Survey Research Operations

Monthly Project Report

Sponsored Projects

December 2013

Sponsored Projects

(CogEcon2013 Web/Mail Study) Cognitive Economics 2013
(COGUSA 6_7) Assessing and Improving Cognitive Measures in the HRS
(DUST II 2013) Health and Daily Life
(H&C) The Role of Housing in Healthy Child Development
(HRS CAMS13) HRS Consumption and Activity Study
(HRS HCNS) HRS Health and Nutrition Mail Study
(HRS Screening Initiatives) HRS Screening Initiatives
(MCEE) Michigan Council on Educator Effectiveness
(MDRC) MDRC - Reading Partners Program Evaluation Project
(MRRS III) Effects of Recession and Economic Stimulus in Southeast Michigan Wave III
(MTF-WPSP Year 2) Monitoring the Future Web Programming and Survey Pilot
(NSFG 2010-2020) National Survey of Family Growth
(PSID 2013) Panel Study of Income Dynamics 2013 (Family Economics Study)
(SCA 2013) Surveys of Consumer Attitudes
(SCIP) Sustainability Cultural Indicators Project
(TA 2013) Transition to Adulthood (2013)
(Transcript Study) Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Studen
(WHO-MDS) World Health Organization Model Disability Survey

Project Name	Assessing and Improving Cognitive Measures in the HRS (COGUSA 6_7)
Project Mode	Primary: Telephone Secondary: Web
Project Type	Sponsored Projects

Project Status Current

Budget	**Direct Budget:** 391,530.00 **InDirect Budget:** 213,384.00 **Total Budget:** 604,914.00
Principal Investigator/Client	Robert Willis (University of Michigan) Jack McArdle (University of Southern California) Gwen Fisher (Colorado State University)
Project Team	**Project Lead:** Zoanne Blackburn **Budget Analyst:** Dean E Stevens **Production Manager:** Esther H Ullman **Senior Project Advisor:** Kirsten Haakan Alcser **Production Manager:** Lisa J Carn **Production Manager:**
Description:	The purpose of this study is to continue the work done for Assessing and Improving Cognitive Measurements in the HRS last conducted in 2012/2013 (CogUSA 4/5 and CogUSA NGCS Supplement) – exploring the ways to best collect cognitive ability information from respondents across various modes. One of the research goals of this project is to consider whether unbiased cognitive measures of adults can be collected in a reliable and valid fashion via the Web.
Project Period **Data Collection**	07/2011 - 04/2015 02/2014 - 07/2014

Proposal No: SO #: 10-0032R02

Milestone Dates	
PreProduction Start:	**Pretest Start:**
Pretest End:	**Recruitment Start:**
Staffing Completed:	**GIT Start:**
SS Train Start:	**SS Train End:**
DC Start: 02/20/2014	**DC End:** 07/31/2014

Other Project Team Members	ZoAnne Blackburn, Kirsten Alcser, Esther Ullman, Hueichun Peng, Youhong Liu, Dave Dybicki, Lisa Carn, Joel Devonshire, Emily Blasczyk, Dean Stevens, Winter Freeman

Report Period	Dec, 2013 (COGUSA 6_7) **Project Phase** Planning
Risk Level	On Track
Monthly Update	Finished testing telephone application and web application. we are in the process of reviewing the sample for waves 6/7 to see if any cases need to be deleted. Final list of SIDs for production will be sent to Project Staff before the holiday break so they can prepare preload. Testing of sample management systems will start as soon as we return from break. So far, we are on schedule and budget.
Special Issues	We did have some confusion with the Web specifications. Graduate Student working with Gwen at CSU did not fully understand the task and specs for Sections A and W needed review and rewriting.
Cost **Nov 30, 2013**	**Total Cost to Date (Direct + Indirect):** 60,803.98 **Estimated Cost at Completion** 574,585.17 **Total Budget:** 604,914.00 **Variance (Budget minus E$AC):** 30,328.63

Measures	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Cognitive Economics 2013 (CogEcon2013 Web/Mail Study)
Project Mode	Primary: Mixed Total of Modes: 2
Project Type	Sponsored Projects

Project Status Current

Budget	**Direct Budget:**	87,247.00	**InDirect Budget:**	47,550.00	**Total Budget:**	134,797.00

Principal Investigator/Client Robert Willis (SRO)

Project Team
Project Lead:	Esther H Ullman
Budget Analyst:	Janelle P Cramer
Production Manager:	
Senior Project Advisor:	Gina-Qian Yang Cheung
Production Manager:	Maryam N Buageila
Production Manager:	Stanley W Hasper

Description: This project would include all HRS Cognition and Aging respondents who participated in the first wave of the Cognitive Economics Internet/mail survey in 2008, except for those who refused to be part of the parent cognition study any longer, or that we know are deceased. The total sample size is approximately 900. Respondents will be invited to complete the survey in the same mode (mail or web) they used to complete the last wave of data collection. It is expected there will be some mode switching once production starts, and we will develop protocols and technical systems to allow for this. The assumed breakdown is 30-40% of participants will respond via mail and the remainder will complete the web survey. The web survey instrument will be programmed by project staff with some additional features and formatting added by SRO (including integration of special "slider" programming from the MiNYVan study), and the entire web survey project will be hosted (sample management system) by SRO.

Project Period 06/2013 - 03/2014
Data Collection 09/2013 - 01/2014   **Proposal No:** SRO# 13-0040

Milestone Dates

PreProduction Start:	**Pretest Start:**
Pretest End:	**Recruitment Start:**
Staffing Completed:	**GIT Start:**
SS Train Start:	**SS Train End:**
DC Start:	**DC End:**

Other Project Team Members Winter Freeman (Project Associate), Emily Blasczyk, Hueichun Peng, Maryam Buageila

Report Period Dec, 2013 (CogEcon2013   **Project Phase** Implementing

Risk Level On Track

Monthly Update Production continued in December with production rates meeting or exceeding those of the previous wave. Data entry of the paper questionnaires continues as well. Good progress at this point.

Special Issues Very tight budget, need to be careful with any additional programming requests.

Cost Dec 31, 2013

Total Cost to Date (Direct + Indirect):	100,012.01
Estimated Cost at Completion	134,520.35
Total Budget:	134,797.00
Variance (Budget minus E$AC):	44.44

Measures

	Units Complete	RR	HPI
Current Goal:	665	79%	
Goal at Completion:	690	80%	
Current actual:	665	79%	
Estimate at Complete:	680	79%	
Variance:		1%	

Other Measures

Project Name Effects of Recession and Economic Stimulus in Southeast Michigan Wave III (MRRS III)

Project Mode Primary: Telephone   Secondary: Face to Face   Total of Modes: 2

Project Type Sponsored Projects   **Project Status** Current

Budget	**Direct Budget:**	575,516.00	**InDirect Budget:**	78,409.00	**Total Budget:**	653,925.00

Principal Investigator/Client Sheldon Danziger (University of Michigan National Poverty Center)
Kristen Seefeldt (University of Michigan School of Social Work)

Sarah Burgard (University of Michigan School of Social Work)

Project Team

Project Lead:	Jennifer C Arrieta
Budget Analyst:	Christine Evanchek
Production Manager:	Dianne G Casey
Senior Project Advisor:	Kirsten Haakan Alcser
Production Manager:	
Production Manager:	

Description:

- aka Michigan Recession and Recovery Study (MRRSIII)

The purpose of this project is to explore who is most negatively affected by the economic crises and who benefits most from the economic stimulus package on a variety of dimensions. SRO will be responsible for a 68-minute survey to approximately 767 respondents (who participated in the wave 2 interview) of an expected sample size of 847 respondents from within the Wayne, Oakland, and Macomb tri-county area. When respondents are within a 50 mile radius of the tri-county area, they will be given the option of being interviewed in-person or by telephone. We will attempt to conduct telephone interviews with respondents located outside of the area.

Project Period 03/2013 - 02/2014   **Proposal No:**   #13-0019R01

Data Collection 06/2013 - 10/2013

Milestone Dates

PreProduction Start: 03/05/2013	*Pretest Start:*
Pretest End:	*Recruitment Start:* 03/15/2013
Staffing Completed: 04/16/2013	*GIT Start:*
SS Train Start: 06/11/2013	*SS Train End:* 06/12/2013
DC Start: 06/17/2013	*DC End:* 10/31/2013

Other Project Team Members

Jeff Smith - Tech Lead/STrak Programmer
Jim Hagerman - Blaise Programmer
Holly Ackerman - WebTrak/Weblog Programmer
Data Manager - Jennie Williams
Help Desk Supervisor - Genise Pattullo
Help Desk Lead - Deb Wilson
Instrument Testing - ZoAnne Blackburn
Tech Specs/Project Assistant - Jeannie Baker

Report Period Dec, 2013 (MRRS III)   **Project Phase**   Implementing

Risk Level   *On Track*

Monthly Update

The MRRS missing data only callbacks began Thursday, October 31, 2013 and the reconsent callbacks began Thursday,
November 7th in the SSL. As of Tuesday, December 16, 2013, 428 (81.7%) respondents completed the callback, one (0.2%) respondent partially completed the callback, four (0.8%) respondents refused to complete the callback, one informant refused (0.2%) on behalf of the respondent, and five (1%) were coded final other reason due to non-working phone numbers.

During main data collection, 781 interviews were completed (93.4% response rate). Removing the 53 cases that still need to be reconsented, the response rate would be 87.1%. We need at least 24 more reconsent cases completed to get us to the original 90% response rate goal. The PIs have decided to wait until after the holidays to see where callback production is before considering a mail follow-up effort to non-final sample.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	536,385.20
Estimated Cost at Completion	634,014.92
Total Budget:	653,925.00
Variance (Budget minus E$AC):	19,910.08

Measures

	Units Complete	RR	HPI
Current Goal:	752	90%	4.34
Goal at Completion:	752	90%	4.34
Current actual:	781	93.4%	4.79
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Health and Daily Life (DUST II 2013)		
Project Mode	Primary: Telephone Total of Modes: 1		
Project Type	Sponsored Projects	**Project Status**	Current
Budget	*Direct Budget:* 744,423.00 *InDirect Budget:* 459,804.00 *Total Budget:* 1,204,227.00		
Principal Investigator/Client	Vicki Freedman (UM, ISR, SRC)		

Project Team		
	Project Lead:	Robert Lee
	Budget Analyst:	William Lokers
	Production Manager:	Russell W Stark
	Senior Project Advisor:	Stephanie A Chardoul
	Production Manager:	_UnAssigned
	Production Manager:	_UnAssigned

Description: This project is a supplement to the 2013 Panel Study of Income Dynamics. Respondents from PSID 2013, fitting the proper age criteria, will comprise the survey sample. The PSID Staff will be responsible for selecting the sample that meets the demographics desired for this project. The sample will consist of both coupled households, and single person households. For all sample members, interviews will be obtained for one random weekday and one random weekend day. Among coupled households, interviews will be obtained for husbands and wives on the same random weekday and random weekend day. In total, 4,698 diaries will be completed. Two instruments will be administered - the first interview will have a CATI Time Diary averaging 40 minutes in length and a Blaise instrument averaging 15 minutes in length (55 minute total); the second interview will have a second Time Diary and a smaller Blaise instrument that, combined, will average 40 minutes. Each respondent will be interviewed twice in the course of the study, once on a weekday and once on a weekend day. For each respondent, one interview will average 50 minutes and the second will average 40 minutes. The data collection period is from June, 2013 to January, 2014. All interviews will be conducted by telephone in the Survey Services Lab (SSL) using a Blaise instrument, using SurveyTrak on PC's.

Project Period	01/2013 - 04/2017	**Proposal No:**	
Data Collection	06/2013 - 01/2014		

Milestone Dates

*PreProduction Start:*01/01/2013	*Pretest Start:*04/11/2013
*Pretest End:*05/02/2013	*Recruitment Start:*03/15/2013
*Staffing Completed:*05/31/2013	*GIT Start:*06/15/2013
*SS Train Start:*06/17/2013	*SS Train End:*06/19/2013
*DC Start:*06/20/2013	*DC End:*01/31/2013

Other Project Team Members   Jas Sokhal, Tech Lead; Jeff Smith (SurveyTrak), Jim Hagerman (Blaise), Holly Ackerman (WebTrak), Genise Pattullo (Help Desk), Minako Edgar (Data Ops), Beth Jones (Site Coordinator)

Report Period	Dec, 2013 (DUST II 2013)	**Project Phase**	Implementing

Risk Level   *Some Concerns*

Monthly Update   DUST is a diary study of English-speaking PSID respondents, age 60 and older, who completed the 2013 PSID interview, plus their spouse or communal partner. Each respondent is asked to complete two telephone interviews, each on specified days of the week, and report on their activities over a 24-hour period. Studies of this sort are often referred to as "Time Use" studies. There is a screening interview (CS) that is used to verify eligibility and to set specific appointments with the eligibles. The first time diary (TD1) averages about 55 minutes in length, while the second one (TD2) averages about 35 minutes. Both TD1 and TD2 also contain a small amount of non-diary content. The months of August and September have been spent in completing diaries. All of the CS sample has been attempted now (although a small bit of additional sample will be provided at the end of October), and a lot of effort is being made to complete more CS, which will in turn generate appointments for the diaries. We are working to try to determine whether or not the desired response rate will be attainable, given the status of the sample. Our initial projections were that the 80% response rate would be difficult to attain, however a number of interventions in the last month have helped to boost production and these now make that projected rate more likely. Following the interventions mentioned in the previous month's report, plans have begun to announce a bonus incentive of $25 additional that will be provided to all remaining sample member after they complete their diaries. The added bonus was implemented on December 2 and has had a positive effect on production activity, with a significant increase in the number of completed cover screens, even among lines that had never previously picked up the phone to speak with us. In fact the number of never contacted lines has been cut by more than 50%; there are now fewer than 2.4% of the sample that has never been reached.

Special Issues   A higher proportion of cases then anticipated have been found to be unable to complete the DUST interviews (Spanish, deceased, physically unable, etc.) thus reducing the number of possible cover screens that can be completed by approximately 12%. We are currently in the process of revising the target goals to reflect this change. The current goal for completed CS is 1425 but we are negotiating with the PI for the more realistic 1353 figure shown below.

Cost
Dec 13, 2013

Total Cost to Date (Direct + Indirect):	830,614.88
Estimated Cost at Completion	1,088,902.18
Total Budget:	1,204,227.00
Variance (Budget minus E$AC):	115,324.82

Measures

	Units Complete	RR	HPI
Current Goal:	1252	75.5%	8.29
Goal at Completion:	1425	80%	8.99
Current actual:	1252	67.3%	7.05
Estimate at Complete:	1353	80%	8.99
Variance:	0	0.00%	0

Other Measures   We are in the midst of a projection of the likely response rate based upon the current status of the sample and applying likelihood to complete estimates to the outstanding cases. We will be sharing that projection with our SPA very soon.

Project Name   HRS Consumption and Activity Study (HRS CAMS13)

Project Mode   Primary: Mail   Total of Modes: 1

Project Type   Sponsored Projects   **Project Status**   Current

Budget   *Direct Budget:*   336,960.00   *InDirect Budget:*   121,307.00   *Total Budget:*   458,267.00

Principal Investigator/Client   David Weir (SRC)
Mary Beth Ofstedal (SRC)
Michael Hurd (RAND)

Project Team
Project Lead:	Maryam N Buageila
Budget Analyst:	Richard Warren Krause
Production Manager:	Stanley W Hasper
Senior Project Advisor:	Mary P Maher
Production Manager:	Heidi Marie Guyer
Production Manager:	Bonnie C Andree

Description: CAMS 2013 is part of the Health and Retirement Study (HRS) umbrella of studies. The 2013 CAMS Mail Survey will consist of approximately 8784 Health and Retirement Study respondents, 6025 primary respondents who will be sent the full questionnaire, and 2759 spouse respondents who will receive one section of the questionnaire. The purpose of this effort is to collect additional data on household consumption and activities of daily living from participants in the Health and Retirement Study. There will be no face-to-face or telephone interviewing done during this study. All contact with the respondent will be via the mail.

Project Period   07/2013 - 04/2014   **Proposal No:**   14-0008
Data Collection   10/2013 - 03/2014

Milestone Dates

*PreProduction Start:*08/07/2013	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start:	*DC End:*

Important Project Dates

*Initial Mailing:*10/10/2013	*1st Follow Up Mailing:*11/06/2013
*2nd Follow Up (postcard):*11/20/2013	*3rd Follow Up Mailing:*12/06/2013

Other Project Team Members   Maryam Buageila (management), Heidi Guyer (management), Stan Hasper (management), Heather Rejto (management), Bonnie Andree (management), Holly Ackerman(Programming), Joel Devonshire (Data Ops), Qi Zhu (Data Ops), Karen Donahue (Respondent Payment), Vicki Wagner (assembly coordinator)

Report Period   Dec, 2013 (HRS CAMS13)   **Project Phase**   Implementing

Risk Level   *On Track*

Monthly Update   The final CAMS mailing was sent via USPS Priority Mailer on 12/06/13 to 2309 nonresponders. CAMS response rate still trails last wave by about 1 - 2%, but response to priority mailing is encouraging. We are batch searching respondents whose packets were returned as undeliverable, and for whom we had no alternate address. We hope to remail to any updates before the end of the year.

Special Issues   Low response rates from new respondents screened in 2010-11 continue to lower overall response rate.

Cost
Dec 09, 2013   *Total Cost to Date (Direct + Indirect):*   368,270.94
                        Estimated Cost at Completion   408,393.00
                        Total Budget: 458,267.00
                        Variance (Budget minus E$AC):   36,699.00

Measures

	Units Complete	RR	HPI
Current Goal:	na	na	
Goal at Completion:	6412	73%	
Current actual:	5686	67%	
Estimate at Complete:	6412	73%	
Variance:			

Other Measures

Project Name   HRS Health and Nutrition Mail Study (HRS HCNS)

Project Mode   Primary: Mail   Total of Modes: 1

Project Type   Sponsored Projects   **Project Status**   Current

Budget   *Direct Budget:*   647,082.00   *InDirect Budget:*   258,491.00   *Total Budget:*   976,523.00

Principal   David Weir (SRC)
Investigator/Client Kenneth Langa (SRC)
                       Mary Beth Ofstedal (SRC)

Project Team   *Project Lead:*   Maryam N Buageila
                       Budget Analyst: Richard Warren Krause
                       Production Manager: Bonnie C Andree
                       Senior Project Advisor: Mary P Maher
                       Production Manager: Heidi Marie Guyer
                       Production Manager:

Description: The Health Care and Nutrition Mail Study (HCNS) is a part of the Health and Retirement Study (HRS) umbrella of studies. The content of the study includes sections on health care access similar to content included in the HRS 2011 mail survey to determine health care access and satisfaction pre-health care reform; food security measures; and a food frequency questionnaire. The benefits of collecting nutritional data on HRS include the large, national sample, and representation of minority populations, as well as the breadth of health, economic and social variable. This will provide important new opportunities for researchers across multiple disciplines. The questionnaire is expected to take approximately 40 minutes to complete. The protocol will be similar to other HRS mail studies although condensed slightly to accommodate HRS core data collection. An initial questionnaire mailing with a $20 incentive check will be followed up by reminder mailings at 3 weeks (questionnaire), 5 weeks (postcard), and 7 weeks (questionnaire). Printing, mailing, logging, and data scan will be done by Apperson. Respondent concerns will be addressed by SRO/SSL.

Project Period   07/2013 - 04/2014   **Proposal No:**   14-0024
Data Collection   11/2013 - 02/2015

Milestone Dates

PreProduction Start: 08/01/2013	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start: 11/20/2013	*DC End:* 04/30/2014

Important Project Dates	Eng Initial Mailing:11/20/2013 Eng 3rd Follow Up:12/23/2013 Spanish Initial Mailing:12/20/2013	Eng 2nd Follow Up:12/11/2013 Eng 4th Follow Up:01/08/2013

Other Project Team Members Maryam Buageila, Project Lead; Heidi Guyer, HRS Study Director; Patty Maher, SPA; Bonnie Andree, Help Desk supervisor; Rick Krause, budget analyst; Holly Ackerman, WebLog programmer; Joel Devonshire, data manager; Winter Taylor, project assistant

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Report Period Dec, 2013 (HRS HCNS) **Project Phase** Implementing

Risk Level *On Track*

Monthly Update The 1st Reminder mailing was sent on 12/11/13 (a 3 week interval) to nonresponders. 65% were sent this reminder which, although a higher percent than in previous years, was anticipated due to the 3 week vs 4 week interval. A Reminder postcard is scheduled for 12/23/13.

Do to complexities in translation and formatting of the Spanish questionnaire, the initial Spanish mailing will be mailed out on 12/20/13. This is a less than ideal launch date since respondents will receive this during the holiday season, we will have light coverage of the respondent help desk over the SRO closure, and the food diary may be influenced by holiday menus.

Special Issues Extra diligence will be given to timely exchange of production data around the holiday closure to ensure accurate processing of the early January reminder mailing.

The budget currently entered was the allocation from the 6 year HRS budget which was estimated with a larger sample size and a more expensive data processor. We are submitting a budget that more accurately reflects the the work scope and will load it in CRS as soon as it is approved.

Cost Dec 09, 2013

Total Cost to Date (Direct + Indirect):	371,766.13
Estimated Cost at Completion	657,234.17
Total Budget:	976,523.00
Variance (Budget minus E$AC):	319,288.83

Measures

	Units Complete	RR	HPI
Current Goal:	na	na	na
Goal at Completion:	8692	70%	na
Current actual:	4721	42%	na
Estimate at Complete:	8940	72%	na
Variance:	248	2%	

Other Measures

Project Name HRS Screening Initiatives (HRS Screening Initiatives)

Project Mode Primary: Face to Face   Secondary: Telephone   Total of Modes: 2

Project Type Sponsored Projects   **Project Status** Current

Budget *Direct Budget:* 512,452.00   *InDirect Budget:* 0.00   *Total Budget:* 512,452.00

Principal Investigator/Client David Weir (UM Survey Research Center)
Mary Beth Ofstedal (UM Survey Research Center)

Project Team

Project Lead:	Frost Alexander Hubbard
Budget Analyst:	Richard Warren Krause
Production Manager:	Theresa Camelo
Senior Project Advisor:	Nicole G Kirgis
Production Manager:	
Production Manager:	

Description: The purpose of the HRS Screening Initiative is to come up with a concrete plan for making the sample design and operational screening methods more cost efficient than what was done for HRS 2010-11

A detailed analysis of the HRS 2010-11 screening results, an experiment to examine the household rostering method which provides the best balance between high coverage and response rates and lowest cost (i.e. interviewer attempts) and a feasibility test of using a smartphone or tablet to screen households have been and will be conducted during the first three years of the HRS 2012-2017 proposal in order to design the optimal 2016 screening methods.

Note: After a 9/18 meeting with the HRS PIs, we found out that due to the sequestration, funding for this initiative had been cut. We told the HRS PIs that we would keep the budget reined in. Thus, I have reduced the direct budget from $512,453 to $400,000.

In terms of presenting results regarding the HRS 2010-11 screening, from August through November 2013, we conducted in-depth analyses of the HRS 2010-2011 screening and sample design for David Weir to present to the HRS Data Monitoring Committee in September 2012 and for Richard Valliant to present to the Committee on National Statistics on November 19, 2012. Both of these presentations generated many ideas for making the HRS sampling and screening methods more efficient.

Since the both the Cycle 7 and 2011-2019 National Survey of Family Growth's (NSFG) screening cooperation rates have been consistently higher than what HRS achieved in 2010-11, as of April 2013 we are in the process of adapting the NSFG screening techniques for the planned August-November 2013 screening experiment to improve the efficiency of field screening. The use of external information will include the acquisition of commercial lists of households which contain demographic information that may be used in screening, investigation of the availability and the feasibility of the use of motor vehicle records, and contacts with the Health Maintenance Organization Research Network (HMORN) to determine whether membership lists can be used in some states to facilitate screening. Note that as of April 2013, we have determined that using the HMORN is not feasible for HRS 2016 screening because the HMORN will not give us a list of their members. Instead, the HMORN would send a letter to their members asking if they would like to opt-in to the study.

Address lists will be compiled utilizing information from external databases such as MSG, DMV, Aristotle and Valassis lists. PSUs and segments will be selected to reflect geographic and demographic variations. Experienced interviewers will be hired and trained for the screening validation project. Each interviewer will validate listings and complete screening interviews in two segments within one PSU (total: 5 PSUs, 10 segments). Each interviewer will complete 20 hours of training. The estimated hours of updating the address listing using a stratified sampling frame is 10 hours per segment. The estimated hours per completed screener is 1.5 resulting in approximately 520 completed screening interviews. The distribution of interviewer hours is as follows:

Training Hours   100
Update address listing   100
Debriefing   20
Screening (1.5 HPS)   780
Total Hours   1000

Project Period	09/2012 - 12/2014	**Proposal No:**	SRO # 11-0010R01
Data Collection	08/2013 - 10/2013		

Milestone Dates

PreProduction Start: 03/01/2013	***Pretest Start:***
Pretest End:	***Recruitment Start:***
Staffing Completed:	***GIT Start:***
SS Train Start: 08/20/2013	***SS Train End:*** 08/21/2013
DC Start: 08/22/2013	***DC End:*** 11/03/2013

Important Project Dates

2nd Phase Implemented: 10/21/2013
Scrn Exp Data Collection End: 11/03/2013

Other Project Team Members   Frost Hubbard, Heidi Guyer, Wen Chang, Nicole Kirgis, Piotr Dworak, Richard Valliant, Sunghee Lee, Theresa Camelo, Daniel Tomlin, Joel Devonshire, Emily Blascyzk, Marsha Skoman, Holly Ackerman, Deb Wilson, Heather Reijto, Jamie Koopman, Rick Krause, Daniel Guzman

Report Period	Dec, 2013 (HRS Screening	**Project Phase**	Implementing

Risk Level   *On Track*

Monthly Update   2013 SCREENING EXPERIMENT
Budget:

Our current cost to complete of the HRS Screening Experiment (direct dollars) is $256,139.31. This is about $8,000 more than what we projected at the beginning of data collection. Our overrun for the Screening Experiment may come in around $13,000 since in talking with our budget analyst there are some charges from training which were incorrectly classified and will be hitting soon. We are keeping a close eye on this.

Final Reports:
In process of writing up. Set a deadline of January 17 to finish.

DATA ANALYSIS PROJECTS (Cost to Date: $54,593.80. Cost at Completion: $$163,105.72)

MI DMV Analysis
For ~$1,200 we sent all of our DMV addresses to Lorton data for standardizing to USPS standards and parsing. We expect the addresses to be returned to us shortly after the new year. Emily will then reprocess the data and merge it on to completed NSFG screeners to measure the accuracy of the age data compared to MSG and NSFG screener data.

Exploration with the Census Bureau
The Census Bureau is expected to provide us with results at the national and Census region level bin the first week of January. The results will be to see if there is one commercial vendor which has the best combination of highest age match rates and the most accurate age information. In their previous analyses, the Census Bureau did not find that one vendor was better than any of the others, so it is unlikely that one vendor will rise above the others.

Aristotle
No movement on this. Focusing more on getting the DMV data and analyzing it. This may switch early in 2014 as we are having a hard time getting DMV data from states other than Michigan.

Valassis
No analysis done. Unlikely that we will do further analysis because of the lack of HU commercial data from Valassis.

HRS2016 Sample Design:
The HRS PI's want all HRS 2016 sample design work to come out of this budget until funding for the HRS 2016 screening is approved and arrives from the NIA. This means that all sample design work, including the creation and selection of PSUs, will come out of this initiatives budget. This is not ideal and means that less work will be done on the Aristotle and DMV analyses.
LBB Tracking Experiment (Total Spent thus far $20,520.14. Cost at Complete: $74,742.53)

Nothing new but work will start on this mid January in preparation for the late February 2014 HRS newsletter.

Special Issues

Cost
Dec 31, 2013

Total Cost to Date (Direct + Indirect):	323,941.11	
Estimated Cost at Completion	500,837.71	
Total Budget:	512,452.00	
Variance (Budget minus E$AC):	11,614.29	

Measures

	Units Complete	RR	HPI
Current Goal:	942	.85	2.4
Goal at Completion:	942	.85	2.4
Current actual:	905	.79	2.42
Estimate at Complete:	905	.79	2.4
Variance:	-137	-0.22	-0.6

Other Measures

Project Name	Impact of the Michigan Merit Curriculum & Michigan Promise Scholarship on Student Outcomes Project (Transcript Study)
Project Mode	Primary: Data Processing Secondary: Not Available

Project Type	Sponsored Projects	**Project Status**	Current

Budget	*Direct Budget:* 226,610.00	*InDirect Budget:* 123,503.00	*Total Budget:* 350,113.00

Principal Investigator/Client	Barbara Schneider (Michigan State University)
	Brian Jacobs (University of Michigan)
	Kenneth Frank (Michigan State University)

Project Team	*Project Lead:*	Donnalee Ann
	Budget Analyst:	Christine Evanchek

Production Manager:	
Senior Project Advisor:	Heidi Marie Guyer
Production Manager:	
Production Manager:	Donnalee Ann Grey-Farquharson

Description:

SRO will implement technical system and protocol development, and data collection activities for a five-school pilot study. The objectives of the data collection pilot include 1) design instruments, protocols and technical systems for the collection of student transcripts and other course-related materials; 2) estimate the uncertainties and contingencies that would likely ensue for the eventual full scale study (150 schools); and 3) define/propose the work scope and costs for the full scale data collection effort.

Survey Research Operations involvement will cover a period of approximately 7 months, starting in June and continuing through December 2012.

Between June , 2012 and December 31, 2012, a small SRO team will develop and implement the pilot study in five Michigan schools designed to obtain the following:

- Transcripts on high school seniors from the initial time period (2002-2003) to the present.
- End of course assessments (math & science) from the initial time period to the present.
- Syllabi of math & science courses, textbooks, and other materials from the initial time period to the present.
- Teacher rosters of class assignments from the initial time period to the present.
- School surveys.

Post Collection Processing:
- All collected materials will be imported into the sample management system, requiring scanning of paper forms. No additional coding or data entry is included in the SRO budget.
- All data file management and analysis will be performed by the EWB research staff.

Weighting & Estimating:
- There are no sample weights or estimates expected for this pilot project.

Deliverables:
- Data files and documentation of instruments, protocols, and technical systems.
- Proposal for the work scope/budget associated with data collection and coding activities for the full study sample.

Project Period	06/2012 - 12/2012	**Proposal No:**	
Data Collection	08/2012 - 12/2012		

Milestone Dates

PreProduction Start:		**Pretest Start:**	
Pretest End:		**Recruitment Start:**	
Staffing Completed:		**GIT Start:**	
SS Train Start:		**SS Train End:**	
DC Start:		**DC End:**	

Other Project Team Members

Lesli Scott, Heidi Guyer, Karin Schneider, Donnalee Grey-Farquharson, Katie Huang, Hueichun Peng, Rebecca Loomis

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Report Period	Dec, 2013 (Transcript Study) **Project Phase** Implementing
Risk Level	*Not Rated*

Monthly Update

Data collection is entering a final phase. Efforts are being consolidated to a smaller staff, and one portion of the budget (the SRO portion) will, in effect, not incur additional charges (beyond a small amount that is projected). Therefore, per the PI's request, funds will be de-obligated at the point (end of 2013).

All efforts of data collection on the part of SRO will cease at the end of 2013. Responsibilities until then include continued attempts to collect data, limited to transcript data and course information, from 140 high schools (please see attached list) in the State of Michigan.

SRO will continue to store data collected until Education and Well Being (EWB) has delivered all data to the Principal Investigators.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	272,761.29
Estimated Cost at Completion	278,250.02
Total Budget:	350,113.00
Variance (Budget minus E$AC):	71,862.98

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	MDRC - Reading Partners Program Evaluation Project (MDRC)
Project Mode	Primary: Class SAQ Secondary: Face to Face Total of Modes: 2
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 612,409.00 ***InDirect Budget:*** 122,481.00 ***Total Budget:*** 734,890.00
Principal Investigator/Client	Robin Jacob (EWB)

Project Team
Project Lead: Sarah Crane
Budget Analyst: Christine Evanchek
Production Manager: Sarah Crane
Senior Project Advisor: Nicole G Kirgis
Production Manager:
Production Manager:

Description: Reading program assessment project in three different areas of the country. School-based group SAQ administration as well as individual assessments to evaluate student progress.

Project Period 08/2012 - 09/2013   **Proposal No:**
Data Collection 10/2012 - 08/2013

Milestone Dates

PreProduction Start:07/11/2012	***Pretest Start:***
Pretest End:	***Recruitment Start:***07/27/2012
Staffing Completed:08/22/2012	***GIT Start:***
SS Train Start:09/25/2012	***SS Train End:***09/27/2012
DC Start:10/01/2012	***DC End:***06/15/2012

Other Project Team Members
Becky Loomis
Jessica Huff
Rachel Rifkin

Report Period	Dec, 2013 (MDRC) **Project Phase** Closing
Risk Level	*On Track*
Monthly Update	Remaining work on MDRC has been put on hold while we await the approval of a supplementary budget by the client.

An email communication on 12/18/13 indicates that the signed approval is expected the week of 12/23/13, but SRO and UM will be on winter break until January 2, 2014. |
| **Special Issues** | The project is currently projecting an overrun of $7500.
SRO submitted a supplementary budget intended to cover the cost of a limited number of upcoming tasks. |

Cost
Dec 31, 2013

Total Cost to Date (Direct + Indirect):	741,955.40
Estimated Cost at Completion	742,390.94
Total Budget:	734,890.00
Variance (Budget minus E$AC):	-7,500.94

Measures

	Units Complete	RR	HPI
Current Goal:	19 Schools Overall	90% Overall	N/A
Goal at Completion:	19 Schls Fall/Spring	90% Overall	N/A
Current actual:	19 Schools Fall	98% Fall	N/A
Estimate at Complete:	19 Schls Fall/Spring	94% Spring	N/A
Variance:			

Other Measures   Teacher survey Response Rate = 80%
RR at Completion = 97%

Project Name	Michigan Council on Educator Effectiveness (MCEE)
Project Mode	Primary: Mixed Secondary: Observation Total of Modes: 3
Project Type	Sponsored Projects **Project Status** Current
Budget	*Direct Budget:* 0.00 *InDirect Budget:* 0.00 *Total Budget:* 4,900,000.00
Principal Investigator/Client	Brian Rowan (U of M: Education and Well Being and SOE)

Project Team

Project Lead:	Stephanie A Chardoul
Budget Analyst:	Christine Evanchek
Production Manager:	Barbara Aghababian-Homburg
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	Meredith A House
Production Manager:	Evanthia Leissou

Description: In 2011, Governor Snyder appointed a special advisory council, the Michigan Council for Educator Effectiveness (MCEE), to provide a recommendation to the State on standard teacher evaluation protocol that would be implemented State-wide. Last spring, the Council issued a preliminary report, stating that a pilot study was needed before they could make a recommendation. The chair of MCEE is Deborah Ball (UM School of Education Dean, and member of SRC-EWB faculty); she engaged Brian Rowan (and subsequently, SRC) in conducting the planned Pilot. SRO became involved in summer 2012, with the Pilot project officially starting in August.

The main components of the Pilot are teacher observation tools (4 proprietary tools were selected to be part of the Pilot) and standardized student assessments. With basically no preproduction or planning time, 14 school districts from across the State were selected and recruited into the Pilot sample. The districts were assigned one of the four observation protocols, and the principals and other administrators from every district attended 4 days of training (provided by the vendors but arranged by SRO). The training sessions occurred from mid-August through late September, and 8 SRO field staff ("school researchers") were also trained on the protocols with the principals. As part of the Pilot protocol, the principals are required to complete 3 observations (using their assigned tool) on every classroom teacher, and a subset of those observations will be "paired observations" with our SRO school researchers. We will use the paired observations to measure inter-rater reliability, as a way of assessing the validity of each tool.

In addition to the observations, each district is required to implement the Pilot student testing regime. The regime includes computer-adaptive testing (NWEA-MAP) for all K – 6 grade students, ACT-EXPLORE for 7th and 8th grade, ACT-PLAN for 9th and 10th grade, and ACT for 11th and 12th. All students will take at least two tests (fall and spring), and the results will be used to measure student growth during the year, and will be used to calculate Value Added Measurements (VAMs) for the teachers. SRO is responsible for contracting with the testing companies, providing training to the districts, coordinating all testing activities between the vendors and the districts, and collecting the results to prepare for analysis by EWB.

In order to implement the VAM modeling, links of students and teachers are required. As part of our SRIS sample management system, SRO is developing a "rostering" system that uses student and teacher data provided by the districts to format course lists that are accessed by teachers through a secure portal. The teachers confirm their students, and these rosters are then used as part of the analysis of teacher effectiveness.

In addition to the observation and testing components, SRO is also administering additional surveys of teachers and administrators in the districts, to collect information on their teacher evaluation process, and also their experience with the Pilot. SRO is also coordinating overall communication with the districts, including things such as an interactive web site, newsletters, etc.

The final deliverable is a report to MCEE that provides all analyses of the observations and student growth data, as well as descriptive information of the observation tools, the testing regime, and the general experience of the districts. This report will also include bids that we collect from the observation and VAM vendors, providing estimated costs for implementing their tools State-wide.

Project Period	08/2012 - 06/2013	**Proposal No:**	13-0007
Data Collection	08/2012 - 05/2013		

Milestone Dates

PreProduction Start:	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start:	*DC End:*

Other Project Team Members
Stephanie Chardoul, Meredith House, Eva Leissou, Donnalee Grey-Farquharson, Cathy Myles.
Verononica Connors Burge is a second Production Manager.
Programmers are Hueichun Peng and Ahmad Chehade.
Lesli Scott of EWB is a "consultant".

Report Period	Dec, 2013 (MCEE)	**Project Phase**	Implementing

Risk Level *Not Rated*

Monthly Update The contract has officially been extended through the end of December.

The Teacher survey is closed and completed data files have been delivered to the PI. Raw files showed 1116 cases completed out of 2529 (RR=44.1%); 92 partials (3.6%); 1321 not started (52.2%).

The principal survey will be closed this month. The survey was extended to accommodate the fact that many administrators are almost unreachable and/or do not have time during the summer. They are usually on vacation during July, and then in August they are gearing for the re-opening of school. To encourage participation multiple reminder emails were sent. Phone calls were also made to encourage participation during August and September. Interim data was delivered to the PI early in September. To date the 75% of the principal/administrator sample have completed the survey.

We are currently completing some data processing tasks; teacher observation, student assessment, and demographic files. We have outlined the plan for the final SRO report/documentation and have started working on that.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	3,035,428.93
Estimated Cost at Completion	3,118,435.14
Total Budget:	4,900,000.00
Variance (Budget minus E$AC):	1,781,564.86

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Monitoring the Future Web Programming and Survey Pilot (MTF-WPSP Year 2)
Project Mode	Primary: Web Secondary: Mail Total of Modes: 2

Project Type	Sponsored Projects		**Project Status**	Current

Budget	*Direct Budget:*	168,852.00	*InDirect Budget:*	93,713.00	*Total Budget:*	262,564.00

Principal Investigator/Client	Megan Patrick (UM-SRC)

Project Team	*Project Lead:*	Donnalee Ann
	Budget Analyst:	Christine Evanchek
	Production Manager:	Lloyd Fate Hemingway
	Senior Project Advisor:	Gina-Qian Yang Cheung
	Production Manager:	
	Production Manager:	

Description: In each year of this project SRO will maintain the programmed MtF web surveys, including making up to ten changes to each programmed Web survey each year. Once tested by SRO, all programmed Web surveys will be tested by the Principal Investigator and her staff before being released. In years 1 and 2, after testing is complete, SRO will manage the Web survey data collection. In years 3 through 5, after testing is complete, the surveys will be released to the MtF staff for fielding – in years 3 through 5 SRO staff will have no involvement in the implementation of data collection. For all years after the data collections are completed, SRO will assist with the updating of the data dictionaries and other documentation.

Starting during Year 2 data collection, we will do Winter Location and Nonresponse. Calling for the web survey implementation portion of the survey. This is in addition to the normal Panel Winter Location/Nonresponse that SRO routinely handles. SRO will field the pilot survey in 2014 with forms 1, 6, and 2. MTF staff will provide a participant list and SRO will set up the participant list and provide programming production support.

Deliverables include the programmed Web Surveys, Data Dictionary, Test Dataset, Documentation of the Instruments, and Survey datasets

SRO involvement will commence in the Fall of 2012 and will continue through April of 2017.

Monitoring budget against the budget for the first two years 2012 - 2014

Project Period	08/2012 - 08/2015	**Proposal No:**	12-0003R04
Data Collection	04/2014 - 08/2014		

Milestone Dates		
	PreProduction Start:	*Pretest Start:*
	Pretest End:	*Recruitment Start:*
	Staffing Completed:	*GIT Start:*
	SS Train Start:	*SS Train End:*
	DC Start:	*DC End:*

Other Project Team Members Gina-Qian Yang Cheung, Donnalee Grey-Farquharson, Hueichun Peng, Andrew Piskorowski, Aaron Pearson, Max Malhotra, Lloyd Hemingway

Report Period Dec, 2013 (MTF-WPSP Year 2) **Project Phase** Implementing

Risk Level *Not Rated*

Monthly Update Comprehensive testing is now complete. A bug log spreadsheet was generated. A meeting with study staff and programmers occurred and all items in the big log were discussed and prioritized according to importance. The data has been delivered and we expect feedback regarding data will come in January 2014.

A second meeting occurred in which questionnaire changes for 2014 were delivered and discussed.

Questionnaire changes as well as bug log edits have started and may continue into the first full working week in January.

TLs and Iwers have been hired for winter location calling. A request for projection of hours has been made to the Production manager so that CRS can be updated to more accurately reflect this new area of costs.

After all programming of bug log issues and questionnaire changes are done we will be doing a second round of full testing similar to that which occurred in November/December. Due to time constraints by Thompson Staff this will not happen until early February.

Special Issues

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	73,542.24
Estimated Cost at Completion	179,432.37
Total Budget:	262,564.00
Variance (Budget minus E$AC):	83,131.63

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name National Survey of Family Growth (NSFG 2010-2020)

Project Mode Primary: Face to Face   Total of Modes: 1

Project Type Sponsored Projects   **Project Status** Current

Budget *Direct Budget:* 29,713,370.00   *InDirect Budget:* 10,439,833.00   *Total Budget:* 40,153,203.00

Principal Investigator/Client William Mosher (NCHS)
Mick Couper (ISR)

Project Team
Project Lead:	Nicole G Kirgis
Budget Analyst:	Nancy Oeffner
Production Manager:	Sharon K Parker
Senior Project Advisor:	Mary P Maher
Production Manager:	Jennifer M Kelley
Production Manager:	Sarrah Ahmed Buageila

Description: The NSFG is a national survey of women and men 15-44 years of age designed to provide national estimates of factors affecting pregnancy and birth rates, including sexual activity, cohabitation, marriage, divorce, contraceptive use, miscarriage and stillbirth, infertility, and use of medical services for family planning and infertility. NSFG 2010-2020 includes eight years of continuous data collection starting in September 2011 and ending in 2019. Every year, new PSUs will be selected to replace last year's non-self representing PSUs and self-representing PSUs, and the project will continue to collect data from a set of major self representing PSUs throughout the entire data collection period. Target number of interviews is approximately 5000 per year.

Project Period	09/2010 - 07/2020	**Proposal No:**
Data Collection	09/2011 - 09/2019	

Milestone Dates

PreProduction Start:03/01/2011	***Pretest Start:***
Pretest End:	***Recruitment Start:***06/01/2011
Staffing Completed:08/17/2011	***GIT Start:***09/13/2011
SS Train Start:09/15/2011	***SS Train End:***09/19/2011
DC Start:09/20/2011	***DC End:***07/01/2019

Other Project Team Members Chrissy Evanchek--Budget Analyst, Dan Tomlin--Project Support, Heidi Guyer--Project Lead (January 2014), Maureen O'Brien--Project Manager (January 2014)

- -

Report Period	Dec, 2013 (NSFG 2010-2020)	**Project Phase**	Implementing

Risk Level   *On Track*

Monthly Update In this reporting period, data collection continued for Year 3 (Quarter 9). We have put our experimental work on model-based listing reduction (not listing in some segments for the next quarter) on hold for Quarter 10. We continue our feasibility testing of data entry of interview observations on a smart phone application. After struggling with low eligibility in Quarters 7 and 8, eligibility in Quarter 9 has resumed to normal levels (52%). In Year 3, we're running an incentive experiment to see if paying $60 instead of $40 in Phase 1 improves efficiency and response rates.

Special Issues We have loaded the full contract budget into the CRS (instead of only Cycle 8). We currently show an overrun in the CRS until we can work on projection edits for Cycles 9 and 10 to get the budget back in-line. Contract modification 7 raised the contract amount by $95,037 to fund the incentive experiment (this modification has now been processed). Modification 8 provided additional funding to the contract. Modification 9 is in-process; this modification will change the field director to Heidi Guyer and will also provide further details (flexibility) for data destruction at the end of the contract.

Cost
Dec 31, 2013

Total Cost to Date (Direct + Indirect):	11,434,106.17
Estimated Cost at Completion	40,153,203.00
Total Budget:	40,153,203.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:	1300	75%	9.1
Goal at Completion:	1300	75%	9.1
Current actual:	1383 (current Q9)	71.7% (current Q9)	9.9 (cumulative)
Estimate at Complete:	1400	75%	9.9
Variance:	100	0	.8

Other Measures

Project Name	Panel Study of Income Dynamics 2013 (Family Economics Study) (PSID 2013)
Project Mode	Primary: Telephone Secondary: Face to Face Total of Modes: 2

Project Type	Sponsored Projects	**Project Status** Current

Budget	***Direct Budget:***	3,238,350.00	***InDirect Budget:*** 1,797,280.00	***Total Budget:***	5,035,630.00

Principal Investigator/Client
Charles Brown (Director) (ISR-SRC)
Vicki Freedman & Narayan Sastry (Associate Dirs) (ISR-SRC)
Katherine McGonagle (Assistant Dir) (ISR-SRC)

Project Team

Project Lead:	Shonda R Kruger-Ndiaye
Budget Analyst:	William Lokers
Production Manager:	Sara D Freeland
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	_UnAssigned

Production Manager: Jennifer C Arrieta

Description: PSID (known to Respondents as the Family Economics Study or FES) is a longitudinal survey of several thousand individuals and their families, carried out since 1968 and conducted every two years. The sample is comprised of respondents from the 4,800 original families as well as new (immigrant) sample added in 1997 and 1999. The total 2013 sample size will be approx. 10,500, with approx. 9,650 completed interviews expected.   Most of the information collected is about family composition and changes (marriages, divorces, births, deaths, people moving in and out), income sources and amounts, employment and pensions and wealth. There are also questions about housing, education, vehicles, health, and money spent on food, healthcare, and school. The main focus is on how these family composition and financial factors interact with each other and how they change over time.

The 2013 wave features substantial questionnaire changes, including both content additions and more extensive use of preload. The increased preload is intended to reduce interview length and respondent/interviewer burden by permitting the interview to be streamlined based upon information already known. Those efficiencies are hoped to off-set the increase in length due to content additions.

Additionally, the DUST and TA ancillary studies will follow PSID Core data collection, interviewing eligible PSID sample members via telephone. In an additional ancillary effort, PSID Heads and spouses may be contacted via mail and asked to consent to Social Security Administration record linkage.

The project is also in the midst of an SRO leadership transition, with Shonda Kruger Ndiaye transitioning to the role of SRO Project Lead after data collection is launched.

Project Period	04/2012 - 03/2014	**Proposal No:** SO # 10-0056
Data Collection	03/2013 - 12/2013	

Milestone Dates

PreProduction Start:06/14/2012	***Pretest Start:***10/31/2012
Pretest End:11/13/2012	***Recruitment Start:***09/28/2012
Staffing Completed:01/01/2013	***GIT Start:***
SS Train Start:02/23/2013	***SS Train End:***03/08/2013
DC Start:03/11/2013	***DC End:***12/31/2013

Other Project Team Members
2011 Study Director/Advisor--Eva Leissou
Tech Lead--Jeff Smith
Blaise Programming--Youhong Liu
STrak Programming--Brant Zhang
Data Ops--Brad Goodwin, Minako Edgar, and Emily Blasczyk
WTrak/WLog Programming--Holly Ackerman
Help Desk Lead--Andrea Pierce
Production Manager Support--Peggy Lavanger

Report Period	Dec, 2013 (PSID 2013)	**Project Phase**	Implementing

Risk Level   *Some Concerns*

Monthly Update   December work (to-date) included:
- On-going Production Monitoring
  o Evaluation of progress against goals
  o On-going travel for Face-to-Face work
- On-going Budget Monitoring including reassessment of future projections
- On-going use of e-mail per approved protocol
- End Game--verbal offers beginning 11/5; 1st mailings received ~11/12
- Monitoring of End Game outcomes against targets
- Winter Postcard--designed, IRB approved and mailed out to all outstanding SIDs 12/20/2013.
- Scheduling of final data deliverables

Special Issues   The "Some Concerns" status indicator reflects the fact that the weekly HPI is outpacing projections and we have not been able to achieve the target weekly iw yield for many weeks. It's likely that we will conclude with a lower yield and RR. Project Staff are aware of this concern.

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	4,614,642.29
Estimated Cost at Completion	5,032,651.57
Total Budget:	5,035,630.00
Variance (Budget minus E$AC):	2,977.43

Measures		Units Complete	RR	HPI
	Current Goal:			5.66
	Goal at Completion:	9,171	92.8% overall	5.8
	Current actual:	8,943	90%	5.97
	Estimate at Complete:	9,043	92% overall	6.3
	Variance:	128	.8	0.5 hrs

Other Measures Note: Completes, RR and HPI are through week 40 (12/14/2013). HPI is Cumulative Production HPI.

Target completes and RR reflect numbers projected as of 9/30/2013 and presented to PIs 10/1/2013.

Project Name Surveys of Consumer Attitudes (SCA 2013)

Project Mode Primary: Telephone   Total of Modes: 1

Project Type Sponsored Projects   **Project Status** Current

Budget *Direct Budget:*   855,961.00   *InDirect Budget:*   0.00   *Total Budget:*   855,961.00

Principal Investigator/Client Dr. Richard T. Curtin (SRC)

Project Team
Project Lead:	Joseph Matthew	
Budget Analyst:		
Production Manager:	Bonnie C Andree	
Senior Project Advisor:	Mary P Maher	
Production Manager:		
Production Manager:		

Description: The monthly Surveys of Consumers are a series of nationally representative surveys with households in the contiguous United States. The SCA is designed to measure changes in consumer attitudes and expectations.

The objectives of the surveys are to learn what consumers think about economic events under varying circumstances and to determine why they think and behave as they do.   Since changes in attitudes and expectations occur in advance of behavior, measures of consumer attitudes and expectations can act as leading indicators of aggregate economic activity. The survey measures are not intended to establish the absolute level of consumer sentiment at any given time. The SCA is intended to measure change. Each month the SSL interviewing staff obtains 500 interviews.

Project Period 01/2013 - 12/2013   **Proposal No:**   13-0036
Data Collection 01/2013 - 12/2013

Milestone Dates

PreProduction Start:	*Pretest Start:*
Pretest End:	*Recruitment Start:*
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start:	*DC End:*

Other Project Team Members Dave Dybicki
Pamela Swanson
Bonnie C Andree
Ann Munster

Report Period Dec, 2013 (SCA 2013)   **Project Phase**   Initiation

Risk Level *Not Rated*

Monthly Update No updates given on December activities.

Special Issues

Cost
Jan 31, 2014
Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	855,961.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Sustainability Cultural Indicators Project (SCIP)
Project Mode	Primary: Web Total of Modes: 1

Project Type	Sponsored Projects	**Project Status**	Current

Budget	*Direct Budget:*	426,980.00	*InDirect Budget:*	0.00	*Total Budget:* 426,980.00

Principal Investigator/Client
John Callewaert (Graham Environmental Sustaiability Institute)
Robert Marans (ISR)
Michael Schriberg (LSA UG: Environment)

Project Team
Project Lead:	Cheryl Wiese
Budget Analyst:	Rhonda R McCammon
Production Manager:	
Senior Project Advisor:	Stephanie A Chardoul
Production Manager:	
Production Manager:	

Description: The goal of the overall Sustainability Cultural Indicators Project (SCIP), a joint project of the Institute for Social Research (ISR) and the Graham Environmental Sustainability Institute (Graham), is to measure changes in sustainability-related knowledge, commitments, and practices in the University of Michigan (U-M) community over time. The principle component of SCIP is a large-scale annual survey, to be conducted with U-M students, faculty, and staff from 2012 to 2018. In the current IRB application, we are requesting approval only for the 2012 survey questionnaire. Amendments will be submitted each year in order to re-approve each wave of the survey.

The survey component of this project conducted in the Fall 2012 builds on the previously-approved Focus Group Initiative, which resulted in 15 focus groups being conducted in the Spring 2012.

Project Period	07/2012 - 06/2017		
Data Collection	10/2012 - 12/2016	**Proposal No:**	11-0042R03

Milestone Dates

PreProduction Start: 01/01/2012	*Pretest Start:* 09/04/2012
Pretest End: 09/12/2012	*Recruitment Start:* 10/21/2013
Staffing Completed:	*GIT Start:*
SS Train Start:	*SS Train End:*
DC Start: 10/23/2012	*DC End:* 11/26/2012

Other Project Team Members
Dave Dybicki & Meredith House providing Illume programming support.
Becky Loomis providing some administrative assistance.
Heather Schroeder providing weighting and data prep-to-analysis.

Report Period	Dec, 2013 (SCIP)	**Project Phase**	Initiation

Risk Level   *Not Rated*

Monthly Update   No update information added for November.

Special Issues

Cost
Jan 31, 2014

Total Cost to Date (Direct + Indirect):	0.00
Estimated Cost at Completion	0.00
Total Budget:	426,980.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	The Role of Housing in Healthy Child Development (H&C)
Project Mode	Primary: Face to Face Total of Modes: 1
Project Type	Sponsored Projects **Project Status** Current
Budget	***Direct Budget:*** 543,892.00 ***InDirect Budget:*** 81,584.00 ***Total Budget:*** 625,476.00
Principal Investigator/Client	Dan Keating (University of Michigan) Sandra Newman (Johns Hopkins University) Tama Leventhal (Tufts University)
Project Team	***Project Lead:*** Barbara Lohr Ward ***Budget Analyst:*** William Lokers ***Production Manager:*** Barbara Aghababian-Homburg ***Senior Project Advisor:*** Kirsten Haakan Alcser ***Production Manager:*** Evanthia Leissou ***Production Manager:***

Description: Low-income parents face serious constraints when they seek housing, and these constraints may undermine their children's development. In many cases, low-income parents will face tradeoffs between dwelling unit quality, neighborhood quality, and school quality. This project has four main aims: (1) to learn how parents negotiate these tradeoffs and make choices about where to live; (2) to assess how features of the child's social contexts--home, neighborhood, and school--combine to influence key cognitive socioemotional and health outcomes among parents and their children; (3) to examine how the quality of housing affects parenting practices and outcomes for children and their caregivers; and (4) to enhance the study of child development through theoretical and methodological advances in the study of housing and the other social contexts related to housing.

We will conduct three waves of data collection, separated by about 20 months, with families in Seattle, Denver, Dallas, and Cleveland. In-person interviews will be completed with ~2,650 parents and ~3,350 children ages 3-8. Half of the sample of households will be applicants to local Public Housing Authorities (PHA) for a federal housing voucher, with winners selected randomly by lottery. This experimental sample will include both winners (treatment group) and losers (control group). The other half of the sample of households will be generated by random screening located in census blocks that vary by household income weighted toward lower-income blocks. Each interview will last approximately two hours, and will include the collection of anthropometric measures (height, weight, waist and hip measures, blood pressure monitoring), Woodcock-Johnson cognitive tests of children, dried blood drawn from caregivers and children via pinprick (experimental sample only), and measurement of room sizes using a laser tape measure. Wave 2 interviews will be completed with these same Wave 1 households in years 2/3 and Wave 3 interviews will be completed in years 4/5 of the study.

Project Period	07/2013 - 03/2016	**Proposal No:** 13-0071, 14-0018,
Data Collection	09/2014 - 03/2016	

Milestone Dates

PreProduction Start:07/01/2013	***Pretest Start:***04/09/2014
Pretest End:04/30/2014	***Recruitment Start:***03/03/2014
Staffing Completed:07/18/2014	***GIT Start:***
SS Train Start:	***SS Train End:***
DC Start:	***DC End:***

Other Project Team Members   Barbara Ward (Proj Lead), Eva Leissou (Surv Dir), Genise Pattullo (Tech Lead), Judi Clemens, (SSS), DonnaLee Grey-Farquharson (SSI), Becky Loomis, Mike Zeddies, Winter Freeman, Alicia Giordimaina (SSAs), Barb Homburg (Prod Mgr Lead), Veronica Connors-Burge (Prod Mgr), Jim Hagerman (Blaise), Holly Ackerman (Weblog/Webtrak), Pam Swanson, Jeff Smith (SurveyTrak), Emily Blasczyk (Data Mgt), Andrea Pierce (Helpdesk)

Report Period	Dec, 2013 (H&C)	**Project Phase**	Planning
Risk Level	*Attention!*		

Monthly Update   Housing & Children
December 2013 Activities/Update

Funding:
A request for a no-cost time extension was processed and sent to Johns Hopkins University, and subsequently awarded to Michigan. This provides funding roughly through mid to end of January 2014. The research team was notified of the need to provide funding for continued operations, and has acknowledged that request but has not taken steps to process further awards. The research team was notified verbally that SRC/ISR will likely not extend further loans to the project.

SRO provided the research team with an analysis of cost drivers for production interviewing costs, however the research team has not responded to overtures to discuss the memo.

The full Wave 1 work scope is estimated at ~ 9.5 million, and it appears that total funding for the all work on the project is around $6 million, which implies quite a large gap between funding available and work scope.

Project Schedule:
The PIs met a deadline to authorize programming on the adult questionnaire, the child questionnaire, the population sample screener, and post interview observations.   Pretest training will be scheduled from April 5 – 10, 2014, with pretest interviewing through the month of April.

According to the "floating" schedule discussed with the PIs in September and October 2013, production training would be scheduled for September 2014, however the PIs are insisting on a June 2014 data collection start (even though the pretest will run through the first of May). This is a discrepancy that must be reconciled.

Sampling:
SRO responded to a request for information about sample efficiency projections. No other information has been requested or received about the sampling plan.

The SRO team has received no information about the timing or frequency of receipt of the Voucher sample. The research team was alerted that information about the Voucher sample is needed in order to construct an interviewer staffing plan.   According to a report received on Dec 19, the research team is not engaging the PHAs at this time, so there has apparently been no progress on establishing MOUs.

Questionnaire/Protocol Design:
Most of the SRO team's work in December has been focused on finalizing the adult questionnaire, post interview observations, laser measurement and noise meter protocols.. SRO and the research team exchanged documents using a Google drive. The SRO team met several times with the research team to finalize protocols. Editing & processing changes proceeded much more smoothly using documentation shared on the Google drive. The population sample screener was redesigned, and subsequently approved by the research team. Work began on the PHA sample screener.

The SRO questionnaire design team began comparing approved specifications with those previously programmed, in order to provide the programmer with "track changes" versions of specifications. Changes to specifications from what was previously programmed are extensive. It appears that large part of the questionnaire will need to be reprogrammed.

IRB:
No work on the IRB was processed during December. SRO requested that the research team consider asking Johns Hopkins to cede review for the field data collection.

Programming/Technical Systems:
Three Woodcock-Johnson sections were programmed and initial testing was conducted. No other programming took place during December due to the lack of specification.

Production Mgt/Field Recruitment & Hiring:
The production team continued work on specifications for pretest training, and revision of physical measures training materials.

Procurement:
The SRO team began preparing documentation to request bids for several key supply items, however large purchases were deferred.

SRO will purchase Windows XP noise meters for the pretest. CMT has approved the use of a disconnected Windows XP computer to initialize the devices and recover data from the devices. This solution avoids the need to place a minimum order for Windows 7 meters, and allows a purchase that is within the current budget.

Special Issues	Special issues

SRO has received a no-cost time extension for the current award, but has not received awards that would allow operations past the end of January 2014.

The project does not appear to have the funding available to launch the scope that is being requested.

There exists schedule risk regarding the IRB and submission of the Certificate of Confidentiality

The financial data represent current awards to date, and projections through 12/31/2013. Project costs are estimated. Actual costs will not be available until expenses are transferred from overhead to sponsored accounts.

Cost
Nov 30, 2013

Total Cost to Date (Direct + Indirect):	316,835.00
Estimated Cost at Completion	0.00
Total Budget:	625,476.00
Variance (Budget minus E$AC):	0.00

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures

Project Name	Transition to Adulthood (2013) (TA 2013)
Project Mode	Primary: Telephone Total of Modes: 1
Project Type	Sponsored Projects **Project Status** Current
Budget	*Direct Budget:* 441,640.00 *InDirect Budget:* 245,109.00 *Total Budget:* 686,749.00
Principal Investigator/Client	Narayan Sastry (SRC) Kate McGonagle (SRC)

Project Team		
	Project Lead:	Piotr Dworak
	Budget Analyst:	William Lokers
	Production Manager:	
	Senior Project Advisor:	Stephanie A Chardoul
	Production Manager:	
	Production Manager:	

Description: Transition to Adulthood is part of the PSID suite of projects. The purpose of this survey is to collect data from 18 – 27 years old, whose families participate in 2013 PSID. The goal of the project is to collect variety of information during these critical transition years when major investments are made in education and when carriers are planned and initiated.

This is the 5th wave of TA. SRO provided data collection services for four waves Transition to Adulthood (TA; in 2005, 2007, 2009, 2011) involving CAI and systems programming, managing national data collection. This wave (TA 2013) will be conducted using centralized SROs Survey Services Lab. The TA project provides SRO with the opportunity to continue its collaboration with the PSID research program and expand competencies (in particular in targeting younger Respondents (18 – 27)).

Project Period	06/2013 - 08/2014	**Proposal No:**
Data Collection	10/2013 - 04/2014	

Milestone Dates

*PreProduction Start:*07/01/2013	*Pretest Start:*
Pretest End:	*Recruitment Start:*08/01/2013
*Staffing Completed:*08/28/2013	*GIT Start:*09/17/2013
*SS Train Start:*09/20/2013	*SS Train End:*09/21/2013
*DC Start:*10/01/2013	*DC End:*04/30/2014

Other Project Team Members	Stephanie Chardoul, Piotr Dworak, Tony Romanowski

Report Period	Dec, 2013 (TA 2013)
Project Phase	Implementing
Risk Level	*On Track*

Monthly Update

November was a productive month for TA despite seeing higher than expected HPI. We have met the monthly production goals and made several key decisions to the staffing arrangements and the sample management system to improve efficiency of data collection. Regarding staffing: we had formed a refusal conversion group and a tracking group and shifted some interviewing hours to those two tasks. We also secured holiday hours around the end-of-year holidays. Regarding SMS: we had revised the priorities of sample distribution to focus on cases previously contacted and accelerated re-delivery of cases to ensure more work can be put in on the lines during November/December holiday period.

According to the revised projections, if the HPI and staffing hold true to goals, we should be able to achieve close to the target RR by April 30 (planned end). We are hoping to make up some of that deficit in the coming holiday weeks.

Special Issues

Cost
Dec 31, 2013

Total Cost to Date (Direct + Indirect):	382,507.00
Estimated Cost at Completion	673,512.00
Total Budget:	686,749.00
Variance (Budget minus E$AC):	13,233.00

Measures

	Units Complete	RR	HPI
Current Goal:	1,176	55.02%	3.84
Goal at Completion:	1967	92%	5.00
Current actual:	1,151	54.19%	3.61
Estimate at Complete:	1930	90%	5.02
Variance:	-37	-2%	-.02

Other Measures

Project Name	World Health Organization Model Disability Survey (WHO-MDS)
Project Mode	Primary: Cognitive IW
Project Type	Sponsored Projects

		Project Status	Current

Budget	*Direct Budget:* 120,509.00	*InDirect Budget:* 0.00	*Total Budget:* 120,509.00

Principal Investigator/Client
Ting Yan (ISR, SMP)
Dr. Somnath Chatterji (World Health Organization)
Alarcos Cieza (University of Southampton)

Project Team

Project Lead:	Jennifer M Kelley
Budget Analyst:	William Lokers
Production Manager:	
Senior Project Advisor:	Beth-Ellen Pennell
Production Manager:	
Production Manager:	

Description:

The purpose of this study is to develop a questionnaire for the World Health Organization Model Disability Survey. Specifically, SRC will develop and conduct a virtual train-the-trainer session for cognitive interviewing in three countries - China, Ghana, and Nepal.

Update: A new work scope was added to the project to conduct 60 cognitive interviews locally to test revisions that were implemented after the first round of English cognitive interviews and SRC's expert review.

Project Period	09/2013 - 06/2014
Data Collection	
	Proposal No:

Milestone Dates

PreProduction Start:		*Pretest Start:*	
Pretest End:		*Recruitment Start:*	
Staffing Completed:		*GIT Start:*	
SS Train Start:		*SS Train End:*	
DC Start:		*DC End:*	

Other Project Team Members
Lisa Carn, Production Manager for local cognitive interviews

Report Period	Dec, 2013 (WHO-MDS)	**Project Phase**	Planning

Risk Level   *Not Rated*

Monthly Update   55 Cognitive interviews were completed as of 12/18/2013. Analysis is on-going with a preliminary report due to client on 1/6/14 and the final report due at the end of January, 2014.

Special Issues   Meeting set with client for January to discuss next phase of project and budget, since November and December work (approved by client) was not part of original work scope.

Cost
Dec 16, 2013

Total Cost to Date (Direct + Indirect):	10,616.29
Estimated Cost at Completion	29,965.38
Total Budget:	120,509.00
Variance (Budget minus E$AC):	90,543.62

Measures

	Units Complete	RR	HPI
Current Goal:			
Goal at Completion:			
Current actual:			
Estimate at Complete:			
Variance:			

Other Measures