

Survey Research Operations

Monthly Project Report

Sponsored Projects

July 2014



Sponsored Projects

(Army STARRS) *Army Study to Assess Risk and Resilience in Servicemembers*
(COGUSA 6_7) *Assessing and Improving Cognitive Measures in the HRS*
(BAM) *Becoming A Man*
(CogEcon2013 Web/Mail Study) *Cognitive Economics 2013*
(MRRS III) *Effects of Recession and Economic Stimulus in Southeast Michigan Wave III*
(HRS 2014) *Health and Retirement Study 2014*
(CogVal) *HRS Cognitive Diagnosis Validation Study*
(HRS CAMS13) *HRS Consumption and Activity Study*
(HRS HCNS) *HRS Health and Nutrition Mail Study*
(HRS Screening Initiatives) *HRS Screening Initiatives*
(MTF BY 2014) *Monitoring the Future 2014 Base Year*
(MTF-WPSP Year 2) *Monitoring the Future Web Programming and Survey Pilot*
(NSFG 2010-2020) *National Survey of Family Growth*
(SRS W3) *Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3*
(SCA 2014) *Surveys of Consumer Attitudes*
(SCIP-2014) *Sustainability Cultural Indicators Project-2014*
(H&C) *The Role of Housing in Healthy Child Development*
(CDS 2014) *Transitions from Preschool through High School: Family, Schools and Neighborhoods*
(WHO-MDS) *World Health Organization Model Disability Survey*

Project Name Army Study to Assess Risk and Resilience in Servicemembers (Army STARRS)

Project Mode Primary: Class SAQ Secondary: Mixed Total of Modes: 8

Project Type Sponsored Projects **Project Status** Current

Budget *Direct Budget:* 25,662,847.00 *Indirect Budget:* 6,656,304.00 *Total Budget:* 32,319,151.00

Principal Investigator/Client Steve Heeringa (University of Michigan)

Funding Agency

IRB *HUM#:* Various *Period Of Approval:* Various

Project Team

Project Lead: Nancy J Gebler

Budget Analyst: William Lokers

Production Manager: Ruth B Philippou

Senior Project Advisor: Beth-Ellen Pennell

Production Manager: Margaret Lee Hudson

Production Manager: Andrew L Hupp

Description: The Study to Assess Risk and Resilience in Service Members (STARRS) is the largest study of suicide and mental health among military personnel ever undertaken. The purpose of the collaborative study is to identify modifiable risk and protective factors and moderators of suicidal behavior, to help inform the Army's ongoing efforts to prevent suicide and improve Soldiers' overall psychological health and functioning. To do this, investigators from the Uniformed Services University of the Health Sciences (USUHS), the University of Michigan, Harvard Medical School, the University of California-San Diego, and the National Institute of Mental Health will conduct an epidemiologic study of mental health, psychologic resilience, suicide risk, suicide-related behaviors, and suicide deaths in the Army. The study will evaluate representative samples of Soldiers across all phases of Army service, both retrospectively and prospectively. Army STARRS is not a single study, but rather an integrated design of seven epidemiologic and neurobiologic studies: All Army Study (AAS), New Soldier Study (NSS), Historical Administrative Data Study (HADS), Pre-Post Deployment Study (PPDS), Clinical Reappraisal Study (CRS), and two Soldier Health Outcomes Studies (SHOS-A and SHOS-B).

Project Period 07/2009 - 06/2015 **Proposal No:** 09-0046, and multipl

Data Collection Perio 01/2011 - 04/2014

Security Plan Yes

Milestone Dates

PreProduction Start: 07/01/2009

Pretest End:

Staffing Completed:

SS Train Start:

DC Start:

Pretest Start:

Recruitment Start:

GIT Start:

SS Train End:

DC End: 04/30/2014

Other Project Team Members Lead Team: Lisa Holland, Lisa Lewandowski-Romps, Lisa Wood, ZoAnne Blackburn, Theresa Short, Andrew Hupp, Margaret Hudson, Kathy LaDronka, Bill Lokers, Andrew Piskowrowski, Kyle Kwaiser, Ryan Yoder, Ruth Phillippou, Lisa Carn, Nancy Gebler

Other Project Names

Report Period July, 2014 (Army STARRS) **Project Phase** Implementing

Risk Level On Track

Monthly Update July starts Year 6 of this project. Many team members have transitioned off the project, and we continue to work on final clean-up of a few Year 5 activities. We expect July and August to be transition months, with many of our remaining TSG and SMU team members changing their focus from data management and sampling issues to focus more on analysis activities. Below is a summary of July activities and issues.

1. Management

a. Project management: We are revising communication and reporting protocols for Year 6. The PI report is being updated, and team meetings are being adjusted to reflect the change in scope for Year 6.

b. Finance: We are closing down accounts, leaving one project # open for each component so we can continue to track activity by component including components that are no longer in production. Contract modification #20 was finalized this month, providing \$1M in funding which will carry us into the first quarter of calendar 2015. It looks like we have about \$216,000 (total cost) left in Year 5 funds that were not used. We will be submitting a request to move these funds into Year 6 – to allow us to finish some Year 5 tasks that didn't quite get done by June 30, and to further beef up our analysis support.

c. Contract: We will be submitting a modification to the Army STARRS PAF (PAF-R) to update the restrictions to allow part-time staff to work on the project.

- d. Staffing: no issues. Stefania Scott is leaving the project, and we are moving her tasks to other staff members. We requested an additional 25% FTE for PDMG project assistant. Hongyu Johnson will be re-joining our team to help with various project-related administrative and clerical tasks.
- e. IRB: annual renewals have been submitted and approved. We also submitted a modification for NSS and PPDS to send GWAS and survey data to Psychiatric Genomics Consortium (PGC) for public use distribution, and Emory University for additional analysis. These modifications have been approved and sent to USUHS for secondary review and approval.
- f. Security: ZoAnne has taken over these duties, it was a very smooth transition.
- 2. Awaiting Army decisions: We are tracking several issues that are currently under review at the Army.
 - a. Public use data release: awaiting decision on type of restricted access for public use data files to be released by ICPSR
 - b. Request to release GWAS (genetic) data to PGC (Psychiatric Genomics Consortium) and Emory University for further analysis.
 - c. Request to include a limited set of Army/DoD variables in with the public use data files
- 3. Enclave
 - a. The first phase of our enclave expansion was completed this month, with the installation of a new backup system and a new 8 TB shared network file server.
 - b. Drop box activity continues to increase in both volume and complexity of the files being transferred.
 - c. We received official Army approval for the change in Year 6 protocol whereby we will request and store Army/DoD updates but will not process and load the new data files into the Enclave in Year 6.
 - d. The Quarter 12 Army/DoD data has been loaded, the team continues to address issues as they arise and re-loading data when needed.
 - e. UM Survey data has all been loaded into the Enclave. We have one final load from Harvard interviews scheduled for September.
- 4. Analysis/publications: we have four teams set up for analysis work.
 - a. Methods team (James): The team is working on two analysis projects: examining patterns of nonresponse to PPDS T3 interviewing, and analysis of the timing of the switch to web to phone interviewing in PPDs Time 3. Both projects are moving forward.
 - b. Biomarker team (Colter): The team continues to work with biomarker data on the Enclave and the Flux system, assisting various members of the Biomarker Working Group in use of the data as new datasets continue to arrive and new users are added to the team.
 - c. AAS team (Steve): This team finalized sampling weights and is working on the development of new analysis plans and also replication of analysis and publications using data from other components.
 - d. PPDS team (Lisa LR): This team is working on the identification and documentation of AAS and PPDS Time 0 data elements required for replication of previous analysis, and also on the development of new analysis plans.
- 5. Archiving and documentation
 - a. We are working on a plan to archive and close down the SurveyTrak databases used for SHOS-A and CRS. This will release a Sybase 11 license for use on other projects. We will be working on a similar plan to archive PPDS Time 3 and SHOS-B data after SHOS-A and CRS archiving is completed.
- 6. Public use data files: on hold until we get Army decision on type of restricted access will be needed
- 7. Data management activities
 - a. The team continues to respond to analyst questions. These inquiries are helping us to identify issues with the data, and often lead to updates in data files and/or project documentation.
 - b. The data management team also continues to provide support for the biomarker team, with ID swapping, data transfer and data loading into the Enclave and Flux systems.
- 8. Participant outreach: The email notification to AAS, NSS and PPDS participants went smoothly. A total of 80,266 emails were sent, with a bounceback rate of less than 5%.
- 9. Other project components
 - a. SHOS-A/B: We continue to work on data cleaning as analyst questions come in.
 - b. AAS/NSS: Sample weights were completed, and project documentation is being finalized.
 - c. PPDS: We completed a sample tracking file (showing status codes for each respondent for each of the data collection waves), allowing the team to compute various response rate calculations and flowcharts with final sample sizes.
- 10. Related projects
 - a. Workplace violence: work continues. We are on track to spend the remaining funds for Year 2 (which ends 30 September). We also received word that Year 3 has been funded, and are expecting the subcontract paperwork from Harvard to arrive soon. This will provide additional salary support for Steve Heeringa, Pat Berglund, and Lisa Lewandowski-Romps to continue analysis on Army STARRS data.
 - b. STARRS2: no update
- 11. Upcoming meetings: IPR (Interim Progress Review with Army leadership): September 4

Special Issues

We are waiting for Army decisions on several issues. No word on STARRS2 funding.

Cost

Jun 30, 2014

Total Cost to Date (Direct + Indirect):	29,008,697.00
Estimated Cost at Completion (E\$AC):	31,359,772.00
Total Budget:	32,319,151.00
Variance (Budget minus E\$AC):	959,379.00

Reason For Variance:

We have de-obligated \$706,556 and have \$216,841 potential carry over from unused Year 5 funds. We will be submitting a memo requesting approval to use the \$216K in Year 5 funds for Year 6 staff costs (including Year 5 scope that was pushed into Year 6, and added Year 6 scope)

Projections
Jun 30, 2014

Dollars Projected For Month:

311,193.00

Actual Dollars Used:

295,957.00

Variance (Projected minus Actual):

15,236.00

Reason For Variance:

Fewer staff hours were worked than projected in June. Also, approximately \$4,500 (total) in vendor charges were expected to appear on the June statement but instead will come through in July.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Assessing and Improving Cognitive Measures in the HRS (COGUSA 6_7)		
Project Mode	Primary: Telephone	Secondary: Web	Total of Modes: 2
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 391,530.00	Indirect Budget: 213,384.00	Total Budget: 604,914.00
Principal Investigator/Client	Robert Willis (University of Michigan) Jack McArdle (University of Southern California) Gwen Fisher (Colorado State University)		
Funding Agency	Subcontract from University of Southern California. USC funder is National Institutes on Aging.		
IRB	HUM#: HUM00001406	Period Of Approval:	4/1/2014-4/1/2014
Project Team	Project Lead: Zoanne Blackburn Budget Analyst: Dean E Stevens Production Manager: Esther H Ullman Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Lisa J Carn Production Manager:		

Description: The purpose of this study is to continue the work done for Assessing and Improving Cognitive Measurements in the HRS last conducted in 2012/2013 (CogUSA 4/5 and CogUSA NGCS Supplement) – exploring the ways to best collect cognitive ability information from respondents across various modes. One of the research goals of this project is to consider whether unbiased cognitive measures of adults can be collected in a reliable and valid fashion via the Web.

Project Period	07/2011 - 04/2015	Proposal No:	SO #: 10-0032R02		
Data Collection Period	02/2014 - 07/2014				
Security Plan	Yes				
Milestone Dates	<div style="border: 1px solid black; padding: 10px;"> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> PreProduction Start: Pretest End: Staffing Completed: SS Train Start:02/13/2014 DC Start:02/20/2014 </td> <td style="width: 50%; vertical-align: top;"> Pretest Start: Recruitment Start: GIT Start: SS Train End:02/13/2014 DC End:07/31/2014 </td> </tr> </table> </div>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 02/13/2014 DC Start: 02/20/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 02/13/2014 DC End: 07/31/2014
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: 02/13/2014 DC Start: 02/20/2014	Pretest Start: Recruitment Start: GIT Start: SS Train End: 02/13/2014 DC End: 07/31/2014				

Other Project Team Members ZoAnne Blackburn, Kirsten Alcser, Esther Ullman, Hueichun Peng, Youhong Liu, Dave Dybicki, Lisa Carn, Joel Devonshire, Emily Blasczyk, Dean Stevens, Winter Freeman

Other Project Names CogUSA2014

Report Period	July, 2014 (COGUSA 6_7)	Project Phase	Closing
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Risk Level On Track

Monthly Update Coming to the end of data collection. Calling will end on 8/2. We will be leaving the web application open until 8/15 to catch any stragglers. Data delivery scheduled for mid-August

Special Issues

Cost	Total Cost to Date (Direct + Indirect):	510,874.72
Jun 30, 2014	Estimated Cost at Completion (E\$AC):	584,529.56
	Total Budget:	604,914.00
	Variance (Budget minus E\$AC):	20,384.44
	Reason For Variance:	HPI was much less than budgeted so fewer interviewer hours were used.

Projections	Dollars Projected For Month:	26,411.95
Jun 30, 2014	Actual Dollars Used:	20,086.22
	Variance (Projected minus Actual):	6,325.73
	Reason For Variance:	Fewer interviewer hours needed.

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	1900	82%	2.5
<i>Goal at Completion:</i>	1900	90%	3.5
<i>Current actual:</i>	1801	82%	1.95
<i>Estimate at Complete:</i>	1820	83%	2.1
<i>Variance:</i>	-80	-7%	1.4

Other Measures

Telephone: 594 Wave 6, 83% RR2; 392 Wave 7, 94% RR2

Web: 426 Wave 6, 92% RR2; 390 Wave 7, 66% RR2

* note - low response rate on Web Wave 7 is due to 50 respondents who could not do the interview via the web and are counted as non-interviews.

Project Name	Becoming A Man (BAM)		
Project Mode	Primary: Face to Face Total of Modes: 1		
Project Type	Sponsored Projects	Project Status	Current
Budget	Direct Budget: 766,970.00	Indirect Budget: 107,028.00	Total Budget: 873,998.00
Principal Investigator/Client	Dr. Jens Ludwig (University of Chicago)		
Funding Agency			
IRB	HUM#: 00086048	Period Of Approval:	4/4/2014-4/3/2015
Project Team	Project Lead: Sarah Crane Budget Analyst: Dean E Stevens Production Manager: Sharon K Parker Senior Project Advisor: Nicole G Kirgis Production Manager: Veronica Connors-Burge Production Manager:		
Description:	The purpose of this study is to complete in-person interviews with approximately 300 male students aged 12-18 from 12 pre-selected Chicago Public Schools.		
Project Period	02/2014 - 10/2014	Proposal No:	14-PAF03557/14-PAF
Data Collection Period	05/2014 - 08/2014		0
Security Plan	No		
Milestone Dates	<div style="border: 1px solid black; padding: 5px;"> <div style="display: flex; justify-content: space-between;"> <div> PreProduction Start:02/15/2014 Pretest End: Staffing Completed:03/07/2014 SS Train Start:04/26/2014 DC Start:05/01/2014 </div> <div> Pretest Start: Recruitment Start:02/28/2014 GIT Start:04/24/2014 SS Train End:04/28/2014 DC End:08/29/2014 </div> </div> </div>		
Other Project Team Members	Brant Zhang SurveyTrak Holly Ackerman WebTrak Jim Hagerman CAI Brad Goodwin Data Manager Andrea Pierce Help Desk Hongyu Johnson Proj Assistant		
Other Project Names			
Report Period	July, 2014 (BAM)	Project Phase	Implementing
Risk Level	On Track		
Monthly Update			
Special Issues			
Cost			
Jul 22, 2014	Total Cost to Date (Direct + Indirect): 547,486.46 Estimated Cost at Completion (E\$AC): 952,745.54 Total Budget: 873,998.00 Variance (Budget minus E\$AC): -78,747.54 Reason For Variance: EAC is based on projections that include all 5 funding sources confirmed by client (University of Chicago). Currently, 4 funding sources are in hand.		
Projections			
Jul 22, 2014	Dollars Projected For Month: 167,917.00 Actual Dollars Used: 170,290.00 Variance (Projected minus Actual): -2,373.00 Reason For Variance: Non-salary costs came in under what was projected, but salary items overran what was projected.		

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	662	88-90%	9
<i>Goal at Completion:</i>			
<i>Current actual:</i>	607	71%	7.4
<i>Estimate at Complete:</i>			
<i>Variance:</i>			

Other Measures

Project Name	Cognitive Economics 2013 (CogEcon2013 Web/Mail Study)												
Project Mode	Primary: Mixed Total of Modes: 2												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 87,247.00	Indirect Budget: 47,550.00	Total Budget: 134,797.00										
Principal Investigator/Client	Robert Willis (SRO)												
Funding Agency													
IRB	HUM#: HUM00016894	Period Of Approval:	5/30/2013 - 5/29/14										
Project Team	Project Lead: Esther H Ullman Budget Analyst: Janelle P Cramer Production Manager: Senior Project Advisor: Gina-Qian Yang Cheung Production Manager: Maryam N Buageila Production Manager: Stanley W Hasper												
Description:	<p>This project would include all HRS Cognition and Aging respondents who participated in the first wave of the Cognitive Economics Internet/mail survey in 2008, except for those who refused to be part of the parent cognition study any longer, or that we know are deceased. The total sample size is approximately 900. Respondents will be invited to complete the survey in the same mode (mail or web) they used to complete the last wave of data collection. It is expected there will be some mode switching once production starts, and we will develop protocols and technical systems to allow for this. The assumed breakdown is 30-40% of participants will respond via mail and the remainder will complete the web survey. The web survey instrument will be programmed by project staff with some additional features and formatting added by SRO (including integration of special "slider" programming from the MiNYVan study), and the entire web survey project will be hosted (sample management system) by SRO.</p>												
Project Period	06/2013 - 03/2014		Proposal No: SRO# 13-0040										
Data Collection Period	09/2013 - 01/2014												
Security Plan	Yes												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Winter Freeman (Project Associate), Emily Blasczyk, Hueichun Peng, Maryam Buageila												
Other Project Names													
Report Period	July, 2014 (CogEcon2013 Web/Mail Study)	Project Phase	Closing										
Risk Level	On Track												
Monthly Update	<p>Client requested we try and find funds to return to parent for other work they need to do for analysis. We reduced projections for project and clarified with client this means no additional work expected on project and if they have requests we will need to discuss charging for that work. We expect to return approximately \$5,000 when uncashed checks are voided-</p>												
Special Issues													
Cost													
Jul 31, 2014	Total Cost to Date (Direct + Indirect):	128,520.35											
	Estimated Cost at Completion (E\$AC):	133,989.65											
	Total Budget:	134,797.00											
	Variance (Budget minus E\$AC):	806.35											
	Reason For Variance:	Client has requested we return funds if at all possible to allow for project work. We have stopped projections for any further work (but will charge if work requested). We expect to return approximately \$5,000 when uncashed checks are voided-											
Projections													
Jul 31, 2014	Dollars Projected For Month:	0.00											
	Actual Dollars Used:	0.00											
	Variance (Projected minus Actual):	0.00											

Reason For Variance:

We still anticipate an underrun because we expect outstanding respondent checks will be voided soon-

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	690	80%	
<i>Goal at Completion:</i>	690	80%	
<i>Current actual:</i>	693	81%	
<i>Estimate at Complete:</i>	693	81%	
<i>Variance:</i>		1%	

Other Measures

Project Name	Effects of Recession and Economic Stimulus in Southeast Michigan Wave III (MRRS III)												
Project Mode	Primary: Telephone	Secondary: Face to Face	Total of Modes: 2										
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 575,516.00	Indirect Budget: 78,409.00	Total Budget: 653,925.00										
Principal Investigator/Client	Sheldon Danziger (University of Michigan National Poverty Center) Kristen Seefeldt (University of Michigan School of Social Work) Sarah Burgard (University of Michigan School of Social Work)												
Funding Agency	MacArthur Foundation, Rockefeller Foundation, and UM Office of the Vice President for Research												
IRB	HUM#: HUM00031622	Period Of Approval:	05/6/2015										
Project Team	Project Lead: Jennifer C Arrieta Budget Analyst: Christine Evanchek Production Manager: Dianne G Casey Senior Project Advisor: Kirsten Haakan Alcser Production Manager: Production Manager:												
Description:	- aka Michigan Recession and Recovery Study (MRRSIII) The purpose of this project is to explore who is most negatively affected by the economic crises and who benefits most from the economic stimulus package on a variety of dimensions. SRO will be responsible for a 68-minute survey to approximately 767 respondents (who participated in the wave 2 interview) of an expected sample size of 847 respondents from within the Wayne, Oakland, and Macomb tri-county area. When respondents are within a 50 mile radius of the tri-county area, they will be given the option of being interviewed in-person or by telephone. We will attempt to conduct telephone interviews with respondents located outside of the area.												
Project Period	03/2013 - 08/2014	Proposal No:	#13-0019R01										
Data Collection Period	06/2013 - 10/2013												
Security Plan	Yes												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:03/05/2013</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:03/15/2013</td> </tr> <tr> <td>Staffing Completed:04/16/2013</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:06/11/2013</td> <td>SS Train End:06/12/2013</td> </tr> <tr> <td>DC Start:06/17/2013</td> <td>DC End:10/31/2013</td> </tr> </table>			PreProduction Start: 03/05/2013	Pretest Start:	Pretest End:	Recruitment Start: 03/15/2013	Staffing Completed: 04/16/2013	GIT Start:	SS Train Start: 06/11/2013	SS Train End: 06/12/2013	DC Start: 06/17/2013	DC End: 10/31/2013
PreProduction Start: 03/05/2013	Pretest Start:												
Pretest End:	Recruitment Start: 03/15/2013												
Staffing Completed: 04/16/2013	GIT Start:												
SS Train Start: 06/11/2013	SS Train End: 06/12/2013												
DC Start: 06/17/2013	DC End: 10/31/2013												
Other Project Team Members	Jeff Smith - Tech Lead/STrak Programmer Jim Hagerman - Blaise Programmer Holly Ackerman - WebTrak/Weblog Programmer Data Manager - Jennie Williams Help Desk Supervisor - Genise Pattullo Help Desk Lead - Deb Wilson Instrument Testing - ZoAnne Blackburn Tech Specs/Project Assistant - Jeannie Baker												
Other Project Names	Michigan Recession and Recovery Study												
Report Period	July, 2014 (MRRS III)	Project Phase	Closing										
Risk Level	On Track												
Monthly Update	July activities have included previous wave imputations and weighting. The previous wave imputations are necessary for wave 3 weighting but were not part of SRO's original workscope. SRO is requesting the PIs transfer additional funds to cover the remaining imputations and weighting work.												
Special Issues													
Cost													
Jun 30, 2014	Total Cost to Date (Direct + Indirect):	636,235.27											
	Estimated Cost at Completion (E\$AC):	646,217.42											
	Total Budget:	653,925.00											
	Variance (Budget minus E\$AC):	7,707.58											
	Reason For Variance:	In winter 2013, additional workscope was budgeted for the callback effort although SRO informed the PIs that the callbacks might be completed within the current under-run. The agreement was that the PIs would pay SRO costs incorporated over the original budget. We have monitored to the full budget but also to the amount SRO has received (\$641,280.91).											

Projections
Jun 30, 2014

Dollars Projected For Month: 5,173.57
Actual Dollars Used: 4,763.35
Variance (Projected minus Actual): 410.22
Reason For Variance: Some staff did not charge as many hours in June as had been projected.

Measures

	Units Complete	RR	HPI
Current Goal:	752	90%	4.34
Goal at Completion:	752	90%	4.34
Current actual:	751	90%	4.79
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Health and Retirement Study 2014 (HRS 2014)													
Project Mode	Primary: Mixed Total of Modes: 2													
Project Type	Sponsored Projects		Project Status	Current										
Budget	Direct Budget:	12,565,944.00	Indirect Budget:	4,523,742.00 Total Budget: 17,089,686.00										
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Ken Langa (SRC)													
Funding Agency														
IRB	HUM#:		Period Of Approval:											
Project Team	Project Lead:	Nicole G Kirgis												
	Budget Analyst:	Richard Warren Krause												
	Production Manager:	Stephanie Sullivan												
	Senior Project Advisor:	Mary P Maher												
	Production Manager:	Rebecca Gatward												
	Production Manager:	Piotr Dworak												
Description:	<p>The Health and Retirement Study (HRS) is a national, longitudinal study conducted every two years since 1992. The study includes a representative sample of US residents aged 50 years and older. Every six years (three waves) a new cohort of US residents aged 50 to 55 are screened in to the study to maintain representativeness. In 2004, the early baby boomers were screened in and completed a baseline interview. In 2010, the mid baby boomer cohort was added as well as a minority oversample of both early and mid-baby boomers. In 2016, the late baby boomer cohort will be added. A series of physical measures and biomarkers are collected with half of all living respondents each wave as well as a self-administered questionnaire. Additionally, permission to link to Social Security Administration records and Veterans Administration (VA) records is requested. The HRS 2014 sample size is 23,029.</p>													
Project Period	01/2014 - 01/2015		Proposal No:											
Data Collection Period	02/2015 - 12/2014													
Security Plan														
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:06/01/2013</td> <td>Pretest Start:11/06/2013</td> </tr> <tr> <td>Pretest End:11/20/2013</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:03/19/2014</td> </tr> <tr> <td>SS Train Start:02/24/2014</td> <td>SS Train End:02/26/2014</td> </tr> <tr> <td>DC Start:02/28/2014</td> <td>DC End:12/13/2014</td> </tr> </table>				PreProduction Start: 06/01/2013	Pretest Start: 11/06/2013	Pretest End: 11/20/2013	Recruitment Start:	Staffing Completed:	GIT Start: 03/19/2014	SS Train Start: 02/24/2014	SS Train End: 02/26/2014	DC Start: 02/28/2014	DC End: 12/13/2014
PreProduction Start: 06/01/2013	Pretest Start: 11/06/2013													
Pretest End: 11/20/2013	Recruitment Start:													
Staffing Completed:	GIT Start: 03/19/2014													
SS Train Start: 02/24/2014	SS Train End: 02/26/2014													
DC Start: 02/28/2014	DC End: 12/13/2014													
Other Project Team Members	Jaime Koopman (Project Manager), Ian Ogden (Project Assistant), Heather Rejto (Project Assistant),													
Other Project Names														
Report Period	July, 2014 (HRS 2014)	Project Phase	Implementing											
Risk Level	On Track													
Monthly Update	In July, data collection continued in the field and wrapped up in the SSL (data collection ended on July 19). Production continues to go well; yield is exceeding cumulative interview projections and HPI is lower than projected for this point in data collection. We are currently in our 22nd week of production. We have approximately 5,600 more interviews to go over the next 21 weeks. An experimental intervention plan is being designed and we expect to implement the plan in September.													
Special Issues														
Cost														
Jun 30, 2014	Total Cost to Date (Direct + Indirect):	9,986,775.45												
	Estimated Cost at Completion (E\$AC):	17,016,577.13												
	Total Budget:	17,089,686.00												
	Variance (Budget minus E\$AC):	73,108.87												
	Reason For Variance:	We made refinements to our projections, tightening up salary and re-visiting non-salary projections (for example, taking a closer look at travel completed and projected travel). With the adjustments made, we're now projecting a slight under run.												

Projections
Jun 30, 2014

Dollars Projected For Month: 1,412,146.09
Actual Dollars Used: 986,583.98
Variance (Projected minus Actual): 425,562.00
Reason For Variance: Costs in June came in under projection by a substantial amount. Hours were under by 1,475 and some non-salary items projected to hit did not come through as projected.

Measures

	Units Complete	RR	HPI
Current Goal:	20,381	88.5%	7.4
Goal at Completion:	20,381	88.5%	7.4
Current actual:	14,701 (7/29/14)	63%	6.05
Estimate at Complete:	20,381	88.5%	7.4
Variance:	0	0	0

Other Measures

Physical Measures consent 97, Saliva consent 67, Blood consent 91

Project Name	HRS Cognitive Diagnosis Validation Study (CogVal)				
Project Mode	Primary: Face to Face Total of Modes: 1				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 23,075.00	Indirect Budget: 8,306.00	Total Budget: 31,381.00		
Principal Investigator/Client	David Weir (ISR) Mary Beth Ofstedal (ISR) Ken Langa (ISR)				
Funding Agency					
IRB	HUM#:	Period Of Approval:			
Project Team	Project Lead: Evanthia Leissou Budget Analyst: Richard Warren Krause Production Manager: Kathleen S Ladronka Senior Project Advisor: Mary P Maher Production Manager: Production Manager:				
Description:	For this project a sample of 20 main subjects and 20 family informants of those main subjects will be interviewed in person. The goal will be to complete interviews with 3 main sample members who have normal cognitive function (as determined by Michigan Alzheimer's Disease Center [MADC] information), 4 with mild cognitive impairment, and 3 with dementia, as well as to interview a family informant of each of the main sample members. SRO will administer a one-hour cognitive assessment to the main subjects and a 15 minute proxy assessment to the family informants. Both of those interview types will be completed with a Blaise instrument. In addition, SRO will obtain feedback from respondents regarding their experiences with the assessments via a brief paper and pencil interview.				
Project Period	01/2014 - 06/2014	Proposal No:	13-0082R02		
Data Collection Period	04/2014 - 05/2014				
Security Plan					
Milestone Dates	<table border="1"> <tr> <td> PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start: </td> <td> Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End: </td> </tr> </table>			PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:				
Other Project Team Members	The team will be comprised of a survey director, production manager, two field interviewers, a Blaise programmer, help desk supervisor, help desk specialist, application programming supervisor, data ops research associate, office assistant, and a SPA.				
Other Project Names					
Report Period	July, 2014 (CogVal)	Project Phase	Initiation		
Risk Level	Not Rated				
Monthly Update	No update information available on July activities.				
Special Issues					
Cost					
Aug 31, 2014	Total Cost to Date (Direct + Indirect): 0.00 Estimated Cost at Completion (E\$AC): 0.00 Total Budget: 31,381.00 Variance (Budget minus E\$AC): 0.00 Reason For Variance:				
Projections					
Aug 31, 2014	Dollars Projected For Month: 0.00 Actual Dollars Used: 0.00 Variance (Projected minus Actual): 0.00 Reason For Variance:				

Measures

Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures

Project Name	HRS Consumption and Activity Study (HRS CAMS13)												
Project Mode	Primary: Mail Total of Modes: 1												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 336,960.00	Indirect Budget: 121,307.00	Total Budget: 458,267.00										
Principal Investigator/Client	David Weir (SRC) Mary Beth Ofstedal (SRC) Michael Hurd (RAND)												
Funding Agency	National Institutes of Health												
IRB	HUM#: HUM00079949	Period Of Approval:	9/27/13 - 9/26/14										
Project Team	Project Lead: Maryam N Buageila Budget Analyst: Richard Warren Krause Production Manager: Stanley W Hasper Senior Project Advisor: Mary P Maher Production Manager: Heidi Marie Guyer Production Manager: Bonnie C Andree												
Description:	<p>CAMS 2013 is part of the Health and Retirement Study (HRS) umbrella of studies. The 2013 CAMS Mail Survey will consist of approximately 8784 Health and Retirement Study respondents, 6025 primary respondents who will be sent the full questionnaire, and 2759 spouse respondents who will receive one section of the questionnaire. The purpose of this effort is to collect additional data on household consumption and activities of daily living from participants in the Health and Retirement Study. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail.</p>												
Project Period	07/2013 - 04/2014	Proposal No:	14-0008										
Data Collection Period	10/2013 - 03/2014												
Security Plan	Yes												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:08/07/2013</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start: 08/07/2013	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start: 08/07/2013	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Maryam Buageila (management), Heidi Guyer (management), Stan Hasper (management), Heather Rejto (management), Bonnie Andree (management), Holly Ackerman (Programming), Joel Devonshire (Data Ops), Qi Zhu (Data Ops), Karen Donahue (Respondent Payment), Vicki Wagner (assembly coordinator)												
Other Project Names	NA												
Report Period	July, 2014 (HRS CAMS13)	Project Phase	Closing										
Risk Level	On Track												
Monthly Update	All close out activities complete. ET closed.												
Special Issues													
Cost													
Jul 31, 2014	Total Cost to Date (Direct + Indirect):	408,509.32											
	Estimated Cost at Completion (E\$AC):	409,440.09											
	Total Budget:	458,267.00											
	Variance (Budget minus E\$AC):	35,651.91											
	Reason For Variance:	The actual sample size was lower than given estimate used for the budget. Some printing and postage estimates were based on 2011 costs, but 2013 costs were actually lower.											
Projections													
Jul 31, 2014	Dollars Projected For Month:	0.00											
	Actual Dollars Used:	0.00											
	Variance (Projected minus Actual):	0.00											
	Reason For Variance:												

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	na	na	
<i>Goal at Completion:</i>	6000	70%	
<i>Current actual:</i>	5954	71%	
<i>Estimate at Complete:</i>	5954	71%	
<i>Variance:</i>	-46	1%	

Other Measures

Project Name	HRS Health and Nutrition Mail Study (HRS HCNS)												
Project Mode	Primary: Mail Total of Modes: 1												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 647,082.00	Indirect Budget: 258,491.00	Total Budget: 976,523.00										
Principal Investigator/Client	David Weir (SRC) Kenneth Langa (SRC) Mary Beth Ofstedal (SRC)												
Funding Agency	Health and Human Services (HHS), Department of National Institutes of Health												
IRB	HUM#: UM00080925	Period Of Approval:	10/12/13 - 10/11/										
Project Team	Project Lead: Maryam N Buageila Budget Analyst: Richard Warren Krause Production Manager: Bonnie C Andree Senior Project Advisor: Mary P Maher Production Manager: Heidi Marie Guyer Production Manager:												
Description:	<p>The Health Care and Nutrition Mail Study (HCNS) is a part of the Health and Retirement Study (HRS) umbrella of studies. The content of the study includes sections on health care access similar to content included in the HRS 2011 mail survey to determine health care access and satisfaction pre-health care reform; food security measures; and a food frequency questionnaire. The benefits of collecting nutritional data on HRS include the large, national sample, and representation of minority populations, as well as the breadth of health, economic and social variable. This will provide important new opportunities for researchers across multiple disciplines. The questionnaire is expected to take approximately 40 minutes to complete. The protocol will be similar to other HRS mail studies although condensed slightly to accommodate HRS core data collection. An initial questionnaire mailing with a \$20 incentive check will be followed up by reminder mailings at 3 weeks (questionnaire), 5 weeks (postcard), and 7 weeks (questionnaire). Printing, mailing, logging, and data scan will be done by Apperson. Respondent concerns will be addressed by SRO/SSL.</p>												
Project Period	07/2013 - 04/2014	Proposal No:	14-0024										
Data Collection Period	11/2013 - 02/2015												
Security Plan	Yes												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:08/01/2013</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:11/20/2013</td> <td>DC End:04/30/2014</td> </tr> </table>			PreProduction Start: 08/01/2013	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start: 11/20/2013	DC End: 04/30/2014
PreProduction Start: 08/01/2013	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start: 11/20/2013	DC End: 04/30/2014												
Other Project Team Members	Maryam Buageila, Project Lead; Heidi Guyer, HRS Study Director; Patty Maher, SPA; Bonnie Andree, Help Desk supervisor; Rick Krause, budget analyst; Holly Ackerman, WebLog programmer; Joel Devonshire, data manager; Winter Taylor, project assistant												
Other Project Names	HRS Health Care and Nutrition Mail Study, HCNMS												
Report Period	July, 2014 (HRS HCNS)	Project Phase	Closing										
Risk Level	On Track												
Monthly Update	Final production invoice received and paid. HRS signed off on secure destruction of booklets since all data and scanned images have been received.												
Special Issues	The expected overall response goal in the IRB application was at least 70%. The target response rate was not reached. The PIs have been informed throughout data collection and are consoled by the fact that we have more than 8000 questionnaires logged which they feel is a substantial amount of data. Upon review, the HRS study staff felt that the questionnaire was quite dense and they will be reviewing the scanned documents for respondent comments. We at SRO will also review call records from help desk calls for insight into respondent perception of the questionnaire.												
Cost Jul 23, 2014	Total Cost to Date (Direct + Indirect): 580,207.45 Estimated Cost at Completion (E\$AC): 573,983.27 Total Budget: 976,523.00 Variance (Budget minus E\$AC): 402,539.72 Reason For Variance: Budgets total amount allocated at time of HRS 6 year grant. Estimates made by HRS study staff were based on previous vendors and larger estimated sample size.												

Projections
Jul 23, 2014

Dollars Projected For Month: 58,456.28
Actual Dollars Used: 15,473.72
Variance (Projected minus Actual): 42,982.56
Reason For Variance: Final invoice arrived, but has not hit account as yet.

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i>	na	na	na
<i>Goal at Completion:</i>	8400	70%	na
<i>Current actual:</i>	8084	66%	na
<i>Estimate at Complete:</i>	8084	66%	na
<i>Variance:</i>	-316	-4%	

Other Measures

Project Name	HRS Screening Initiatives (HRS Screening Initiatives)				
Project Mode	Primary: Face to Face		Secondary: Telephone	Total of Modes: 2	
Project Type	Sponsored Projects		Project Status	Current	
Budget	Direct Budget:	512,452.00	Indirect Budget:	184,484.00	Total Budget: 696,936.00
Principal Investigator/Client	David Weir (UM Survey Research Center) Mary Beth Ofstedal (UM Survey Research Center)				
Funding Agency					
IRB	HUM#:	Period Of Approval:			
Project Team	Project Lead:	Frost Alexander Hubbard			
	Budget Analyst:	Richard Warren Krause			
	Production Manager:	Theresa Camelo			
	Senior Project Advisor:	Nicole G Kirgis			
	Production Manager:				
	Production Manager:				
Description:	<p>The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11. In addition, since the funding for the sampling work for HRS 2016 new cohort screening will not be received by the ISR until January 2015, the production sampling work of determining the number of PSUs and segments to select, creating the PSU sampling frame, and selecting PSUs, were all done under this budget.</p> <p>The following were all conducted under this project's budget in order to design the optimal 2016 screening methods:</p> <p>(1) A detailed analysis of the HRS 2010-11 screening results</p> <p>(2) an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts)</p> <p>(3) a tracking experiment to determine the most cost effective method(s) for determining the current address of the LBB birth cohort members identified during the 2010,</p> <p>(4) developing a 2016 sample design which was submitted as part of the proposal sent to NIA for sending for the 2016 new birth cohort screening.</p> <p>Note: After a 9/18/2013 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. However, the PI's did not specify the amount to which the budget should be limited</p> <p>In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.</p> <p>Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.</p> <p>Address lists will be compiled utilizing information from external databases such as MSG and Aristotle. The DMV data was too difficult to obtain for states other than Michigan and the Valassis data did not have commercial data at the address level. Three PSUs and 3 segments per PSU were selected to reflect geographic and demographic variations. Experienced interviewers were be hired and trained for the screening experiment during August 2013. Each interviewer completed screening interviews in at least one segment.</p>				
Project Period	09/2012 - 12/2014		Proposal No:	SRO # 11-0010R01	
Data Collection Period	08/2013 - 10/2013				
Security Plan	Yes				

Milestone Dates

PreProduction Start:03/01/2013
Pretest End:
Staffing Completed:
SS Train Start:08/20/2013
DC Start:08/22/2013

Pretest Start:
Recruitment Start:
GIT Start:
SS Train End:08/21/2013
DC End:11/03/2013

**Other Project
Team Members**

Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blasczyk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman

**Other Project
Names**
Report Period

July, 2014 (HRS Screening Initiatives)

Project Phase

Initiation

Risk Level

Not Rated

Monthly Update

No update information available on July activities.

Special Issues**Cost**

Aug 31, 2014

Total Cost to Date (Direct + Indirect): 0.00

Estimated Cost at Completion (E\$AC): 0.00

Total Budget: 696,936.00

Variance (Budget minus E\$AC): 0.00

Reason For Variance:

Projections

Aug 31, 2014

Dollars Projected For Month: 0.00

Actual Dollars Used: 0.00

Variance (Projected minus Actual): 0.00

Reason For Variance:

Measures

Units Complete

RR

HPI

Current Goal:

Goal at Completion:

Current actual:

Estimate at Complete:

Variance:

Other Measures

Project Name	Monitoring the Future 2014 Base Year (MTF BY 2014)				
Project Mode	Primary: Class SAQ Total of Modes: 1				
Project Type	Sponsored Projects	Project Status	Current		
Budget	Direct Budget: 606,449.00	Indirect Budget: 336,579.00	Total Budget: 943,028.00		
Principal Investigator/Client	Lloyd Johnston (SRC) Jerry Bachman (SRC) Patrick O'Malley (SRC)				
Funding Agency					
IRB	HUM#: 00063656	Period Of Approval:	8/7/2013-8/6/2014		
Project Team	Project Lead: Lloyd Fate Hemingway Budget Analyst: Christine Evanchek Production Manager: Sarah Crane Senior Project Advisor: Jody Dougherty Production Manager: Production Manager:				
Description:	For the Base Year component of Monitoring the Future, approximately 500,000 8th-, 10th, and 12th grade students complete self-administered questionnaires at a national cross-section of approximately 415 schools. There are several different forms of the questionnaire, which deals with a wide variety of respondent attitudes and behaviors, including such topics as alcohol, drug, and tobacco use; social and political attitudes; and leisure time activities. Project staff recruits the schools to participate, and field interviewers conduct the questionnaire administrations.				
Project Period	10/2013 - 07/2014	Proposal No:	11-0050R01		
Data Collection Period	02/2014 - 06/2014				
Security Plan	Yes				
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;"> PreProduction Start:11/01/2013 Pretest End: Staffing Completed:11/30/2013 SS Train Start:01/07/2014 DC Start:02/15/2014 </td> <td style="text-align: center; padding: 5px;"> Pretest Start: Recruitment Start:11/01/2013 GIT Start: SS Train End:01/24/2014 DC End:05/31/2014 </td> </tr> </table>			PreProduction Start: 11/01/2013 Pretest End: Staffing Completed: 11/30/2013 SS Train Start: 01/07/2014 DC Start: 02/15/2014	Pretest Start: Recruitment Start: 11/01/2013 GIT Start: SS Train End: 01/24/2014 DC End: 05/31/2014
PreProduction Start: 11/01/2013 Pretest End: Staffing Completed: 11/30/2013 SS Train Start: 01/07/2014 DC Start: 02/15/2014	Pretest Start: Recruitment Start: 11/01/2013 GIT Start: SS Train End: 01/24/2014 DC End: 05/31/2014				
Other Project Team Members	Marsha Skoman Jennie Williams Holly Ackerman				
Other Project Names					
<hr/>					
Report Period	July, 2014 (MTF BY 2014)	Project Phase	Initiation		
Risk Level	Not Rated				
Monthly Update	No update information available on July activities.				
Special Issues					
Cost Aug 31, 2014	Total Cost to Date (Direct + Indirect): 0.00 Estimated Cost at Completion (E\$AC): 0.00 Total Budget: 943,028.00 Variance (Budget minus E\$AC): 0.00 Reason For Variance:				
Projections Aug 31, 2014	Dollars Projected For Month: 0.00 Actual Dollars Used: 0.00 Variance (Projected minus Actual): 0.00 Reason For Variance:				

Measures

Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures

Project Name Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2)

Project Mode Primary: Web Secondary: Mail Total of Modes: 2

Project Type Sponsored Projects **Project Status** Current

Budget **Direct Budget:** 168,852.00 **Indirect Budget:** 93,713.00 **Total Budget:** 262,564.00

Principal Investigator/Client Megan Patrick (UM-SRC)

Funding Agency U.S. Department of Health & Human Services, National Institutes of Health

IRB **HUM#:** 00081391 **Period Of Approval:** 8/1/2012 - 4/30/21

Project Team **Project Lead:** Donnalee Ann Grey-Farquharson
Budget Analyst: Christine Evanchek
Production Manager: Lloyd Fate Hemingway
Senior Project Advisor: Gina-Qian Yang Cheung
Production Manager:
Production Manager:

Description: In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Project Period 08/2012 - 08/2015 **Proposal No:** 12-0003R04

Data Collection Period 04/2014 - 08/2014

Security Plan Yes

Milestone Dates

PreProduction Start:	Pretest Start:
Pretest End:	Recruitment Start:
Staffing Completed:	GIT Start:
SS Train Start:	SS Train End:
DC Start:	DC End:

Other Project Team Members Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski, Aaron Pearson, Max Malhotra, Lloyd Hemingway

Other Project Names MTF Web

Report Period July, 2014 (MTF-WPSP Year 2) **Project Phase** Implementing

Risk Level Not Rated

Monthly Update 890 web questionnaires have been completed and 897 paper questionnaires have been received., & there are 39 web surveys started but not completed.

745 R's have been reminded, 1070 lost, 84 refused, 659 no contacts.

Programming will start in August to put the repository in place.

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	200,503.18
Jun 30, 2014	<i>Estimated Cost at Completion (E\$AC):</i>	243,562.84
	<i>Total Budget:</i>	262,564.00
	<i>Variance (Budget minus E\$AC):</i>	19,001.16
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	31,864.42
Jun 30, 2014	<i>Actual Dollars Used:</i>	31,018.69
	<i>Variance (Projected minus Actual):</i>	845.73
	<i>Reason For Variance:</i>	

Measures	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	National Survey of Family Growth (NSFG 2010-2020)					
Project Mode	Primary: Face to Face Total of Modes: 1					
Project Type	Sponsored Projects		Project Status	Current		
Budget	Direct Budget:	29,713,370.00	Indirect Budget:	10,439,833.00 Total Budget: 40,153,203.00		
Principal Investigator/Client	William Mosher (NCHS) Mick Couper (ISR)					
Funding Agency	NCHS, CDC, NICHD					
IRB	HUM#:	0002716	Period Of Approval:	7/17/13 - 7/17/14		
Project Team	Project Lead: Heidi Marie Guyer Budget Analyst: Nancy Oeffner Production Manager: Sharon K Parker Senior Project Advisor: Mary P Maher Production Manager: Maureen Joan O'Brien Production Manager: Daniel Tomlin					
Description:	<p>The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.</p>					
Project Period	09/2010 - 07/2020		Proposal No:			
Data Collection Period	09/2011 - 06/2019					
Security Plan	Yes					
Milestone Dates	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 5px;"> PreProduction Start:03/01/2011 Pretest End: Staffing Completed:08/17/2011 SS Train Start:09/15/2011 DC Start:09/20/2011 </td> <td style="text-align: center; padding: 5px;"> Pretest Start: Recruitment Start:06/01/2011 GIT Start:09/13/2011 SS Train End:09/19/2011 DC End:07/01/2019 </td> </tr> </table>				PreProduction Start: 03/01/2011 Pretest End: Staffing Completed: 08/17/2011 SS Train Start: 09/15/2011 DC Start: 09/20/2011	Pretest Start: Recruitment Start: 06/01/2011 GIT Start: 09/13/2011 SS Train End: 09/19/2011 DC End: 07/01/2019
PreProduction Start: 03/01/2011 Pretest End: Staffing Completed: 08/17/2011 SS Train Start: 09/15/2011 DC Start: 09/20/2011	Pretest Start: Recruitment Start: 06/01/2011 GIT Start: 09/13/2011 SS Train End: 09/19/2011 DC End: 07/01/2019					
Other Project Team Members	Chrissy Evanchek--Budget Analyst, Jennifer Kelley--Project Manager, Theresa Camelo-- Production Manager					
Other Project Names						
<hr style="border-top: 1px dashed #000;"/>						
Report Period	July, 2014 (NSFG 2010-2020)		Project Phase	Implementing		
Risk Level	Not Rated					
Monthly Update	In the month of June					
Special Issues						
Cost						
Jul 21, 2014	Total Cost to Date (Direct + Indirect):		14,173,025.46			
	Estimated Cost at Completion (E\$AC):		40,153,203.00			
	Total Budget:		40,153,203.00			
	Variance (Budget minus E\$AC):		0.00			
	Reason For Variance:		CRS shows a variance due to projections through 2020. We are also monitoring the budget at the year and task level.			
Projections						
Jul 21, 2014	Dollars Projected For Month:		405,414.03			
	Actual Dollars Used:		444,207.89			
	Variance (Projected minus Actual):		-38,793.86			
	Reason For Variance:		Variance is due to increased recruitment, hiring and sampling activity as well as increased interviewer hours and main data collection travel costs.			

Measures

Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures

Project Name Social Relations, Aging and Health: Competing Theories and Emerging Complexities, Wave 3 (SRS W3)
Project Mode Primary: Telephone Secondary: Web Total of Modes: 2
Project Type Sponsored Projects **Project Status** Current
Budget *Direct Budget:* 950,999.00 *Indirect Budget:* 527,805.00 *Total Budget:* 1,478,804.00
Principal Investigator/Client Toni Antonucci (SRC)
Kira Birditt (SRC)

Funding Agency National Institute of Health
IRB *HUM#:* 00074983 *Period Of Approval:* Exp3-11-15
Project Team *Project Lead:* Esther H Ullman
Budget Analyst: Bethany Benton
Production Manager: Joseph Matthew Matuzak
Senior Project Advisor: Kirsten Haakan Alcser
Production Manager: Maryam N Buageila
Production Manager:

Description: SRO's work on this project will include the conduct of centralized telephone interviews with panel respondents and identified members of their 'core network'. After completing their centralized telephone interview, all respondents (both panel respondents and core network members) will be asked to complete monthly web-based journals for twelve months to demonstrate instances where they have relied on their "core network" to assist in dealing with life course events that they have faced, or in the case of core network members (CNMs) instances where they have provided support to the panel respondents in dealing with life course events that they have faced. The sample for the panel respondents will include the surviving members of the 1993 adult and child Social Relations cohorts (panel).

Project Period 01/2014 - 01/2017 **Proposal No:** SRO #13-0020
Data Collection Period 07/2014 - 10/2016
Security Plan Yes
Milestone Dates

<i>PreProduction Start:</i>	<i>Pretest Start:</i>
<i>Pretest End:</i>	<i>Recruitment Start:</i>
<i>Staffing Completed:</i>	<i>GIT Start:</i>
<i>SS Train Start:</i> 06/24/2014	<i>SS Train End:</i> 06/25/2014
<i>DC Start:</i> 07/13/2014	<i>DC End:</i>

Other Project Team Members Rebecca Loomis, Dave Dybicki, Dan Zahs, Hueichun Peng, Max Malhortra, Minako Edgar, Robert Fenton, Shaowei Sun
Other Project Names Social Relations 2014

Report Period July, 2014 (SRS W3) **Project Phase** Implementing

Risk Level On Track

Monthly Update Training was held the end of June. There was some uncertainty regarding IRB approval (of persuasion letters primarily) but Steve Pennell helped Project staff resolve this issue and approval was received. Production started in mid-July and first two weeks have gone very well. Cannot yet determine production costs since these are the relatively "easy" interviews (R's who returned update postcard). Budget strategy is to wait for re-budget until real production costs are known. Client wants highest possible response for baseline interviews. Follow-up on journals may need to be reduced to save funds and/or client may have other ideas for a re-budget or additional funds.

Special Issues The budget will require about a 20% reduction, the first year funds came with the reduction. It is a smoothed 5 year budget so "over-runs" may appear for the first year as pre-production activities get underway.

Cost
Jul 31, 2014 *Total Cost to Date (Direct + Indirect):* 153,780.48
Estimated Cost at Completion (E\$AC): 1,335,847.64
Total Budget: 1,478,804.00
Variance (Budget minus E\$AC): -178,046.39
Reason For Variance: We are still projecting full costs for approved workscope. Client has informed us there will be at least an 18% cut so we are showing this as overrun

Projections
Jul 31, 2014

Dollars Projected For Month: 112,446.24
Actual Dollars Used: 58,840.61
Variance (Projected minus Actual): 19,278.72
Reason For Variance: We had spread costs over the 1st fiscal year that did not hit, these included lower hours, production ultimately did start week of July 13th and will be spent in Year 2 of the project

Measures

	Units Complete	RR	HPI
Current Goal:	75		5.5
Goal at Completion:	1639	.75	5.2
Current actual:	165		2.0
Estimate at Complete:			
Variance:			

Other Measures

we will also be collecting monthly web journals and will establish target goals for these

Project Name	Surveys of Consumer Attitudes (SCA 2014)												
Project Mode	Primary: Telephone Total of Modes: 1												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 649,196.00	Indirect Budget: 0.00	Total Budget: 649,196.00										
Principal Investigator/Client	Dr. Richard T. Curtin (SRC)												
Funding Agency	Thompson-Reuters, others for riders												
IRB	HUM#: B03-00002545-R2	Period Of Approval:	thru 10/30/2014										
Project Team	Project Lead: Joseph Matthew Matuzak Budget Analyst: Steve Bright Production Manager: Senior Project Advisor: Mary P Maher Production Manager: Andrea Sims Production Manager:												
Description:	<p>The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.</p> <p>The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do. Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.</p>												
Project Period	01/2014 - 12/2014	Proposal No:	14-0038										
Data Collection Period	01/2014 - 12/2014												
Security Plan	Yes												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Dave Dybicki Ann Munster Pamela Swanson Jennie Williams LaVelvet Harrison SCA												
Other Project Names													
Report Period	July, 2014 (SCA 2014)	Project Phase	Implementing										
Risk Level	Some Concerns												
Monthly Update	SCA completed its July study on time, with 502 completed interviews, 318 RDDs and 184 Recons. The RDD split was 92 landline cases and 226 cell phones. We were instructed this month to target as many Recons as possible up to 200, while maintaining a 70/30 cell to landline split, which we did. The instrument was 33.4 minutes in length, the fourth long instrument of the year. Our HPI was about 2.97, higher than our target of 2.5, and our average number of attempts per interview jumped to 3.04, the highest of the year. This was primarily because we again ran through all of our targeted dials on our sample lines quickly and then went back to likely cases to give them additional dials. This yielded more interviews, but increased dials per interview.												
Special Issues													
Cost													
Jul 31, 2014	Total Cost to Date (Direct + Indirect):	340,299.04											
	Estimated Cost at Completion (E\$AC):	670,529.49											
	Total Budget:	649,196.00											
	Variance (Budget minus E\$AC):	-21,333.49											
	Reason For Variance:	Instruments in January, April, June and July were all longer than projected in the original budget. We have also added a large number of interviewers in the early part of the year, something we do not expect to continue.											

Projections
Jul 31, 2014

Dollars Projected For Month: 53,564.00
Actual Dollars Used: 4,015.62
Variance (Projected minus Actual): -3,704.68
Reason For Variance: For June/July: Added length of instrument, higher than expected hours per interview.

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:	500	10	2.50
Current actual:			
Estimate at Complete:	502	10	2.97
Variance:	2	0	0.97

Other Measures

Project Name	Sustainability Cultural Indicators Project-2014 (SCIP-2014)												
Project Mode	Primary: Web Total of Modes: 1												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 69,329.00	Indirect Budget: 0.00	Total Budget: 69,329.00										
Principal Investigator/Client	John Callewart (UM-Graham Sustainability Institute) Robert Marans (UM-Survey Research Center)												
Funding Agency	U-M Office of the Provost, with additional funding from the Graham Sustainability Institute and the Institute for Social Research												
IRB	HUM#: 00068573	Period Of Approval:	9/27/2013-9/26/21										
Project Team	Project Lead: Andrew L Hupp Budget Analyst: Steve Bright Production Manager: Senior Project Advisor: Stephanie A Chardoul Production Manager: Production Manager:												
Description:	The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018.												
Project Period	07/2014 - 06/2015	Proposal No:	11-0042R03										
Data Collection Period	10/2014 - 11/2014												
Security Plan	NA												
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Andrew Hupp - instrument revisions/project management/methodological experimental design Mick Couper/James Wagner/Gregg Peterson - methodological experimental design Steve Bright - financial support and analysis Robert Fenton- mobile stylesheet programming Minako Edgar - sample prep, dataset creation, GIS analysis Stat Unit TBD - weighting and sampling support Qiaoxian Hu/Will Chan - analysis (PSM graduate students working on PI side) Campus Sustainability												
Other Project Names													
Report Period	July, 2014 (SCIP-2014)	Project Phase	Planning										
Risk Level	On Track												
Monthly Update	July '14 1. The regular meeting continued between Andrew, the PIs and the analysts (Qiaoxian, Will and Minako). The meetings mainly focus on analysis of 2013 data for the final report (including the first analysis of the panel). Focus will shift in August to the changes for the 2014 survey. 2. A small group (Andrew Hupp, Mick Couper, James Wagner, and Gregg Peterson) was assembled to discuss the non-response issue in the 2013 SCIP. A list of possible ideas was generated to address the problem. A non-response proposal was submitted to the PIs for their review. They agreed with the proposal to have the PSM graduate student working for the project staff conduct a non-response analysis of the data we have (survey data, sample frame data and paradata. James will direct the analysis. Once the analysis has been completed a set of recommendations for the 2014 survey will be presented to the PIs. 3. Cheryl provided the contact information/process for obtaining the fac/staff sample from HR and the student sample from the Registrar. 4. Andrew provided formatted electronic copies of the 2012 and 2013 surveys to the PIs (rather than the Illume output previously provided as the questionnaire). Andrew provided an additional 2013 versions with comments on items that should be tweaked for the 2014 survey. These documents will be used as the basis for the 2014 questionnaires. These documents can be edited and submitted to the IRB as the 2014 versions. 5. Andrew provided information for the Continuing Review. Work will begin on the amendment for the 2014 survey in August.												

Special Issues

Cost	<i>Total Cost to Date (Direct + Indirect):</i>	0.00
Jul 31, 2014	<i>Estimated Cost at Completion (E\$AC):</i>	0.00
	<i>Total Budget:</i>	69,329.00
	<i>Variance (Budget minus E\$AC):</i>	0.00
	<i>Reason For Variance:</i>	

Projections	<i>Dollars Projected For Month:</i>	0.00
Jul 31, 2014	<i>Actual Dollars Used:</i>	0.00
	<i>Variance (Projected minus Actual):</i>	0.00
	<i>Reason For Variance:</i>	

Measures

	Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>			

Other Measures

Project Name	The Role of Housing in Healthy Child Development (H&C)			
Project Mode	Primary: Face to Face Total of Modes: 1			
Project Type	Sponsored Projects		Project Status	Current
Budget	Direct Budget:	543,892.00	Indirect Budget:	81,584.00 Total Budget: 625,476.00
Principal Investigator/Client	Dan Keating (University of Michigan) Sandra Newman (Johns Hopkins University) Tama Leventhal (Tufts University)			
Funding Agency	MacArthur, HUD, NICHD			
IRB	HUM#:	77724	Period Of Approval:	7/17/2013-7/16/21
Project Team	Project Lead:	Barbara Lohr Ward		
	Budget Analyst:	William Lokers		
	Production Manager:	Barbara Aghababian-Homburg		
	Senior Project Advisor:	Kirsten Haakan Alcser		
	Production Manager:	Evanthia Leissou		
	Production Manager:	Grant D Benson		

Description: Low-income parents face serious constraints when they seek housing, and these constraints may undermine their children's development. In many cases, low-income parents will face tradeoffs between dwelling unit quality, neighborhood quality, and school quality. This project has four main aims: (1) to learn how parents negotiate these tradeoffs and make choices about where to live; (2) to assess how features of the child's social contexts--home, neighborhood, and school--combine to influence key cognitive socioemotional and health outcomes among parents and their children; (3) to examine how the quality of housing affects parenting practices and outcomes for children and their caregivers; and (4) to enhance the study of child development through theoretical and methodological advances in the study of housing and the other social contexts related to housing.

We will conduct three waves of data collection, separated by about 20 months, with families in Seattle, Denver, Dallas, and Cleveland. In-person interviews will be completed with ~2,650 parents and ~3,350 children ages 3-8. Half of the sample of households will be applicants to local Public Housing Authorities (PHA) for a federal housing voucher, with winners selected randomly by lottery. This experimental sample will include both winners (treatment group) and losers (control group). The other half of the sample of households will be generated by random screening located in census blocks that vary by household income weighted toward lower-income blocks. Each interview will last approximately two hours, and will include the collection of anthropometric measures (height, weight, waist and hip measures, blood pressure monitoring), Woodcock-Johnson cognitive tests of children, dried blood drawn from caregivers and children via pinprick (experimental sample only), and measurement of room sizes using a laser tape measure. Wave 2 interviews will be completed with these same Wave 1 households in years 2/3 and Wave 3 interviews will be completed in years 4/5 of the study.

Project Period	07/2013 - 03/2016	Proposal No:	13-0071, 14-0018,
Data Collection Period	09/2014 - 03/2016		
Security Plan	No		
Milestone Dates			

PreProduction Start: Pretest End: Staffing Completed: SS Train Start: DC Start:	Pretest Start: Recruitment Start: GIT Start: SS Train End: DC End:
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Other Project Team Members Barbara Ward (Proj Lead), Eva Leissou (Surv Dir), Genise Pattullo (Tech Lead), Judi Clemens, (SSS), DonnaLee Grey-Farquharson (SSI), Becky Loomis, Mike Zeddies, Winter Freeman, Alicia Giordimaina (SSAs), Barb Homburg (Prod Mgr Lead), Veronica Connors-Burge (Prod Mgr), Jim Hagerman (Blaise), Holly Ackerman (Weblog/Webtrak), Pam Swanson, Jeff Smith (SurveyTrak), Emily Blasczyk (Data Mgt), Andrea Pierce (Helpdesk)

Other Project Names

Report Period	July, 2014 (H&C)	Project Phase	Initiation
Risk Level	<i>Attention!</i>		
Monthly Update	No activity in July. The project is suspended.		

Financial data is reported as of the end of June, 2014. Total project cost is the combined sum of expenses charged to the MacArthur account plus expenses charged to the SRO Sundry account.

Cost information: H&C subcontract funded by the MacArthur Foundation authorized through 6/30/2014.

Total survey funding available:	\$	625,476
Feb activities expensed in June:	\$	-61
Total Expended to Date	\$	646,459
Variance:	\$	(20,983) (overrun)

Additional March, April & May Costs Incurred In Support
Of the Project and Charged to an SRC
Account \$ 118,796

Total Variance All Sources: \$ (139,779) (overrun)

Cost explanation:

The cost estimated above reflects total survey funding available and awarded to Michigan and current expenditures charged through the end of June 2014. June expenses on the MacArthur account includes a reversal of supply expense incorrectly charged to the account, plus payment of a corrected invoice for noise meter retained by the project. June expenses includes May timesheet corrections, effort expended to prepare and ship project deliverables, return unused noise meters, and manage the IRB. The project should receive a ~\$3600 correction in July or August financials for cancellation of the noise meter order (and voiding of a prepared check).

Special Issues

Areas of risk:

Schedule. The schedule will be revisited when contracts for continuing work are finalized. When the project resumes, there will continue to be schedule risk due to regulatory approval (IRB and OMB). Extensive negotiations with the IRB regarding language or contingencies will result in delays to the start of the pretest. In addition, the research team has requested respondent recruitment and other protocol changes that will require additional amendments at both UM and JHU prior to receiving permission to initiate respondent contact. Approvals at Michigan will require coordination with the JHU IRB, which may lead to rounds of negotiation between the two IRBs.

Scheduling a project restart and pretest interviewer training is contingent upon SRO staff availability, facility availability, trainer availability (including the trainer from University of Toronto), and interviewer availability.

Financial. Work scope and funding for the project is being negotiated. We have been incorporating work scope changes on an ongoing basis. Financial risk exists that work has been done on scope that will eventually be cut. Delays in the project schedule have led to increased project cost. Requested questionnaire consultation and specification work continues to exceed assumptions used to prepare budgets, as does project management cost.

**Cost
Jul 31, 2014**

Total Cost to Date (Direct + Indirect):	765,255.00
Estimated Cost at Completion (E\$AC):	765,255.00
Total Budget:	625,476.00
Variance (Budget minus E\$AC):	-139,779.00
Reason For Variance:	

**Projections
Jul 31, 2014**

Dollars Projected For Month:	0.00
Actual Dollars Used:	0.00
Variance (Projected minus Actual):	0.00
Reason For Variance:	

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name Transitions from Preschool through High School: Family, Schools and Neighborhoods (CDS 2014)

Project Mode Primary: Telephone Secondary: Face to Face Total of Modes: 3

Project Type Sponsored Projects **Project Status** Current

Budget *Direct Budget:* 0.00 *Indirect Budget:* 0.00 *Total Budget:* 0.00

Principal Investigator/Client Narayan Sastry (University of Michigan Survey Research Center)
Kate McGonagle (University of Michigan Survey Research Center)

Funding Agency National Institute of Child Health and Human Development

IRB *HUM#:* HUM00075944 *Period Of Approval:* 2/6/2014 - 2/5/20

Project Team *Project Lead:* Jennifer C Arrieta
Budget Analyst: William Lokers
Production Manager: Dianne G Casey
Senior Project Advisor: Stephanie A Chardoul
Production Manager: Shonda R Kruger-Ndiaye
Production Manager: Maryam N Buageila

Description: The Child Development Study is part of the Panel Study of Income Dynamics (PSID) suite. The goal of the CDS is to gather comprehensive and nationally representative, longitudinal data about children and their families to study how social, economic, and other factors affect children's and adolescents' development. The original CDS followed a cohort of children in PSID families who were 0–12 years of age in 1997 through three waves of data collection and focused on understanding the socio-demographic, psychological, and economic aspects of childhood in an on-going nationally-representative longitudinal study of families. In 2014, all of the children in the original cohort have reached adulthood, and a new generation of children has replaced them in PSID families. The goal is to collect information in 2014 on all children aged 0–17 years in this new generation, shifting the orientation from a cohort study to one that obtains information on the childhood experiences of all children in PSID families, who will become primary respondents in the Core PSID when they form their own economically-independent households. These new data will support studies of health, development, and well-being in childhood; the relationship between children's characteristics and contemporaneous family decision-making and behavior; and the effects of childhood factors on subsequent social, demographic, economic, and health outcomes over the entire life course for these individuals as they are followed into the future as part of PSID. The sample will consist of approximately 6,400 children aged 0-17 and 3,500 primary caregivers.

Data collection will be conducted in a variety of modes (FTF, TEL, MAIL) and will include the following:

- A cover screen interview with an adult member of the household, preferably the expected primary caregiver, other caregiver, or the PSID 2013 respondent, to identify the actual primary caregiver and children;
 - A telephone interview with the child's primary caregiver;
 - A telephone interview with each child in the family unit ages 12- 17;
 - An interactive voice response (IVR) administration of sensitive questions with each child ages 12-17;
 - An in-person interview with a sub-set of children ages 8-11;
 - Woodcock Johnson assessments with a sub-set of primary caregivers and children ages 3-17;
 - A weekday and weekend time diary about the primary caregiver's activities;
 - A weekday and a weekend time diary about each child's activities;
 - Height and weight measurements for each child ages 3-17;
 - Height, weight, and waist circumference measurements for the primary caregiver;
 - Collection of a saliva sample from the primary caregiver and from children ages 5-17;
 - School records and birth records linkage consent forms for the primary caregiver and each child ages 0-17;
- and
- Neighborhood and in-home interviewer observations with a sub-set of households.

Project Period 03/2014 - 08/2015

Data Collection Period 10/2014 - 04/2015

Security Plan Yes

Proposal No:

Milestone Dates

*PreProduction Start:*03/01/2014
*Pretest End:*08/12/2014
*Staffing Completed:*09/08/2014
*SS Train Start:*10/17/2014
*DC Start:*10/27/2014

*Pretest Start:*07/24/2014
*Recruitment Start:*06/01/2014
*GIT Start:*10/15/2014
*SS Train End:*10/22/2014
*DC End:*04/24/2015

Other Project Team Members

Jeff Smith/Louis Daher - Tech Team Leads
 Sara Freeland - Training Coordinator
 Youhong Liu/Peter Sparks/Karl Dinkleman- CAI Programmers
 Marsha Skoman/Holly Ackerman - Sample Management System Programmers
 Lingling Zhang/Brad Goodwin - Data Managers
 Genise Pattullo - Help Desk Supervisor
 Winter Freeman - Project Assistant
 Ryan Yoder - Instrument testing and instrument specs
 Jay Lin - Instrument testing
 Andrea Pierce - Help Desk

Other Project Names

New Age Child Development Study, Child Development Supplement, CDS IV

Report Period July, 2014 (CDS 2014) **Project Phase** Planning

Risk Level *Some Concerns*

Monthly Update

During the month of July, the project manager and survey director joined weekly meetings with the PI and PSID staff and have been able to assist discussions regarding operationalizing suggested protocols, cost implications, etc. Technical design discussions and development have continued with both SRO and PSID technical team members assuming the full design slated for pretest. Instrument programming, Sample Management Systems programming, CTT testing, and integrated testing continued. Testing focus is on identifying show-stoppers for pretest training and pretest data collection. Pretest training was conducted July 16 through July 20th with 7 field interviewers. Pretest data collection started on July 17th. The SSL set-up for and began the PCG initial mailing and saliva mailings for pretest sample. Additional efforts included conducting round 2 of cognitive interviews, production staff recruitment, and IVR instrument testing. In July, discussions continued with the PI team regarding the formal budget submitted for 50% FTF.

Special Issues

- The timeline is tight for FTF budget, revisions, and final design decisions in order to implement for an October data collection period.
- Questionnaire development is behind schedule although every effort is being made to ensure deliverables are met to maintain current schedule.
- The budgeted scope of work requires a short field period while aiming to obtain a high response rate. Obtaining this response rate may require more effort, including a longer data collection period.

Cost

Jun 30, 2014

Total Cost to Date (Direct + Indirect):	370,477.21
Estimated Cost at Completion (E\$AC):	0.00
Total Budget:	0.00
Variance (Budget minus E\$AC):	0.00
Reason For Variance:	Final study design and budget still to be determined.

Projections

Jun 30, 2014

Dollars Projected For Month:	90,140.17
Actual Dollars Used:	87,706.20
Variance (Projected minus Actual):	2,433.97
Reason For Variance:	The team charged a 81 hours less than projected for the month of May and some non-sal items did not hit in May. The hours and non-sal projections will be pushed forward.

Measures	Units Complete	RR	HPI
Current Goal: Goal at Completion: Current actual: Estimate at Complete: Variance:			

Other Measures

Project Name	World Health Organization Model Disability Survey (WHO-MDS)												
Project Mode	Primary: Cognitive IW												
Project Type	Sponsored Projects	Project Status	Current										
Budget	Direct Budget: 120,509.00	Indirect Budget: 0.00	Total Budget: 120,509.00										
Principal Investigator/Client	Ting Yan (ISR, SMP) Dr. Somnath Chatterji (World Health Organization) Alarcos Cieza (University of Southampton)												
Funding Agency													
IRB	HUM#:	Period Of Approval:											
Project Team	Project Lead:	Jennifer M Kelley											
	Budget Analyst:	William Lokers											
	Production Manager:												
	Senior Project Advisor:	Beth-Ellen Pennell											
	Production Manager:												
	Production Manager:												
Description:	<p>The purpose of this study is to develop a questionnaire for the World Health Organization Model Disability Survey. Specifically, SRC will develop and conduct a virtual train-the-trainer session for cognitive interviewing in three countries - China, Ghana, and Nepal.</p> <p>Update: A new work scope was added to the project to conduct 60 cognitive interviews locally to test revisions that were implemented after the first round of English cognitive interviews and SRC's expert review.</p>												
Project Period	09/2013 - 06/2014		Proposal No:										
Data Collection Period													
Security Plan													
Milestone Dates	<table border="1"> <tr> <td>PreProduction Start:</td> <td>Pretest Start:</td> </tr> <tr> <td>Pretest End:</td> <td>Recruitment Start:</td> </tr> <tr> <td>Staffing Completed:</td> <td>GIT Start:</td> </tr> <tr> <td>SS Train Start:</td> <td>SS Train End:</td> </tr> <tr> <td>DC Start:</td> <td>DC End:</td> </tr> </table>			PreProduction Start:	Pretest Start:	Pretest End:	Recruitment Start:	Staffing Completed:	GIT Start:	SS Train Start:	SS Train End:	DC Start:	DC End:
PreProduction Start:	Pretest Start:												
Pretest End:	Recruitment Start:												
Staffing Completed:	GIT Start:												
SS Train Start:	SS Train End:												
DC Start:	DC End:												
Other Project Team Members	Lisa Carn, Production Manager for local cognitive interviews												
Other Project Names													
Report Period	July, 2014 (WHO-MDS)	Project Phase	Implementing										
Risk Level	On Track												
Monthly Update	<p>A preliminary report was delivered to WHO on June 30, 2014. The final and executive report will be delivered mid August.</p> <p>Jennifer Kelley and Kristen Cibelli traveled to Nepal in on July 29th to conduct training and oversee data collection for 40 respondents at ISER-Nepal. The Nepal data collection will start on August 7th. Ting Yan conducted training in China and data collection began the last week in July.</p>												
Special Issues													
Cost Aug 31, 2014	<p>Total Cost to Date (Direct + Indirect): 86,885.30</p> <p>Estimated Cost at Completion (E\$AC): 99,867.40</p> <p>Total Budget: 120,509.00</p> <p>Variance (Budget minus E\$AC): 20,641.60</p> <p>Reason For Variance:</p>												
Projections Aug 31, 2014	<p>Dollars Projected For Month: 0.00</p> <p>Actual Dollars Used: 0.00</p> <p>Variance (Projected minus Actual): 0.00</p> <p>Reason For Variance:</p>												

Measures

Units Complete	RR	HPI
<i>Current Goal:</i> <i>Goal at Completion:</i> <i>Current actual:</i> <i>Estimate at Complete:</i> <i>Variance:</i>		

Other Measures