Matthew
Budget Analyst:
Production Manager: Bonnie C Andree
Senior Project Advisor: Mary P Maher
Production Manager:
Production Manager:

Description:

The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.

The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.

Project Period 01/2013 - 12/2013 **Proposal No:** 13-0036

Data Collection 01/2013 - 12/2013

Milestone Dates

PreProduction Start:		***Pretest Start:***	
Pretest End:		***Recruitment Start:***	
Staffing Completed:		***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members

Dave Dybicki
Pamela Swanson
Bonnie C Andree
Ann Munster

Report Period Nov, 2013 (SCA 2013) **Project Phase** Initiation

Risk Level *Not Rated*

Monthly Update No update information added for November.

Special Issues

Cost Dec 31, 2013

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	855,961.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Sustainability Cultural Indicators Project (SCIP)

Project Mode Primary: Web Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 426,980.00 ***InDirect Budget:*** 0.00 ***Total Budget:*** 426,980.00

Principal Investigator/Client
John Callewaert (Graham Environmental Sustaiability Institute)
Robert Marans (ISR)
Michael Schriberg (LSA UG: Environment)

Project Team
Project Lead: Cheryl Wiese
Budget Analyst: Rhonda R McCammon
Production Manager:
Senior Project Advisor: Stephanie A Chardoul
Production Manager:
Production Manager:

Description:
The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018. In the current IRB application, we are requesting approval only for the 2012 survey questionnaire. Amendments will be submitted each year in order to re-approve each wave of the survey.

The survey component of this project conducted in the Fall 2012 builds on the previously-approved Focus Group Initiative, which resulted in 15 focus groups being conducted in the Spring 2012.

Project Period 07/2012 - 06/2017 **Proposal No:** 11-0042R03
Data Collection 10/2012 - 12/2016

Milestone Dates

PreProduction Start:01/01/2012	***Pretest Start:***09/04/2012
Pretest End:09/12/2012	***Recruitment Start:***10/21/2013
Staffing Completed:	***GIT Start:***
SS Train Start:	***SS Train End:***
DC Start:10/23/2012	***DC End:***11/26/2012

Other Project Team Members
Dave Dybicki & Meredith House providing Illume programming support.
Becky Loomis providing some administrative assistance.
Heather Schroeder providing weighting and data prep-to-analysis.

Report Period Nov, 2013 (SCIP) **Project Phase** Planning

Risk Level *Not Rated*

Monthly Update No update information added for November.

Special Issues

Cost Dec 31, 2013

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	426,980.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name The Role of Housing in Children's Healthy Development (H&C)

Project Mode Primary: Face to Face Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 257,730.00 ***InDirect Budget:*** 67,010.00 ***Total Budget:*** 324,740.00

Principal Investigator/Client
Dan Keating (University of Michigan)
Sandra Newman (Johns Hopkins University)
Tama Leventhal (Tufts University)

Project Team

Project Lead:	Barbara Lohr Ward
Budget Analyst:	William Lokers
Production Manager:	Barbara Aghababian-Homburg
Senior Project Advisor:	Kirsten Haakan Alcser
Production Manager:	Evanthia Leissou
Production Manager:	

Description:

Low-income parents face serious constraints when they seek housing, and these constraints may undermine their children's development. In many cases, low-income parents will face tradeoffs between dwelling unit quality, neighborhood quality, and school quality. This project has four main aims: (1) to learn how parents negotiate these tradeoffs and make choices about where to live; (2) to assess how features of the child's social contexts--home, neighborhood, and school--combine to influence key cognitive socioemotional and health outcomes among parents and their children; (3) to examine how the quality of housing affects parenting practices and outcomes for children and their caregivers; and (4) to enhance the study of child development through theoretical and methodological advances in the study of housing and the other social contexts related to housing.

We will conduct three waves of data collection, separated by about 20 months, with families in Seattle, Denver, Dallas, and Cleveland. In-person interviews will be completed with ~2,650 parents and ~3,350 children ages 3-8. Half of the sample of households will be applicants to local Public Housing Authorities (PHA) for a federal housing voucher, with winners selected randomly by lottery. This experimental sample will include both winners (treatment group) and losers (control group). The other half of the sample of households will be generated by random screening located in census blocks that vary by household income weighted toward lower-income blocks. Each interview will last approximately two hours, and will include the collection of anthropometric measures (height, weight, waist and hip measures, blood pressure monitoring), Woodcock-Johnson cognitive tests of children, dried blood drawn from caregivers and children via pinprick (experimental sample only), and measurement of room sizes using a laser tape measure. Wave 2 interviews will be completed with these same Wave 1 households in years 2/3 and Wave 3 interviews will be completed in years 4/5 of the study.

Project Period 07/2013 - 03/2016 **Proposal No:** 13-0071, 14-0018,

Data Collection 06/2014 - 12/2015

Milestone Dates

PreProduction Start:	07/01/2013	***Pretest Start:***	04/09/2014
Pretest End:	04/30/2014	***Recruitment Start:***	03/03/2014
Staffing Completed:	07/18/2014	***GIT Start:***	
SS Train Start:		***SS Train End:***	
DC Start:		***DC End:***	

Other Project Team Members
Barbara Ward (Proj Lead), Eva Leissou (Surv Dir), Genise Pattullo (Tech Lead), Judi Clemens, (SSS), DonnaLee Grey-Farquharson (SSI), Becky Loomis, Mike Zeddies, Winter Freeman, Alicia Giordimaina (SSAs), Barb Homburg (Prod Mgr Lead), Veronica Connors-Burge (Prod Mgr), Jim Hagerman (Blaise), Holly Ackerman (Weblog/Webtrak), Pam Swanson, Jeff Smith (SurveyTrak), Emily Blasczyk (Data Mgt), Andrea Pierce (Helpdesk)

Report Period Nov, 2013 (H&C) **Project Phase** Planning

Risk Level *Attention!*

Monthly Update Housing & Children
November 2013 Activities/Update

Funding:
A contract for funding to cover the period September – December 2013 was received by Michigan just prior to the Thanksgiving break, however shortcodes have not yet been established. The PIs have been alerted to the need for funding beginning January 1. Total funding for the project is not yet known, nor do we have a final Wave 1 work scope. Our current goal is to work toward an early April pretest training and pretest launch.

The full Wave 1 work scope is estimated at ~ 9.5 million, and it appears that total funding for the all work on the project is around $6 million, which implies quite a large gap between funding available and work scope.

SRO/SRC has requested a FTF meeting with the PIs to reconcile work scope with available funding.

Project Schedule:
The PIs were not able to finalize an adult questionnaire or other protocols by the October 31 deadline, and the pretest has now been moved to April 2014. The next deadline for finalization of the adult questionnaire, post-interview observations and other protocols is December 16. According to the “floating” schedule discussed with the PIs in September and October 2013, production training would be scheduled for September 2014, however the PIs are insisting on a June 2014 data collection start (even though the pretest will run through the first of May). This is a discrepancy that must be reconciled.

Sampling:
A draft sampling plan for drawing a population sample was prepared and sent to the research team in early November. The Sampling team participated in a meeting with the broader research network members on November 21. The SRO/SRC sampling team presented the population sampling plan. The meeting appeared to have gone well, however no formal feedback from the meeting has been received.

The SRO team has received no information about the timing or frequency of receipt of the Voucher sample. The research team was alerted that information about the Voucher sample is needed in order to construct an interviewer staffing plan. SRO was alerted that the PHAs would likely provide only minimal information about the Voucher applicants (name, address).

Questionnaire/Protocol Design:
Most of the SRO team’s work in November has been focused on the adult questionnaire. As in October, the SRO questionnaire team met with the research team multiple times to review each and every adult questionnaire item. Minutes from each meeting were produced and assignments to the research team and to SRO were outlined. SRO completed assignments and provided information to the research team, however no feedback from the research team was been received regarding the minutes.

In mid-November, the research team requested a thorough review of all modules that SRO delivered. In response to that request, the SRO team reviewed audio recordings, minutes, emails and any communication received from the research team in order to prepare another update to modules. SRO set up a Google drive for exchange of modules, and requested that further input from the research team be received in written format. In mid-November, the research team requested a format change for delivery of questionnaire modules, necessitating yet another update of most of the modules already provided. These changes were processed and the modules were updated by November 25. The SRO questionnaire team is now processing changes and updated as they are received from the research team, in writing, on the Google drive.

The research team approved a change to the screening protocol on October 31. The population sample screener will be changed to resemble the protocol used on the PSID Child Development Supplement, and will no longer identify a “primary caregiver” as the preferred respondent. The screener will instead identify a (in order of preference) a mother, a father, or a legal guardian/primary caregiver. This involves a substantial redesign of the screener and preload, however the revision will more closely match the needs of the current research team. The SRO team began to re-specify the screener, and hope to deliver a new set of screener specifications to the research team in early December.

The SRO team and research team held several meetings to discuss other protocols in the data collection, although no final decisions were made on those protocols. The research team has indicated that a revised laser tape measurement protocol will be forthcoming. Further meetings are required to finalized an observational protocol to replace the Q-sort parent/child interaction observations. SRO received a revised protocol for neighborhood observations.

IRB:
The research team has requested revisions to consent forms and other documents. The research team has decided

to pursue administrative data collection for child respondents, and would like to revise wording throughout all documents due to a “revisioning” of the project. The impact of the IRB review schedule on the project schedule, and the need to apply for a Certificate of Confidentiality, was discussed. The Michigan IRB may require that a CoC be in place prior to pretest data collection.

Programming/Technical Systems:
Three Woodcock-Johnson sections were programmed, however no adult questionnaire sections were approved for programming. The Hearts & Flowers program was tested, and revisions to the programming are needed. SurveyTrak preload/postload will require redesign due to changes in the screener. SurveyTrak design will need to be reviewed once the team has the full project work scope. Mobile application testing was put on hold pending decisions about the project work scope.

Production Mgt/Field Recruitment & Hiring:
The production team is in the process of revising and preparing materials for training and data collection, recruitment & hiring, and field communications & management. The team completed a draft chapter on interviewing children, and collecting physical measures and dried blood spots from children. A small team began meeting to discuss the design of interviewer reports & communication; draft plans for an interviewer website are in progress. A small team continued to meet to develop an agenda for pretest training, with estimated module duration.

Procurement:
Most procurement was put on hold due to lack of funding and uncertainty about work scope. The team identified vendors for key supply items, and searched for replacements for the time stamper requested by the research team (now obsolete).

The research team is undertaking communications with vendors regarding the noise meter. Vendors are requesting a minimum order of 300 noise meters. While SRO does have funding awarded to purchase 60 noise meters, it does not have funding to purchase 300. In addition, the lead time for manufacture of noise meters may make it unlikely that noise meters will arrive in time for the pretest. 13 to 17 weeks are required for manufacture and delivery of noise meters.

Special Issues

Special issues

The project does not appear to have the funding available to launch the scope that is being requested. Funding has not been received for operations beyond December 31.

SRO is being asked to purchase noise meters without funding.

There exists schedule risk regarding the IRB and submission of the Certificate of Confidentiality. In addition, the production lead-time for the noise meters may mean that they are not available for the pretest, if it is held in April.

The financial data represent current awards to date, and projections through 12/31/2013.

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	324,740.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Transition to Adulthood (2013) (TA 2013)

Project Mode Primary: Telephone Total of Modes: 1

Project Type Sponsored Projects **Project Status** Current

Budget ***Direct Budget:*** 441,640.00 ***InDirect Budget:*** 245,109.00 ***Total Budget:*** 686,749.00

Principal Investigator/Client
Narayan Sastry (SRC)
Kate McGonagle (SRC)

Project Team	***Project Lead:***	Piotr Dworak
	Budget Analyst:	William Lokers
	Production Manager:	
	Senior Project Advisor:	Stephanie A Chardoul
	Production Manager:	
	Production Manager:	

Description:

Transition to Adulthood is part of the PSID suite of projects. The purpose of this survey is to collect data from 18 – 27 years old, whose families participate in 2013 PSID. The goal of the project is to collect variety of information during these critical transition years when major investments are made in education and when carriers are planned and initiated.

This is the 5th wave of TA. SRO provided data collection services for four waves Transition to Adulthood (TA; in 2005, 2007, 2009, 2011) involving CAI and systems programming, managing national data collection. This wave (TA 2013) will be conducted using centralized SROs Survey Services Lab. The TA project provides SRO with the opportunity to continue its collaboration with the PSID research program and expand competencies (in particular in targeting younger Respondents (18 – 27)).

Project Period 06/2013 - 08/2014 **Proposal No:**

Data Collection 10/2013 - 04/2014

Milestone Dates

PreProduction Start:	07/01/2013	***Pretest Start:***	
Pretest End:		***Recruitment Start:***	08/01/2013
Staffing Completed:	08/28/2013	***GIT Start:***	09/17/2013
SS Train Start:	09/20/2013	***SS Train End:***	09/21/2013
DC Start:	10/01/2013	***DC End:***	04/30/2014

Other Project Team Members Stephanie Chardoul, Piotr Dworak, Tony Romanowski

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Report Period Nov, 2013 (TA 2013) **Project Phase** Initiation

Risk Level *Some Concerns*

Monthly Update

TA progress became challenging in the recent weeks and according to the latest projections we need to make up a deficit of 54 completes to wrap up production on-time. Production slowed down due to a large number of lines in tracking and with missing addresses and a much lower rate of contact. We were also hampered by technical outages: one in the early November which invalidated 5 interviews (details in the memo linked below) and a UM-wide network outage on 11/23 which resulted in cancelling ~ 30 hours of interviewing time. We also suspect that November may be a tough month to reach some of our younger / in-school Respondents due to final examinations, etc.

Several strategies were put in place to mitigate the slow-down:
- SSL has responded by tripling the tracking team, conducting review of lines with missing addresses and releasing them for interviews or further tracking;
- began emailing non-contacts and will send hard-to-reach letters;
- forming a refusal conversion team (preceded by the RC training);
- accelerated Release 2 (additional n=243 lines were activated on 11/25)
- review of hours available for TA (we are competing for resources with monthly fluctuations in SCA and T3)
- Holiday (and end-of year) contact strategies (increasing time on Holidays to reach Respondents visiting home)

Special Issues

TA technical outage in early November resulted in deletion of a arge number of files. Most content was recovered from the network server backup. Investigation as to the precise causes of the outage are outlined in the following report: L:\projects\Transition to Adulthood\2013\01_General Project Information

Cost
Nov 07, 2013

Total Cost to Date (Direct + Indirect):	255,827.00
Estimated Cost at Completion	686,118.00
Total Budget:	686,749.00
Variance (Budget minus E$AC):	-631.00

Measures

	Units Complete	RR	HPI
Current Goal:	979	46%	3.5
Goal at Completion:	1947	92%	5.0
Current actual:	932	44%	3.3
Estimate at Complete:	1892	89%	5.0
Variance:	-54	3%	0

Other Measures